

ORDINARY MEETING

OF

REGULATORY PROCESSES COMMITTEE

AGENDA

Time: 9:30am
Date: Wednesday, 18 September 2019
Venue: Ngake (16.09)
Level 16, Tahiwī
113 The Terrace
Wellington

MEMBERSHIP

Mayor Lester
Councillor Calvert
Councillor Calvi-Freeman
Councillor Lee
Councillor Sparrow (Chair)

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about.

AREA OF FOCUS

The Regulatory Processes Committee has responsibility for overseeing the Council's regulatory functions.

The committee will have responsibility for:

- Resource Management Act (RMA) Commissioners – Approve List and Appointment Guidelines
- Dog Objections and Fencing of Swimming Pools
- Road Stopping
- Temporary Road Closures
- Liquor Ban Bylaw Appeals
- Development Contributions Remissions.
- Approving leases under the “Leases Policy for Community and Recreation Groups”
- Suburb boundary amendments

Quorum: 3 members

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1. Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 14 August 2019 will be put to the Regulatory Processes Committee for confirmation.

1.4 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Regulatory Processes Committee.

The Chairperson shall state to the meeting:

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Regulatory Processes Committee.

Minor Matters relating to the General Business of the Regulatory Processes Committee.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Regulatory Processes Committee for further discussion.

1.5 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

APPOINTMENT OF ADDITIONAL DLC CHAIRPERSON AND 2 ADDITIONAL DLC LIST MEMBERS

Purpose

1. This report asks the Regulatory Processes Committee to approve an Expression of Interest (EOI) process for the appointment of:
 - 1 additional Chair of the District Licensing Committees (DLCs).
 - 2 additional list members.

Summary

Due to an increase in workload and the long term sickness of one of the Chairs to the District Licensing Committees, officers have recognised the need to recruit an additional Chair and 2 extra list members.

The District Licensing Committees are Committees of Council and therefore must be appointed on the recommendations of Council.

Recommendation/s

That the Regulatory Processes Committee:

1. Receives the information.
2. Agrees to recommend to Council that an additional Chair and 2 additional list members are appointed

Background

2. DLCs were established in 2013 under the Sale and Supply of Alcohol Act 2012.
3. Each DLC comprises a Chairperson and 2 other members appointed from a Council approved members list.
4. The DLC is charged under the SSAA with dealing with alcohol licensing matters for Council.
5. DLCs can be chaired by either an elected member of Council or a Commissioner appointed by Council.
6. In November 2013, Council approved the establishment of 3 DLCs. Council also appointed a list of Committee members. All of these appointments were for a period of 5 years that expired on 31 October 2018.
7. Councillors Andy Foster and Iona Pannett were appointed as Deputy Chairs for the 2013/2016 triennium. On 9 November 2016 Council resolved to reappoint Councillor

Foster as Deputy Chair and also as a Committee list member for the 2016/2019 triennium. Councillor Pannett did not ask to be reappointed for the 2016/2109 triennium.

8. In May 2018 Council approved a further appointment process to appoint new Chairs or renew the appointments of existing Chairs. Council also approved the same process for list members.
9. On 29 August 2018 Council approved the following:
 - The reappointment of 2 of the existing Chairs (Rex Woodhouse and the Hon Sir Douglas Kidd)
 - The appointment of 2 additional Chairs – Kate Thomson and Bill Acton
 - The reappointment of 6 list members: Kate Thomson, Kiri Rikihana, Zoe Doole Luke Tuffs, Sandra Kirby, Councillor Andy Foster
 - The appointment of a new list member, Brad Olsen.
10. Unfortunately Sir Douglas Kidd was taken ill at the end of 2018, and has not been well enough to return to his District Licensing Committee duties, either as a chairperson or as a list member. Sir Douglas has indicated however that when he has sufficiently recovered he would like to sit as a list member, but no longer wishes to act as Chair. He has not yet formalised his intentions in writing but has verbally indicated his intentions to the Secretary of the DLC on more than one occasion.

Discussion

11. As a result of the reduction in numbers of available Chairs, Council officers have recognised an increase in the time taken by Chairs to issue decisions. This can be attributed not only to an individual increase in workload, but also because of an increase in the number of hearings being held.
12. With the exception of Sir Douglas Kidd, all Chairpersons are also appointed as list members, and it is not uncommon for those Chairpersons to sit as list members, thereby adding to their workload.
13. As noted in the Report to ARLA recently approved by Council, the number of objectors to alcohol licence applications is increasing as the community becomes more aware of the mechanisms for objecting to applications. This therefore means that the number of hearings has increased.
14. As a result of a recent public consultation arising from an Alcohol Fees Bylaw, submitters have expressed their concern over the '*inefficiencies of the Council's alcohol licensing system.*' Council officers have commenced a programme of work to assess current processes to determine whether further efficiencies can be achieved.
15. Officers view the appointment of an additional Chair and list members as a step towards improving the processing times of alcohol licensing applications.

Options

16. To recommend to Council that an EOI process is undertaken to recruit 1 additional Chair and 2 additional list members for the District licensing Committees.

-
17. The Committee can advise or recommend a timeframe for the duration of these appointments but officers recommend that the appointments are for a period of 5 years, as this is consistent with the standard term of appointment for existing Chairs and list members.

Next Actions

18. Council will be asked to approve any recommendations from this Committee in its meeting on 25 September 2019.
19. Once approved, officers will commence a process to invite expressions of interest with a view to providing recommendations for appointment at the Council meeting in December 2019.

