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**ORDINARY MEETING  
OF  
PŪRORO HĀTEPE | REGULATORY PROCESSES COMMITTEE  
AGENDA**

**Time:** 9:30am  
**Date:** Wednesday, 13 October 2021  
**Venue:** Virtual Meeting

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**MEMBERSHIP**

Mayor Foster  
Deputy Mayor Free  
Councillor Condie  
Liz Kelly  
Councillor Matthews  
Councillor O'Neill  
Councillor Sparrow (Chair)  
Councillor Woolf (Deputy Chair)

**Have your say!**

*You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.*

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## **AREA OF FOCUS**

The Regulatory Processes Committee has responsibility for overseeing the Council's regulatory functions, including responsibility for:

- Approving the list of Resource Management Act Commissioners and the associated Appointment Guidelines
- Objections to classifications under the Dog Control Act
- Fencing of swimming pools
- Road stopping
- Naming places in accordance with the Naming Policy, except for significant naming decisions, which are considered by the Strategy and Policy Committee.
- Traffic resolutions which are not considered by the Strategy and Policy Committee.
- Suburb boundaries
- Development Contributions remissions.
- Approving leases pursuant to Council policies.

To read the full delegations of this Committee, please visit [wellington.govt.nz/meetings](http://wellington.govt.nz/meetings).

**Quorum:** 4 members

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**13 OCTOBER 2021**

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## 1. Meeting Conduct

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### 1.1 Karakia

The Chairperson will open the meeting with a karakia.

<b>Whakataka te hau ki te uru, Whakataka te hau ki te tonga. Kia mākinakina ki uta, Kia mātaratara ki tai. E hī ake ana te atākura. He tio, he huka, he hauhū. Tihei Mauri Ora!</b>	Cease oh winds of the west and of the south Let the bracing breezes flow, over the land and the sea. Let the red-tipped dawn come with a sharpened edge, a touch of frost, a promise of a glorious day
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At the appropriate time, the following karakia will be read to close the meeting.

<b>Unuhia, unuhia, unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, te tinana, te wairua I te ara takatū Koia rā e Rongo, whakairia ake ki runga Kia wātea, kia wātea Āe rā, kua wātea!</b>	Draw on, draw on Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Oh Rongo, above (symbol of peace) Let this all be done in unity
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### 1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### 1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### 1.4 Confirmation of Minutes

The minutes of the meeting held on 15 September 2021 will be put to the Pūroro Hātepe | Regulatory Processes Committee for confirmation.

### 1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

***Matters Requiring Urgent Attention as Determined by Resolution of the Pūroro Hātepe | Regulatory Processes Committee.***

The Chairperson shall state to the meeting:

- 
1. The reason why the item is not on the agenda; and
  2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Pūroro Hātepe | Regulatory Processes Committee.

***Minor Matters relating to the General Business of the Pūroro Hātepe | Regulatory Processes Committee.***

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Pūroro Hātepe | Regulatory Processes Committee for further discussion.

### **1.6 Public Participation**

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz), by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

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## 2. General Business

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### ROAD CLOSURES

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#### Kōrero taunaki

#### Summary of considerations

##### Purpose

1. The purpose of this report is to ask the Pūroro Hātepe | Regulatory Processes Committee to approve the temporary closure of roads to enable events to take place.

##### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- |  |  |
|--|--|
| <input type="checkbox"/> Sustainable, natural eco city   | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure               |
| <input checked="" type="checkbox"/> People friendly, compact, safe and accessible capital city | <input type="checkbox"/> Affordable, resilient and safe place to live                                  |
| <input type="checkbox"/> Innovative, inclusive and creative city                               | <input checked="" type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
| <input type="checkbox"/> Dynamic and sustainable economy                                       | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces                       |
| <b>Strategic alignment with priority objective areas from Long-term Plan 2021–2031</b>         | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition                            |
|  | <input type="checkbox"/> Strong partnerships with mana whenua  |

##### Relevant Previous decisions

##### Significance

The decision is rated low significance in accordance with schedule 1 of the Council's Significance and Engagement Policy.

##### Financial considerations

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

##### Risk

- |   |                                 |                               |                                  |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Maria Taumaa, Street Activities Coordinator
Authoriser	Sean Woodcock, Customer, Compliance and Business Service Manager Mike Mendonca, Acting Chief Infrastructure Officer

## Taunakitanga

### Officers' Recommendations

Officers recommend the following motion

That Pūroro Hātepe - Regulatory Processes Committee:

- 1) Receive the information
- 2) Agree to close the following road and sections of the road for these events (as listed below) to vehicles and cyclist only, subject to the conditions listed in the proposed Road Closure Impact Reports:
  - a. Polish Christmas Market Saturday 20 November 2021 6am to 11.30pm  
Rain Day Sunday 21 November 2021 6am to 11.30pm
    - i. Rhodes Street (between Riddiford Street and Ferguson Street)
    - ii. Arney Street (All of Arney Street)
  - b. Ultimate Soiree Saturday 20 November 2021 5.00pm to 11.30pm
    - i. Stout Street (Lambton Quay to Ballance Street)
- 3) Recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic Engineer that the amendment is not likely to cause unreasonable impact on traffic.

## Whakarāpopoto

### Executive Summary

2. Applications have been made to temporarily close roads for the following events:

**Polish Christmas Market Saturday 20 November 2021 6am to 11.30pm**

Rain Day Sunday 21 November 2021 6am to 11.30pm

Outdoor market closes at 8.30pm

Rhodes Street (between Riddiford Street and Ferguson Street)

Arney Street (All of Arney Street)

No Parking outside 255 and 257 Riddiford Street

**Ultimate Soiree Saturday 20 November 2021 5.00pm 9.00pm**

Stout street (Lambton Quay to Ballance Street)

## Takenga mai

### Background

3. The Council receives numerous requests throughout the year for public roads to be closed for public and private events. In order for the closures to have an effect, under Schedule 10 of the Local Government Act 1974, Council approval is required.

- 
4. The authority to approve request for road closures is made under Schedule 10, clause 11e, of the local Government Act 1974 and the Transport (vehicular Traffic Road closure) Regulations 1965. This authority is delegated to the Regulatory Processes Committee.
  5. This report has been prepared in accordance with the procedures that were approved by the Committee on 15 December 2010. In summary, these are:
    - a. An event organiser applies for a road closure when proposed events require one
    - b. Council officers receive the proposal and assess the merits and need for a road closure
    - c. The council advertised its intention to close the road in the public notice column of the local newspaper and on social media
    - d. Together with the event organiser, Council officers ensure consultation with affected stakeholders are carried out and a communication plan is formulated
    - e. Any objections are followed up and resolved as far as practical
    - f. The event organiser works together with Council officers who modify any plan in response to public submission and prepare an impact report for Committee
    - g. Council officers recommend any conditions that should apply to the approval
    - h. The Committee deliberates on the proposed road closure
    - i. A Council officer notifies the event organiser of the committee's decision
  6. The Council receives numerous requests throughout the year for public roads to be closed for public and private events. In order for the closures to have an effect, under Schedule 10 of the Local Government Act 1974, Council approval is required.
  7. The authority to approve request for road closures is made under Schedule 10, clause 11e, of the local Government Act 1974 and the Transport (vehicular Traffic Road closure) Regulations 1965. This authority is delegated to the Regulatory Processes Committee.
  8. This report has been prepared in accordance with the procedures that were approved by the Committee on 15 December 2010. In summary, these are:
    - a. An event organiser applies for a road closure when proposed events require one
    - b. Council officers receive the proposal and assess the merits and need for a road closure
    - c. The council advertised its intention to close the road in the public notice column of the local newspaper and on social media
    - d. Together with the event organiser, Council officers ensure consultation with affected stakeholders are carried out and a communication plan is formulated
    - e. Any objections are followed up and resolved as far as practical
    - f. The event organiser works together with Council officers who modify any plan in response to public submission and prepare an impact report for Committee
    - g. Council officers recommend any conditions that should apply to the approval
    - h. The Committee deliberates on the proposed road closure
    - i. A Council officer notifies the event organiser of the committee's decision

