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**ORDINARY MEETING**

**OF**

**TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE**

**AGENDA**

**Time:** 10.00am  
**Date:** Thursday, 21 May 2020  
**Venue:** Via Zoom  
Wellington

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**MEMBERSHIP**

Jackson Lacy (Chair)  
Robyn Parkinson  
Richard Herbert  
Anna Scott  
Graeme Hansen

**Have your say!**

*You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.*

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## **1. Meeting Conduct**

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### **1.1 Karakia**

The Chairperson will open the meeting with a karakia.

<b>Kia hora te marino</b>	May peace be widespread.
<b>Kia whakapapa pounamu te moana</b>	May the sea be like greenstone;
<b>Hei huarahi mā tatou I te rangi nei</b>	a pathway for all of us this day.
<b>Aroha atu, aroha mai</b>	Let us show respect for each other,
<b>Tātou i a tātou katoa.</b>	love for one another.

At the appropriate time, the following karakia will be read to close the meeting.

<b>Kia whakairia te tapu</b>	Restrictions are moved aside,
<b>Kia wātea ai te ara</b>	so the pathway is clear to return to
<b>Kia turuki whakataha ai</b>	everyday activities.
<b>Kia turuki whakataha ai</b>	Let us be united.
<b>Haumi e. Hui e. Tāiki e!</b>	

### **1.2 Apologies**

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### **1.3 Conflict of Interest Declarations**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### **1.4 Public Participation**

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

### **1.5 Items not on the Agenda**

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

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## 2. Reports

### TAWA COMMUNITY GRANTS MAY 2020

#### Purpose

1. This report asks the Tawa Community Board Grants Subcommittee to allocate funding via the Tawa Community Grants Fund.

#### Summary

2. The Council provides grants to assist community groups to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities. Tawa Community Grants Fund provides assistance for local Tawa community projects.

#### Recommendation/s

That the Tawa Community Board Grants Subcommittee:

1. Receives the information.
2. Agrees to fund applicant organisations as listed below.

#### Tawa Community Funding 2020

#	Organisation	Project Title	% from Tawa rate paying area	Total Cost	Amount requested	Recommendation	Comments
1	Embellished Chorus	Embellished Chorus	22%	\$10,215	\$5,620	\$0	Lower priority, as focus is on broader community benefits
2	English Language Partners New Zealand Trust	Tawa English Language Classes	95%	\$6,154	\$2,964	\$750	Contribution towards costs two English Language courses
3	Greenacres School	Bark top up of playground	100%	\$1,478	\$1,478	\$0	Lower priority given pressure on available funding

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4	Literacy Aotearoa Charitable Trust	Learning For All-programme at IDEA Service	100%	\$1,000	\$1,000	\$0	Lower priority given pressure on available funding and existing mechanisms in place for host organisation
5	Tawa Community Patrol Charitable Trust	Patrol Car Operating Expenses	100%	\$3,500	\$3,500	\$3,500	Support for active local volunteer run community patrol
6	Tawa Hockey Club	Field Hockey Equipment	60%	\$300	\$250	\$0	Lower priority given pressure on available funding
7	Tawa Linden Playcentre	Updating of key equipment for children's exploration and learning	95%	\$736	\$686	\$0	Lower priority given pressure on available funding
8	Tawa Progressive & Ratepayers Association Inc.	Spring into Tawa	70%	\$21,776	\$2,000	\$2,000	Contribution to popular Tawa community event, subject to confirmation of the programme going ahead.
9	Tawa Schools and Community Music Festival	Tawa Schools and Community Music Festival, Tawa Goes To Town	95%	\$75,417	\$5,000	\$4,000	Contribution to popular Tawa event, subject to confirmation of the programme going ahead.
10	Tawa Squash Rackets Club Incorporated	Defibrillator Upgrade	75%	\$900	\$700	\$0	Lower priority, club have resources through income and annual surpluses to support costs of replacement battery.



