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**ORDINARY MEETING  
OF  
STRATEGY AND POLICY COMMITTEE  
AGENDA**

**Time:** 9:30 am  
**Date:** Thursday, 4 February 2021  
**Venue:** Ngake (16.09)  
Level 16, Tahiwī  
113 The Terrace  
Wellington

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**MEMBERSHIP**

Mayor Foster  
Deputy Mayor Free  
Councillor Calvert (Deputy Chair)  
Councillor Condie  
Councillor Day (Chair)  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**NON-VOTING MEMBERS**

Te Rūnanga o Toa Rangatira Incorporated  
Port Nicholson Block Settlement Trust

**Have your say!**

*You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.*

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## **AREA OF FOCUS**

The role of the Strategy and Policy Committee is to set the broad vision and direction of the city, determine specific outcomes that need to be met to deliver on that vision, and set in place the strategies and policies, bylaws and regulations, and work programmes to achieve those goals.

In determining and shaping the strategies, policies, regulations, and work programme of the Council, the Committee takes a holistic approach to ensure there is strong alignment between the objectives and work programmes of the seven strategic areas covered in the Long-Term Plan (Governance, Environment, Economic Development, Cultural Wellbeing, Social and Recreation, Urban Development and Transport) with particular focus on the priority areas of Council.

The Strategy and Policy Committee works closely with the Annual Plan/Long-Term Plan Committee to achieve its objective.

To read the full delegations of this Committee, please visit [wellington.govt.nz/meetings](https://wellington.govt.nz/meetings).

**Quorum:** 8 members

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## 1. Meeting Conduct

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### 1.1 Karakia

The Chairperson will open the meeting with a karakia.

<b>Whakataka te hau ki te uru,</b>	Cease oh winds of the west
<b>Whakataka te hau ki te tonga.</b>	and of the south
<b>Kia mākinakina ki uta,</b>	Let the bracing breezes flow,
<b>Kia mātaratara ki tai.</b>	over the land and the sea.
<b>E hī ake ana te atākura.</b>	Let the red-tipped dawn come
<b>He tio, he huka, he hauhū.</b>	with a sharpened edge, a touch of frost,
<b>Tihei Mauri Ora!</b>	a promise of a glorious day

At the appropriate time, the following karakia will be read to close the meeting.

<b>Unuhia, unuhia, unuhia ki te uru tapu nui</b>	Draw on, draw on
<b>Kia wātea, kia māmā, te ngākau, te tinana,</b>	Draw on the supreme sacredness
<b>te wairua</b>	To clear, to free the heart, the body
<b>I te ara takatū</b>	and the spirit of mankind
<b>Koia rā e Rongo, whakairia ake ki runga</b>	Oh Rongo, above (symbol of peace)
<b>Kia wātea, kia wātea</b>	Let this all be done in unity
<b>Āe rā, kua wātea!</b>	

### 1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### 1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### 1.4 Confirmation of Minutes

The minutes of the meeting held on 16 December 2020 will be put to the Strategy and Policy Committee for confirmation.

### 1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

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***Matters Requiring Urgent Attention as Determined by Resolution of the Strategy and Policy Committee.***

The Chairperson shall state to the meeting:

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Strategy and Policy Committee.

***Minor Matters relating to the General Business of the Strategy and Policy Committee.***

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Strategy and Policy Committee for further discussion.

## **1.6 Public Participation**

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz), by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

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## 2. Petitions

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### **E-PETITION: RESIDENT PARKING ON SAR STREET AND BARNARD STREET**

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#### **Summary**

**Primary Petitioner:** Paul Melville  
**Total Signatures:** 27

**Presented by:** Paul Melville

#### **Recommendation**

That the Strategy and Policy Committee:

1. Receive the information and thank the petitioner.
2. Note that officers will be progressing investigation work on a residents' parking scheme in the Sar Street and Barnard Street area.
  - A Parking Working Group has been formed to implement the newly adopted Parking Policy (August 2020).
  - Council officers will highlight to the Working Group that a petition has been submitted to Council to consider a residents' parking scheme; this will help prioritise Wadestown in the list of works to be undertaken.

#### **Background**

1. Wellington City Council operates a system of e-petitions whereby people can conveniently and electronically petition the Council on matters related to Council business.
2. Paul Melville opened an e-petition on the Wellington City Council website on 18 November 2020.
3. The e-petition details are as follows:

*This petition requests that parking on Sar Street and Barnard Street is restricted to residents only.*
4. The background information provided for the e-petition is:

*Sar Street and Barnard Street are inner-city, narrow roads that wind up the Eastern side of Wadestown. These streets are frequently used for day parking by people who working in the central city. The level of parking and width of the road is leading to health and safety issues for residents. Vehicles such as fire engines, ambulance and maintenance vehicles are unable to travel the road. There is also risk of car accident.*

5. The e-petition closed on 2 December 2020 with 27 authenticated signatures. The list of authenticated signatures is presented as Attachment 1.

