
**ORDINARY MEETING
OF
PŪRORO HĀTEPE | REGULATORY PROCESSES COMMITTEE
AGENDA**

Time: 9:30am
Date: Wednesday, 4 May 2022
Venue: Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington

MEMBERSHIP

Mayor Foster
Deputy Mayor Free
Councillor Condie
Liz Kelly
Councillor Matthews
Councillor O'Neill (Deputy Chair)
Councillor Pannett
Councillor Woolf (Chair)

Have your say!

You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8337, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

AREA OF FOCUS

The Regulatory Processes Committee has responsibility for overseeing the Council's regulatory functions, including responsibility for:

- Approving the list of Resource Management Act Commissioners and the associated Appointment Guidelines
- Objections to classifications under the Dog Control Act
- Fencing of swimming pools
- Road stopping
- Naming places in accordance with the Naming Policy, except for significant naming decisions, which are considered by the relevant committee.
- Traffic resolutions which are not considered by the Pūroro Āmua | Planning and Environment Committee.
- Suburb boundaries
- Development Contributions remissions.
- Approving leases pursuant to Council policies.

To read the full delegations of this Committee, please visit wellington.govt.nz/meetings.

Quorum: 4 members

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1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

Whakataka te hau ki te uru, Whakataka te hau ki te tonga. Kia mākinakina ki uta, Kia mātaratara ki tai. E hī ake ana te atākura. He tio, he huka, he hauhū. Tihei Mauri Ora!	Cease oh winds of the west and of the south Let the bracing breezes flow, over the land and the sea. Let the red-tipped dawn come with a sharpened edge, a touch of frost, a promise of a glorious day
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At the appropriate time, the following karakia will be read to close the meeting.

Unuhia, unuhia, unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, te tinana, te wairua I te ara takatū Koia rā e Rongo, whakairia ake ki runga Kia wātea, kia wātea Āe rā, kua wātea!	Draw on, draw on Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Oh Rongo, above (symbol of peace) Let this all be done in unity
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1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 13 April 2022 will be put to the Pūroro Hātepe | Regulatory Processes Committee for confirmation.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Pūroro Hātepe | Regulatory Processes Committee.

The Chairperson shall state to the meeting:

-
1. The reason why the item is not on the agenda; and
 2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Pūroro Hātepe | Regulatory Processes Committee.

Minor Matters relating to the General Business of the Pūroro Hātepe | Regulatory Processes Committee.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Pūroro Hātepe | Regulatory Processes Committee for further discussion.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

PROPOSED ROAD CLOSURES

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Pūroro Hātepe | Regulatory Processes Committee...

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Outline relevant previous decisions that pertain to the decision being considered in this paper.

Significance

The decision is **Choose an item.** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$

2.

Risk

- Low Medium High Extreme

3.

Author	Maria Taumaa, Street Activities Coordinator
Authoriser	Jacqui Austin, Team Leader Street Activities and Audit Coordination Sean Woodcock, Customer, Compliance and Business Service Manager Siobhan Procter, Chief Infrastructure Officer

Taunakitanga

Officers' Recommendations

Officers recommend the following motion

That Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information
2. Agree to close the following road for this event (as Listed below) to vehicles and cyclists including motorised scooters, subject to the conditions listed in the proposed Road Closure Impact Reports.
 - Beers at the Basin
 - Tawa Christmas Parade
3. Recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic Engineers that the amendment is not likely to cause unreasonable impact on traffic.

Whakarāpopoto

Executive Summary

4. Proposed Road Closures

Beers at the Basin

Tuesday 22 November 2022 to Tuesday 29 November 2022 6.00am to 5.00pm

Event day is Saturday 26 November 2022

- Slip Lane (between Buckle Street and Ellice Street)

Tawa Christmas Parade

Saturday 29 October 2022 5.00am to 5.00pm

- Main road (between Lyndhurst Road intersection and Surrey Street roundabout)
- Main road bus stops #3956 and #3916 moved to Oxford Street
- Disabled Parking available behind Pink Pineapple

Takenga mai

Background

5. The Council receives numerous requests throughout the year for public roads to be closed for public and private events. In order for the closures to have an effect, under Schedule 10 of the Local government Act 1974, council approval is required.
6. The authority to approve request for road closures is made under Schedule 10, clause 11e, of the local Government Act 1974 and the Transport vehicular Traffic Road closure regulations 1965. This authority is delegated to the Regulatory Processes Committee.

-
7. This report has been prepared in accordance with the procedures that were approved by the committee on 15 December 2010. In summary, these are:
- a) An event organiser applies for a road closure when proposed events require one.
 - b) Council officers receive the proposal and assess the merits and need for a road closure.
 - c) The Council advertises its intention to close the road in the public notice column of the local newspaper and on council social media platforms.
 - d) Together with the event organiser, Council officers ensure consultation with affected stakeholders is carried out and a communication plan is formulated.
 - e) Any objections are followed up and resolved as far as practical.
 - f) The event organiser works together with Council officers who modify any plan in response to public submissions and prepare an impact report for the Committee.
 - g) Council officers recommend any conditions that should apply to the approval.
 - h) The Committee deliberates on the proposed road closure.
 - i) A Council officer notifies the event organiser of the committee's decision.

Kōrerorero

Discussion

8. There are ongoing discussions with all concerned parties up to and during the event.

Kōwhiringa

Options

9. Option 1: Agree to the temporary road closures
10. Option 2: Do not agree to the temporary road closures. If you choose this option, then the events relying on the road closures will not be able to go ahead.

Whai whakaaro ki ngā whakataunga

Considerations for decision-making

Alignment with Council's strategies and policies

11. The City Events Team has assessed the proposed events regarding their contribution towards Council's strategies and policies. The proposed events support the Council's strategy of being the "Events Capital" and will contribute to the economic success of the city.

Engagement and Consultation

12. Members of the public have been advised of the road closures and informed of their right to object.
13. The public notice advertising that the Council is proposing to consider these closures was notified via the following channels.
 - a) Dominion Post
 - b) Facebook
 - c) Twitter
 - d) Have Your Say

These details are part of the Impact Reports
14. Members of the public will be advised of the road closures prior to the event
 - a) Advanced roadside signage
 - b) Media Releases
 - c) Council Website
 - d) Council Social media channels
15. Event organisers are working with resident groups where applicable, community groups local retailers and businesses have been advised of their intention to close the road.
16. This proposed road closure is subject to the Government Covid – 19 guideline announcements (or any subsequent announcements) regarding events of this nature.

Government timelines will dictate any postponement dated should it be required.
17. Council intention to consider and propose temporary road closure was notified through an advertisement in the dominion Post, Facebook, Twitter, Have your Say, These notifications invited the public to make submission on the proposed road closures.
18. If approved, event organiser will consult with the following government agencies and associate organisations
 - a) New Zealand Police
 - b) Waka Kotahi (NZTA)
 - c) Fire and Emergency New Zealand
 - d) Wellington Free Ambulance
 - e) Public Transport Operators
 - f) Relevant Council Business Units: e.g. roading, Wreda & communications
19. Any correspondence received in response to the proposed closure has been included in the attached impact report.

Implications for Māori

20. There are no Te Tiriti o Waitangi implications

Financial implications

21. The administration of events is managed under Project C481. There are no unforeseen costs associated with these events.

Legal considerations

22. Nil

Risks and mitigations

23. All Safety risks are managed by way of the Traffic Management Plan

Disability and accessibility impact

24. Council along with event organisers do look across the event with an accessibility lens to ensure all can participate. These changes are done by way of a Traffic Management Plan.

Climate Change impact and considerations

25. See Impact Reports for event organiser consideration of climate change impacts.

Communications Plan

26. Residents and retailers affected by the Road closure will be notified by letter drop or contacted by event organiser.

Health and Safety Impact considered

27. Health and Safety is covered by the event management plan submitted to Council for approval prior to the event. This is assessed together with the traffic management plan to ensure the event and associated road closures are managed safely.

Ngā mahinga e whai ake nei | Next actions

28. If the proposed road closure is approved, the event organiser will issue further public notices advising of the approved closures via social media, implemented the approved traffic management plan, fund the event, and clean the site. Council officers will monitor the impact of the closures and debrief with the organisers following the conclusion of the event.

Attachments

- Attachment 1. Beers at the Basin Impact
Attachment 2. Beers at Basin Advert
Attachment 3. Beers At the Basin Map
Attachment 4. Spring into Tawa Impact
Attachment 5. Spring into Tawa Advert
Attachment 6. Spring into Tawa Map

PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

BEERS AT THE BASIN **TUESDAY 22 NOVEMBER 2022 TO TUESDAY 29 NOVEMBER 2022 6.00 AM TO** **5.00 PM DAILY**

1. Description of Event

Beers at the Basin is a local summer festival that is now in its 6th year. Hosted at one of Wellington's most iconic venues, the Basin Reserve, Beers is an event showcasing some of the best craft breweries, local wineries, street food and music that NZ has to offer. Visitors attend from all around the region and NZ wide, with an average demographic of 25 plus. The festival has become a mainstay on the Wellington Summer calendar.

The proposed road closures to vehicles and cyclists, are as follows: Beers at the Basin: Tuesday 22 November 2022 to Tuesday 29 November 2022 6.00am to 5.00pm. the event is Saturday 26 November 2022.

- **Slip Lane** (between Buckle Street and Ellice Street)

Please refer to the map attachment for further detail.

Pedestrian access will not be restricted, and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposed closure

Climate Change

In assessing the impact of the climate, the following has been considered.

Closing the slip lane will have a minimal impact on the flow of traffic within the area and not generate any increased pollution and greenhouse gas production.

The roading capacity will not be diminished and there would be a minimal impact on walking and cycling within the area.

With no added congestion there would be no increased emissions.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was notified via the following channels:

- Dominion Post, Saturday 16 April 2022
- Social Media, Wednesday 20 April 2022

- Twitter, Wednesday 20 April 2022
- Facebook, Wednesday 20 April 2022
- Have your say, Wednesday 20 April 2022

The New Zealand Police will be advised closer to the event by way of phoning the watch tower at central police station, and Waka Kotahi (NZTA) will be notified by way of traffic management.

4. Objections

There have been no objections to this road closure request.

5. Traffic Impact Assessment

Prior Closures

The road closure is proposed under the powers provided to Council under the Local Government Act 1974, section 342. Stopping and closing of roads, schedule 10: [Local Government Act 1974, Section 342, Schedule 10](#)

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

Council officers consider that the proposed closure, if implemented according to an approved Traffic Management Plan (TMP), is not likely to impede traffic unreasonably subject to the conditions listed below.