Attachments

Nil

Author	Helen Jones, Manager Public Health Group
Authoriser	Moana Mackey, Acting Chief City Planner

SUPPORTING INFORMATION

Engagement and Consultation

The appointment of District Licensing Committees is a statutory requirement. It does not trigger any special consultative process.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations.

Financial implications

District Licensing Committee Chairs and list members are engaged on contracts for services and remunerated for the hours worked in accordance with the 'Cabinet Fees Framework.

Policy and legislative implications

Council is required, under the Sale and Supply of Alcohol Act 2012 to have one or more licensing committees to deal with alcohol licensing matters for the district. It is also required to appoint 1 or more Chairpersons to its committees and establish and maintain a list of approved persons to sit on those committees. The recommendations in this report strengthens the ability of council to meet its legal obligations.

Risks / legal

The risk presented by not recruiting an additional Chair or list members is an increased processing time for alcohol licence applications which could cause reputational damage to the Council and impact on the level of customer service provided.

Climate Change impact and considerations

There are no known climate change considerations relating to this decision.

Communications Plan

Details of the new additional Chair and list members will be publicly announced in due course via a media release.

Health and Safety Impact considered

All District Licensing Committee members receive health and safety inductions specific to their roles. Whilst council officers take responsibility for the health and safety aspects of public hearings and site visits, members need to be aware of any issues and alert to any risks.

PROPOSED ROAD CLOSURES

Purpose

1. This report asks the Regulatory Processes Committee to approve the temporary closures of roads to enable events to take place

Summary

2. Applications have been made to temporarily close roads for the:
 - Polish Christmas Market on Saturday 16 November 2019 from 5.00am to 11.55pm
 - Khandallah Fair Sunday 8 December 2019 6.00am to 6.00pm
 - Pride Parade Saturday 7 March 2020 2pm to 8pm
 - Island Bay Festival/Ribble Street Races Saturday 8 February 2020 9am to 3pm
 - Island Bay Festival/Day in the Bay Sunday 9 February 2020 6am to 6.30pm

Recommendation/s

That the Regulatory Processes Committee:

1. Receives the information.
2. Note that recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic Engineer that the amendment is not likely to cause unreasonable impact on traffic.
3. Agrees to close the following roads and sections of the roads for the events (as listed below) to vehicles and cycles only, subject to the conditions listed in the proposed Temporary Road Closures Impact Reports:

Polish Christmas Market Saturday 16 November 2019 5.00am to 11.55pm

- **Rhodes Street** (between Riddiford Street and Fergusson Street)
- **Arney Street** (Riddiford Street to the end)

Khandallah Fair Sunday 8 December 2019 6.00am to 6.00pm

- **Ganges Road** (from Agra Crescent to Dekka Street)

Pride Parade 7 March 2020 2pm to 8pm

- **Tennyson Street** (Tory Street to Cambridge Street)
- **Courtenay Place** (Tory Street to Taranaki Street)

Island Bay Festival/Ribble Street Races Saturday 8 February 2020 9am to 3pm

- **Ribble Street** (All of Ribble Street)

Island Bay Festival Day in the Bay Sunday 9 February 2020

- **Reef Street** (between The Esplanade and The Parade)
- **The Esplanade** (between Derwent Street and Brighton Street)
- **The Parade** (between Reef Street and Derwent Street)

Background

3. The Council receives numerous requests throughout the year for public roads to be closed for public and private events. In order for the closures to have effect, under Schedule 10 of the Local government Act 1974, council approval is required.

The authority to approve request for road closures is made under Schedule 10, clause 119e), of the Local Government Act 1974 and the Transport (Vehicular Traffic Road Closure) Regulations 1965. This authority is delegated to the Regulatory Processes Committee.

The report has been prepared in accordance with the procedures that were approved by the Committee on 15th December 2010. In summary, these are:

- a. An event organiser applies for a road closure where a proposed event requires approval. Council officers receive the proposal and assess the merits and need for a road closure.
- b. The Council advertises its intention to close the road in the public notice column of the local newspaper and on social media.
- c. Together with the event organiser, Council officers ensure consultation with affected stakeholders is carried out and a communication plan is formulated.
- d. Any objections are followed up and resolved as far as practical.
- e. The event organiser works together with Council officers who modify any plans in response to public submissions and prepare an impact report for the Committee.
- f. Council officers recommend any conditions that should apply to the approval.
- g. The Committee deliberates on the proposed road closure.
- h. A Council officer notifies the event organiser of the Committee's decision.
- i. If the proposed closure is approved, Council officers ensure the event organisers follow the agreed communications plan including notifying the public and affected parties. The event is also monitored to ensure the traffic management plan is adhered to and any associated conditions are followed to keep the public safe and to avoid any unreasonable impact on traffic.

Discussion

4. These are Annual events that are held every year and have associated Traffic Management plans. These are re-submitted for approval within one month of the event taking place. They are assessed by the Compliance and Customer team.

Options

5. Event organisers will be advised of the road closure not being approved.

Next Actions

6. If the road closure is approved, event organisers will be notified with the conditions and what Council requires before the event date.

Attachments

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Author	Maria Taumaa, Street Activities Coordinator
Authoriser	Jacqui Austin, Street Activities Officer Siobhan Procter, Manager, Transport and Infrastructure Moana Mackey, Acting Chief City Planner

SUPPORTING INFORMATION

Engagement and Consultation

Council's intention to consider the proposed temporary road closures were all advertised in the Dominion Post. They have also been notified on Social Media; Have Your Say, Facebook, Twitter, Neighbourly and Resident Associations. These advertisements invited the public to make submission on the proposed road closures.