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## **Kōrerorero**

### **Discussion**

9. Polish Christmas is an Annual Event, Ultimate Soiree is a new event

### **Kōwhiringa**

#### **Options**

10. Option 1: Agree to the temporary road closures.
11. Option 2: Do not agree to the temporary road closures. If you choose this option, then the events relying on the road closures will not be able to go ahead.

### **Whai whakaaro ki ngā whakataunga**

#### **Considerations for decision-making**

#### **Alignment with Council's strategies and policies**

12. The City Events Team has assessed the proposed events with regard to their contribution towards Council's strategies and policies. The proposed events support the Council's strategy of being the "Events Capital" and will contribute to the economic success of the city

#### **Engagement and Consultation**

13. Members of the public have been advised of the road closures and informed of their right to object
14. The public notice advertising that the Councils is proposing to consider this closure was notified via the following channels:
  - a. Dominion Post
  - b. Facebook
  - c. Twitter
  - d. Have your Say

These details on this are part of the Impact Report

15. Event organisers are working with resident groups where applicable, community groups, local retailers and businesses and have advised them of their intention to close the road.
16. Members of the public will again be advised of the road closures prior to the event
  - a. Advanced roadside signage
  - b. Media releases
  - c. Council Website
  - d. Council social media channels
17. This proposed road closure is subject to the government Covid -19 guideline announcements (or any subsequent announcements) regarding events of this nature.
18. Government timelines will dictate any postponement date should it be required.
19. Council intention to consider the proposed temporary road closures was notified through an advertisement in the Dominion Post, Facebook, Twitter, have Your Say.

These advertisements invited the public to make submission on the proposed road closures.

20. Event organisers have also consulted the following government agencies and associated organisations:  
New Zealand Police  
Waka Kotahi (NZTA)  
Fire and Emergency New Zealand  
Wellington Free Ambulance  
Public Transport Operators  
Relevant Council Business units, e.g., Roading, Communications, WREDA.
21. Any correspondence received in response to the proposed closures has been included in the attached impact reports.

### **Implications for Māori**

22. There are no Treaty of Waitangi implications

### **Financial implications**

23. The administration of events is managed under Project C481. There are no unforeseen costs associated with these events.

### **Legal considerations**

24. Nil

### **Risks and mitigations**

25. Nil

### **Disability and accessibility impact**

26. Event and Council do look across the event with a accessibility lens to ensure all can participate. These changes can be done by way of a Traffic Management Plan.

### **Climate Change impact and considerations**

27. See 'Impact Assessment' included in Impact Reports for event organiser/s considerations of climate change impacts.

### **Communications Plan**

28. Residents and Retailers affected by the Road Closure will be notified by letter drop or contacted by the event organiser.

### **Health and Safety Impact considered**

29. Health and Safety is covered by the event management plan submitted to Council for approval prior to the event. This is assessed together with the traffic management plan to ensure the event and associated road closures are managed safely







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## Ngā mahinga e whai ake nei

### Next actions

30. If the proposed road closures are approved, the event organiser will issue further public notices advising of the approved closures, implement the approved traffic management plan, run the event, and clean the site. Council officers will monitor the impact of the closures and debrief with the organisers following the conclusion of the event.

### Attachments

Attachment 1.	Polish Christmas Impact <a href="#">↓</a> 	Page 13
Attachment 2.	Polish Christmas Advert <a href="#">↓</a> 	Page 17
Attachment 3.	Polish Christmas Pic <a href="#">↓</a> 	Page 18
Attachment 4.	Ultimate Soiree Impact <a href="#">↓</a> 	Page 19
Attachment 5.	Ultimate Soiree Advert <a href="#">↓</a> 	Page 22
Attachment 6.	Ultimate Soiree Pic <a href="#">↓</a> 	Page 23



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**REGULATORY PROCESSES COMMITTEE**

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**PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT**

***POLISH CHRISTMAS MARKET***  
***SATURDAY 20 NOVEMBER 2021 6AM TO 11.30PM***  
***RAIN DAY SUNDAY 21 NOVEMBER 2021 6AM TO 11.30PM***

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**1. Description of Event**

The Dom Poliski (Polish) House has been located at 257 Riddiford Street Newtown since 1956. The Polish Christmas market has been held for 4 years, last year there was overwhelming support for this market, so to cater for the growing number of participants an application has been made to hold it on the street this year.

Dom Polski has an extensive frontage along the Riddiford Street end of Rhodes Street, and it is therefore proposed to use this section of Rhodes Street through to Ferguson Street, and nearby Arney Street to hold the Christmas Market this year. If this is a success, the organisers will look at continuing to use Rhodes Street and Arney Street in the future.

Please refer to the map on Attachment 1 for details of the proposed road closures.

It is expected the market will add to the on-street vibrancy in Newtown. It is supported by the Newtown Residents Association an organisation with extensive experience in organising events such as the Annual Newtown Festival.

**The proposed road closures to vehicles and cyclists, are as follows: Polish Christmas Market: Saturday 20 November 2021 6am to 11.30pm. Rain Day Sunday 21 November 2021 6am to 11.30pm.**

- **Rhodes Street** (between Riddiford Street and Fergusson Street)
- **Arney Street** (Riddiford Street to the End)
- Outdoor Market opens at 8.00am and closes at 8.30pm

Please refer to the map attachment for further detail.

Road closure notification boards will be placed at each end of the closure at least 10 working days prior to the event.

The event will be managed by a qualified temporary traffic management company.

Pedestrian access will not be restricted, and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposed closure

**Climate Change**

Now in its 5<sup>th</sup> year the Wellington Polish Christmas Market started 2017 with a ban on plastic single use bags before this became a legal requirement. Organisers have produced 100% cotton calico bags that will be available for sale.

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From 2018 year onwards, this event has had a zero-waste target. To achieve this

- All stalls are required to use compostable packaging. Other stalls are not allowed to use plastic bags and packaging (there are exceptions for reuse of used packaging materials i.e., bubble wrap).
- Market goers are encouraged to bring keep cups.
- Organisers collected used (and sterilised) glass jars to package items from the market café.
- Glass bottles are collected and reused by home brewing enthusiasts within the community (also advertised via social media).
- Decorations for the market space are mainly made from recycled materials.
- All market waste is handled through the organisers own waste stations.