Conditions:

- The road closure is valid on Tuesday 22 November 2022 to Tuesday 29 November 2022 from 6.00am to 5.00pm.
- The event organiser is to notify the public via letter drop to affected parties, advanced signage and media releases.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised. This is essential were road closures transition from partial to full closures and vice versa.
- The event organiser is to ensure emergency services (Police, Fire and Ambulance Services) have been consulted with and the TMP includes all their specific requirements.
- The event organiser is to ensure that the affected property and business owners along the road closures are advised and consulted with.
- The event organiser must have a health and safety plan, which covers how emergency vehicles are required to enter the road closure site if required ten (10) working days before the event.
- The event organiser must have an approved TMP no later than ten (10) working days prior to the event.
- Information signs must be installed ten (10) working days before the event.

- The event organiser must provide Council with an event hazard/risk management plan ten (10) working days prior to the event that describes in full how the event organiser will manage all health and safety risks associated with the event.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops along the proposed partial and full closures.
- Detour routes are to be provided with adequate signage during the road closure period.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event, within the health and safety plan.
- The event organiser must organise a debrief session (minutes must be taken) as close as possible after the event with all affected parties. These findings must be recorded and distributed to attending parties.
- The landowner agrees to alcohol at the Beers at the Basin **Tuesday 22 November 2022 to Tuesday 29 November 2022 subject to an Alcohol Licence being obtained.**
- This proposed road closure is subject to the government covid-19 guideline announcements regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the regulatory processes committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Attachments

- Map of proposed closure
- Copy of Dom Post Public notice



Prepared By
Maria Taumaa
Street Activities Coordinator

Approved By
Jacqui Austin
Team Leader Street Activities and Audit Coordination



Proposal to Close Roads - Wellington City

The Regulatory Processes Committee will meet on Wednesday 4 May 2022 to consider the following temporary road closure for Events.

Beers at the Basin

Tuesday 22nd November 2022 to Tuesday 29 November 2022.

Slip Lane (between Buckle Street and Ellice Street).

Spring into Tawa Saturday 29 October 2022

5am to 5pm.

Main Road (between Lyndhurst Road intersection and Surrey Street roundabout).

Main Road Bus Stops #3956 and #3916 moved to Oxford St. Disabled Parking available behind Pink Pineapple.

Any person objecting to a proposed road closure must Contact the City Council in writing before 4pm, Friday 29th April 2022. Please send correspondence to Street Activities at mailing address PO Box 2199 Wellington or by email Street.activities@wcc.govt.nz.

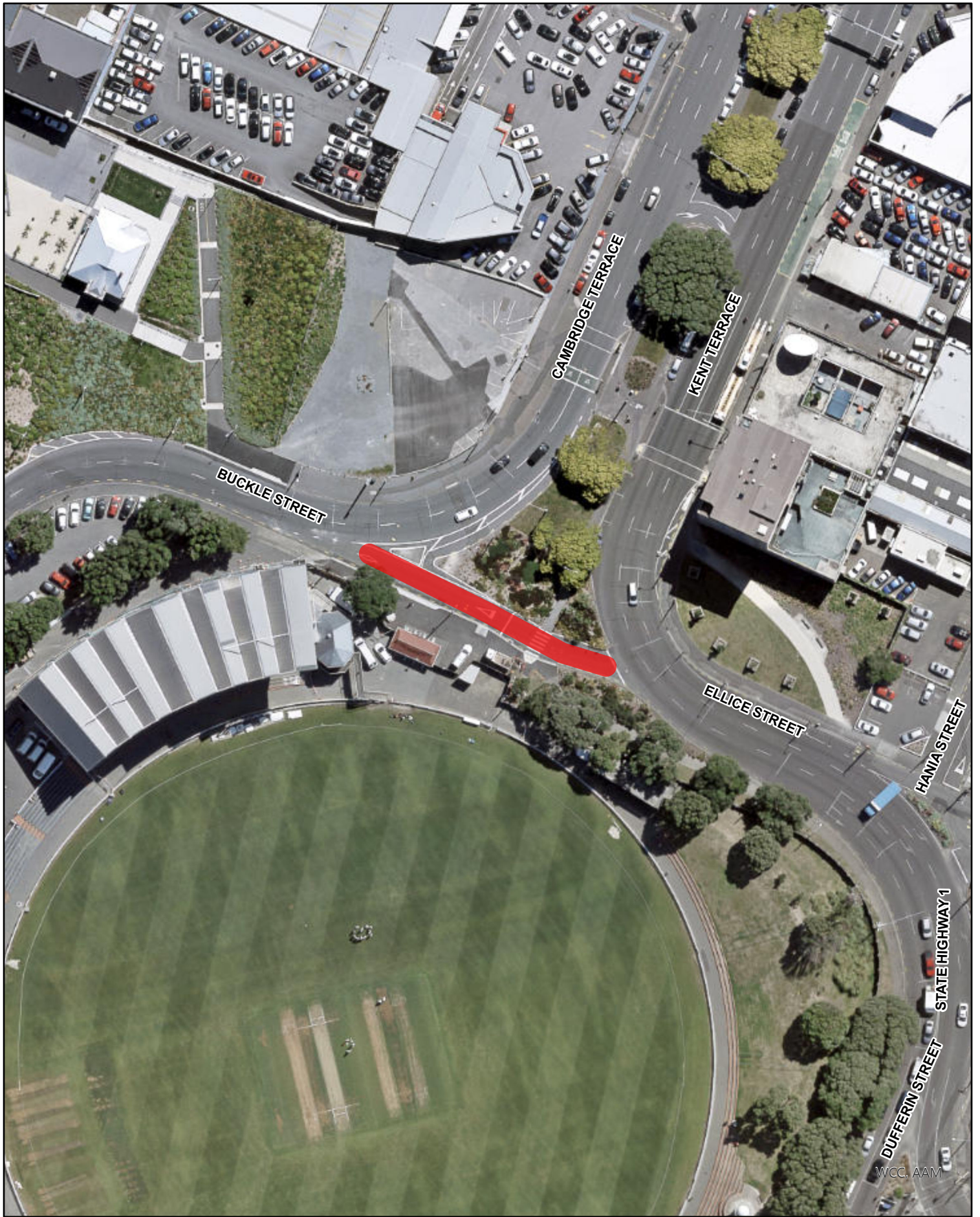
This proposed road closure is subject to the Government Covid-19 guidelines regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

Wellington City Council

PO Box 2199, Wellington 6140
Wellington.govt.nz

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Me Heke Ki Pōneke



Event Name: Beers at the Basin

From: 22/11/2022 6:00:00 am Until: 29/11/2022 5:00:00 pm

Event Type: Road Closure

Event Details: 6am - 5pm Daily

PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

SPRING INTO TAWA **SATURDAY 29 OCTOBER 2022 5.00AM TO 5.00PM**

1. Description of Event

“Spring into Tawa” is Tawa’s annual spring festival. It is held in Main Road, Tawa, and provides an opportunity for local retailers, community groups, education providers, and families to gather. The event features stalls selling a range of products – including baking, crafts, gifts, and household items.

The event is also an opportunity to showcase all the recreation activities that are on offer in the community – including swimming, music, entertainment, gymnastics. The festivals are a key fundraising opportunity for many of the community groups and organisations and is well supported by local schools and early childhood education providers.

The event has reached its limit in terms of the space available on the footpath and the plaza area and the community organisers would like to see it grow, with more space to enjoy activities. Therefore, it is proposed to close a small section of Main Road to provide a larger space for the event to grow.

The proposed road closures to vehicles and cyclists, are as follows: Spring into Tawa: Saturday 29th October 2022 5am to 5pm

- Main Road (between Lyndhurst Road intersection and Surrey Street roundabout)
- Main Road bus Stops #3956 and #3916 moved to Oxford Street
- Disabled Parking available behind Pink Pineapple

Please refer to the map attachment for further detail.

Parking restrictions will be in place, the Taxi Stand and Bus Stops will be relocated.

The road closure is to be carried out under an approved temporary traffic management plan.

Pedestrian access will not be restricted, and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposed closure.

Climate Change

In line with Te Atakura, Wellington city’s goal of a zero-carbon capital, Spring into Tawa is working toward a low carbon/zero waste event. We started this journey in 2020 and you can find more information on our Spring into Tawa website – <https://springintotawa.nz/zero> waste

Organisers have a goal of zero to landfill and to avoid carbon emissions from organics in the landfill, they separate food waste and compostable packaging which is sent to Capital Compost at the Southern Landfill. In 2020 organisers diverted 63% of waste away from landfill and this year are aiming to hit 75%.

Advocacy -The organisers will be promoting biking, walking, public transport, or ride sharing to the event which is outlined on our website and through our social media channels – Instagram & Facebook. They will also encourage event goers to bring reusable food containers, drink bottles, cutlery (less resources emissions in the production of packaging etc). To assist, organisers have included free water fill stations using the “Refill my bottle” app and will be providing branded keep cups and drink bottles as prizes.

A stall will promote sustainable messaging around both energy efficient buildings and protecting and enhancing the environment (predator free, friends of tawa bush etc). Communications with stall holders will be encouraging the same e.g., no plastic bags last year, moving away from balloons etc.

Event Logistics –The organisers have been working on ensuring signage is reusable from year to year so avoid printing dates where possible, to limit the amount of printing done every year. For signage that does require printing, they work with groups to share billboard skins, corflute signs that they can reuse for their purposes e.g., sharing with the local scout group.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was notified via the following channels:

- Dominion Post, Saturday 16 April 2022
- Social Media, Wednesday 20 April 2022
- Twitter, Wednesday 20 April 2022
- Facebook, Wednesday 20 April 2022
- Have your say, Wednesday 20 April 2022

This is a regular annual event which was cancelled in 2021 due to Covid.

The New Zealand Police and the Ministry of Transport (NZTA) will be advised closer to the event by way of phoning central police station and NZTA will be notified by way of the traffic management.

4. Objections

There have been no objections to this road closure request.

5. Traffic Impact Assessment

Prior Closures

The road closure is proposed under the powers provided to Council under the Local Government Act 1974, section 342. Stopping and closing of roads, schedule 10: [Local Government Act 1974, Section 342, Schedule 10](#)

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

Council officers consider that the proposed closure, if implemented according to an approved Traffic Management Plan (TMP), is not likely to impede traffic unreasonably subject to the conditions listed below.