Event organisers have also consulted the following government agencies and associated organisations:

- New Zealand Police
- Ministry of Transport
- Fire and Emergency New Zealand
- Wellington Free Ambulance
- Public Transport Operators
- Relevant Council Business Units, e.g. Roading, Communications, WREDA.

Any correspondence received in response to the proposed closures has been included in the attached impact reports.

Treaty of Waitangi considerations

There are no Treaty of Waitangi implications

Financial implications

The administration of events is managed under Project C481. There are no unforeseen costs associated with these events.

Policy and legislative implications

A Council Traffic engineer has assessed the proposed road closures with regard to the expected impact on traffic. This information is part of the impact reports.

Risks / legal

Nil

Climate Change impact and considerations

N/A

Communications Plan

Residents and Retailers affected by the Road Closure will be notified by letter drop or contacted by the event organiser.

Event organisers will continue to work with resident Associations, community groups and Local businesses to address any outstanding issues if the proposed road closures are approved.

Health and Safety Impact considered

Health and Safety is covered by the event management plan submitted to Council for approval prior to the event. This is assessed together with the traffic management plan to ensure the event and associated road closures are managed safely.

REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

POLISH CHRISTMAS MARKET
SATURDAY 16 NOVEMBER 2019 5AM TO 11.55PM

1. Description of Event

The Polish Christmas market has been held in the Dom Polski (Polish House) 257 Riddiford Street, Newtown since 1956. Last year there was over whelming support for this market, so to cater for the growing number of participants an application has been made to hold it on street this year. If using Rhodes Street is a success the organisers will look at continuing on the street in the future.

It is expected the market will add to the vibe of destinations around Wellington City and it is supported by the Newtown Residents Association, who have a vast experience in organising events, being the Newtown Festival.

The proposed road closure is: **Polish Christmas Market** - Saturday 16 November 2019 5am to 11.55pm, Rain Day Sunday 17 November 2019.

- **Rhodes Street** (between Riddiford Street and Fergusson Street)
- **Arney Street** (Riddiford Street to the end)

Road closure notification boards will be placed at each end of the closure at least 10 working days prior to the event.

The event will be managed by a qualified temporary traffic management company. Pedestrians access will not be restricted and emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

A public notice advertising that the Council is proposing to consider this closure was published in the following:

- Dominion Post on Saturday 13 July 2019
- Facebook 26/6/2019
- Twitter 26/6/2019
- Have Your Say 26/6/2019
- Newtown Resident Association

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this road closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more Than 31 days in a year.

Traffic Impact

In the opinion of Jacqui Austin, Team Leader Street Activities and Audit Coordination, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The road closures will start at 5am and finish at 11.55pm.
- The event organiser is to obtain Council approval on the details of a traffic management plan prior to the event.
- The detour route is to be clearly signed during road closures.
- Only authorised vehicles will be allowed within the road closure area, travelling at no more than Walking speed (3km/h) to ensure public safety is not compromised.
- The event organiser will publicise the event via media releases, letter drops and advanced signage to notify the public of the road closures.
- The event organiser is responsible for the ongoing maintenance of the temporary traffic management plan during the road closures.
- The event organiser is responsible for maintaining public safety within the road closure area.
- The event organiser is to consult with emergency services and ensure the traffic management plan includes all of their special requirements.
- The event organiser is to ensure that the traffic management company adheres to the approved traffic management plan.
- The event organiser must have a Health and Safety plan, which covers how emergency vehicles are to enter the road closure site if required.



Signed
Jacqui Austin
Team Leader Street Activities and Audit Coordination

Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper



Prepared By:
Maria Taumaa
Street Activities Coordinator

Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 18 September 2019 to consider the following temporary road closures for events.

Pride Parade

7 March 2020 2.00pm to 8.00pm

Road Closures

Tennyson Street (Cambridge Terrace to Tory Street)

Courtenay Place (Tory Street to Taranaki Street) closes 4pm

Rolling Road Closure for Parade to Start 6.00pm

Tennyson Street, Cambridge Terrace, Courtenay Place, Taranaki Street to Taranaki Street wharf.

Polish Christmas

16 November 2019 5.00am to 11.55pm

Rain Day 17 November 2019 5.00am to 11.55pm

Road Closures

Rhodes Street (between Riddiford Street and Ferguson Street)

Arney Street (All of Arney Street)

The outdoor market closes at 8.30pm

Khandallah Fair

Sunday 8 December 2019 6.00am to 6.00pm

Ganges Road (from Agra Crescent to Dekka Street)

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 26 July 2019.

Please send correspondence to Maria Taumaa at mailing address below, by fax 801 3009 or by email

maria.taumaa@wcc.govt.nz

Wellington City Council
PO Box 2199, Wellington 6140
Wellington.govt.nz

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C14 The Dominion Post Saturday, July 13, 2019



REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

KHANDALLAH FAIR
*SUNDAY 8 DECEMBER 2019 6.00AM TO 6.00PM***1. Description of Event**

Rotary Kaukau is Wellington's newest Rotary Club. Chartered in 2016 Rotary Kaukau is a progressive, family friendly Rotary club focussed on helping both the local community and wider international Rotary causes. The club members are dedicated professionals who share a passion for community service.

The club's aim for the year is to become connected and relevant to both our members and the community we support. They are therefore extremely excited to be putting this event together for their local community and would love to see as many people there as possible.

They envisage the Khandallah Village Street Fair being held annually as the club's flagship fundraising event.