### **2. Events Directorate Support**

The Events Directorate no connection with and no objection to this event.

### **3. Proposal Notice and Consultation**

The public notice advertising that the Council is proposing to consider this closure was notified via the following channels:

- Dominion Post, Saturday 21 August 2021
- Social Media, Monday 23 August 2021
- Twitter, Monday 23 August 2021
- Facebook, Monday 23 August 2021
- Have your say, Monday 23 August 2021

The New Zealand Police will be advised closer to the event by way of phoning the watch tower at central police station, and Waka Kotahi (NZTA) will be notified by way of traffic management.

### **4. Objections**

There have been no objections to this road closure request.

### **5. Traffic Impact Assessment**

#### **Prior Closures**

The road closure is proposed under the powers provided to Council under the Local Government Act 1974, section 342. Stopping and closing of roads, schedule 10: [Local Government Act 1974, Section 342, Schedule 10](#)

#### **Traffic Impact**

Council officers consider that the proposed closure, if implemented according to an approved Traffic Management Plan (TMP), is not likely to impede traffic unreasonably subject to the conditions listed below.



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### Conditions:

- The road closure is valid from 6am to 11.30pm on Saturday 20 November 2021. **Rain Day** Sunday 21 November 2021 6.00am to 11.30pm
- The event organiser is to notify the public via letter drop to affected parties, advanced signage, and media releases.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to ensure emergency services (Police, Fire and Ambulance Services) have been consulted with and the TMP includes all their specific requirements.
- The event organiser is to ensure that the affected property and business owners along the road closures are advised and consulted with.
- The event organiser must have a health and safety plan, which covers how emergency vehicles are required to enter the road closure site if required ten (10) working days before the event.
- The event organiser must have an approved TMP no later than ten (10) working days prior to the event.
- Information signs must be installed ten (10) working days before the event.
- The event organiser must provide Council with an event hazard/risk management plan ten (10) working days prior to the event that describes in full how the event organiser will manage all health and safety risks associated with the event.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops along the proposed partial and full closures.
- Detour routes are to be provided with adequate signage during the road closure period.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event, within the health and safety plan.
- The landowner agrees to alcohol at the Polish Market on 20 and 21<sup>st</sup> November 2021 6am to 11.30pm subject to an Alcohol Licence being obtained.
- The event organiser must organise a debrief session (min and minutes must be taken) as close as possible after the event with all affected parties. These findings must be recorded and distributed to attending parties.
- This proposed road closure is subject to the government covid-19 guideline announcements regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the regulatory processes committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

### Attachments


- Map of proposed closure
- Copy of Dom Post Public notice

Prepared By .....  
Maria Taumaa  
Street Activities Coordinator

**REGULATORY PROCESSES COMMITTEE**

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Approved By .....  
Jacqui Austin  
Team Leader Street Activities and Audit Coordination  
Pm subject to an Alcohol Licence being obtained.





**THE DOMINION POST**  
21 Aug 2021

## **Proposal to Close Roads**

The Regulatory Processes Committee will meet on Wednesday 13 October 2021 to consider the following temporary road closure for Events.

### **Polish Christmas Market**

**Saturday 20 November 2021 6am to 11.30pm**

**Rain Day Sunday 21 November 2021 6am to 11.30pm**

The outdoor market closes at 8.30pm

**Rhodes Street** (between Riddiford Street and Ferguson Street)

**Arney Street** (All of Arney Street)

**No parking outside 255 and 257 Riddiford Street**

Any person objecting to a proposed road closure must Contact the City Council in writing before **4pm, Friday 3 September 2021**. Please send correspondence to Street Activities at mailing address PO Box 2199 Wellington or by email [Street.activities@wcc.govt.nz](mailto:Street.activities@wcc.govt.nz)

This proposed road closure is subject to the Government Covid-19 guidelines regarding events of this nature.

Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

Wellington City Council  
PO Box 2199, Wellington 6140  
[Wellington.govt.nz](http://Wellington.govt.nz)

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From: Maria Taumaa <Maria.Taumaa@wcc.govt.nz>



Event Name: Polish Christmas Market      From: 20/11/2021 6:00:00 am      Until: 20/11/2021 11:30:00 pm  
Event Type: Road Closure  
Event Details: Rain Day Sunday 21 November 2021, 6am to 11:30pm



## REGULATORY PROCESSES COMMITTEE

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### PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

#### *ULTIMATE SOIREE – Fundraiser Event for Whānau Āwhina Plunket* **SATURDAY 20 NOVEMBER 2021 5.00PM TO 9.00PM**

#### 1. Description of Event

This promises to be an amazing night of entertainment, live art and celebration, all supporting the critical work Plunket does to support families throughout New Zealand.

The proposed road closures to vehicles and cyclists, are as follows: The Ultimate Soiree:  
Saturday 20 November 2021 5.00pm to 9.00pm.

- **Stout Street** (between Lambton Quay and Balance Street)

Please refer to the map attachment for further detail.

Pedestrian access will not be restricted, and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposed closure

#### Climate Change

Organisers will encourage people to arrive by either public transport, uber or taxi. Food will be served continuously throughout the event. All Glass, cardboard and plastic will be recycled, with the contractors – catering lighting, theming, entertainment – all adhering to the recycling requirements. Attendees will be invited electronically, and will produce electronic versions of their receipt, as opposed to any paper/printed collateral.

Any updates to the event will be communicated electronically and any information needing to be relayed at the event will also be communicated via electronic screens.

#### 2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

#### 3. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was notified via the following channels:

- Dominion Post, Saturday 28 August 2021
- Social Media, Friday 3 September 2021
- Twitter, Friday 3 September 2021
- Facebook, Friday 3 September 2021
- Have your say, Friday 3 September 2021

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The New Zealand Police will be advised closer to the event by way of phoning the watch tower at central police station, and Waka Kotahi (NZTA) will be notified by way of traffic management.

### **4. Objections**

There have been no objections to this road closure request.

### **5. Traffic Impact Assessment**

#### **Prior Closures**

The road closure is proposed under the powers provided to Council under the Local Government Act 1974, section 342. Stopping and closing of roads, schedule 10: Local Government Act 1974, Section 342, Schedule 10

#### **Traffic Impact**

Council officers consider that the proposed closure, if implemented according to an approved Traffic Management Plan (TMP), is not likely to impede traffic unreasonably subject to the conditions listed below.

#### **Conditions:**

**The road closure is valid from 5pm to 9pm on Saturday 20 November 2021**

- The event organiser is to notify the public via letter drop to affected parties, advanced signage and media releases.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to ensure emergency services (Police, Fire and Ambulance Services) have been consulted with and the TMP includes all their specific requirements.
- The event organiser is to ensure that the affected property and business owners along the road closures are advised and consulted with.
- The event organiser must have a health and safety plan, which covers how emergency vehicles are required to enter the road closure site if required ten (10) working days before the event.
- The event organiser must have an approved TMP no later than ten (10) working days prior to the event.
- Information signs must be installed ten (10) working days before the event.
- The event organiser must provide Council with an event hazard/risk management plan ten (10) working days prior to the event that describes in full how the event organiser will manage all health and safety risks associated with the event.
- The event organiser is to advise public transport operators.
- Detour routes are to be provided with adequate signage during the road closure period.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event, within the health and safety plan.
- The event organiser must organise a debrief session (minutes must be taken) as close as possible after the event with all affected parties. These findings must be recorded and distributed to attending parties.