Conditions:

The road closure is valid from 5am to 5pm on Saturday 29 October 2022.

- The event organiser is to notify the public via letter drop to affected parties, advanced signage, and media releases.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised. This is essential were road closures transition from partial to full closures and vice versa.
- The event organiser is to ensure emergency services (Police, Fire and Ambulance Services) have been consulted with and the TMP includes all their specific requirements.
- The event organiser is to ensure that the affected property and business owners along the road closures are advised and consulted with.
- The event organiser must have a health and safety plan, which covers how emergency vehicles are required to enter the road closure site if required ten (10) working days before the event.
- The event organiser must have an approved TMP no later than ten (10) working days prior to the event.
- Information signs must be installed ten (10) working days before the event.
- The event organiser must provide Council with an event hazard/risk management plan ten (10) working days prior to the event that describes in full how the event organiser will manage all health and safety risks associated with the event.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops along the proposed partial and full closures.
- Detour routes are to be provided with adequate signage during the road closure period.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event, within the health and safety plan.
- The event organiser must organise a debrief session (minutes must be taken) as close as possible after the event with all affected parties. These findings must be recorded and distributed to attending parties.
- This proposed road closure is subject to the government covid-19 guideline announcements regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the regulatory processes committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

REGULATORY PROCESSES COMMITTEE

Attachments

- Map of proposed closure
- Copy of Dom Post Public notice



Prepared By
Maria Taumaa
Street Activities Coordinator



Approved By
Jacqui Austin
Team Leader Street Activities and Audit Coordination

Proposal to Close Roads - Wellington City

The Regulatory Processes Committee will meet on Wednesday 4 May 2022 to consider the following temporary road closure for Events.

Beers at the Basin

Tuesday 22nd November 2022 to Tuesday 29 November 2022.

Slip Lane (between Buckle Street and Ellice Street).

Spring into Tawa Saturday 29 October 2022

5am to 5pm.

Main Road (between Lyndhurst Road intersection and Surrey Street roundabout).

Main Road Bus Stops #3956 and #3916 moved to Oxford St. Disabled Parking available behind Pink Pineapple.

Any person objecting to a proposed road closure must Contact the City Council in writing before 4pm, Friday 29th April 2022. Please send correspondence to Street Activities at mailing address PO Box 2199 Wellington or by email Street.activities@wcc.govt.nz.

This proposed road closure is subject to the Government Covid-19 guidelines regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

Wellington City Council

PO Box 2199, Wellington 6140
Wellington.govt.nz

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Me Heke Ki Pōneke



Event Name: Spring into Tawa

From: 29/10/2022 5:00:00 am Until: 29/10/2022 5:00:00 pm

Event Type: Road Closure

Event Details:

BACKGROUND TO ORAL SUBMISSIONS: PROPOSED ROAD STOPPING ADJOINING 117 SEATOUN HEIGHTS ROAD, MIRAMAR

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Pūroro Hātepe | Regulatory Processes Committee provides the Committee with background information to the oral submissions to be heard today on the proposal to stop and sell 91m² of legal road land adjoining 117 Seatoun Heights Road, Seatoun (the Land).

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

Relevant Previous decisions

Report to Regulatory Processes Committee – 9 September 2020.
Report recommendations were approved by Council 30 September 2020

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

2. There are no financial considerations related to this report.

Risk

- Low Medium High Extreme

3. The overall risk level is considered to be low.

Author	Sarah-Jane Still, Senior Property Advisor
Authoriser	John Vriens, Property Advisory Manager Brad Singh, Transport and Infrastructure Manager Siobhan Procter, Chief Infrastructure Officer

Taunakitanga

Officers' Recommendations

Officers recommend the following motion

That the Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information.
2. Thank all oral submitters.
3. Advise submitters that it will consider the matter and make a decision on whether to uphold any objections at the next available meeting of Pūroro Hātepe | Regulatory Processes Committee.

Whakarāpopoto

Executive Summary

4. On 30 September 2020 Council declared the Land surplus subject to the road stopping process being successfully completed, and the outcome of public notification.
5. Public notification was undertaken between 21 September and 2 November 2021. Written objections were received from three objectors.
6. One of those objectors withdrew their objection, the two remaining objectors have requested to make an oral submission at today's Committee meeting further to their written submission.
7. The applicants have provided a written submission in support of their road stopping application in lieu of an oral submission.
8. No decisions are expected from the Committee on the day of the oral submissions. Following the oral hearing, a final report will be prepared by officers to enable the Committee to make a decision on whether or not to uphold any objection. This final report will be presented at the next available meeting of the Committee.

Takenga mai | Background

9. The Regulatory Process Committee meeting of 9 September 2020 and the Council meeting of 30 September 2020 agreed to proceed with the road stopping proposal. Refer to Attachment 1 for the 2020 report, and Attachment 2 for the Council minutes.
10. Public notification on the proposed road stopping was undertaken between 21 September 2021 and 2 November 2021. The public notification process is as follows:
 - a) Letters were sent to owners and occupiers of properties situated immediately adjoining and opposite the road stopping site, and to the local residents' associations.
 - b) Public notices were placed in the Dominion Post on 21 September and 12 October 2021. Signage was placed on the Land on both frontages of the property.
 - c) Information was also available from Council's website and from Council reception, upon request.
11. By the close of the public notification period three written submissions objecting to the proposal had been received.

-
12. Of the three objectors, one withdrew following correspondence with officers. The two remaining objectors requested to make an oral submission to the Committee to support their objection, they are as follows:
- a) Jill Sanders and Craig Hunt (individual)
 - b) Bex Gold (individual)

Kōrerorero

Discussion

13. The objections grounds primarily relate to the front yard setback triggered as a result of the reduction in legal road width, potential development on the applicant's property, road safety, survey markers, unlicensed encroachment into the legal road land, building work conducted without a resource consent, and the reason provided on the application form by the applicant. Refer to Attachment 3 for copies of the objector's submissions.
14. For reference, the front yard setback, as it relates to road width, will no longer be triggered by the road stopping following a recent amendment to the Resource Management Act 1991, this change was made after the public notification period concluded and will be effective from July 2022 when the draft District Plan is publicly notified.
15. The applicants have requested to make a written submission to support their road stopping application. Refer to Attachment 4 for a copy of this submission.
16. If the Committee's decision is to uphold any objection and full Council agrees, then the road stopping proposal is effectively ended and the Land will not be stopped and sold.
17. If the decision reached is to not uphold (i.e., reject) the objections and to proceed with the road stopping process, and any objector wishes for their objection to remain, and the applicant wishes to proceed, then the road stopping proposal and the objection(s) will be referred to the Environment Court for a decision.

Ngā mahinga e whai ake nei

Next actions

18. Present a further report to the Regulatory Processes Committee at the next available meeting.
19. Committee will then consider the submissions and final report in order to make a recommendation to Council on whether or not to uphold the objections.

Attachments

- Attachment 1. Regulatory Processes Committee Report 9 September 2020
Attachment 2. Minutes of Council Meeting 30 September 2020
Attachment 3. Objector's Submissions
Attachment 4. Applicant's Submission

2. General Business

PROPOSED ROAD STOPPING - LAND ADJOINING 117 SEATOUN HEIGHTS ROAD, MIRAMAR

Purpose

1. This report asks the Regulatory Processes Committee to recommend to Council that it stops and sells approximately 87m² (subject to survey) of unformed legal road adjoining 117 Seatoun Heights Road, Miramar. Refer to Attachment 1 for the location plan.

Summary

2. The owners of 117 Seatoun Heights Road, Miramar (the Owners) have applied to purchase unformed legal road land adjoining the front boundary of their property.
3. The approximately 87m² of unformed legal road land proposed to be stopped and sold (the Land) is shown outlined red on Attachment 2.
4. Utility providers and relevant Council business units have been consulted. All support the proposal, subject to conditions (where relevant).
5. Initial consultation letters were sent to adjoining and adjacent neighbours and, at the time of writing of this report, three responses had been received.
6. If the Council agrees with the recommendation of the Regulatory Processes Committee, the road stopping will then be publicly notified. At that time any neighbours, organisations, or any other member of the public will have the opportunity to make a submission.

Recommendation/s

That the Regulatory Processes Committee:

1. Receive the information.
2. Recommend to Council that it:
 - a) Declare that approximately 87m² (subject to survey) of unformed legal road land in Seatoun Heights Road, Miramar adjoining 117 Seatoun Heights Road (being Lot 4 DP 8765 held on ROT WN419/26, the Land) is not required for a public work and is surplus to Council's operational requirements.
 - b) Agree to dispose of the Land.
 - c) Delegate to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of sale or exchange, imposing any reasonable covenants, and anything else necessary.
3. Note that if objections are received to the road stopping, and the applicant wished to continue, a further report will be presented to the Regulatory Processes Committee for

consideration.

Discussion

7. 117 Seatoun Heights Road is a regular shaped corner lot with frontage on Seatoun Heights Road. The property is gently upwards sloping to the rear of the lot and contains a single storey dwelling with vehicle access from the eastern front boundary. Refer to Attachment 3 for street views.
8. Should the road stopping proposal be successful, the Land will be amalgamated with 117 Seatoun Heights Road, with its current use not proposed to change.
9. Road stopping is provided for under Sections 319(1)(h) and 342(1)(a) and the Tenth Schedule of the Local Government Act 1974 (LGA).
10. The Council, under Section 40 of the Public Works Act 1981 (PWA), 'shall endeavour' to dispose of any land not required for the public work for which it was taken, and which is not required for any public work. Section 345(1)(a)(i) of the LGA provides Council with the statutory power to dispose of stopped road.
11. Advisors from Council's Transport Network Team have confirmed the Land is not required for future road widening or public access purposes. They supported the proposal subject to 18m of legal road land being retained (measured from the front boundaries of opposite properties). Isolation strips will be required on the extensions of the 115/117 and 117/123 Seatoun Heights Road side boundaries. Refer to Attachment 2 for isolation strips shown in green.
12. Relevant Council business units have been consulted and none wish to retain the Land.
13. Officers recently commenced giving the Walking Access Commission the opportunity to comment on road stopping proposals early in the process. The Commission supports the proposal by 117 Seatoun Heights Road, without condition.
14. As is normal practise in the early stages of the road stopping process, officers have written to the adjoining and adjacent neighbours notifying them that Council had received this road stopping application. All of these owners will be consulted again when formal public consultation is carried out later in the road stopping process.
15. If Council approves the above, officers will establish whether any offer back obligations under Section 40 of the PWA exist.

