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ORDINARY MEETING  
OF  
TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE  
AGENDA

Time: 7:00pm  
Date: Wednesday, 14 April 2021  
Venue: Tawa Community Centre  
5 Cambridge Street  
Tawa  
Wellington

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**MEMBERSHIP**

Graeme Hansen  
Richard Herbert  
Jackson Lacy (Chair)  
Robyn Parkinson  
Anna Scott

**Have your say!**

*You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.*

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## 1. Meeting Conduct

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### 1.1 Karakia

The Chairperson will open the meeting with a karakia.

<b>Kia hora te marino</b>	May peace be widespread.
<b>Kia whakapapa pounamu te moana</b>	May the sea be like greenstone;
<b>Hei huarahi mā tatou I te rangi nei</b>	a pathway for all of us this day.
<b>Aroha atu, aroha mai</b>	Let us show respect for each other,
<b>Tātou i a tātou katoa.</b>	love for one another.

At the appropriate time, the following karakia will be read to close the meeting.

<b>Kia whakairia te tapu</b>	Restrictions are moved aside,
<b>Kia wātea ai te ara</b>	so the pathway is clear to return to
<b>Kia turuki whakataha ai</b>	everyday activities.
<b>Kia turuki whakataha ai</b>	Let us be united.
<b>Haumi e. Hui e. Tāiki e!</b>	

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### 1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### 1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### 1.4 Confirmation of Minutes

The minutes of the meeting held on 21 May 2020 will be put to the Tawa Community Board Grants Subcommittee for confirmation.

### 1.5 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

### 1.6 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or

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recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and

3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

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## 2. Reports

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### **TAWA COMMUNITY GRANTS- MARCH 2021**

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#### **Purpose**

1. This report asks the Tawa Community Board Grants Subcommittee to allocate funding via the Tawa Community Grants Fund for the 2020/21 year.

#### **Summary**

2. The Council provides grants to assist community groups to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities. Tawa Community Grants Fund provides assistance for local Tawa community projects.

#### **Recommendation/s**

That the Tawa Community Board Grants Subcommittee:

1. Receive the information.
2. Agree to fund applicant organisations as listed below:
  - #4. Mothers Network Wellington Incorporated; Mothers Network Groups; \$1,500
  - #5. North City Cricket Club Incorporated; Fix the Cricket Practice Nets; \$1,500
  - #6. Royal New Zealand Plunket Trust; Tawa PEPE Programme; \$1,500
  - #7. Supergrans Charitable Trust; Linden Kai on a budget; \$1,500
  - #8. Tawa Community Patrol Charitable Trust; Patrol Car Operating Expenses; \$2,000
  - #10. Tawa Intermediate School; TIS Kapa haka group; \$1,000
  - #12. Tawa Progressive & Ratepayers Association Inc.; Spring into Tawa; \$3,000
  - #14. Tawa Youth and Families Trust Board; 24-7 Youth Workers at Tawa College; \$3,000

#### **Background**

3. The fund provides \$15,000 per annum for projects that meet the criteria for funding.

## Discussion

These funds provide grants to community organisations for projects that meet the criteria for the fund. This 2020/21 funding round closed on 26 February 2021, 15 organisations have requested a total of \$37,290 for 16 individual projects (two funding requests are from the same organisation). The fund is promoted through Council channels, via local organisations, community newspapers and via the Tawa Community Board.<sup>5</sup>

Recommendations shown in Table 1 (below) list the applicant's organisation name, a brief project title, the total project cost, amount requested and general comments from Council Officers. Also included is the percentage of beneficiaries for the project the applicant has estimated it will be from the Tawa area where this has been provided in the application.

Table 1

#	Organisation	Project Title	% from Tawa rate area	Total Project Cost	Amount requested	Recommendation	Comments
1	He Whanau Manaaki o Tararua Free Kindergarten Association Incorporated	Brian Webb Kgtn - Seed Pods	100	\$508	\$508	\$0	Lower priority given limited numbers involved and opportunity for this programme to go ahead without TCB funding.
2	He Whanau Manaaki o Tararua Free Kindergarten Association Incorporated	Tawa Central kindergarten -Boxes and planks	100	\$3,688	\$3,100	\$0	Lower priority, seeking to replace damaged play equipment within kindergarten.
3	Kiwi Community Assistance Charitable Trust	Tools for KCA warehouse	10	\$454	\$454	\$0	Lower priority due to pressure on available funding, KCA have been supported through Council funding in the past year.
4	Mothers Network Wellington Incorporated	Mothers Network Groups	100	\$6,440	\$5,720	\$1,500	Contribution towards course in Tawa. Recently received partner funding from Council.
5	North City Cricket Club Incorporated	Fix the Cricket Practice Nets	80	\$116,098	\$3,000	\$1,500	Contribution towards upgrading community sports facilities, strong support.