## REGULATORY PROCESSES COMMITTEE

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- This proposed road closure is subject to the government covid-19 guideline announcements regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.

However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the regulatory processes committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

### Attachments

- Map of proposed closure
- Copy of Dom Post Public notice

Prepared By .....

Maria Taumaa

Street Activities Coordinator

Approved By .....

Jacqui Austin

Team Leader Street Activities and Audit Coordination

THE  
**DOMINION POST**

11 Sep 2021

## **Proposal to Close Roads**

The Regulatory Processes Committee will meet on Wednesday 13 October 2021 to consider the following temporary road closure for Events.

**Change of date Proposed Road Closure**  
**Ultimate Soiree - Fundraising Event for**  
**Whanau Awhina Plunket**

**Saturday 20 November 2021 5.00pm to 9.00pm**

**Proposed Road Closure**

**Stout Street (Lambton Quay to Ballance Street)**

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 24 September 2021. Please send correspondence to Street Activities at mailing address PO Box 2199 Wellington or by email [Street.activities@wcc.govt.nz](mailto:Street.activities@wcc.govt.nz)

**This proposed road closure is subject to the Government Covid-19 guidelines regarding events of this nature. Government timelines and amount of people allowed to congregate will dictate any postponement date should it be required.**

**Wellington City Council**  
PO Box 2199, Wellington 6140  
[Wellington.govt.nz](http://Wellington.govt.nz)

**Absolutely Positively**  
**Wellington City Council**  
Me Heke Ki Pōneke





Event Name: Ultimate Solree - Fundraising Event for Whanau Awhina Plunket

From: 20/11/2021 5:00:00 pm      Until: 20/11/2021 9:00:00 pm

Event Type: Road Closure

Event Details:



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## **PROPOSED ROAD STOPPING - LAND ADJOINING 40 AVON STREET, ISLAND BAY**

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### **Kōrero taunaki**

### **Summary of considerations**

#### **Purpose**

1. This report to Pūroro Hātepe - Regulatory Processes Committee is to recommend to Council that it stops and sell approximately 315m<sup>2</sup> (subject to survey) of unformed legal road land adjoining 40 Avon Street, Island Bay. Refer to Attachment 1 for location plan.

#### **Strategic alignment with community wellbeing outcomes and priority areas**

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

#### **Strategic alignment with priority objective areas from Long-term Plan 2021–2031**

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

#### **Relevant Previous decisions**

N/A.

#### **Significance**

The decision is rated low significance in accordance with schedule 1 of the Council's Significance and Engagement Policy.  
Affects a limited number of individuals, to a low degree.  
Has very little public interest.

Low consequence for Wellington City.

Low impact on the Council being able to perform its works role.

#### **Financial considerations**

Nil

Budgetary provision in Annual Plan /  Unbudgeted \$X  
Long-term Plan

2. All costs associated with the disposal of the Land are met by the applicant. If the proposal is successful proceeds of the sale are directed towards the general fund, and the applicant's rates will marginally increase.

#### **Risk**

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|  Low      |  Medium      |  High      |  Extreme

3. The road stopping process is consistent with both legislative and Council requirements.

Author	Paul Davidson, Property Advisor
Authoriser	John Vriens, Acting Property Services Manager Brad Singh, Transport Assets Manager Mike Mendonca, Acting Chief Infrastructure Officer



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## Taunakitanga

### Officers' Recommendations

Officers recommend the following motion

That Pūroro Hātepe - Regulatory Processes Committee:

- 1) Receive the information
- 2) Recommend to Council that it:
  - a. Declare the approximately 315m<sup>2</sup> (subject to survey) of unformed legal road land in Avon Street (the Land), adjoining 40 Avon Street (Lot 1 DP 14461, held on ROT WN20D/17), is not required for a public work and is surplus to Council's operational requirements.
  - b. Agree to dispose of the Land.
  - c. Delegate to the Chief Executive Officer the power to conclude all matters in relations to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale or exchange, imposing any reasonable covenants, and anything else necessary.
- 3) Note that if objections are received to the road stopping, and the applicant wished to continue, a further report will be presented to the Regulatory Processes Committee for consideration.

## Whakarāpopoto

### Executive Summary

4. The owners of 40 Avon Street, Island Bay (the Owners) have applied to purchase approximately 315m<sup>2</sup> legal road land (the Land) adjoining their property.
5. The Land is shown outlined red on Attachment 2.
6. Utility providers and relevant Council business units have been consulted. All support the proposal, subject to conditions (where relevant).
7. Initial consultation letters were sent to the adjoining and adjacent neighbours and, at the time of writing this report no responses had been received.
8. If the Council agrees with the recommendations of the Regulatory Processes Committee, the road stopping will then be publicly notified. At that time, any neighbours, organisations, or any other member of the public will have the opportunity to make a submission.

## Takenga mai

### Background

9. Avon Street is a short carriageway comprising a formed two-way road extending from The Parade in the west for approximately 300 metres to the east, where it adjoins the unformed portion of the street which extends for approximately 100 metres up to Volga Street.
10. A formed pedestrian walkway extends over the unformed portion of the street linking Volga Street with the eastern end of the formed portion of Avon Street.

11. The Land is located on the unformed portion of the street extending off its western side. It is of an irregular shape and predominantly has a sloping contour either above or below the main building platform of 40 Avon Street. It is covered in a mixture of vegetation of lawn, long grass, low-lying shrubs and trees as well as a small formed concrete path. Attachment 3 shows views of the legal road land, proposed to be stopped, from the public pedestrian path.
12. 40 Avon Street is a triangular shaped lot with frontage on Avon Street. It is accessed by foot only from either the formed carriageway of Avon Street to the west, or Volga Street to the east.
13. The owners of 40 Avon Street have applied to purchase the Land to provide options to build a tiny house or a granny flat.

### **Kōrerorero**

#### **Discussion**

14. Advisors from Council's Transport Network Team have confirmed the Land is not required for future road widening or public access purposes. They supported the proposal subject to the adjoining public walkway not been affected, and retaining a minimum width of 7m between the new frontage and the property at 11 Erica Pabst Way, located opposite.
15. Should the road stopping proposal be successful, the Land will be amalgamated with 40 Avon Street.
16. Road stopping is provided for under Sections 319 and 342 and the Tenth Schedule of the Local Government Act 1974 (LGA).
17. The Council, under Section 40 of the Public Works Act 1981 (PWA), 'shall endeavour' to dispose of any land not required for the public work for which it was taken, and which is not required for any public work. Section 345 of the LGA provides Council with the statutory power to dispose of stopped road.
18. Relevant Council business units have been consulted and none wish to retain the Land.
19. Officers are giving the Walking Access Commission the opportunity to comment on road stopping proposals early in the process. The Commission supports the proposal by 40 Avon Street, without conditions.
20. As is normal practise in the early stages of the road stopping process, officers have written to the adjoining and adjacent owners notifying them that Council had received the road stopping application. All the owners will be consulted again when formal public consultation is carried out later in the road stopping process.
21. If Council approves the above, officers will establish whether any offer back obligations under Section 40 of the PWA exist.