Options

16. The alternative is to continue with the current situation and manage any needs through Council encroachment licence and procedures.

Next Actions

17. Conclude a Section 40 PWA investigation.
18. Prepare Survey Office plan.
19. Prepare Sale and Purchase agreement.
20. Begin public notification process.

Attachments

Attachment 1.	Location Plan	Page 11
Attachment 2.	Aerial	Page 12
Attachment 3.	Street Views	Page 13

Author	Sarah-Jane Still, Property Advisor
Authoriser	Leah Hearn, Manager Property Siobhan Procter, Manager, Transport and Infrastructure Mike Mendonca, Acting Chief Infrastructure Officer

SUPPORTING INFORMATION

Engagement and Consultation

In May and August 2020 letters were sent to the five adjoining and adjacent neighbours notifying them that Council had received this road stopping application. At the time of preparing this report three responses had been received, two regarding the front yard setback. One asked for clarification around the location of the setback that would be implemented on their property and was satisfied with the response provided. The second response raised concerns that the setback would impact future plans to develop the property as resource consent would be required to build in the setback area. Given the existing site coverage of the affected property exceeds the allowed 35%; resource consent will be required regardless of the road stopping being completed.

The third response was regarding concerns over the potential for future development of 117 Seatoun Heights Road by the owners.

These neighbouring owners will be consulted again when the formal public consultation is carried out later in the road stopping process and they will have an opportunity to enter a written submission if they so choose.

Treaty of Waitangi considerations

Iwi groups have not been consulted. The proposal does not conflict with the principles of the Treaty of Waitangi nor is the Land located within a Māori Precinct or an area identified as significant to Māori. The Land is not being disposed of on the open market, and will not become a standalone allotment (amalgamation is proposed).

Financial implications

There are no significant financial considerations related to this recommendation. Any costs associated with the disposal of the Land will be recovered from the applicant, and the proceeds of the sale are directed towards the general fund.

In August 2011 new cost sharing incentives for road stopping were approved by Council. The rebate amount is determined at the end of the road stopping process when all of the costs are known.

Policy and legislative implications

The recommendations of this report are consistent with policies of the Council. The road stopping is also being undertaken in accordance with legislative requirements.

This proposed road stopping has no significant impact on the Long Term Plan.

Risks / legal

The road stopping process is consistent with legislative, and the Council's requirements.

Climate Change impact and considerations

There are no climate change implications for this road stopping.

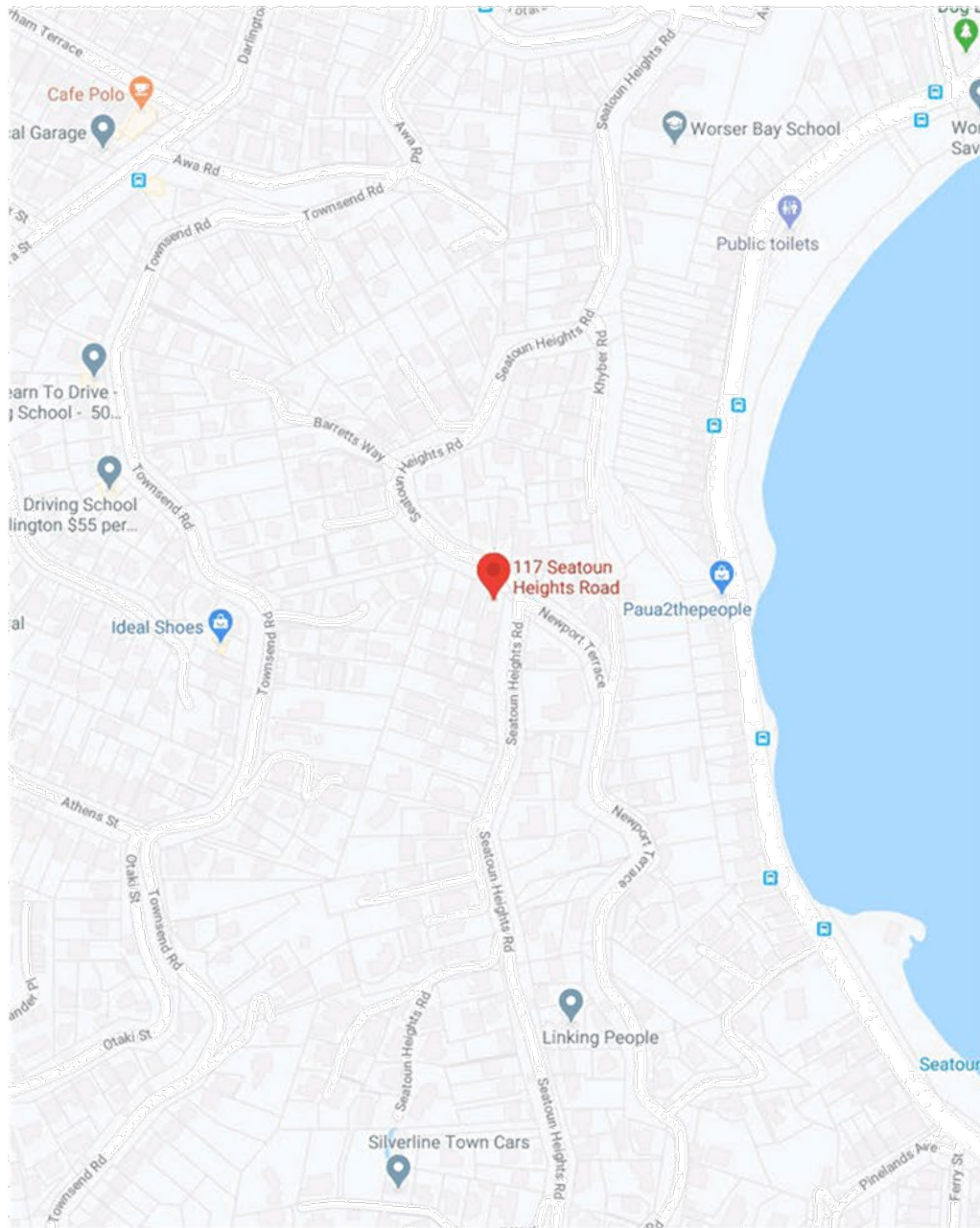
Communications Plan

Public consultation in accordance with the Tenth Schedule of the LGA will be carried out later in the road stopping process.

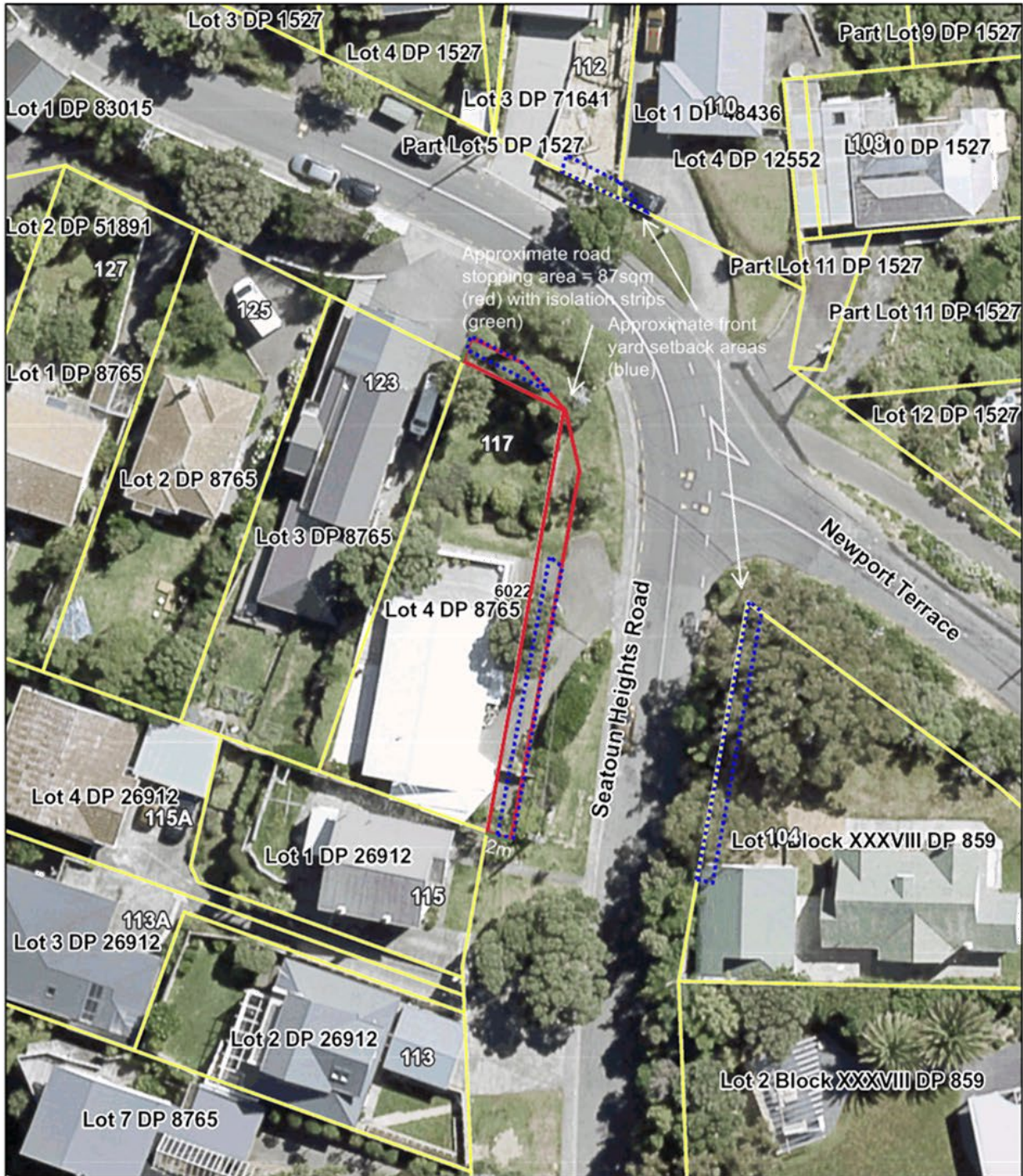
Health and Safety Impact considered

Officers are not aware of any negative health and safety impacts relating to this proposal.