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6	Royal New Zealand Plunket Trust	Tawa PEPE Programme	100	\$5,440	\$3,000	\$1,500	Contribution towards wellness and education programme for parents, outside programmes supported through Government funding.
7	Supergrans Charitable Trust	Linden Kai on a budget	100	\$1,500	\$1,500	\$1,500	Support for food preparation and cooking classes at Linden Community Centre.
8	Tawa Community Patrol Charitable Trust	Patrol Car Operating Expenses	100	\$3,000	\$3,000	\$2,000	Contribution towards active local volunteer run community patrol.
9	Tawa Historical Society Incorporated	Book Production	90	\$2,421	\$421	\$0	Transferred and supported through the Tawa Community Board Discretionary Fund.
10	Tawa Intermediate School	TIS Kapa haka group	80	\$1,370	\$1,370	\$1,000	Contribution for support for uniforms for active Kapa Haka group.
11	Tawa Linden Playcentre	Sanding and varnishing floors	95	\$1,800	\$1,800	\$0	Lower priority due to request being for routine facility maintenance
12	Tawa Progressive & Ratepayers Association Inc.	Spring into Tawa	70	\$30,100	\$3,000	\$3,000	Contribution to popular Tawa community event.
13	Tawa Volunteer Fire Brigade	Tawa Volunteer Fire Brigade lighting project.		\$3,417	\$3,417	\$0	Lower priority given other projects and pressure on available funding.

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14	Tawa Youth and Families Trust Board	24-7 Youth Workers at Tawa College	90	\$41,900	\$3,000	\$3,000	Support of youth work programme, in particular addressing issue that impact on young people's lives in the wider community.
15	Vulnerable Support Charitable Trust	Generation Link	100	\$4,985	\$1,000	\$0	Strong intergenerational local programme, lower priority due to pressure on available funding and Council support in place for VSCT (Take 10) and other volunteering and seniors programmes.
16	Wellington North Badminton Association Inc	Wellington North Open 2021	20	\$12,703	\$3,000	\$0	Lower priority due to pressure on available funding.
<b>Total:</b>				<b>\$235,823</b>	<b>\$37,290</b>	<b>\$15,000</b>	

6. To be eligible, applicants must; show their project benefits residents of Tawa, and not have excess unallocated reserve funds. Preference will be given to projects that will be completed within 12 months.

7. Criteria

- The project benefits the residents of Tawa.
- Grants may be made for charitable, educational, welfare, community development, cultural, recreational, sporting, activity development, equipment or training programmes.
- Preference may be given to grants that help develop and support those who are economically or socially disadvantaged.
- Grants will not be made for purposes that the Tawa Community Board considers to be subsidising subscriptions, rent or debt - except in exceptional circumstances.
- The applicant is a legally constituted community group or organisation.
- The applicant group must not have excess unallocated reserve funds.

8. The recommendations are based on evidence of need, alignment with the Council's strategic goals, the criteria for this fund, community wide benefit and the likely

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effectiveness of funding the project. Officers also take into account the management of previous funding (through accountability reports).

9. The original information provided through online applications has been made available to members of the Tawa Community Board Grants Subcommittee.
10. To ensure funds are used appropriately, conditions may be suggested should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget, to confirm with Council where activity might take place, or if the group have not provided reporting on previous grants.

### **Attachments**

Nil

Author	Mark Farrar, T/I Funding & Relationships
Authoriser	Jenny Rains, Community Services Manager Claire Richardson, Chief Operating Officer

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## SUPPORTING INFORMATION

Engagement and Consultation

The Funding Team sends the full list of applicants and projects for comment to appropriate Council officers prior to presentation to the Subcommittee. Applicants and persons or organisations referred to in the applications and others may be spoken to for comments where appropriate

Treaty of Waitangi considerations

Any grants application that could have implications for Maori are referred to WCC Tira Poutama Team for comments

Financial implications

Tawa Community Grants come under project 157/1124.

Policy and legislative implications

NA

Risks / legal

NA

Climate Change impact and considerations

NA

Communications Plan

NA

Health and Safety Impact considered

Organisations funded through grants are responsible for managing Health and Safety relating to the specific projects and initiatives.