### **Kōwhiringa**

#### **Options**

22. The alternative to the recommendations would be to continue with the current situation which would incur some holding costs to avoid the area becoming overgrown.



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## **Whai whakaaro ki ngā whakataunga**

### **Considerations for decision-making**

#### **Alignment with Council's strategies and policies**

23. The recommendations of this report are consistent with the Road Encroachment and Sale Policy 2011 policy.
24. This proposed road stopping has no significant impact on the Long-Term Plan.

#### **Engagement and Consultation**

25. Letters were sent to the relevant adjoining and adjacent owners notifying them that Council had received this road stopping application. At the time of preparing this report no responses had been received.
26. These neighbouring owners will be consulted again when the formal public consultation is carried out later in the road stopping process and they will have an opportunity to enter a written submission if they so choose.

#### **Implications for Māori**

27. Iwi groups have not been consulted. The proposal does not conflict with the principles of the Treaty of Waitangi nor is the Land located within a Māori Precinct or an area identified as significant to Māori. The Land is not being disposed of on the open market and will not become a standalone allotment as amalgamation is proposed.

#### **Financial implications**

28. There are no significant financial considerations related to this recommendation. Any costs associated with the disposal of the Land will be recovered from the applicant, and the proceeds of the sale are directed towards the general fund.
29. In August 2011 new cost sharing initiatives were approved by Council, with rebates being applicable to make purchasing legal road land more attractive. The rebate amount is determined at the end of the road stopping process when all the costs are known.

#### **Legal considerations**

30. The road stopping process is consistent with the requirements of Sections 319, 342, 345 and Schedule 10 of the Local Government Act 1974 (LGA). The sale and purchase agreement will be prepared by Council's in house solicitor.

#### **Risks and mitigations**

31. The road stopping proposal is being carried out in accordance with LGA legislation and therefore risk is mitigated. There will be public notification, as is required.

#### **Disability and accessibility impact**

32. The proposal is considered to have no disability or accessibility impacts.

#### **Climate Change impact and considerations**

33. There are no known climate change implications for this road stopping.

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### **Communications Plan**

34. Public consultation in accordance with the Tenth Schedule of the LGA will be carried out later in the road stopping process.

### **Health and Safety Impact considered**




35. Officers are not aware of any negative health and safety impacts relating to the proposal.

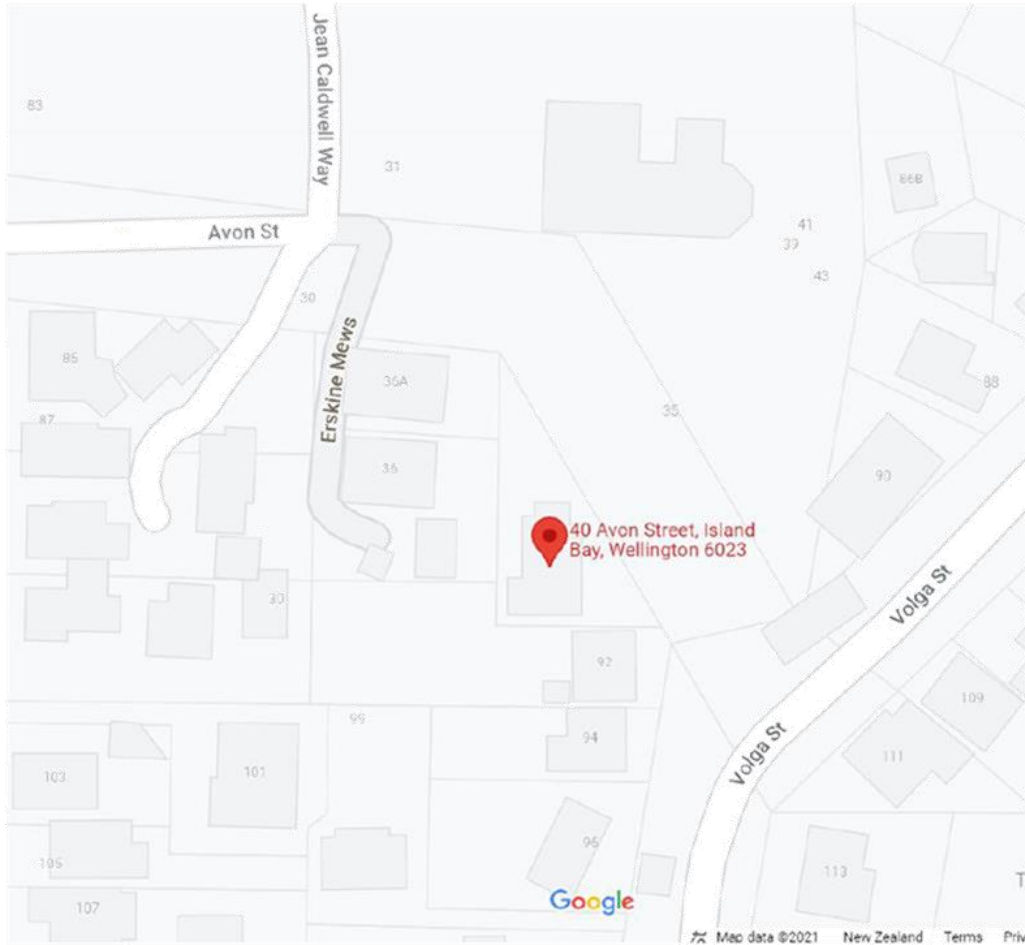
### **Ngā mahinga e whai ake nei**

#### **Next actions**

36. The proposed next steps, subject to the Regulatory Processes Committee approval of the recommendations, are to:
- a. Conclude a Section 40 PWA investigation.
  - b. Prepare a Survey Office Plan.
  - c. Prepare a Sale and Purchase Agreement.
  - d. Begin the public notification process

#### **Attachments**

Attachment 1.	Location Plan <a href="#">↓</a> 	Page 31
Attachment 2.	Aerial <a href="#">↓</a> 	Page 32
Attachment 3.	View from public pedestrian path <a href="#">↓</a> 	Page 33











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## FORWARD PROGRAMME

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### Kōrero taunaki

#### Summary of considerations

##### Purpose

1. This report provides the Forward Programme for the Pūroro Hātepe | Regulatory Processes Committee for the next two months.

##### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
  - People friendly, compact, safe and accessible capital city
  - Innovative, inclusive and creative city
  - Dynamic and sustainable economy
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
  - Affordable, resilient and safe place to live
  - Safe, resilient and reliable core transport infrastructure network
  - Fit-for-purpose community, creative and cultural spaces
  - Accelerating zero-carbon and waste-free transition
  - Strong partnerships with mana whenua

##### Relevant Previous decisions

Not applicable.

##### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

##### Risk

- Low       Medium       High       Extreme

Author	Sean Johnson, Senior Democracy Advisor
Authoriser	Liam Hodgetts, Chief Planning Officer

### Taunakitanga

#### Officers' Recommendations

Officers recommend the following motion

That the Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information.