The proposed road closure is: **Khandallah Fair** - Sunday 8 December 2019 6.00am to 6.00pm.

- **Ganges Road** (from Agra Crescent to Dekka Street)

Road closure notification boards will be installed at least 10 working days prior to the event.

Residents and local businesses will receive two letter drops (one letter in November and one letter in early December) advising them of the event and the road closure.

The event will be managed by a qualified temporary traffic management company. Pedestrian access will not be restricted and emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the following:

- Dominion Post on Saturday 23 July 2019
- Have Your Say 6 August 2019
- Facebook 6 August 2019

- Twitter 6 August 2019

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

The proposed road closure for this event will not result in the road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Jacqui Austin, Team Leader Street Activities and Audit Coordination, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, is not likely to impede traffic unreasonably subject to the conditions stated below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Temporary Road Closures Subcommittee may be revoked and the event organiser may be required to re-open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The road closures will start at 6.00am and finish at 6.00pm.
- The event organiser is to obtain Council approval on the details of a traffic management plan prior to the event.
- The detour route is to be clearly signed during road closures.
- No vehicular traffic including cyclists will be allowed within the road closure area, except for marshalled stall holders travelling at no more than walking speed (3km/h), to ensure public safety is not compromised.
- The event organiser will publicise the event via social media letter drops and advanced signage to notify the public of the road closures.
- The event organiser is to ensure the traffic management plan is followed during the road closure.
- The event organiser is to advise emergency services of the road closure and provide access for emergency vehicles if required.

Signed
Jacqui Austin
Team Leader Street Activities and Audit Coordination



Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper



Prepared By:
Maria Taumaa
Street Activities Coordinator

Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 18 September 2019 to consider the following temporary road closures for events.

Pride Parade

7 March 2020 2.00pm to 8.00pm

Road Closures

Tennyson Street (Cambridge Terrace to Tory Street)

Courtenay Place (Tory Street to Taranaki Street) closes 4pm

Rolling Road Closure for Parade to Start 6.00pm

Tennyson Street, Cambridge Terrace, Courtenay Place, Taranaki Street to Taranaki Street wharf.

Polish Christmas

16 November 2019 5.00am to 11.55pm

Rain Day 17 November 2019 5.00am to 11.55pm

Road Closures

Rhodes Street (between Riddiford Street and Ferguson Street)

Arney Street (All of Arney Street)

The outdoor market closes at 8.30pm

Khandallah Fair

Sunday 8 December 2019 6.00am to 6.00pm

Ganges Road (from Agra Crescent to Dekka Street)

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 26 July 2019.

Please send correspondence to Maria Taumaa at mailing address below, by fax 801 3009 or by email

maria.taumaa@wcc.govt.nz

Wellington City Council
PO Box 2199, Wellington 6140
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C14 The Dominion Post Saturday, July 13, 2019



REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

PRIDE PARADE
SATURDAY 7 MARCH 2020 2.00PM TO 8.00PM

1. Description of Event

As part of the Wellington Pride Festival, Tu Whakahihi e Te Whanganui-a-Tara the organisers wish to hold a street parade to promote visibility of our diverse community, to celebrate the uniqueness of our Pride network and to create inclusion rather than exclusion. Major milestones for our queer community in Wellington in the past three years, have strengthened the drive to promote our Wellington LGBTQIA community to capitalise on our Wellington City – it's people – it's diversity – it colourful history and leadership.

The organisers do not require a street closure for the parade itself but require a safe assembly area for the performers and floats. Event organisers are looking at expanding activities in Courtenay place with the activities looking at joining the parade.

The proposed road closure is: **Pride Parade** - Saturday 7 March 2020, 2.00pm to 8.00pm

- **Tennyson Street** (Tory Street to Cambridge Terrace)
- **Courtenay Place** (Tory Street to Taranaki Street)

The parade is to be carried out on the open road under a temporary traffic management plan – the details of which will be subject to approval prior to the event.

Road closure notifications boards will be placed at each end of the closure 10 working days prior to the event. Residents and local businesses will receive a letter drop advising them of the road closure and the parking restrictions. The road closure and the street parade are to be traffic managed by a qualified traffic management company. Residents and business owners will have marshalled access and emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice that the council is proposing to consider was published in the following:

- Dominion Post 13 July 2019
- Facebook 6 August 2019
- Have Your Say 6 August 2019
- Twitter 6 August 2019

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Jacqui Austin, Team Leader Street Activities and Audit Coordination, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

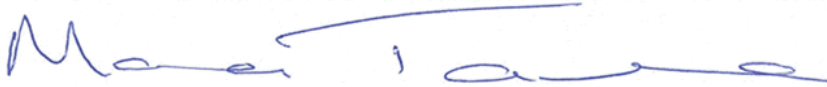
- The road closure will be in place from 2pm to 8pm
- The event organiser is to notify the public via letter drop, advanced signage and social media releases.
- The event organiser is to obtain Council approval on the details of traffic management plan 14 days prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to provide marshalled vehicle access to all properties affected by the closure for the parade assembly.
- The event organiser is to consult with emergency services on the proposed road closure and ensure the TMP includes all of their special requirements.
- The event organiser is to work with the public transport operations to provide alternative public transport routes and bus stops.
- Information signs must be installed 10 working days before the event.
- The event organiser is to provide Council with an Event Hazard/Risk management plan 10 working days prior to the event that describes in full how the event organiser will manage all the Health and Safety risks associated with the event.
- The event organisers are to ensure that the affected property owners and businesses within the road closure areas are consulted with and access options are arranged for affected parties.
- Detour routes are to be provided with adequate signage during the road closure period.



