
ORDINARY MEETING

OF

KOATA HĀTEPE | REGULATORY PROCESSES COMMITTEE

MINUTES

Time: 9:30am
Date: Wednesday, 14 December 2022
Venue: Ngake (16.09)
Level 16, Tahiwi
113 The Terrace
Wellington

PRESENT

Mayor Whanau
Councillor Abdurahman
Councillor Calvert
Councillor Free (Chair)
Pouiwi Holden Hohaia
Pouiwi Liz Kelly
Councillor McNulty (Deputy Chair)
Councillor Paul

IN ATTENDANCE

Councillor Chung
Deputy Mayor Foon
Councillor Matthews
Councillor Pannett
Councillor Randle
Councillor Young

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1. Meeting Conduct

1.1 Karakia

The Chairperson declared the meeting open at 9:30am and invited members to read the following karakia to open the meeting.

**Whakataka te hau ki te uru,
Whakataka te hau ki te tonga.
Kia mākinakina ki uta,
Kia mātaratara ki tai.
E hī ake ana te atākura.
He tio, he huka, he hauhū.
Tihei Mauri Ora!**

Cease oh winds of the west
and of the south
Let the bracing breezes flow,
over the land and the sea.
Let the red-tipped dawn come
with a sharpened edge, a touch of frost,
a promise of a glorious day

1.2 Apologies

Moved Councillor Free, seconded Pouiwi Hohaia

Resolved

That the Koata Hātepe | Regulatory Processes Committee:

1. Accept the apologies received from Mayor Whanau and Pouiwi Kelly for lateness.

Carried

1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

1.4 Confirmation of Minutes

Moved Councillor Free, seconded Councillor McNulty

Resolved

That the Koata Hātepe | Regulatory Processes Committee:

1. Approves the minutes of the Koata Hātepe | Regulatory Processes Committee Meeting held on 1 December 2022, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.5 Items not on the Agenda

There are no items not on the agenda.

1.6 Public Participation

1.6.1 Iain Macleod

Iain Macleod, on behalf of South Coast Business and promotion Society INC, addressed the meeting regarding item 2.3 The Parade, Island Bay - Town Centre Improvements.

(Pouiwi Kelly joined the meeting 9:40am.)

1.6.2 Margaret Crisp

Margaret Crisp, on behalf of Wellington South Baptist Church, item 2.3 The Parade, Island Bay - Town Centre Improvements.

The meeting adjourned at 9:55am and returned at 10:00am with the following members present: Councillor Abdurahman, Councillor Calvert, Councillor Free, Pouiwi Hohaia, Pouiwi Kelly, Councillor McNulty, and Councillor Paul.

1.6.3 Akane Sandom

Akane Sandom addressed the meeting regarding item 2.5 Ngaio Connection walk, bike and bus improvements - traffic resolution for approval.

1.6.4 Christopher Dudfield

Christopher Dudfield addressed the meeting regarding item 2.3 The Parade, Island Bay - Town Centre Improvements.

(Mayor Whanau joined the meeting 10:12am.)

The meeting adjourned at 10:14am and returned at 10:16am with all members present.

2. General Business

2.1 Proposed Road Closures

Moved Councillor Abdurahman, seconded Pouiwi Kelly

Resolved

That Koata Hātepe | Regulatory Processes Committee:

- 1) Receive the information
- 2) Agree to close the following road for this event (as listed below) to vehicles and cyclists including motorised scooters, subject to the conditions listed in the proposed Road Closure Impact Reports:
 - **Island Bay Festival Sunday 12 February 2023**
 - **Round the Bays Sunday 19 February 2023**
- 3) Recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's traffic engineers that the amended is not likely to cause unreasonable impact on traffic.

Carried

2.2 New ground lease for Victoria Bowling Club

Moved Councillor Free, seconded Councillor McNulty

Resolved

That Koata Hātepe | Regulatory Processes Committee:

1. Receive the information; and
2. Recommend that Te Kaunihera o Pōneke | Council approve a new lease pursuant to the Wellington Town Belt Act 2016 for Victoria Bowling Club Incorporated for a 10-year term with a further renewal term of 10 years.

Carried

The meeting adjourned at 10:25am and returned at 10:35am with all members present.