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### **Whakarāpopoto Executive Summary**

2. The Forward Programme sets out the reports planned for Pūroro Hātepe meetings in the next two months that require committee consideration.
3. The Forward Programme is a working document and is subject to change on a regular basis.

### **Kōrerorero**

#### **Discussion**

4. Wednesday 10 November 2021:
  - Name for private right-of-way off Kabul Street in Khandallah (Chief Infrastructure Officer)
  - Proposed Road Stopping and Land Exchange – Adjoining 3 Short Street, Vogeltown (Chief Infrastructure Officer)
  - Road Closures (Chief Infrastructure Officer)
  - Traffic Resolutions (Chief Infrastructure Officer)
  - Development Contributions - Remission request for a co-housing project at 132 Adelaide Road (Chief Planning Officer)
5. Wednesday 8 December 2021
  - Road Closures (Chief Infrastructure Officer)
  - Traffic Resolutions (Chief Infrastructure Officer)

#### **Attachments**

Nil



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## ACTIONS TRACKING

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### Kōrero taunaki

### Summary of considerations

#### Purpose

1. This report provides an update on the past actions agreed by the Pūroro Hātepe - Regulatory Processes Committee at its previous meetings.

#### Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
  - People friendly, compact, safe and accessible capital city
  - Innovative, inclusive and creative city
  - Dynamic and sustainable economy
- Strategic alignment with priority objective areas from Long-term Plan 2021–2031**
- Functioning, resilient and reliable three waters infrastructure
  - Affordable, resilient and safe place to live
  - Safe, resilient and reliable core transport infrastructure network
  - Fit-for-purpose community, creative and cultural spaces
  - Accelerating zero-carbon and waste-free transition
  - Strong partnerships with mana whenua

#### Relevant Previous decisions

Not applicable.

#### Financial considerations

- Nil       Budgetary provision in Annual Plan / Long-term Plan       Unbudgeted \$X

#### Risk

- Low       Medium       High       Extreme

Author	Sean Johnson, Senior Democracy Advisor
Authoriser	Liam Hodgetts, Chief Planning Officer

### Taunakitanga

#### Officers' Recommendations

Officers recommend the following motion

That the Pūroro Hātepe | Regulatory Processes Committee:

1. Receive the information.

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## Whakarāpopoto

### Executive Summary

2. This report lists the dates of previous committee meetings and the items discussed at those meetings.
3. Each clause within the resolution has been considered separately and the following statuses have been assigned:
  - No action required: Usually for clauses to receive information or note information, or actions for committee members rather than council officers.
  - In progress: Resolutions with this status are currently being implemented.
  - Complete: Clauses which have been completed.
4. All actions will be included in the subsequent monthly updates but completed actions and those that require no action will only appear once.

### Takenga mai

#### Background

5. At the 13 May 2021 Council meeting, the recommendations of the Wellington City Council Governance Review (the Review Report) were endorsed and agreed to be implemented.
6. The Review Report recommended an increased focus on monitoring the implementation of Council resolutions and delivery of the work programme. As part of the implementation of this recommendation, each committee will be provided with an update on its previous decisions at every meeting.
7. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The committee could resolve to receive a full update report on an item if it wishes.

#### Kōrerorero

#### Discussion

8. Of the 23 resolutions of the Pūroro Hātepe - Regulatory Processes Committee in September 2021:
  - 11 require no action from staff.
  - 8 are in progress.
  - 4 are complete.
9. 31 in progress actions were carried forward from the last action tracking report. Of these:
  - 23 are still in progress.
  - 8 have been completed.
10. Further detail is provided in Attachment One.

#### Attachments

Attachment 1. Actions Tracking October [↓](#) 

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Meeting Date	Item	Clause	Status	Comments
Tuesday, 8 June 2021	2.1 Proposed Road Closure	2. Agree to close the following roads and sections of the road for this event (as listed below) to vehicles and cycles only, subject to the conditions listed in the proposed Road Closures Impact Reports: a. Shelly Bay Seal Sprint Sunday 3 October 2021 7.00am to 6.00pm i. Massey Road (North Scorching Bay Reserve to Northern entrance of Shelly Bay Defence Base)	In progress	
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	2. Approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008:	In progress	
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	g. TR72-21 Oriental Parade, Wellington – Convert coupon parking to P10hrs metered parking	In progress	Signage has been installed and so have parking meters. Meters are activated and payment can be made - We are working on an alternative solution for install of gateways. Delivery of the sensors has been delayed (covid shipping) we are working on an alternative to get install done.
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	h. TR73-21 Glasgow Street, Kelburn – Convert P120 parking to P10hrs metered parking	Completed	Meters are activated this site is now live.
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	i. TR74-21 Salamanca Road, Kelburn – Convert P120 parking to P10hrs metered parking	Completed	Meters are activated this site is now live.
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	j. TR75-21 Kelburn Parade, Kelburn – Convert P120 parking to P10hrs metered parking	Completed	Meters are activated this site is now live.
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	k. TR76-21 Hill Street, Thorndon – Convert coupon parking to P120 metered parking	In progress	Signage and meters installed. Bay Plates are installed. Is currently paid parking at this location, but can't install sensors due to Major cabling works scheduled under a TMP right through Hill st. Aim to install sensors once cabling works completed.
Tuesday, 8 June 2021	2.2 Traffic Resolutions - Implementation of Annual Plan/Long Term Plan Committee Decisions	3. Note that officers will monitor occupancy and turnover of parking spaces near Kelburn campus being changed to P10hrs metered and will report back to committee six months after	In progress	6 month report will be required won't be due until March 2022 -6 months after we
Tuesday, 8 June 2021	2.3 Traffic Resolutions	2. Approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008:	In progress	
Tuesday, 8 June 2021	2.3 Traffic Resolutions	a. TR77-21 Kate Sheppard Place, Thorndon - Police vehicle parking	Complete	
Tuesday, 8 June 2021	2.3 Traffic Resolutions	c. TR79-21 Lookout Road, Hataitai - No Stopping At All Times	In progress	Following up with contractor
Tuesday, 8 June 2021	2.3 Traffic Resolutions	i. TR87-21 Hutt Road, Kaiwharawhara - No Stopping At All Times	Complete	
Wednesday, 11 August 2021	2.1 Name for Private Right-of-Way off Kabul St in Khandallah	In accordance with standing order 3.16.2(d) lay the item under debate on the table, and not discuss it at the meeting	In progress	Deferred to the Nov meeting, consultation still proceeding
Wednesday, 11 August 2021	2.2 Traffic Resolutions	2. Approve the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008:	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	a) TR59-21 Park Road, Miramar - No Stopping At All Times	In progress	Following up with contractor