Location Plan



LocalMaps Print



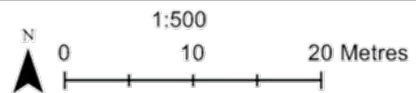
February 28, 2020

Disclaimer:
The use of any land or property information in OneMap is entirely at the user's own risk and discretion. Wellington City Council does not give any warranty that any information contained is accurate or complete. The Council does not accept any responsibility or liability for any action taken, or omission made, in reliance on information obtained from OneMap.

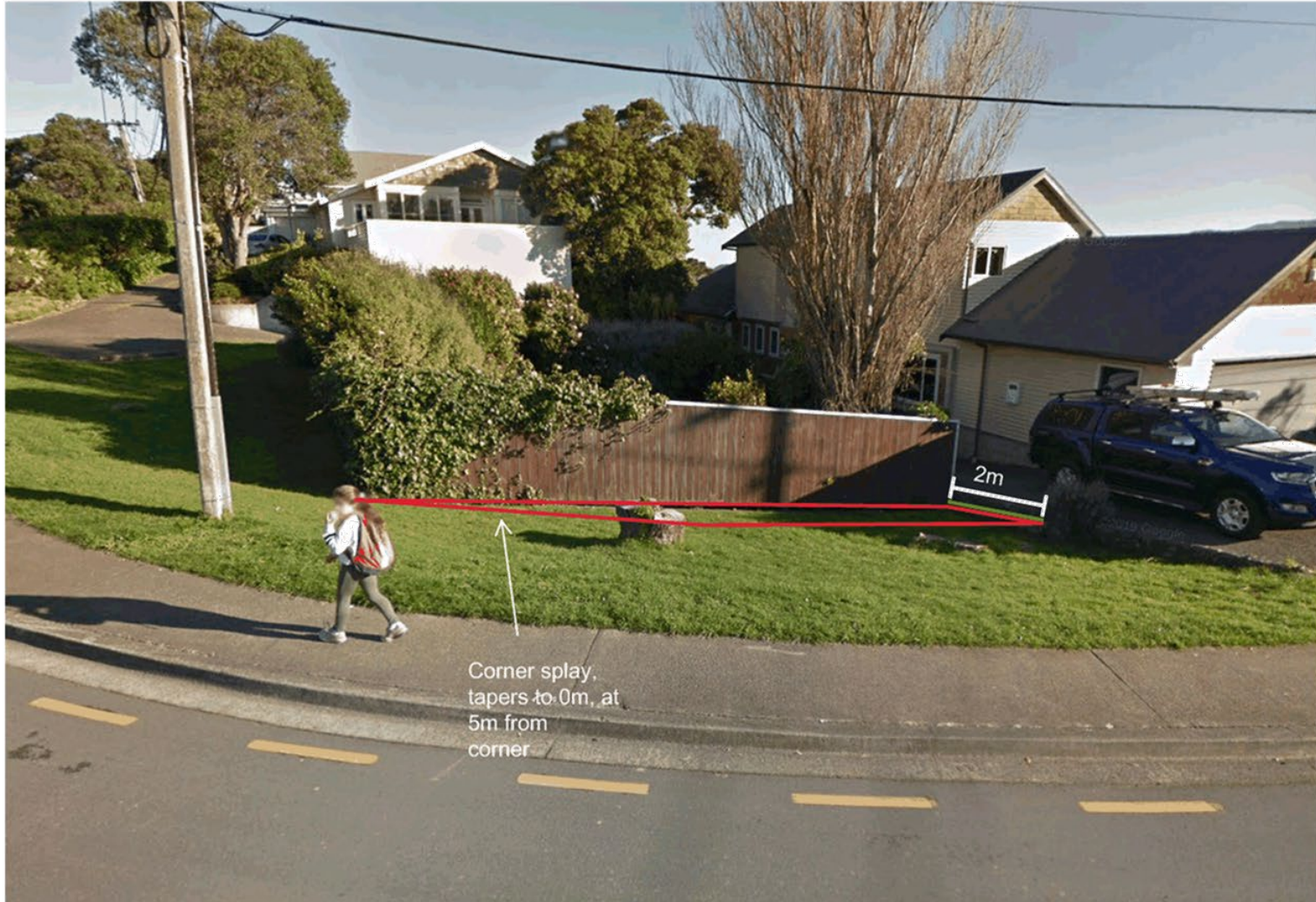
Data Statement:
Property boundaries, 20m Contours, road names, rail line, address & title points sourced from Land Information NZ. Assets, contours, water and drainage information shown is approximate and must not be used for detailed engineering design. Other data has been compiled from a variety of sources and its accuracy may vary, but is generally +/- 1m. Crown Copyright reserved.

Property Boundaries Accuracy:
+/-1m in urban areas
+/-30m in rural areas

Data Source:
Census data - Statistics NZ.
Postcodes - NZ Post.



Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke





4. Committee Reports

4.1 Report of the Regulatory Processes Committee Meeting of 9 September 2020

A. Proposed Road Stopping - Land Adjoining 117 Seatoun Heights Road, Miramar

Moved Councillor Sparrow, seconded Councillor O'Neill, the following motion

Resolved

That the Council:

1. Declare that approximately 87m² (subject to survey) of unformed legal road land in Seatoun Heights Road, Miramar adjoining 117 Seatoun Heights Road (being Lot 4 DP 8765 held on ROT WN419/26, the Land) is not required for a public work and is surplus to Council's operational requirements.
2. Agree to dispose of the Land.
3. Delegate to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of sale or exchange, imposing any reasonable covenants, and anything else necessary.

A division was required under standing order 27.6, voting on which was as follows:

For:

Mayor Foster, Councillor Calvert, Councillor Condie, Councillor Day, Councillor Fitzsimons, Councillor Foon, Councillor Matthews, Councillor O'Neill, Councillor Pannett, Councillor Paul, Councillor Rush, Councillor Sparrow, Councillor Woolf, Councillor Young

Against:

None

Absent:

Deputy Mayor Free

Majority Vote: 14:0

Carried

B. Proposed Road Stopping - Land Adjoining 24 Cave Road, Houghton Bay

Moved Councillor Sparrow, seconded Councillor Condie, the following motion

Resolved

That the Council:

1. Declare that approximately 133m² (subject to survey) of unformed legal road land in Cave Road, Houghton Bay adjoining 24 Cave Road (being Lot 74 DP 1467 held on ROT WN500/6, the Land) is not required for a public work and is surplus to Council's operational requirements.
2. Agree to dispose of the Land.

From: [* gold](#)
To: [Sarah-Jane Still](#)
Subject: 117 Seatoun Heights Rd
Date: Tuesday, 23 June 2020 2:23:27 pm

Hi Sarah

Thank you for your time on the phone.

Confirming that we can consent on the requirement that 117 cover all legal, planning, application and surveying costs of resource consent required in the future for the 1 meter setback marked on the plan for 112 Seatoun Heights Rd. 117 will also have to cover the costs to put this agreement in place.

Kind regards

Bex



From: [* gold](#)
To: [Sarah-Jane Still](#)
Subject: Re: Road Stopping Objection - 117 Seatoun Heights Road
Date: Tuesday, 2 November 2021 1:27:32 pm

2 November 2021

Sarah-Jane

I maintain my objection to the road stopping application for 117 Seatoun Heights Road.

I would like Wellington City Council to decline this application.

The owners need to apply for road stopping for the actual area of their "improvements" on the Eastern/Southern boundary which include a fenced area and retaining wall.

Sarah- Jane, can you confirm the encroachments team have resolved the outstanding licence matter brought to their attention in September 2008.

Your statement below "The road stopping application was lodged so the owner could preserve the existing amenities by ensuring the improvements made to the property are within the proposed new boundary, this is in reference to existing work from several years ago which created a courtyard on the legal road land.

Is not correct as a fence will be required to be built to capture the stated Northern and North Eastern improvements which is currently a grass verge.

With Wellington's one degree of separation it is common knowledge that the owners intend to build a second dwelling at the front of the property.

The correct intent needs to be listed on the application form.

I am happy to support my objection with an oral submission in person or by my retained legal representative from Chapman Tripp

Bex Gold



On 24 Feb 2021, at 3:07 pm, Sarah-Jane Still <Sarah-Jane.Still@wcc.govt.nz> wrote:

Hi Bex,

Given the difficulty in arranging a meeting please find below a summary of your concerns, with my responses alongside each.

Concern	Response
Require 117 Seatoun Heights Road to pay for all costs involved with obtaining Resource Consent to build within the Front Yard Setback Area triggered on 112 Seatoun Heights Road as a result of a completed road stopping.	As site coverage on 112 Seatoun Heights Road is already over the allowed 35% Resource Consent for additional building work would already be required regardless of the road stopping at 117 Seatoun Heights Road being completed. This advice was

	obtained from the Resource Consent team. It is unreasonable to expect the owners of 117 Seatoun Heights Road to pay for these costs.
Request for 'noted detailed feedback on building consent'	More clarification is needed. This proposal is for the sale of legal road land to the owners of 117 Seatoun Heights Road, there is no building consent application involved in this process.
Asking if 117 Seatoun Heights Road have declared or confirmed they have no intent to build or develop.	The owners at 117 have not provided any confirmation that they have no intent to build on or develop the land, in any case, future development is outside of the scope of a road stopping and if work is planned this will be assessed under the Building and Resource Consent processes at the time an application for work is made. The road stopping application was lodged so the owner could preserve the existing amenities by ensuring the improvements made to the property are within the proposed new boundary, this is in reference to existing work from several years ago which created a courtyard on the legal road land.

Decision on whether or not to uphold sustained objections is made at Step 8a of Council's road stopping process by Council's Regulatory Processes Committee/full Council.

Copy of the road stopping timeline attached for reference. The proposal by 117 Seatoun Heights Road is currently at Step 6.

Please note should Council not uphold an objection referral to the Environment Court may be required. By this stage objectors would be expected to have obtained their own legal advice.

Public notice is carried out at Step 7, and I expect to be in a position to arrange that in approximately 1-2 months time. Unless you want clarification on anything please expect to receive further correspondence from me then.

Could you please confirm I have captured all of your concerns, and that you do not want to withdraw your objection.

Kind regards,

Ngā mihi nui,

Sarah-Jane Still

Property Advisor | Property Services | Wellington City Council

P 027 803 0686

E Sarah-Jane.Still@wcc.govt.nz | W Wellington.govt.nz |

The information contained in this email is privileged and confidential and intended for the addressee only.