Signed
Jacqui Austin
Team Leader Street Activities and Audit Coordination

Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper



Prepared By:
Maria Taumaa
Street Activities Coordinator

Proposal to Close Roads

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Rolling Road Closure for Parade to Start 6.00pm

Tennyson Street, Cambridge Terrace, Courtenay Place, Taranaki Street to Taranaki Street wharf.

Polish Christmas

16 November 2019 5.00am to 11.55pm

Rain Day 17 November 2019 5.00am to 11.55pm

Road Closures

Rhodes Street (between Riddiford Street and Ferguson Street)

Arney Street (All of Arney Street)

The outdoor market closes at 8.30pm

Khandallah Fair

Sunday 8 December 2019 6.00am to 6.00pm

Ganges Road (from Agra Crescent to Dekka Street)

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 26 July 2019.

Please send correspondence to Maria Taumaa at mailing address below, by fax 801 3009 or by email

maria.taumaa@wcc.govt.nz

Wellington City Council
PO Box 2199, Wellington 6140
Wellington.govt.nz

Absolutely Positively
Wellington City Council
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C14 The Dominion Post Saturday, July 13, 2019



REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

ISLAND BAY FESTIVAL/RIBBLE STREET RACES
*SATURDAY 8 FEBRUARY 2020 9AM TO 3PM***1. Description of Event**

The Island Bay Enhancement Trust has successfully run festival events in Island Bay for more than 27 years. The festival programme is planned to span seven days, with three major events in the programme being the Festival Parade, the Day in the Bay street festival and the Ribble Street Races.

The proposed road closures to vehicles only, are as follows: **Ribble Street Races** – Saturday 8 February 2020, 9am to 3.00pm

- **Ribble Street** (All of Ribble Street)

This is a trolley derby involving a series of races based on age groups, gender, and types of trolleys, hills and flat races. This event is an iconic Island Bay event that has been successfully run in previous years, with great community support and participation. The organisers will provide a detailed safety and site plan. There will be no parking in the street and participants will be supervised at all times.

The Trust will engage a qualified traffic management company to safely manage the road closures. Road closure notification signs will be placed at each end of the closures, at least 10 working days prior to the events. Residents and local businesses will receive a letter drop advising them of the events and the proposed road closures.

Pedestrian access will not be restricted and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposal.

2. Events Directorate Support

The Events Business Unit has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice notifying that the Council is proposing to consider this closure was published in following:

- Dominion Post on Saturday 20 July 2019
- Facebook 6 August 2019
- Twitter 6 August 2019

- Neighbourly 6 August 2019

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Jacqui Austin, Team Leader Street Activities and Audit Coordination, acting as the Council's Traffic engineer, the proposed closures, if implemented according to an approved traffic management plan, are unlikely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to notify the public via social media, letter drop to affected parties, advanced signage and media releases.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to ensure that the affected property owners along the road closures are consulted with.
- The event organiser is to obtain Council approval on the details of the traffic management plan 14 days prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops if required.
- Information signage must be installed 10 days prior to the event.
- The event organiser must provide Council with an Event Hazard/Risk management plan 10 working days prior to the event that describes in full how the event organiser will manage all Health and Safety risks associated with the event.



Signed
Jacqui Austin
Team Leader Street Activities Team and Audit Coordination

Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper



Prepared By:
Maria Taumaa
Street Activities Coordinator

Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 18 September 2019 to consider the following temporary road closures for events.

Island Bay Festival 2020

Day in the Bay Sunday 9 February 2020 6am to 6.30pm

Road Closures

Reef Street (between The Esplanade and The Parade)

The Esplanade (between Derwent Street and Brighton Street)

The Parade (Reef Street to Derwent Street)

Ribble Street Races

Saturday 8 February 2020 9.00am to 3.00pm

Road Closures

Ribble Street (All)

Street Parade

Saturday 8 February 2020 12noon to 3.00pm

Avon Street (Between Clyde Street and The Parade)