2.3 THE PARADE, ISLAND BAY - TOWN CENTRE IMPROVEMENTS

Moved Councillor Free, seconded Councillor Abdurahman

Resolved

That Koata Hātepe | Regulatory Processes Committee:

- 1) Receive the information
- 2) Adopt the following amended Traffic Restrictions, pursuant to the provision of the Traffic and Parking Bylaw 2021:
 - a. TR98-22 (amended) The Parade, Island Bay – time-restricted parking, **amending the 8:00am to 8:00pm restriction time to be 8:00am to 6:00pm.**
 - b. TR178-22 The Parade, Island Bay – Town Centre Safety Improvements
- 3) Agree to progress and deliver the public spaces improvements for the Island Bay town centre and Mersey Street shops.

Secretarial note: The motion was voted on in parts with clause 1, clause 2a, clause 2b, and clause 3 voted on separately. A division was called for, voting on which was as follows:

Clause 1

For:

Mayor Whanau, Councillor Abdurahman, Councillor Calvert, Councillor Free (Chair), Pouwi Hohaia, Pouwi Kelly, Councillor McNulty (Deputy Chair), Councillor Paul.

Against:

Majority Vote: 8:0

Carried

Clause 2a

For:

Mayor Whanau, Councillor Abdurahman, Councillor Calvert, Councillor Free (Chair), Pouwi Hohaia, Pouwi Kelly, Councillor McNulty (Deputy Chair), Councillor Paul.

Against:

Majority Vote: 8:0

Carried

Clause 2b

For:

Mayor Whanau, Councillor Abdurahman, Councillor Free (Chair), Pouwi Hohaia, Pouwi Kelly, Councillor McNulty (Deputy Chair), Councillor Paul.

Against:

Councillor Calvert

Majority Vote: 7:1

Carried

Clause 3

For:

Mayor Whanau, Councillor Abdurahman, Councillor Free (Chair), Pouwi Hohaia, Pouwi Kelly, Councillor McNulty (Deputy Chair), Councillor Paul.

Against:

Councillor Calvert

Majority Vote: 7:1

Carried

Secretarial note: The motion was moved with changes to the recommendations in the officers' report, as marked in red, supported by officers.

Attachments

- 1 Island Bay Village Upgrades- Slides

2.4 Proposed Road Stopping - Land Adjoining 76 Orangi Kaupapa Road, Northland

Moved Pouwi Hohaia, seconded Councillor Calvert

Resolved

That Koata Hātepe | Regulatory Processes Committee:

- 1) Receive the information
- 2) Recommend to Council that it:
 - a. Declare the 239m² (subject to survey) of unformed legal road land in Orangi Kaupapa Road (the Land), adjoining 76 Orangi Kaupapa Road (Lot 9 DP 549446, held on ROT 946215), is not required for a public work and is surplus to Council's operational requirements.
 - b. Agree to dispose of the Land **subject to Council first approaching Taranaki Whānui ki te Upoko o te Ika, and then Ngāti Toa, to gauge their interest in the land proposed for disposal.**

- c. Delegate to the Chief Executive Officer the power to conclude all matters in relations to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale or exchange, imposing any reasonable covenants, and anything else necessary.

- 3) Note that if objections are received to the road stopping, and the applicant wished to continue, a further report will be presented to the Koata Hātepe |Regulatory Processes Committee for consideration.

Carried

Secretarial note: The motion was moved with changes to the recommendations in the officers' report, as marked in red, supported by officers.

(Mayor Whanau left the meeting 12.01pm)

(Mayor Whanau returned to the meeting at 12.05 pm.)

2.5 Ngaio Connection walk, bike and bus improvements - traffic resolution for approval

Moved Councillor McNulty, seconded Councillor Paul

Resolved

That Koata Hātepe | Regulatory Processes Committee:

- 1) Receive the information
- 2) Note the submissions
- 3) Note the summary of submissions, and responses to themes and design feedback shown in Attachments 1 and 2
- 4) Agree to make the following changes to the Ngaio Connection walk, bike and bus improvements Traffic Resolution as a result of feedback received through the consultation:
 - a. remove the middle stage (extension of clearway times on Kaiwharawhara Road from 4-7pm to 2-9pm) and commence the final stage of the project in March 2024
 - b. change the P30 car parks on Kaiwharawhara Road to P60.
 - c. replace two car parks at the bottom of Cameron Street on the eastern side with no stopping restrictions.
 - d. delete from the Traffic Resolution the conversion of four P60 angle car parks to two P60 parallel parks at the bottom of Cameron Street.
 - e. remove 40 metres of cycleway at the western end of Crofton Road and install three P10 car parks.
 - f. move bus stop 5447 outside 52 Kenya Street south by 14 metres and install one unrestricted car park.
 - g. delete from the Traffic Resolution 18 metres of no stopping restrictions at 28 Kaiwharawhara Road and reinstate three P30 car parks.
 - h. retain a loading zone at 53 – 55 Kaiwharawhara Road).

- 5) Adopt the Traffic Resolution set out in Attachment 3, incorporating the changes set out in recommendation 4.
- 6) Set a permanent speed limit for Cameron Street between Kaiwharawhara Road and the intersection with Brash/Hervey and Satchell Way to 30km/h, coming into force when design changes are installed in 2023, pending Waka Kotahi approval.
- 7) Set a permanent speed limit on Crofton Road between 11 Ottawa Road through the Ngaio roundabout to 2 Kenya Street to 30km/h, coming into force when design changes are installed in 2023, pending Waka Kotahi approval.

Carried

Secretarial note: The motion was voted on in parts with clauses 4a and 5, and all other clauses voted on separately. A division was called for, voting on which was as follows:

Clauses 4a and 5

For:

Mayor Whanau, Councillor Abdurahman, Councillor Free (Chair), Pouwi Hohaia, Pouwi Kelly, Councillor McNulty (Deputy Chair), Councillor Paul.

Against:

Councillor Calvert

Majority Vote: 7:1

Carried

All other clauses

For:

Mayor Whanau, Councillor Abdurahman, Councillor Calvert, Councillor Free (Chair), Pouwi Hohaia, Pouwi Kelly, Councillor McNulty (Deputy Chair), Councillor Paul.

Against:

Majority Vote: 8:0

Carried

Moved Councillor Calvert, seconded Pouwi Kelly the following amendment

- 4) Agree to make the following changes to the Ngaio Connection walk, bike and bus improvements Traffic Resolution as a result of feedback received through the consultation:
 - i. Cameron Street – Postpone the installation of a cycle lane on uphill side of lower Cameron Street leading to Sargeson Way, until such time as a review is done on the practicality of using an alternative cycle lane from Pickering Street through to Lower and Upper Fore Street, up the Bridle Track and utilising the easements on Curnow and Sargeson Ways until such time as improvements are made to the Bridle Track for both pedestrians and cyclists.

- j. Kenya St and Crofton Rd –
 - i. Implement the proposed transitional cycleway in the uphill direction as a clearway only, operating 7am-9.30am
 - ii. Implement p120 parking along Kenya St between the hours of 9.30pm to 4pm
- k. Kaiwharawara Rd – Place the proposed 2025 clearway changes on hold until such time as a review the transitional cycleway design, use and community feedback.
- l. Conduct an economic and whole-of-community social wellbeing assessment to inform further changes planned for the Ngaio transitional cycleway (currently planned for 2025) and all future planned cycleways to inform comprehensive and cohesive design.

A division was called for, voting on which was as follows:

For:

Councillor Calvert

Against:

Mayor Whanau, Councillor Abdurahman, Councillor Free (Chair), Pouiwi Hohaia, Pouiwi Kelly, Councillor McNulty (Deputy Chair), Councillor Paul.

Majority Vote: 1:7

Lost

2.6 Aro Valley Connection Walk, Bike and Bus Improvements - Traffic Resolution Approval

Moved Councillor Paul, seconded Pouiwi Kelly

Resolved

That Koata Hātepe | Regulatory Processes Committee:

- 1) Receive the information
- 2) Note the submissions
- 3) Note the summary of submissions, and responses to themes and design feedback shown in Attachments 1 and 2.
- 4) Agree to make the following changes to the Aro Valley Traffic Resolution as a result of feedback received through the consultation:
 - a. designate 4 additional residents' parking spaces in Adams Terrace;
 - b. change 17 coupon parking spaces on Aro Street (north side from 118 to 146 Aro St) into 8 residents parks (132 – 146) and 9 P120 residents parks (118 – 130b).
 - c. install 200 metres of 'cycle shoulder' on the uphill section of Raroa Crescent from Northland Tunnel Road to Moana Road to close a gap in the network, **supported by no stopping restrictions (broken yellow lines)**.
 - d. extend a section of footpath by 50 metres on the Raroa Crescent uphill leading to Northland Tunnel Road and designate it as a shared path.
 - e. Deliver the project in two stages rather than three, as proposed in the draft Traffic Resolution which was consulted on, by bringing the Aro Street cycleway and bus stop changes forward into stage 2 (early 2024) and shifting the Raroa Road changes from stage 1 (2023) to stage 2 (early 2024) pending approval of a subsequent traffic resolution (recommended below).
 - f. **build a 10-metre-long kerb build-out in front of Aro Café to create more space for people waiting for the bus and resolve the current pedestrian pinch point. This requires moving the bus stop at 90-92 Aro Street forward (east) by 6 metres, and into the lane and involves moving one carpark in front of the existing bus stop, to behind the new bus stop.**
 - g. **Agree that the period between stage 1 and stage 2 will be eight months.**
- 5) Undertake a new traffic resolution proposing to introduce a Residents Parking scheme into Raroa Road and extend no parking restrictions on the north side of Raroa Road from Norna Crescent down to 93 Raroa Road. This work would be installed in stage 2.
- 6) Set a permanent speed limit of 30 km/h on Aro Street between 148 Aro Street and Willis Street, coming into force when design changes are installed in 2023, pending Waka Kotahi approval
- 7) Adopt the Traffic Resolution set out in Attachment 3, incorporating the recommendations changes listed in 4) above.
- 8) **Investigate the correcting of the name Epuni Street to Te Puni Street as part of Aro Valley transformations in the future.**

A division was called for, voting on which was as follows:

For:

Mayor Whanau, Councillor Abdurahman, Councillor Calvert, Councillor Free (Chair), Pouwi Hohaia, Pouwi Kelly, Councillor McNulty (Deputy Chair), Councillor Paul.

Against:

Majority Vote: 8:0

Carried

Secretarial note: The motion was moved with changes to the recommendations in the officers' report, as marked in red, supported by officers.

2.7 Actions Tracking

Moved Councillor Free, seconded Pouwi Liz Kelly

Resolved

That the Koata Hātepe | Regulatory Processes Committee:

1. Receive the information.

Carried

2.8 Forward Programme

Moved Councillor Free, seconded Pouwi Liz Kelly

Resolved

That the Koata Hātepe | Regulatory Processes Committee:

1. Receive the information.

Carried

The meeting concluded at 12:30 pm with the reading of the following karakia:

Unuhia, unuhia, unuhia ki te uru tapu nui	Draw on, draw on
Kia wātea, kia māmā, te ngākau, te tinana, te wairua	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
I te ara takatū	
Koia rā e Rongo, whakairia ake ki runga	Oh Rongo, above (symbol of peace)
Kia wātea, kia wātea	Let this all be done in unity
Āe rā, kua wātea!	

Authenticated: _____
Chair

December 2022

Island Bay Village upgrades

Key points of focus

- Pedestrian prioritisation and improvement of amenities to encourage people to stop.
- Create an identity and character for the village through placemaking.
- Improve safety and accessibility of mid-block connections and adjacent laneways.
- Implement simple and durable design outcomes and functional spaces that encourage community activity.
- Improvements to the footpath to include better resurfacing and lighting.

Lighting and safety

- Veranda and tree lighting in main shopping area to make it safer and more pleasant after dark.
- Improve the lighting in the laneway between The Parade and Clyde Street.

Greening

- Planter beds and raised planters.

Cinema and bus stop

- Enhance pedestrian priority here by adding planter boxes, seats and new footpath surfaces.

Island Bay Library

- Create a stopping point with seats, play elements, signs, and furniture.

Arts and heritage

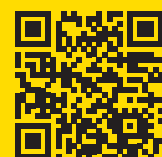
- Embed stories and heritage into surfaces and signs.
- New murals by local artists on the public toilets and in the laneway between The Parade and Clyde Street.