If you are not the intended recipient, you are asked to respect that confidentiality and not disclose, copy or make use of its contents.

If received in error you are asked to destroy this email and contact the sender immediately. Your assistance is appreciated.

123 Seatoun Heights Road
Miramar
Wellington 6022

10 September 2020

Sarah-Jane Still
Property Advisor - Property
Wellington City Council
PO Box 2199
Wellington 6140
sarah-jane.still@wcc.govt.nz

Dear Sarah-Jane

PROPOSED ROAD STOPPING - 117 SEATOUN HEIGHTS ROAD, MIRAMAR

Thank you for your letter dated 6 August 2020, received on 11 August.

We are the owners of 123 Seatoun Heights Road, which is next door to 117. We wish to raise several objections to this application.

We have been told the Steven's family are considering building a second dwelling on the front of their section. We believe this is the reason for this application. If successful, it would result in the purchase of 87 sqm of road reserve. It is unlikely the current site is large enough to meet the building coverage requirements for a second dwelling but buying a further 87sqm of land may achieve this.

If the purpose of the application was to ensure "the improvements to the property are within the proposed new boundary" there is no reason to buy all the land shown in red in your attached diagram, only the blue area across the road from 104 Seatoun Heights Road as this is where their improvements are. There are no improvements in the other areas indicated in red. This supports our view that the reason for this application is to build a second dwelling.

If the purpose of the application was to ensure "the improvements to the property are within the proposed new boundary" the same outcome can be achieved by an encroachment licence. It is a simpler and cheaper option for everyone affected and will not affect neighbours use of their front yards.

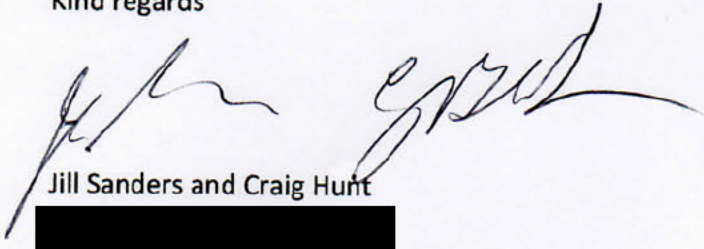
We understand there is no resource consent, encroachment licence nor have annual encroachment fees been paid for the current improvements on road reserve ie fence, retaining wall and car pad built. In September 2008 we advised the family they may not be compliant. We request that WCC investigate if resource consent, an encroachment licence and fees are applicable to this property.

We believe this application also presents a road safety issue. This road is narrow, is on a blind corner and cars are often parked on either side. We have witnessed some close calls. We support a widening of the road. We do not support the sale of road reserve. If a fence was built around the proposed new boundary it would further impact upon visibility and safety, especially for cars coming out of the driveway to 125-131 Seatoun Heights Road.

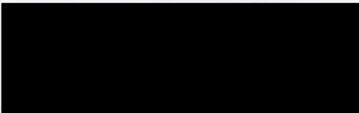
We believe disingenuous reasons have been provided for this application. This could result in neighbours not objecting thinking it would have minor impact on them, later finding out that a second dwelling will be built on the property and it is too late to do anything about it.

Please advise when public consultation will take place so we can attend to discuss our objections.

Kind regards



Jill Sanders and Craig Hunt



From: [Craig and Jill](#)
To: [John Vriens](#)
Cc: [Sarah-Jane Still](#); [BUS: RoadStopping](#)
Subject: FW: 117 Seatoun Heights Road
Date: Sunday, 10 January 2021 11:50:19 pm
Attachments: [Proposed road stopping - 117 Seatoun Heights Road Miramar.msg](#)
[RE Proposed road stopping - 117 Seatoun Heights Road Miramar.msg](#)
Importance: High

Hi again

Two of the “boundary marks” are actually on the retaining wall that supports our driveway so part of the land to be stopped forms part of our driveway. We wish to submit a further objection on this basis. In order to maintain access to our property and the integrity of our driveway we might need an encroachment licence or purchase part of the land to be stopped.

We look forward to hearing from you.

Kind regards
Jill

Jill Sanders and Craig Hunt
123 Seatoun Heights Road
Miramar
Wellington 6022

[REDACTED]
[REDACTED]

From: [Craig and Jill](#)
To: [Sarah-Jane Still](#)
Cc: [John Vriens](#)
Subject: Road stopping submission - 117 Seatoun Heights Road
Date: Tuesday, 2 November 2021 1:02:00 pm
Attachments: [image001.png](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)
[Submission to WCC re road stopping of 117 Seatoun Heights Road043.pdf](#)
Importance: High

Hi Sarah-Jane

Please find attached our submission regarding road stopping at 117 Seatoun Heights Road.

Please confirm receipt of this email and the attached document.

Are you able to provide us with a copy of the original application by the owners of 117 Seatoun Heights Road?

Kind regards
Jill

From: Craig and Jill [redacted]
Sent: Monday, November 1, 2021 2:14 PM
To: 'Sarah-Jane Still'**Subject:** RE: Declined: Discuss road stopping objection - 123 Seatoun Heights Road

Hi Sarah-Jane

Thanks for this but the drawing shown below does not show the boundary marks for the proposed road stopping associated with Lot 4, DP 8765 (117 Seatoun Heights Road). Craig and I have just inspected the Eastern/Southern boundary and there are no boundary markers. It is difficult to make an assessment on the impact of the proposal on the Eastern boundary without the area being properly marked out.

I am currently drafting our objections. At this stage it might include one or more of the following:

- Some of the objections raised our original letter of 10/9/20
- Our view that a disingenuous reason has been given for the road stopping. We believe this misleads neighbours and impacts upon their ability to fully consider the impact of the application.
- Impact on our property and neighbouring properties
- Impact on traffic
- Survey markers not available on the Eastern boundary
- The area to be stopped includes unlicensed structures on road reserve that were build around 2004/5 and bought to the Councils attention on 24 September 2008. We believe this issue provides context to the issues we have raised.

Our objection will be with you, in writing, by the deadline of 5pm 2 November 2021.

Kind regards
Jill

From: Sarah-Jane Still [mailto:Sarah-Jane.Still@wcc.govt.nz]
Sent: Monday, November 1, 2021 12:06 PM
To: Craig and Jill
Subject: RE: Declined: Discuss road stopping objection - 123 Seatoun Heights Road

Hi Jill,

Please see the below image which puts the boundary marker on the fence.

As noted in an earlier email, can you please reconfirm you objection grounds. I have responded to a number of questions from you now and I would like to understand exactly what you are basing your objection on.

123 Seatoun Heights Road
Miramar
Wellington 6022

2 November 2021

Sarah-Jane Still
Property Advisor
Wellington City Council
PO Box 2199
Wellington 6140
sarah-jane.still@wcc.govt.nz

Dear Sarah-Jane

PROPOSED ROAD STOPPING - 117 SEATOUN HEIGHTS ROAD, MIRAMAR

We are the owners and occupiers of 123 Seatoun Heights Road, which is next door to 117. We oppose the proposed road stopping of land that adjoins 117 Seatoun Heights Road. Set out below is our submission statement.

We understand 117 Seatoun Heights Road is owned by Karen Stevens, [REDACTED] and Michelle Jane Williams, [REDACTED]. However, no one has actually lived at the property for over two years.

The reason given for the road stopping is to "preserve the existing amenities by ensuring the improvements made to the property are within the proposed new boundary, additional garden and green space will also be achieved through the road stopping".

Our view is that disingenuous reasons have been given for the road stopping. We believe this misleads neighbours and other interested parties and impacts upon their ability to fully consider the impact of the application. This application, if successful, will reduce the existing rights and use of land for three neighbouring properties.

Further, there are no survey markers on the Eastern/Southern boundary. It is difficult for interested parties to make an assessment on the impact of the proposal without the area being properly marked out.

No additional green space will be achieved through this proposal. In fact, the amount of green space available to rate payers will decrease.

We have been told the owners are considering building a second dwelling on the front of the section. We believe this is the reason for the road stopping application. A second dwelling will have significant impact on us and the use of our property. It will shade our property and affect our privacy.

No improvements have been undertaken on the Northern boundary or on the Northern/Eastern boundary. This is demonstrated in the following photos.

Northern Boundary



North/Eastern boundary



These pictures were taken before the owners removed the majority of the camellia bushes from their front garden.

The owners are going to considerable cost and effort to buy additional land. They will need to demolish the existing fence and build a new fence along the proposed new North and North/Eastern boundary just to get "additional garden" while no one has lived in the house for over two years. This lends weight to our view that the reason to road stop are disingenuous.

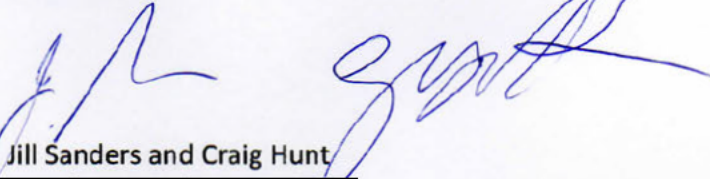
Around 2004/5 the owners built a fence across road reserve (over 4 metres long) on the Eastern/Southern boundary forming a side yard for their private use. This area includes their clothes line. A concrete retaining wall was also built, partially on road reserve. Both of these "improvements" are not fully included in the area proposed to be stopped. Why not? What will happen to the fenced area and retaining wall, built on road reserve, not covered by this proposal?

The encroachments team have now assessed the property and concluded that a licence application should have been made for the fenced area and the retaining wall. This was brought to the Council's attention on 24 September 2008. In our view the owners should pay for their historical use of road reserve.

We would like Wellington City Council to decline this application. We would prefer the owners to apply for road stopping for the actual area of their "improvements" on the Eastern/Southern boundary or, alternatively, apply for an encroachment licence.

We would like to make an oral submission to Councillors to support this written submission.

Kind regards



Jill Sanders and Craig Hunt



From: [Craig and Jill](#)
To: [Sarah-Jane Still](#)
Subject: RE: Road stopping submission - 117 Seatoun Heights Road
Date: Friday, 4 March 2022 3:44:56 pm
Attachments: [image008.jpg](#)
[image009.jpg](#)
[image010.jpg](#)
[image011.png](#)
[image001.jpg](#)
[image002.jpg](#)
[image003.jpg](#)
Importance: High

Hi Sarah-Jane

We are NOT withdrawing our objections. All previous correspondence in relation to this matter is relevant to our objections.