Wednesday, 11 August 2021	2.2 Traffic Resolutions	b) TR84-21 Ohiro Road, Todman Street, Cleveland Street Intersection, Brooklyn – Signal improvements; various parking changes (Amended)	In progress	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	c) TR89-21 Arlington Street, Mount Cook - No Stopping At All Times	In progress	Following up with contractor
Wednesday, 11 August 2021	2.2 Traffic Resolutions	d) TR92-21 Lyall Parade, Lyall Bay – new mobility parking space	In progress	Following up with contractor
Wednesday, 11 August 2021	2.2 Traffic Resolutions	e) TR93-21 Wadestown Road, Wadestown - No Stopping At All Times	In progress	Following up with contractor
Wednesday, 11 August 2021	2.2 Traffic Resolutions	g) TR95-21 Wanaka Street Waitohi Community Hub car park, Johnsonville - Electric vehicle parking	Complete	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	h) TR96-21 Toi Pōneke Arts Centre Parking, Te Aro – Various parking restrictions	In progress	Plans in progress
Wednesday, 11 August 2021	2.2 Traffic Resolutions	i) TR97-21 Hanson Street, Newtown – Resident parking	Complete	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	j) TR99-21 Main Road, Tawa - P10 Time limited parking	Complete	
Wednesday, 11 August 2021	2.2 Traffic Resolutions	3. Agree to amend Schedule A (Time limited) for TR84-21 Ohiro Road, Todman Street, Cleveland Street Intersection, Brooklyn from P60, 8am-6pm, Monday-Sunday and P180, 8am-6pm, Monday-Friday to P60, 8am-4pm, Monday-Friday and P180, 8am-4pm, Monday-Friday.	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	2. Agree to close the following road and sections of the road for these events (as Listed below) to vehicles and cycles only, subject to the conditions listed in the proposed Road Closure Impact Reports.	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	a. Spring into Tawa Saturday 30 October 2021 5am to 5pm	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	i. Main Road (between Lyndhurst Road roundabout and Surrey Street intersection)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	b. Thorndon Fair Sunday 5 December 2021 6am to 6pm	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	i. Tinakori Road (between Bowen Street and Harriett Street)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	ii. Hill Street (between Tinakori Road and Selwyn Terrace)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	c. Khandallah Fair Sunday 12 December 2021 5am to 5pm	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	i. Ganges Road (from Agra Crescent to Dekka Street)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	d. A Very Welly Christmas Friday 26th November 2021 Midnight to Sunday 28th November 2021 10pm	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	i. Lambton Quay (Whitmore Street to Willis Street)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	ii. Ballance Street Lambton (Old Bailey side entrance to Lambton Quay)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	iii. Stout Street (Ballance Street to Lambton Quay)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	iv. Waring Taylor Street (intersection Maginnity and Waring Taylor to Lambton Quay)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	v. Johnson Street (Wilson carpark to Lambton Quay)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	vi. Brandon Street (Halfway on Brandon Street to Lambton Quay)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	e. Johnsonville Christmas Parade Saturday 4 December 2021 6am to 4pm	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	i. Wanaka Street (6am to 4pm)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	ii. Dr Taylor Terrace (6am to 1.30pm)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	iii. Moorefield Road (between Haumiā Street and Johnsonville Road roundabout (10.45am to 12pm)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	iv. Moorefield Road (between Johnsonville Road and Middleton Road roundabouts (11am to 12.30pm)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	v. Rotoiti Street (closed to through traffic 11am to 12.30pm)	In progress	
Wednesday, 11 August 2021	2.3 Proposed Road Closure	vi. Broderick Road (Phillip Street to Johnsonville Road 11am to 12.30pm)	In progress	

Wednesday, 11 August 2021	2.3 Proposed Road Closure	<p>f. Gazley Volkswagen Wellington Marathon Sunday 10 October 2021 6am to 1.00pm</p> <p>i. Seaward lane Closures, 2 Lanes Westpac Stadium traffic lights, south along Waterloo Quay custom House Quay, Jervois Quay to start of Cable Street.</p> <p>ii. Two lanes to be closed between 6.00am to 10.00am reducing to one lane until 1.00pm.</p> <p>iii. This is for the outward section of all races, using two of the three lanes until Jervois Quay where it would gradually funnel down to one lane by Cable Street.</p> <p>iv. Seaward Lane Closure, Waterloo Quay, from Westpac Stadium traffic lights south along Waterloo Quay to intersection with Whitmore Street.</p> <p>v. Lane closure to be in place between 6.00am to 1.00pm</p> <p>vi. This is for the outward section and return journey if all races.</p> <p>vii. Residents, Business owners, would have controlled access.</p> <p>viii. Seaward Lane Closure Cable Street to Oriental Parade.</p> <p>ix. Lane Closure to be in place between 6.00am to 10.00am</p> <p>x. This is for the outward section of the route only.</p> <p>xi. Residents, Business owners, Te Papa and market goers would have controlled access.</p> <p>xii. Road Closure Oriental Parade and Evans Bay Parade between Cable Street and Cobham Drive.</p> <p>xiii. Full road closure to be in place between 6.00am to 12noon.</p> <p>xiv. Landward lane for normal westbound traffic would be open by approx. 11.00am</p> <p>xv. Residents and business owners would have controlled access</p> <p>xvi. Road Closure Shelly Bay Road between Miramar Avenue and Scorching Bay.</p> <p>xvii. Full road closure to be in place between 7.00am to 11.30am</p> <p>xviii. This is for entire event, both outward and return journeys.</p> <p>xix. Residents and business owners would have controlled access.</p> <p>xx. Road Closure ends north end Scorching Bay so public access to Café, beach, carparks are unaffected.</p> <p>xxi. Marshalled Resident Access Herd Street between 6.00am to 12.00pm</p>	In progress
Wednesday, 8 September 2021	2.1 Proposed Road Closure		No action required
Wednesday, 8 September 2021	2.1 Proposed Road Closure	<p>1. Receive the information.</p> <p>2. Agree to close the following road and sections of the road for these events (as Listed below) to vehicles and cycles only, subject to the conditions listed in the proposed Road Closure Impact Reports.</p>	In progress
Wednesday, 8 September 2021	2.1 Proposed Road Closure	a. Kilbirnie Christmas Parade Sunday 5 December 2021 6.00am to 1.00pm	In progress
Wednesday, 8 September 2021	2.1 Proposed Road Closure	i. Bay Road (between Ronrotai Road and Coutts Street)	In progress
Wednesday, 8 September 2021	2.1 Proposed Road Closure	b. Beers at the Basin Tuesday 7 December 2021 to Tuesday 14 December 2021 6.00am to 5.00pm Daily	In progress
Wednesday, 8 September 2021	2.1 Proposed Road Closure	i. Slip Lane (between Cambridge Terrace and Elicke Street	In progress
		c. Anzac Day Pukeahu Park Monday 25 April 2022	
		i. Bory Street (Vivian Street to Pukeahu Memorial Park)	
		ii. Tasman Street (Pukeahu Memorial Park to Rugby Street)	
		iii. Erederick Street (No through Traffic)	
		iv. Martin Square (south to North)	
		v. Barking restrictions will be in place	