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11	Tawa Swimming Club	Swim Equipment	90%	\$1,418	\$1,418	\$0	Lower priority, club have resources through income to support equipment needs.
12	Tawa Technology Education Trust	Tawa Technology Education Trust Trustee education	-	\$1,500	\$1,500	\$0	Lower priority given other applications which have wider community benefit, organisations can talk remotely.
13	Tawa Youth and Families Trust Board	24-7 Youth Workers at Tawa College	90%	\$34,500	\$3,000	\$3,000	Contribution to youth work programme working with young people, in particular addressing issue that impact on young people's lives in the wider community.
14	Tawa Youth and Families Trust Board	Tawa Baptist Church Community Bus	95%	\$85,000	\$3,000	\$0	Lower priority, capital purchases are not generally supported through community grants.
15	Vulnerable Support Charitable Trust	Do Some Good - School Lunch Project	100%	\$6,346	\$750	\$750	Contribution to programme providing breakfast club at Tui Park Kindy.
16	Wellington North Badminton Association Inc	AMENDED PROJECT - Community AED Station at Wellington North Badminton Stadium	20%	\$4,764	\$4,000	\$1,000	Contribution to cost of installing defibrillator in Taylor Park, with community access
			<b>Total:</b>	<b>\$255,004</b>	<b>\$36,867</b>	<b>\$15,000</b>	

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## Background

3. The fund provides \$15,000 per annum for projects that meet the criteria for funding

## Discussion

4. These funds provide grants to community organisations for projects that meet the criteria for the fund. This 2019/20 funding round closed on 28 February 2019 and 16 organisations have requested a total of \$35,867. The fund is promoted through Council channels, via local organisations, community newspapers and via the Tawa Community Board.
5. Recommendations (above) list the applicant's organisation name, a brief project title, the total project cost, amount requested and general comments from Council Officers. Also included is the percentage of beneficiaries for the project the applicant has estimated it will be from the Tawa area, these percentages are included in the table above.
6. To be eligible, applicants must; show their project benefits residents of Tawa and not have excess unallocated reserve funds. Preference will be given to projects that will be completed within 12 months.
7. Criteria
  - The project benefits the residents of Tawa.
  - Grants may be made for charitable, educational, welfare, community development, cultural, recreational, sporting, activity development, equipment or training programmes.
  - Preference may be given to grants that help develop and support those who are economically or socially disadvantaged.
  - Grants will not be made for purposes that the Tawa Community Board considers to be subsidising subscriptions, rent or debt - except in exceptional circumstances.
  - The applicant is a legally constituted community group or organisation.
  - The applicant group must not have excess unallocated reserve funds.
8. The recommendations are based on evidence of need, alignment with the Council's strategic goals, the criteria, community wide benefit and the likely effectiveness of funding the project. Officers also take into account the management of previous funding (through accountability reports).
9. The original information provided through online applications has been made available to members of the Tawa Community Board Grants sub-committee.
10. To ensure funds are used appropriately, conditions may be suggested should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget, to confirm with Council where activity might take place or if the group have not provided reporting on previous grants.

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**Attachments**

Nil

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Claire Richardson, Chief Operations Officer

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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

The Funding Team sends the full list of applicants and projects for comment to appropriate Council officers prior to presentation to the Subcommittee. Applicants and persons or organisations referred to in the applications and others may be spoken to for comments where appropriate

### **Treaty of Waitangi considerations**

Any grants application that could have implications for Maori are referred to WCC Tira Poutama Team for comments

### **Financial implications**

Tawa Community Grants come under project 157/1124

### **Policy and legislative implications**

NA

### **Risks / legal**

NA

### **Climate Change impact and considerations**

NA

### **Communications Plan**

NA

### **Health and Safety Impact considered**

Organisations funded through grants are responsible for managing Health and Safety relating to the specific projects and initiatives.