
ORDINARY MEETING

OF

WELLINGTON REGIONAL AMENITIES FUND JOINT COMMITTEE

MINUTES

Time: 1.00pm
Date: Friday, 27 March 2015
Venue: Upper Hutt Council Chambers
Upper Hutt City Offices
Level 3, Civic Administration Building
838-842 Fergusson Drive
Upper Hutt

MEMBERS

Mayor Celia Wade-Brown (Chair)	Wellington City Council
Mayor Ross Church	Kāpiti Coast District Council
Mayor Wayne Guppy	Upper Hutt City Council
Mayor Lyn Patterson	Masterton District Council
Mayor Ray Wallace	Hutt City Council
Mayor Nick Leggett	Porirua City Council (absent)

IN ATTENDANCE

Sandy Green	Masterton District Council
Patrick Dougherty	Chief Executive, Kāpiti Coast District Council

OFFICERS

Katie Taylor-Duke	Wellington Regional Amenities Fund Manager
Warrick Dent	Wellington City Council
Chris Lipscombe	Porirua City Council
Tamsin Somerville	Upper Hutt City Council

Business

1. Meeting Conduct

- 1.1. Apologies
- 1.2. Conflict of Interest Declaration
- 1.3. Confirmation of Minutes
- 1.4. Public Participation
- 1.5. Items not on the Agenda

2. General Business

- 2.1. Summary of Reports from Organisations Funded by the WRA Fund in the 2013/2014 Round
 - Presentations from:
 - Tracy Puklowski and Helen Kedgley on Matariki 2014
 - Hilary Beaton and Karen Fifield on Nature Connections.
- 2.2. Long-term Plan Contributions and Distribution of the Wellington Regional Amenities Fund
- 2.3. Oral Presentation from the WRA Fund Manager – Acknowledgement of WRAF

1 Meeting Conduct

1.1 Apologies

No formal apologies were received for the Wellington Regional Amenities Fund Joint Committee.

Carried

1.2 Conflict of Interest Declarations

No conflict of interest declarations were made.

1.3 Confirmation of Minutes

Moved Mayor Lyn Patterson, seconded Mayor Wayne Guppy

Resolved

That the Wellington Regional Amenities Fund Joint Committee:

Approve the minutes of the Wellington Regional Amenities Fund Joint Committee held on 03 October 2014, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.4 Public Participation

There were no public participants.

1.5 Items not on the Agenda

The Chair, Mayor Celia Wade-Brown advised member Mayors that an additional item 'Nomination and Appointment of a Deputy Chairperson' will be included on the agenda. Member Mayors agreed to discuss the item as it ensures that the Joint Committee meeting runs smoothly.

Nomination and Appointment of Deputy Chairperson

Moved Mayor Celia Wade-Brown, seconded Mayor Lyn Patterson

Resolved

The additional item 'Nomination and Appointment of a Deputy Chairperson' was included on the agenda for discussion.

Carried

Moved Mayor Lyn Patterson, seconded Mayor Ray Wallace

Resolved

Member Mayors nominated Mayor Ross Church as Deputy Chairperson for the Wellington Regional Amenities Fund.

Carried

2. General Business

2.1 Summary of Reports from Organisations Funded by the WRA Fund in the 2013/2014 Round

Report back presentations was received from:

- Tracy Puklowski and Helen Kedgley on Matariki 2014
- Hilary Beaton and Karen Fifield on Nature Connections.

Moved Mayor Wade-Brown, seconded Mayor Ray Wallace

Resolved

That the Wellington Regional Amenities Fund Joint Committee:

1. Receive the information.

Carried

2.2 Long-term Plan Contributions and Distribution of the Wellington Regional Amenities Fund

Moved Mayor Celia Wade-Brown, seconded Mayor Lyn Patterson

Resolved

That the Wellington Regional Amenities Fund Joint Committee:

1. Receive the information.
2. Agree to call for annual Expressions of Interest allowing applications for up to three years' funding in Year One of each LTP, deciding the mix between one-off and multiyear funding once expressions are received.

Carried

(Mayor Lyn Patterson left the meeting at 2.15 pm)

(Mayor Ray Wallace left the meeting at 2.15 pm)

2.3 Oral Presentation from the WRA Fund Manager – Acknowledgement of WRAF

The Wellington Regional Amenities Fund Joint Committee:

1. Received an oral presentation from Katie Taylor-Duke on the acknowledgement of the WRA Fund by organisations who have received the funding. Member Mayors agreed that there needs to be a consistent approach taken to acknowledge the Wellington Regional Amenities Fund and have requested that the WRA Fund Manager undertake work on the guidelines for acknowledgement purposes.

The meeting concluded at 2.25 pm.

Confirmed: _____



Chair