## **Officers' response**

6. Council officers must consider any request for parking changes in-line with recently approved Parking Policy.
7. The new Parking Policy requires any residents parking assessments be based on an area wide approach rather than limiting the review to single streets – in this case, it would be an assessment of the Wadestown/Thorndon suburbs. This will involve, but not be limited to:
  - an area-wide parking survey
  - review of the survey to provide an appropriate allocation of parking
  - consultation with key stakeholders
  - implementation of proposed restrictions
8. Council officers acknowledge the petition from residents for a residents' parking scheme and realise there may be a commuter parking problem on these streets.
9. Three WCC business units have formed a 'Working Group' to formulate a process to implement the Parking Policy across the Wellington Region:
  - As part of this Working Group, an implementation plan will be devised to roll out parking changes across Wellington in-line with the Parking Policy;
  - Wadestown and Thorndon (which include Sar and Barnard Streets) will be looked at as part of the implementation plan;
  - Council officers will highlight to the Working Group that a petition has been submitted to council to consider a residents' parking scheme; this will help prioritise Wadestown in the list of works to be undertaken; and
  - A timeline as to when the investigation will be completed is currently uncertain, but Council officers will ensure the petitioner is updated through the process.
10. Interim measures to alleviate the concerns of access for emergency vehicles have already been implemented in the form of broken yellow lines on Sar Street.
11. Council officers will continue to monitor the area until the residents' parking scheme is investigated as part of the Working Group.

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## **Attachments**

Attachment 1. Verified Signatures [↓](#)

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Author	Amin Shahin, Team Leader Transport Engineering
Authoriser	Brad Singh, Transport Assets Manager Tom Williams, Chief Infrastructure Officer

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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

No consultation has been undertaken in relation to this petition yet.

### **Treaty of Waitangi considerations**

There are no treaty considerations.

### **Financial implications**

There will be internal staff costs associated should a residents' parking scheme be implemented following investigation; however this can be cost recoverable through the scheme.

### **Policy and legislative implications**

The newly adopted Parking Policy (August 2020) means investigation and implementation of such schemes will take a little longer than usual.

### **Risks / legal**

There are no legal implications at this time.

### **Climate Change impact and considerations**

One of the objectives of the Parking Policy is to support the shift in type of transport used – this means less reliance on private vehicles and a shift to public transport and active travel modes. Any scheme devised will have this objective in mind as well as considering the parking hierarchy. On these streets (Sar & Barnard), residents are considered a higher priority than commuters.

### **Communications Plan**

Currently the plan is to highlight this petition to the Parking Policy Working Group and keep the petitioner updated with progress. A communication plan will be devised should a resident parking scheme be the right outcome following investigation.

### **Health and Safety Impact considered**

Interim measures have been undertaken by Council officers to ensure emergency services have access to Sar St and Barnard St. This involved implementing urgent broken yellow line restrictions to prohibit parking in areas where access was an issue.

## Petition Details

<b>Title:</b>	Resident parking on Sar Street and Barnard Street
<b>Petition details:</b>	This petition requests that parking on Sar Street and Barnard Street is restricted to residents
<b>Signature Total:</b>	27
<b>Open Date:</b>	18-Nov-20
<b>Closed Date:</b>	2-Dec-20

## Principal Petitioner Details

<b>First Name:</b>	Paul
<b>Last Name:</b>	Melville
<b>Suburb:</b>	Wadestown
<b>City:</b>	Wellington

## Signatory Details

<b>Name</b>	<b>Suburb</b>	<b>City</b>
Harry Lazarides	Wellington	Wellington
Sarah Thomson	Wadestown	Wellington
Ann Bentley	Wadestown	Wellington
Megan Davis	Wadestown	Wellington
Hannah McCaleb	Wadestown	Wellington
Sarah Kadziolka	Wadestown	Wellington
Brian Anderton	Wadestown	Wellington
James Good	Wadestown	Wellington
Annelies Mead	Wadestown	Wellington
Jack Rainey	Wadestown	Wellington
Stuart Baxter	Wadestown	Wellington
Mark Steelsmith	Wellington	Wellington
John Brinsley-Pirie	Wadestown	Wellington
Emily Holliday	Wadestown	Wellington
Jan Holliday	Wadestown	Wellington
Kieran Hume	Wadestown	Wellington
Christina Rizos	Wadestown	Wellington
Rebecca Todd	Wadestown	Wellington
BIr Howell	Wadestown	Wellington
Liam Schwarz	Wadestown	Wellington
Maia Hill	Wadestown	Wellington
Davina Lim	Wadestown	Wellington