Parade assembly only

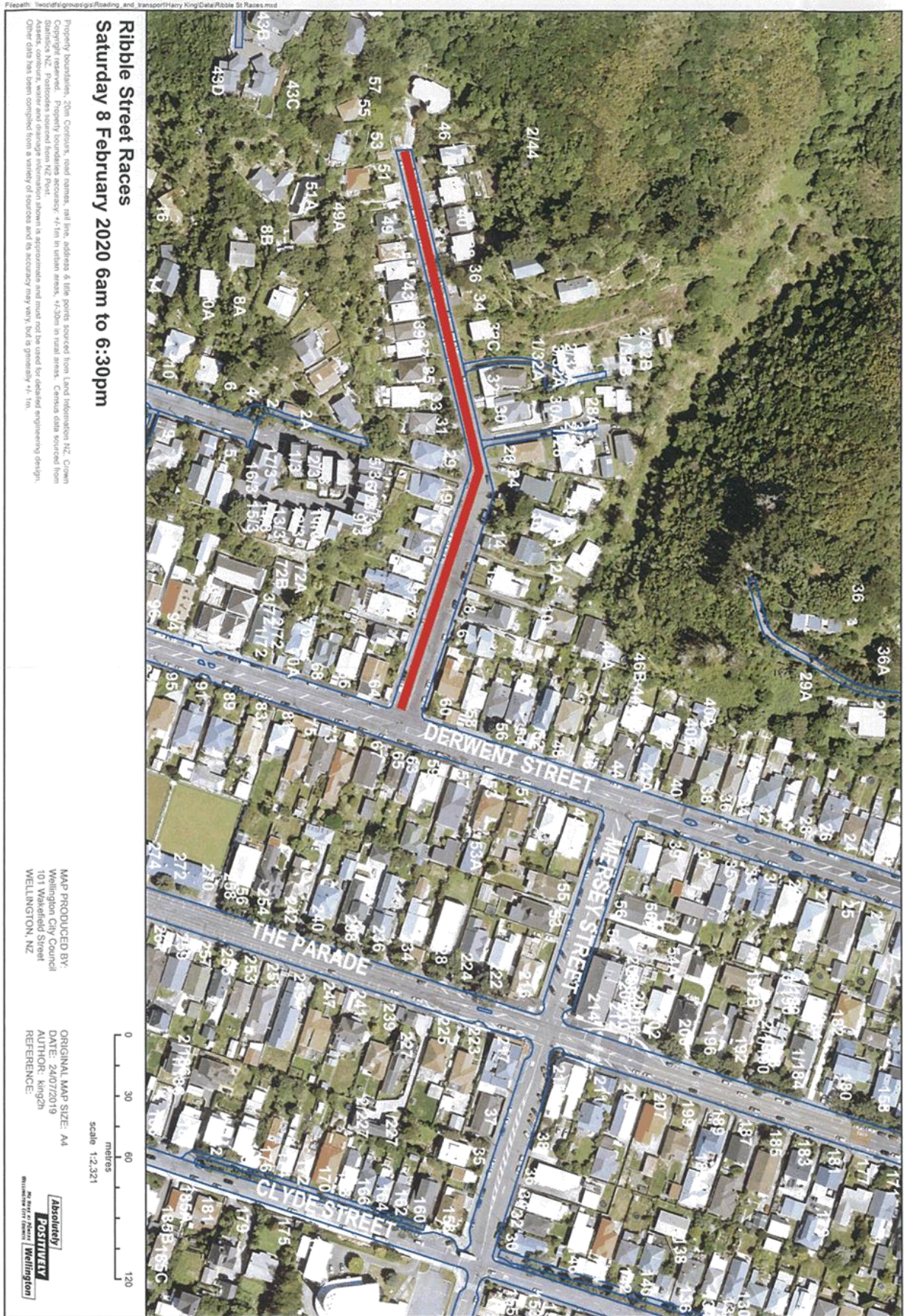
No through traffic, Resident access only

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 2nd August 2019. Please send correspondence to Maria Taumaa at mailing address below, by fax 801 3009 or by email

maria.taumaa@wcc.govt.nz

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advertising proof 2019		
REMINDER: Please check URL, email address and closing date		
job: TBA	size: 14 x 3col	format: mono
publication see cost estimate	run date	position
		<p>PLEASE NOTE: that we have prepared this advertisement proof based on our understanding of the instructions received. In approving the advertisement, it is the client's responsibility to check the accuracy of both the advertisement and the media and position nominated.</p> <p>Cancellation of adverts booked with media will incur a media cancellation fee of \$50.</p>
your contact:		Sarah

Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 18 September 2019 to consider the following temporary road closures for events.

Island Bay Festival 2020
Road Closures
Day in the Bay Sunday 9 February 2020 6am to 6.30pm
Reef Street (between The Esplanade and The Parade)
The Esplanade (between Derwent Street and Brighton Street)
The Parade (Reef Street to Derwent Street)

Ribble Street Races Saturday 8 February 2020 9.00am to 3.00pm
 Ribble Street (All)

Street Parade Saturday 8 February 2020 12noon to 3.00pm
Avon Street (Between Clyde Street and The Parade)
 Parade assembly only
 No through traffic, Resident access only

Any person objecting to a proposed road closure must contact the City Council in writing before **4pm, Friday 2nd August 2019**. Please send correspondence to Maria Taumaa at mailing address below, by fax 801 3009 or by email maria.taumaa@wcc.govt.nz

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Maria Taumaa

From: Simon Harper and Sarah McKenzie <berhampore1@gmail.com>
Sent: Thursday, 11 July 2019 9:25 PM
To: Maria Taumaa
Cc: ibfwebsite@gmail.com; Mike Jones
Subject: Re: Island Bay Festival and Ribble Street Races road closure 2020

Hi Maria,

Here are the Road Closures that we would like to request for the 2020 Island Bay Festival:

1. Ribble St Races - Saturday 08 February 2020, 9.00am - 3.00pm

- Affected Road - *Ribble St (all of Ribble St)*
- There will be no parking in the street and participants will be supervised at all times.

2. Street Parade - Saturday 08 February 2020, 12 noon - 3.00pm.

- Affected Road - *Avon Street (between Clyde Street and The Parade)*
- parade assembly only
- no through traffic, Resident access only

3. Day in the Bay Festival – Sunday 09 February 2020, 6am to 6.30pm

The event centres activities on Island Bay beach and it is planned to hold concerts and other events in the adjacent Shorland Park. It is also planned to have family friendly activities and food and craft stalls on the proposed closed roads.

- Reef Street (between The Esplanade and The Parade)
- The Esplanade (between Derwent Street and Brighton Street)
- The Parade (Reef Street to Derwent Street)

Kind regards

Simon

*Dom Post 20/7/2019
Social Media 6/8/2019*

On Wed, 10 Jul 2019 at 08:02, Maria Taumaa <Maria.Taumaa@wcc.govt.nz> wrote:

Good Morning



REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

*ISLAND BAY FESTIVAL/DAY IN THE BAY
SUNDAY 9 FEBRUARY 2020***1. Description of Event**

The Island Bay Enhancement Trust has successfully run festival events in Island Bay for more than 27 years. The festival programme is planned to span seven days, with three major events in the programme being the Festival Parade, the Day in the Bay Street festival and the Ribble Street Races.