We are disappointed that you continue to put pressure on us and our neighbours to withdraw our objections. We believe you should be “neutral” rather than continually asking us to confirm withdrawal of our objections.

We continue to maintain our objection that if the land passes into private ownership it will not be in the public interest and will have a negative impact on the area in relation to car parking, road safety, streetscape and when built on, our privacy and light.

We continue to object that the area to be stopped has a fence and other structures (ie retaining wall near the garage) built on it that are illegal and require resource consent and/or encroachment licence. The area to be stopped is in breach of the Wellington Consolidated Bylaw 2008. The owners have twice ignored WCC’s advice (per WCC’s property file for 117 Seatoun Heights Road) that “a new fence, situated on legal road, is shown on the plans. Resource Consent needs to be applied for the construction of any structure (including fences) on legal road”. Not enforcing this breach may set a precedent that WCC does not follow its own bylaws and allows road reserve to be built on without the appropriate consents. This also adversely affects all other property owners who have already gone through the difficult and expensive approval processes (including us) as well as the public at large. WCC should not be the enabler to allow property owners to breach Council by laws and then get around them by buying the land in question.

We do not understand your comment of 3/12/21 that “no reason for the road stopping actually needs to be given on the application” – see WCC’s road stopping form that asks the applicant to provide the reason for road stopping. This information is also required by schedule 10 of the Local Government Act 1974.

As previously advised we believe the reason the owners have provided for the road stopping is not genuine. The property has been vacant for many years. No one uses the garden so there is no valid reason to stop the road on the Northern boundary. We believe the current plans of the owners are to sell the property and if the road stopping goes ahead, highlight the development potential of the enlarged front garden.

Following WCC’s Road Encroachment and Sale Policy September 2011 and the Local Government Act 1974 we want the opportunity to discuss our objections with Councillors and if not sustained, then the Environment Court.

Kind regards
Jill Sanders and Craig Hunt
123 Seatoun Heights Road
Miramar
Wellington 6022



Regulatory Processes Committee

Meeting, 4 May 2022

Road-stopping application - 117 Seatoun Heights Road, Wellington 6022

Submission of owners in support of application

1. We, Karen Stevens and Michelle Jane Williams, are the owners of the property at 117 Seatoun Heights Road, Wellington 6022.
2. Since we filed our application dated 20 March 2020, we have liaised with the relevant Council officers as required to progress the application, and have done all that has been required of us to ensure that the application has been progressed as soon as practicable.
3. While the relevant Council business units support our application, there have been objections from some, but not all, neighbours. We have considered the objections carefully and respectfully submit that they cannot properly be upheld.

Dated 12 April 2022



Karen Stevens (for and on behalf of herself and Michelle Jane Williams as owners)

FORWARD PROGRAMME

Kōrero taunaki

Summary of considerations

Purpose

1. This report provides the Forward Programme for the Pūroro Hātepe | Regulatory Processes Committee for the next two months.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
 - People friendly, compact, safe and accessible capital city
 - Innovative, inclusive and creative city
 - Dynamic and sustainable economy
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
 - Affordable, resilient and safe place to live
 - Safe, resilient and reliable core transport infrastructure network
 - Fit-for-purpose community, creative and cultural spaces
 - Accelerating zero-carbon and waste-free transition
 - Strong partnerships with mana whenua

Relevant Previous decisions

Not applicable.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

Risk

- Low Medium High Extreme

Author	Leteicha Lowry, Democracy Advisor
Authoriser	Liam Hodgetts, Chief Planning Officer

Taunakitanga

Officers' Recommendations

Officers recommend the following motion

That the Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information.

Whakarāpopoto Executive Summary

2. The Forward Programme sets out the reports planned for Pūroro Hātepe meetings in the next two months that require committee consideration.
3. The Forward Programme is a working document and is subject to change on a regular basis.

Kōrerorero

Discussion

4. Wednesday 18 May 2022
 - Dog Control Objection Hearing (Chief Planning Officer)
5. Wednesday 8 June 2022
 - Traffic Resolutions (Chief Infrastructure Officer)
 - Proposed Road Closure (Chief Infrastructure Officer)
 - New Ground Leases - Churton Park Tennis Club, Tawa Bowling Club, Miramar Tennis Club (Chief Customer and Community Officer)

Attachments

Nil

ACTIONS TRACKING

Kōrero taunaki Summary of considerations

Purpose

1. This report provides an update on the past actions agreed by the Pūroro Hātepe | Regulatory Processes Committee at its previous meetings.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Not applicable.

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

Risk

- Low Medium High Extreme

Author	Leteicha Lowry, Democracy Advisor
Authoriser	Liam Hodgetts, Chief Planning Officer

Taunakitanga Officers' Recommendations

Officers recommend the following motion

That the Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information.

Whakarāpopoto Executive Summary

2. This report lists the dates of previous committee meetings and the items discussed at those meetings.
3. Each clause within the resolution has been considered separately and the following statuses have been assigned:
 - In progress: Resolutions with this status are currently being implemented.
 - Complete: Clauses which have been completed, either by officers subsequent to the meeting, or by the meeting itself (i.e. by receiving or noting information).
4. All actions will be included in the subsequent monthly updates but completed actions will only appear once.

Takenga mai Background

5. At the 13 May 2021 Council meeting, the recommendations of the Wellington City Council Governance Review (the Review Report) were endorsed and agreed to be implemented.
6. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The committee could resolve to receive a full update report on an item if it wishes.

Kōrerorero Discussion

7. Of the 28 resolutions of the Pūroro Hātepe | Regulatory Processes Committee in April 2022:
 - 22 are in progress
 - 6 are complete
8. 33 in progress actions were carried forward from the last action tracking report. Of these:
 - 22 are still in progress
 - 11 have been completed
9. Further detail is provided in Attachment One.

Attachments

- Attachment 1. Actions Tracking - May

#	Date	Meeting	Report	Clause	Status	Comment
5	Tuesday, 8 June 2021	Pūrora Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	2. Approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Committee Consolidated Bylaw 2008:	In progress	
7	Tuesday, 8 June 2021	Pūrora Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	g. TR72-21 Oriental Parade, Wellington – Convert coupon parking to P10hrs metered parking	In progress	Signage has been installed and so have parking meters. Meters are activated and payment can be made - We are working on an alternative solution for install of gateways. Delivery of the sensors has been delayed (covid shipping) we are working on an alternative to get install done.
8	Tuesday, 8 June 2021	Pūrora Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	k. TR76-21 Hill Street, Thorndon – Convert coupon parking to P120 metered parking	In progress	Signage and meters installed. Bay Plates are installed. Is currently paid parking at this location, but can't install sensors due to Major cabling works scheduled under a TMP right through Hill st. Aim to install sensors once cabling works completed.
9	Tuesday, 8 June 2021	Pūrora Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	3. Note that officers will monitor occupancy and turnover of parking spaces near Kelburn campus being changed to P10hrs metered and will report back to committee six months after the changes are implemented.	In progress	6 month report will be required won't be due until March 2022 -6 months after we go live.
12	Tuesday, 8 June 2021	Pūrora Hātepe Regulatory Processes Committee	2.3 Traffic Resolutions	2. Approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Committee Consolidated Bylaw 2008:	In progress	
16	Wednesday, 11 August 2021	Pūrora Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	2. Approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Committee Consolidated Bylaw 2008:	In progress	
18	Wednesday, 11 August 2021	Pūrora Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	b) TR84-21 Ohiro Road, Todman Street, Cleveland Street Intersection, Brooklyn – Signal improvements; various parking changes (Amended)	In progress	
26	Wednesday, 11 August 2021	Pūrora Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	3. Agree to amend Schedule A (Time limited) for TR84-21 Ohiro Road, Todman Street, Cleveland Street Intersection, Brooklyn from P60, 8am-6pm, Monday-Sunday and P180, 8am-6pm, Monday-Friday to P60, 8am-4pm, Monday-Friday and P180, 8am-4pm, Monday-Friday.	In progress	

#	Date	Meeting	Report	Clause	Status	Comment
52	Wednesday, 8 September 2021	Pūroro Hātepe Regulatory Processes Committee	2.1 Proposed Road Closure	c. Anzac Day Pukeahu Park Monday 25 April 2022 i. Tory Street (Vivian Street to Pukeahu Memorial Park) ii. Tasman Street (Pukeahu Memorial Park to Rugby Street) iii. Frederick Street (No through Traffic) iv. Martin Square (south to North) v. Parking restrictions will be in place	Complete	
63	Wednesday, 8 September 2021	Pūroro Hātepe Regulatory Processes Committee	2.4 One new lease subject to the Reserves Act 1977 to Polo Ground Community and Sports Centre Inc.	2. Agree to grant a premises lease for a twelve-year term with one renewal term of ten years to Polo Ground Community and Sports Centre Inc ("Society") for: a. The Polo Ground Pavilion (the premises) which is located at Polo Grounds, Miramar. The land is legally described as Lot 1 Deposited Plan 4550 and contained in CFR WN394/28 b. The leased area will be 523 sqm (approx) and will include the community room, the clubroom and storage rooms. (see attached plan Attachment "1") c. Note that the lease will be executed following completion of refurbishment works to create the community and sports hub facilities and provided the Society has made the requisite payments and is not in breach of any provision in the Partnering Agreement between the Committee and the Society	In progress	The lease won't be executed until the refurbishment is done.
64	Wednesday, 8 September 2021	Pūroro Hātepe Regulatory Processes Committee	2.4 One new lease subject to the Reserves Act 1977 to Polo Ground Community and Sports Centre Inc.	3. Note that approval to grant the lease on reserve land is conditional on: a. Appropriate iwi consultation b. Public notification as required under sections 119 and 120 of the Reserves Act 1977 c. No sustained objections resulting from the above notification d. Legal and advertising costs being met by the Lessees (where applicable) b) R102-21 (Part of) Tanera Crescent, Brooklyn - Stop Control	In progress	The club have requested to go through a public consultation process with another group to share the costs.
81	Wednesday, 10 November 2021	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	b) R102-21 (Part of) Tanera Crescent, Brooklyn - Stop Control	In progress	Road markings complete, waiting on installation of Stop Sign
90	Wednesday, 10 November 2021	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	l) R115-21 (Part of) Chelmsford Street, Ngaio - No Stopping At All Times	Complete	Installation complete.
99	Wednesday, 10 November 2021	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	4. Note that the committee recommends that Garden Road is a high priority for an area based parking review and possible new residents parking scheme.	In progress	