Vanessa Goodchild	Wadestown	Wellington
Terry Handel	Wadestown	Wellington
Nicholas Price	Wadestown	Wellington
Jennifer Stoddard-Howell	Wadestown	Wellington
Veronica Price	Wadestown	Wellington
Cam Harding	Wadestown	Wellington
Mila Barach	Wadestown	Wellington
Krista Amundson	Wadestown	Wellington
Katrina Melville	Wadestown	Wellington
Paul Melville	Wadestown	Wellington

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### **3. General Business**

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## **PROPOSED EASEMENT FOR WELLINGTON ELECTRICITY LIMITED TO ACCESS CARIBBEAN AVENUE RESERVE, HOROKIWI ROAD, HOROKIWI**

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### **Purpose**

1. This report asks the Strategy and Policy Committee to agree to grant a right of way easement to Wellington Electricity Lines Limited for access over Caribbean Avenue Reserve, Horokiwi.

### **Summary**

2. Wellington Electricity Lines Limited (WELL) have completed the necessary electrical upgrade work to on their network to allow Transpower to re-conductor the National Grid at Caribbean Avenue Reserve.
3. Both WELL and Transpower have lines traversing Caribbean Avenue Reserve, and these are associated with a number of easements. However, access to these easements has been lost because a privately owned property adjoining the reserve revoked access across their land.
4. WELL wishes to secure an additional easement over a small strip of Council land, which makes up part of the wider reserve (refer to Attachment 1) in order to access the existing easements on the reserve.
5. The land is classified as Scenic Reserve B and zoned Open Space B.
6. Under s48 of the Reserves Act 1977, the Strategy and Policy Committee (SPC) has the delegated authority to approve easements for land and structures over open space and the Council can authorise a grant of easement over Scenic Reserves for access purposes.
7. The proposed works are considered to have no long-term impacts on the ecology, landscape or recreational values of the reserve.
8. By securing the easement WELL will secure long-term access to their local Electricity Network within Caribbean Avenue Reserve.

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## **Recommendation/s**

That the Strategy and Policy Committee:

1. Receive the information.
2. Agree to grant access easement rights over Lot 7 DP 49151 held on Record of Title WN26B/975 and Pt Sec 41 Horokiwi Road District held on Record of Title WN34C/629 subject to terms and conditions satisfactory to the Council.
3. Instruct officers to enter into negotiations for the terms and conditions for the easement.
4. Note the proposed activity is subject to securing all necessary consents under the Resource Management Act 1991.

## **Background**

9. On the 13th June 2019 the City Strategy Committee resolved to grant an electricity easement in gross to Wellington Electricity Lines Limited (WELL) for the construction and maintenance of a 33kv overhead line and 11kv underground cable at 38 Caribbean Avenue.
10. The WELL enabling works were needed to ensure safety to both networks and ongoing security of electricity supply. The works were a necessary part of the re-conductoring of the Benmore to Haywards (HVDC) line and the Bunnythorpe to Wilton A 220kv line being carried out by Transpower on the National Grid.
11. Caribbean Avenue Reserve is approximately 103ha in area and can be accessed from Caribbean Avenue, Grenada North and Horokiwi Road, Horokiwi.
12. Looking from Grenada North and parts of southern Tawa, the reserve contributes to the wider open space running up towards the Horokiwi Ridge line.
13. The wider site vegetation includes a mixture of Māhoe, Mānuka, Māpou and gorse dominated forest and scrub, plus areas of exotic grassland. There are no forest remnants or areas of significant indigenous vegetation.
14. The reserve was acquired by the Council from Transpower in 2000 and is subject to the Reserves Act 1977.

## **Discussion**

15. The Reserve is classified as Scenic Reserve B and zoned Open Space B. Under s48 of the Reserves Act 1977, Council can authorise a grant of easement over Scenic Reserves for access purposes.
16. The Reserves Act 1977 allows that if the rights of the public are not permanently affected and the reserve is not materially altered, then public notification of an application for an easement is not required.