The proposed road closures to vehicles only, are as follows; **Day in the Bay Festival** – Sunday 9 February 2020, 6am to 6.30pm

- **Reef Street** (between The Esplanade and The Parade)
- **The Esplanade** (between Derwent Street and Brighton Street)
- **The Parade** (between Reef Street and Derwent Street)

The event activities on Island Bay beach plan to hold concerts and other events in the adjacent Shorland Park. It is also planned to have family friendly activities and food and craft stalls on the proposed closed roads.

The Trust will engage a qualified traffic management company to safely manage the road closures. Road closure notification signs will be placed at each end of the closures, at least 10 working days prior to the events. Residents and local businesses will receive a letter drop advising them of the events and the proposed road closures.

Pedestrian access will not be restricted and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposal.

2 Events Directorate Support

The Events Business Unit has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was published in the following:

- Dominion Post Saturday 20 July 2019
- Facebook 6 August 2019

- Twitter 6 August 2019

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Jacqui Austin, Team Leader Street Activities and Audit Coordination, acting as the Council's Traffic engineer, the proposed closures, if implemented according to an approved traffic management plan, are unlikely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to notify the public via letter drop to affected parties, advanced signage and media releases.
- The event organiser is to ensure that emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to ensure that the affected property owners along the road closures are consulted with (in particular Ribble Street, Reef Street, The Parade, Reef Street to Derwent Street and The Esplanade.)
- The event organiser is to obtain Council approval on the details of the traffic management plan prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- Detour routes are to be provided and clearly signed during the road closures – in particular the Esplanade.
- The event organiser is to provide access to all properties affected by the road closures for the parade assembly.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops.
- The information signs must be installed 10 working days before the event.

- The event organiser must provide Council with an Event Hazard/Risk management plan 10 working days prior to the event that describes in full how the event organiser will manage all Health and Safety risks associated with the event.



Signed:
Jacqui Austin
Team Leader Street Activities and Audit Coordination

Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper



Prepared By:
Maria Taumaa
Street Activities Coordinator

Proposal to Close Roads

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Island Bay Festival 2020

Day in the Bay Sunday 9 February 2020 6am to 6.30pm

Road Closures

Reef Street (between The Esplanade and The Parade)

The Esplanade (between Derwent Street and Brighton Street)

The Parade (Reef Street to Derwent Street)

Ribble Street Races

Saturday 8 February 2020 9.00am to 3.00pm

Road Closures

Ribble Street (All)

Street Parade

Saturday 8 February 2020 12noon to 3.00pm

Avon Street (Between Clyde Street and The Parade)

Parade assembly only

No through traffic, Resident access only

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

ISLAND BAY FESTIVAL/RIBBLE STREET RACES
SATURDAY 8 FEBRUARY 2020 9AM TO 3PM

1. Description of Event

The Island Bay Enhancement Trust has successfully run festival events in Island Bay for more than 27 years. The festival programme is planned to span seven days, with three major events in the programme being the Festival Parade, the Day in the Bay street festival and the Ribble Street Races.

The proposed road closures to vehicles only, are as follows: **Ribble Street Races** – Saturday 8 February 2020, 9am to 3.00pm

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Signed
Jacqui Austin
Team Leader Street Activities Team and Audit Coordination

Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper



Prepared By:
Maria Taumaa
Street Activities Coordinator

Proposal to Close Roads

The Regulatory Processes Committee will meet on Wednesday 18 September 2019 to consider the following temporary road closures for events.

Island Bay Festival 2020

Day in the Bay Sunday 9 February 2020 6am to 6.30pm

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Saturday 8 February 2020 9.00am to 3.00pm

Road Closures

Ribble Street (All)

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Avon Street (Between Clyde Street and The Parade)

Parade assembly only

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ANNUAL S10A DOG REPORT

Purpose

1. This report asks the Regulatory Processes Committee to adopt the annual Dog Control Report for the period 1 July 2018 to 30 June 2019.

Summary

2. This is an annual report which territorial authorities are required to complete under the Dog Control Act 1996.

Recommendation/s

That the Regulatory Processes Committee:

1. Receives the information.
2. Agrees the contents of the report (**Attachment 1 refers**).
3. Adopts the report.

Background

3. Section 10A of the Dog Control Act 1996 states that –
 - (1) A territorial authority must, in respect of each financial year, report on the administration of-
 - (a) Its dog control policy adopted under section 10; and
 - (b) Its dog control practices
 - (2) The report must include, in respect of each financial year, information relating to –
 - (a) The number of dogs registered in the territorial authority
 - (b) The number of probationary owners and disqualified owners in the territorial authority district;
 - (c) The number of dogs in the territorial authority district classified as dangerous under Section 31 and the relevant provision under which the classification is made
 - (d) The number of dogs in the territorial authority district classified as menacing under Section 33A or Section 33C and the relevant provision under which the classification is made
 - (e) The number of infringement notices issued by the territorial authority
 - (f) The number of dog related complaints received by the territorial authority in the previous year and the nature of those complaints.