#	Date	Meeting	Report	Clause	Status	Comment
101	Wednesday, 10 November 2021	Pūroro Hātepe Regulatory Processes Committee	2.2 Development Contribution Remission Request for 132 Adelaide Road	2 Agree to grant a 50% remission for the proposed development at 132 Adelaide Road resident led co-housing development consisting of 25 Residential Units and two ground floor commercial tenancies, noting that it is inconsistent with Committee's Development Contributions Policy, the reason for this inconsistency is that it is the first ever resident-led co-housing projects in Wellington it will contribute better and more diverse housing outcomes for the city, and that Committee does not have any intention at this stage to amend the policy to accommodate this decision.	In progress	They are to get a 50% remission when it comes to invoicing the DC's. At present the DC's are not owing as they have not applied for their code of compliance certificate.
102	Wednesday, 10 November 2021	Pūroro Hātepe Regulatory Processes Committee	2.2 Development Contribution Remission Request for 132 Adelaide Road	3. Note that the Committee is currently consulting on a new Development Contributions Policy and may also consider future incentives to resident-led co-housing.	In progress	A new policy has been approved - no new incentives were added.
104	Wednesday, 10 November 2021	Pūroro Hātepe Regulatory Processes Committee	2.3 Proposed Road Stopping and Land Exchange - Adjoining 3 Short Street, Vogeltown.	2. Recommend to Committee that it: a. Declare the approximately 40m2 (subject to survey) of unformed legal road land in Short Street (the Land), adjoining 3 Short Street (being Section 47 Owhiro District held on ROT WN22D/110), is not required for a public work and is surplus to Committee's operational requirements. b. Agree to dispose of the Land by sale or partial exchange for approximately 3m2 of the owners adjoining land currently part of 3 Short Street (Section 47 Owhiro District held on ROT WN22D/110, the Applicant's Land). c. Agree to acquire the Applicant's Land. d. Delegate to the Chief Executive Officer the power to conclude all matters in relation to the road stopping, the disposal of the Land, and the acquisition of the Applicant's Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale or exchange, imposing any reasonable covenants, and anything else necessary.	In progress	Still in the survey/draft legal agreement stage. Acquisition portion is no longer required following the survey which showed the boundaries being in a different location than initially thought. This will become a road stopping only.
108	Wednesday, 10 November 2021	Pūroro Hātepe Regulatory Processes Committee	2.4 Proposed Road Closure	3. Recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Committee's Traffic Engineer that the amendment is not like to cause unreasonable impact on traffic	Complete	The information was received by the committee.
122	Wednesday, 8 December 2021	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	l) TR132-21 Park Road, Miramar - Bus Stop # 6236 layout improvements	Complete	Installation complete.

#	Date	Meeting	Report	Clause	Status	Comment
123	Wednesday, 8 December 2021	Pūroro Hātepe Regulatory Processes Committee	2.5 Proposed Road Closures	2) Agree to close the following road and sections of the road for these events (as listed below) to vehicles and cyclist only, subject to the conditions listed in the proposed Road Closure impact Reports: New Zealand vs South Africa Test Monday 21 February to 2 March 2022 8.00am to 8.00pm ICC Woman's World Cup 2022 Friday 11 March to 31 March 8.00am to 8.00pm Alexander Road Sealed Hillclimb Sunday 20 March 2022 7.00am to 6.00pm Beers at the Basin Tuesday 5 April to Tuesday 12 April 2022 6.00am to 5.00pm	Complete	Terms of Reference have been updated and TRHP has had its first hearing. New Zealand vs South Africa Test Monday 21 February to 2 March 2022 8.00am and Alexander Road Sealed Hillclimb Sunday 20 March 2022 7.00am to 6.00pm complete. ICC Woman's World Cup 2022 Friday 11 March to 31 March 8.00am to 8.00pm in progress. Beers at the Basin Tuesday 5 April to Tuesday 12 April 2022 6.00am to 5.00pm cancelled due to covid.
124	Wednesday, 8 December 2021	Pūroro Hātepe Regulatory Processes Committee	2.5 Proposed Road Closures	3) Recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Committee's Traffic Engineer that the amendment is no likely to cause unreasonable impact on traffic.	Complete	The information was received by the committee. Terms of Reference have been updated and TRHP has had its first hearing.
138	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	c) TR04-22 Bannister Avenue, Johnsonville – No Stopping At All Times; Removal of Restricted Parking; New Mobility Parking	Complete	Installation complete.
139	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	d) TR05-22 Bay Road, Kilbirnie – Relocation of mobility parking, new loading zone	In progress	The information was received by the committee.
141	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	g) TR09-22 Fitzherbert Terrace, Thorndon – Time limited restriction changes	Complete	Installation complete.
142	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	h) TR10-22 Highbury Road, Highbury – No Stopping At All Times	In progress	The information was received by the committee.
144	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	j) TR12-22 Churton Drive, Churton Park – P5 and P10 Time restricted parking spaces	Complete	Installation complete.
145	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	k) TR13-22 Salek Street, Kilbirnie – Mobility parking	Complete	Installation complete.
146	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	l) TR14-22 Wadestown Road, Wadestown – No Stopping At All Times (Amended)	In progress	The information was received by the committee.
148	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	n) TR16-22 Harris Street, Willeston Street, Johnston Street, Customhouse Quay and Jervois Quay – Removal of metered and car share parking	In progress	Advised GWM that the TR has been approved.

#	Date	Meeting	Report	Clause	Status	Comment
150	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	p) TR18-22 Drummond Street, Mount Cook – Car share parking spaces	In progress	The information was received by the committee.
151	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	q) TR19-22 Kensington Street, Te Aro – Car share parking spaces	In progress	The information was received by the committee.
152	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Traffic Resolutions	3. Agree that TR12-22 Churton Drive be changed to “during school terms only” if the kindergarten supports that change.	Complete	Installation complete.
155	Wednesday, 9 February 2022	Pūroro Hātepe Regulatory Processes Committee	2.3 New licence for Northern Community Gardens Incorporated at Jay Street Reserve, Paparangi	4. Note that the approval of new licences on reserve land are conditional on: a. Public notification as required by the Leases Policy for Community and Recreation Groups, and b. No sustained objections resulting from the above notification.	In progress	The information was noted by the committee.
156	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Proposed Road Closure	1. Receive the information	Complete	The information was received by the committee.
157	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Proposed Road Closure	2. Agree to close the following road for this event (as listed below) to vehicles and cyclists only, subject to the conditions listed in the proposed Road Closure Impact Reports. Vosseler Shield Saturday 28 May 2022 10.00am to 5.00pm. Alexandra Road (Northside of SPCA entrance way to the intersection of Lookout and Alexandra Road) Gazley Volkswagen Wellington Marathon Sunday 19th June 2022 6.00am to 1.00pm Seaward Lane Closures: 2 Lanes – Westpac stadium traffic lights, south along Waterloo Quay, Custom House Quay, Jervois Quay to start of Cable Street. Two lanes will be closed between 6.00 am to 10.00 am, reducing to one lane until 1.00 pm. This is for the outward section of all races, using two of the three lanes until Jervois Quay where it would gradually funnel down to one lane by	In progress	
158	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.1 Proposed Road Closure	3. Recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council’s Traffic Engineer that the amendment is no likely to cause unreasonable impact on traffic.	In progress	

#	Date	Meeting	Report	Clause	Status	Comment
159	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	1. Receive the information	Complete	The information was received by the committee.
160	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	2. Approve the following amendments to the Traffic Restrictions, pursuant to the provision of the Traffic and Parking Bylaw 2021: a) TR22-22 Russell and Edinburgh Terrace, Berhampore – Stop controlled intersection	In progress	
161	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	b) TR23-22 Rai Kai Way and Ohiro Road, Brooklyn – No Stopping At All Times	In progress	Instructions sent to contractors
162	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	c) TR24-22 Court Road, Tawa – No Stopping At All Times	Complete	Installation complete.
163	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	d) TR25-22 Highbury Road, Highbury – No Stopping At All Times	In progress	Instructions sent to contractors
164	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	e) TR26-22 Nether Green Crescent, Johnsonville – No Stopping At All Times	In progress	Instructions sent to contractors
165	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	f) TR27-22 Tasman Street, Mount Cook – Parking Time Limit Change	In progress	Instructions sent to contractors
166	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	g) TR30-22 Evesham Place, Newlands – No Stopping At All Times	In progress	
167	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	h) TR32-22 Bowen Street, Wellington Central – Convert P10 park to P180 Mobility Park	In progress	
168	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	i) TR33-22 Helston Road, Johnsonville – No Stopping At All Times	In progress	Instructions sent to contractors
169	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	j) TR34-22 Grass Street, Oriental Bay – New Resident Parking area	In progress	
170	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	k) TR35-22 Mein Street, Newtown – Time Restricted P180 Parking	In progress	Instructions sent to contractors
173	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	l) TR36-22 Kaikoura Street, Maupuia – No Stopping At All Times	Complete	Installation complete.
174	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	n) TR38-22 Medway Street Island Bay Bus stop 6960 extension	In progress	

#	Date	Meeting	Report	Clause	Status	Comment
175	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	o) TR39-22 Middleton Road Johnsonville Bus Stop 3200 relocation	In progress	
176	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	p) TR40-22 Onepu Road Lyall Bay Relocation of Bus Stop 6330	In progress	
177	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	q) TR41-22 Quebec Street Kingston Extension and confirmation of Bus Stop 6730 6733 7730	In progress	
178	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	r) TR43-22 Willis Street, Te Aro – Clearway	In progress	
179	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	s) TR45-22 Waiapu Road, Kelburn – Resident's Parking Spaces	In progress	
180	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	t) TR46-22 Ohariu Road, Johnsonville – No Stopping At All Times	In progress	Plans sent to contractors
181	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	u) TR47-22 Rintoul Street, Newtown – P60 Mobility parking	In progress	Plans sent to contractors
182	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	v) TR48-22 Robieson Street, Roseneath – No Stopping At All Times	In progress	Instructions sent to contractors
183	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.2 Traffic Resolutions	w) TR49-22 Thane Road, Roseneath – No Stopping At All Times	In progress	
184	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.3 Forward Programme	1. Receive the information	Complete	The information was received by the committee.
185	Wednesday, 13 April 2022	Pūroro Hātepe Regulatory Processes Committee	2.4 Actions Tracking	1. Receive the information	Complete	The information was received by the committee.