17. As part of the WELL project works, access to one section of the site was provided through private land. During the project that private land exchanged hands and the new owners declined any further access to WELL through their land.
18. At that point, WELL approached Council officers to request access via an old farm track (approximately 80 metres long by 3 metres wide). The track was narrow, partly grass and starting to revegetate with scrub, gorse, and broom. A temporary access permit was granted by Council officers due to the minor nature of the work.
19. WELL now wish to formalise enduring vehicle access along the track over Lot 7 DP 49151 and partially on Part Section 41 Horokiwi Road District to access their lines network. The surrounding terrain in the area significantly limits alternative access options.
20. Because the access track was improved to enable access on a temporary basis as part of the WELL works, there are no further construction effects to be considered. Noting that extensive planting (approximately 636m<sup>2</sup>) has been completed to mitigate the effects of the track improvements.

#### **Utilities and the Northern Reserves Management Plan**

21. When considering utilities within reserves in this area, the Northern Reserves Management Plan (NRMP) requires the following:

- a. *All utility structures must be sited to minimise their impact on existing natural and heritage features, waahi tapu sites, visual amenity, recreational facilities and vegetation.*

There are no known natural or heritage features or waahi tapu sites in the vicinity of the works. With regard to this easement, the new formed track follows the path of a previously used farm track. Further to this, the reformed track can allow for walking access and other recreational purposes on the site.

- b. *In choosing sites for utilities the Council will, having regard to the nature of the utility, give preference to areas not zoned Open Space or Conservation sites and sites where there are already utilities.*

In this case the utility is already located in the reserve, with easements in favour of WELL on the adjoining properties that make up the whole reserve. This work formalises their ability to access the site with minimal environmental impacts.

- c. *The location of utility structures should not unduly compromise recreation uses or future facilities and landscape restoration works.*

The proposed work will not impact any future recreational uses of the land, and will enhance it through a new area of restoration planting surrounding a wetland on site.

- d. *The applicant is responsible for any reinstatement of natural ground, vegetation or infrastructure to the Council's satisfaction.*

The easement conditions will require suitable management and use of the access track. Conditions will be the same as the other lines easements across the reserve to ensure consistency.

### **Other Objectives and Policies in the Northern Reserves Management Plan**

22. In considering the proposed works against the NRMP overall objectives and policies, there are no long-term impacts on the ecology, landscape or recreational values of the reserve.

### **Options**

23. Other options for access have been considered but are not suitable due to restricted access rights and terrain, making this the safest and most suitable location.
24. If an easement was not approved by Council WELL would not be able to access their network for maintenance and emergencies in a safe manner, putting electricity supply at risk in the northern suburbs.

### **Next Actions**

25. If the Strategy and Policy Committee approves the recommendations, officers will then inform WELL and commence the easement process and we will negotiate terms.

### **Attachments**

Attachment 1. [Proposed Location Easement Plan](#) 

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Authors	Sarah-Jane Still, Property Advisor Joel De Boer, Recreation and Parks Planner
Authoriser	Bec Ramsay, Open Space & Recreation Planning Manager Paul Andrews, Manager Parks, Sports & Rec Claire Richardson, Chief Operating Officer

## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

Under s48 of the Reserves Act, where the reserve is not likely to be materially altered or permanently damaged, and the rights of the public in respect of the reserve are not likely to be permanently affected, public notification of the proposed easement is not necessary. Due to the nature of this proposal officers don't consider it necessary to publicly notify this easement.

### **Treaty of Waitangi considerations**

No engagement with mana whenua is deemed necessary.

### **Financial implications**

There are no financial implications to Council, apart from officers' time. The cost of the easement and meeting the conditions of the easement will be borne by WELL.

### **Policy and legislative implications**

The easement is not contrary with the Northern Reserves Management Plan and other open space policies.

### **Risks / legal**

The easement is considered low risk and is necessary to ensure access to the electricity supply to the northern suburbs of Wellington.

### **Climate Change impact and considerations**

Not applicable.