Wednesday, 8 September 2021	2.1 Proposed Road Closure	<p>d. New Zealand Cycle Classic Saturday 8 January 2022 to Sunday 9 January 2022 11.59pm to 5.00pm</p> <p>i. Lambton Quay (Whitmore Street to Willis Street)</p> <p>ii. Willis Street (Mercer Street to Hunter Street including Lambton/Williston intersection)</p> <p>iii. Ballance Street (Lambton Quay to Stout Street)</p> <p>iv. Stout Street (Ballance Street to Lambton Quay)</p> <p>v. Varing Taylor Street (Maginnity Street to Lambton Quay)</p> <p>vi. Johnston Street (Featherston Street to Lambton Quay)</p> <p>vii. Brandon Street (Featherston Street to Lambton Quay)</p> <p>viii. Panama Street (Featherston Street to Hunter Street)</p> <p>ix. Williston Street (Victoria Street to Lambton Quay)</p>	In progress	
Wednesday, 8 September 2021	2.1 Proposed Road Closure	<p>e. Round the Bays Sunday 20 February 2022 6.00am to 1.00pm</p> <p>i. Customhouse Quay (Southbound lanes from Whitmore Street to Jervois Quay) from 6.30am to 11.00am</p> <p>ii. Jervois Quay (Southbound lanes from Customhouse Quay to Cable Street) 6.30am to 11.00am</p> <p>iii. Cable Street (between Jervois Quay and Oriental Parade – with exception of the right-hand lane while will open from Chaffers Street to Kent Terrace) from 7.00am to 11.00am</p> <p>iv. Oriental Parade (all of Oriental Parade from 7.15am to 11.00am)</p> <p>v. Evans Bay Parade (between Cobham Drive and Kilbirnie Crescent) from 7.15am to 12noon</p> <p>vi. Wellington Road (one way east between Crawford Road and Ruahine Street) from 7.15am to 12 noon</p> <p>vii. Shelly Bay Road (all of Shelly Bay Road) from 7.30am to 12 noon</p> <p>viii. Massey Road (between Shelly Bay Road and approximately Point Gordon) from 7.30am to 12 noon</p> <p>ix. All arterial roads joining Evans Bay Parade closed 7.15am to 12 noon</p> <p>x. Hataitai – Taurima Street and Goa Street – No entry into Hataitai from 7.15am to 11.30am Traffic can exit from Hataitai</p> <p>xi. Kilbirnie Crescent/Hamilton Road/Wellington Road intersection to the Evans Bay Parade/Cobham Drive/Wellington Road intersection road closure from 7.15am to 12.30pm (northbound) 7.15am – 11.30 (southbound)</p>	In progress	
Wednesday, 8 September 2021	2.1 Proposed Road Closure	<p>3. Note that recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic Engineer that the amendment is not likely to cause unreasonable impact on traffic.</p>	No action required	
Wednesday, 8 September 2021	2.2 Proposed Road Stopping - Knigges Avenue - Te Aro	<p>1. Receive the information.</p>	No action required	
Wednesday, 8 September 2021	2.2 Proposed Road Stopping - Knigges Avenue - Te Aro	<p>2. Recommend to Council that it:</p> <p>a. Declare that the approximately 204m<sup>2</sup> (subject to survey) of formed legal road land in Knigges Avenue (the Land), adjoining 2 Knigges Avenue (being Lot 3 DP 40129 and held on ROT WN11C/1357), is not required for a public work and is surplus to Council's operational requirements.</p> <p>b. Agree to dispose of the Land.</p> <p>c. Delegate to the Chief Executive Officer the power to conclude all matters in relation to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale or exchange, imposing any reasonable covenants, and anything else necessary.</p>	Complete	Was considered at the Council meeting of 30 September 2021.
Wednesday, 8 September 2021	2.2 Proposed Road Stopping - Knigges Avenue - Te Aro	<p>3. Note that if objections are received to the road stopping, and the applicant wished to continue, a further report will be presented the Regulatory Processes Committee for consideration.</p>	No action required	

Wednesday, 8 September 2021	2.3 Proposed Road Stopping Land Adjoining 20 Amritsar Street, Khandallah	1. Receive the information.	No action required	
Wednesday, 8 September 2021	2.3 Proposed Road Stopping Land Adjoining 20 Amritsar Street, Khandallah	2. Recommend to Council that it: a. Declare the approximately 60m2 (subject to survey) of unformed legal road land in Amritsar Street (the Land), adjoining 20 Amritsar Street (being Lot 1 DP 12004 held on ROT WN484/223), is not required for a public work and is surplus to Council's operational requirements. b. Agree to dispose of the Land. c. Delegate to the Chief Executive Officer the power to conclude all matters in relations to the road stopping and disposal of the Land, including all legislative matters, issuing relevant public notices, declaring the road stopped, negotiating the terms of the sale or exchange, imposing any reasonable covenants, and anything else necessary.	Complete	Was considered at the Council meeting of 30 September 2021.
Wednesday, 8 September 2021	2.3 Proposed Road Stopping Land Adjoining 20 Amritsar Street, Khandallah	3. Note that if objections are received to the road stopping, and the applicant wished to continue, a further report will be presented to the Regulatory Processes Committee for consideration.	No action required	
Wednesday, 8 September 2021	2.4 One new lease subject to the Reserves Act 1977 to Polo Ground Community and Sports Centre Inc.	1. Receive the information.	No action required	
Wednesday, 8 September 2021	2.4 One new lease subject to the Reserves Act 1977 to Polo Ground Community and Sports Centre Inc.	2. Agree to grant a premises lease for a twelve-year term with one renewal term of ten years to Polo Ground Community and Sports Centre Inc ("Society") for: a. The Polo Ground Pavilion (the premises) which is located at Polo Grounds, Miramar. The land is legally described as Lot 1 Deposited Plan 4550 and contained in CFR WN394/28 b. The leased area will be 523 sqm (approx) and will include the community room, the clubroom and storage rooms. (see attached plan Attachment "1") c. Note that the lease will be executed following completion of refurbishment works to create the community and sports hub facilities and provided the Society has made the requisite payments and is not in breach of any provision in the Partnering Agreement between the Council and the Society	In progress	The lease won't be executed until the refurbishment is done.
Wednesday, 8 September 2021	2.4 One new lease subject to the Reserves Act 1977 to Polo Ground Community and Sports Centre Inc.	3. Note that approval to grant the lease on reserve land is conditional on: a. Appropriate Iwi consultation b. Public notification as required under sections 119 and 120 of the Reserves Act 1977 c. No sustained objections resulting from the above notification d. Legal and advertising costs being met by the Lessees (where applicable)	In progress	The club have requested to go through a public consultation process with another group to share the costs.
Wednesday, 8 September 2021	2.5 Forward Programme	1. Receive the information.	No action required	
Wednesday, 8 September 2021	2.6 Action Tracking	1. Receive the information.	No action required	
Wednesday, 15 September 2021	2.1 Objection to a classification under the Dog Control Act 1996	1. Receive the information.	No action required	
Wednesday, 15 September 2021	2.1 Objection to a classification under the Dog Control Act 1996	2. Note: a. the evidence which formed the basis for the classification b. any steps taken by the owner to prevent any threat to the safety of persons or animals c. the matters relied on in support of the objection d. any other relevant matters	No action required	
Wednesday, 15 September 2021	2.1 Objection to a classification under the Dog Control Act 1996	3. Agree to uphold the classification as a menacing dog	Complete	
Wednesday, 15 September 2021	2.1 Objection to a classification under the Dog Control Act 1996	4. Delegate to the chairperson of the Pūroro Hātepe   Regulatory Processes Committee: the authority to issue a written decision, which will be sent to all parties and attached to the minutes of this meeting.	Complete	