Public space and furniture

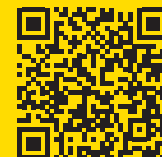
- Resurfacing the footpaths to make them safer and easier to use.
- New benches and bespoke site-specific seats to encourage people to stop, rest or spend time.
- Wayfinding and council services signage.
- Spill out space for businesses.

Come see more!

Detailed concept plan display
at Island Bay Community Centre
10am-2pm, Saturday 17 December



Find out more at
[wellington.govt.nz/
island-bay-village](https://wellington.govt.nz/island-bay-village)



For feedback, comments
or questions, email
psd.islandbay@wcc.govt.nz

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke



Island Bay Library



- 1 Paving used to create a more pedestrian focused area.
- 2 Concrete walkway and "art space". The paved area is split by a smooth concrete path. This path is a designated as an art space for pedestrian delineation. This is to be done with colourful stencils.

- 3 Play space. A single low rock placed into the paving to create an organic contrast to the paver grid and creates a natural element for children to jump and play on and explore.
- 4 Existing tree to be retained.
- 5 Timber edges to the planter provide seating.
- 6 Existing garden bed in corner of site to be replanted with dense native vegetation.
- 7 Existing tree to be retained.

- 8 Large rock used in the garden to create a visual link to the play space.
- 9 Dense native planting to create a tie to the coastal planting. The use of flowering plants will soften the texture and give a strong visual element.
- 10 Proposed signage location. A new bespoke sign for the library placed out towards the street to make the library more inviting and open to the public. To be designed.
- 11 Existing rubbish bin to be retained.

The Parade and Medway Crossing



- 1 Tactile pavers used at crossing points. These are used at crossing points between pedestrians, cyclist and vehicles.
- 2 Raised crossing to slow vehicles and create a safer crossing point.
- 3 Seating placed near crossing to provide stopping for those who need.

- 4 Pedestrian crossing across cycleway. The cycleway uses lighter surface material to give visual indication to pedestrians. Level to be confirmed in detail design.
- 5 Tactile pavers used at Medway Street crossing.
- 6 Bench along the edge of planter to create a large stopping point shaded by the existing tree.

- 7 Planter at ground level to be replanted with native planting that creates visual link to the sand dunes planting. Tree to be pruned for clear visibility. Tree to be uplift to create a safe environment.
- 8 Mural on the existing public toilet. (Mural shown is an example)

Parade Crossing



- 1 Planter at ground level to be replanted with native planting that creates visual link to the sand dunes planting.
- 2 Seat placed at crossing provide a point to stop and rest in the shade.
- 3 Rubbish bin placed near crossing for easy access.

- 4 The cycleway uses lighter surface material to give visual indication to pedestrians. Cycleway level to be confirmed in detailed design.
- 5 Planting used at crossings as a marker. Low planting is used to allow for sight lines.
- 6 Existing planter at ground level to be replanted with native planting that creates visual link to the sand dunes planting. Low planting is used to allow for sight lines.

Spill-out space and Raised Planters



- 1 Existing tree roots have damaged the surrounding surface and created a trip hazard and inaccessible walkway. Creating a raised planter around it creates a shaded stopping point.
- 2 Timber bench around planter creating a stopping point for walkers.
- 3 Placemaking the area around the raise planter with pavers to create a space that connects to the main area of the village and creating a cohesive space.
- 4 Planters used at the end of paver bands to create a vertical element that separates the footpath from cycleway. These planters will be filled with domestic flowering plants such as Rosemary and Lavender.
- 5 Traffic buffers within the scope of the upgrade will be made with exposed aggregate that has seashells in it to create a tie to the beach.
- 6 Lowered cycleway; kerb to define edge space.
- 7 Clearance space. There will be a 2m space from the building front onto the footpath to allow for a clear access way.
- 8 Spill space for businesses to engage with public space. For accessibility there will be a 2m space that is left open along the shop edge and beyond that will be spill space for tables, chairs, signs etc.
- 9 Bands of pavers will be used in the transition between paved spaces to continue the identity of the village and create more interesting areas.
- 10 Some pavers will be engraved with text of significance to Island Bay. These could be quotes from authors, painters etc from island Bay. To be confirmed.