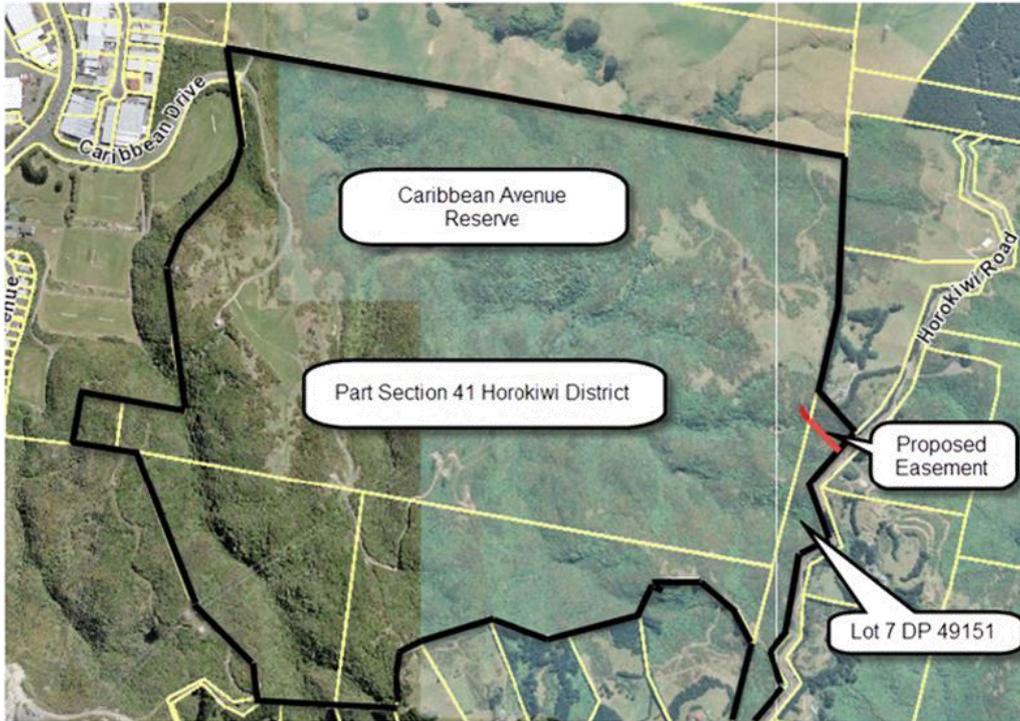
### **Communications Plan**

A communication plan was developed by WELL as part of the wider project.

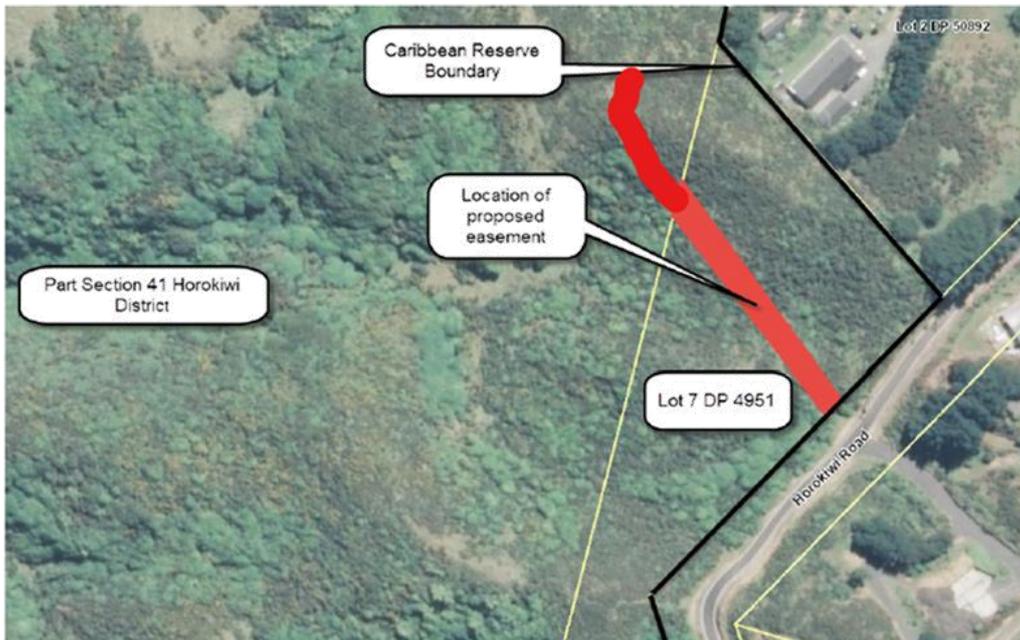
### **Health and Safety Impact considered**

Health and safety has been considered by WELL. When future access is required they will work with Council officers to arrange access and identify any potential hazards.

**Location of Proposed Easement within Caribbean Avenue Reserve**



Above - Part Section 41 Horokiwi District and Lot 7 DP 491512 within Cariddean Avenue Reserve



Above - Close-up plan showing location of proposed easement

## 4. Public Excluded

### Recommendation

That the Strategy and Policy Committee:

1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 Proposed Land Acquisition	7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
4.2 World of WearableArt – Underwrite	7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

2. Review the public-excluded status of item 4.1 Proposed Land Acquisition for release to public once the transaction has been settled.