Discussion

4. Adopting the report is a statutory requirement.

Options

5. There are no options for this report.

Next Actions

6. Once adopted, this report will be advertised as set out in the supporting information (communications plan).

Attachments

Attachment 1. Annual Dog Control Report for Year 2018-2019

Page 52

Author	Helen Jones, Manager Public Health Group
Authoriser	Moana Mackey, Acting Chief City Planner Mark Pattermore, Manager City Consenting and Compliance

SUPPORTING INFORMATION

Engagement and Consultation

This is a historical report on the activities of the territorial authority as required by the Dog Control Act 1996. Consultation and engagement is not necessary.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations relevant to this report .

Financial implications

There are no financial implications arising from this report .

Policy and legislative implications

There are no policy or legislative considerations.

Risks / legal

Not relevant.

Climate Change impact and considerations

Not relevant.

Communications Plan

S10A(3) of the Dog Control Act states that the territorial authority must give public notice of the report –

- (a) By means of a notice published in –
 - (1) 1 or more daily newspapers circulating in the territorial authority district
 - (2) 1 or more other newspapers that have at least an equivalent circulation in that district to the daily newspapers circulating in that district; and
- (b) By any means that the territorial authority thinks desirable in the circumstances ;
- (c) The territorial authority must also, within 1 month after adopting the report , send a copy of it to the Secretary for Local Government at the Department of Internal Affairs .

Once adopted, notice of the report will be published in the Dominion Post and a copy published on Wellington City Council's website. A copy will also be sent to the Department of Internal Affairs as specified above.

Health and Safety Impact considered

There are no health and safety considerations arising from this report .

Annual Dog Control Report 2018-19

1. Introduction

The Wellington City Council, as a territorial authority, is required to manage and enforce the rules in the Dog Control Act 1996 (the Act) and subsequent amendments in 2003, 2004, 2006 and 2010.

S10A of the Act requires the Council to report annually to the Secretary of Local Government on its Dog Control Policy and practices.

This report fulfils this statutory requirement for the dog registration year: 1st July 2018 to 30 June 2019.

2. The Council's Dog Control Policy and Practises

2.1 Policy Objectives

The Council adopted a Dog Policy in December 2009 making provisions relating to the control of dogs in public places, which are enforceable under the Wellington Consolidated Bylaw 2008 – Part 2: Animals.

The objectives of the policy are to:

- Ensure that the owners of dogs comply with their obligations under the Act, that dogs are well cared for and Wellingtonians are able to enjoy dog ownership;
- Prevent any danger caused by dogs to the public and to wildlife and natural habitats;
- Minimise the risk of distress and nuisance caused by dogs to the public and to wildlife and natural habitats;
- Actively promote the responsible ownership of dogs; and
- Provide for the reasonable exercise and recreational needs of dogs and their owners.

A review of the current Policy was undertaken during 2015/16. The Council adopted the finalised Dog Policy on 17th August 2016 and also agreed on areas where dogs can exercise off-leash.

3. Fees

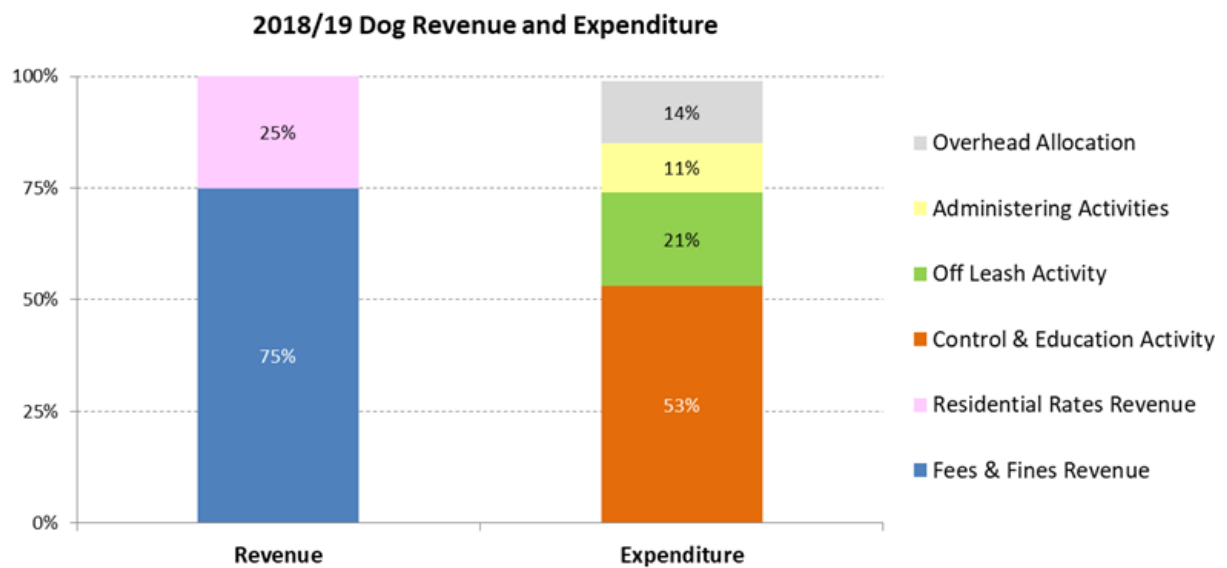
Dog registration fees, fines and impound fees contribute approximately 75% to the cost of dog control in Wellington City. The Council also operates a responsible dog owner scheme, which provides a discounted rate for dog owners who meet the relevant criteria. Dog registration fees are set by council resolution.

On 14th March 2019 as part of the annual plan process, Councillors agreed to increase the dog registration fees to take account of inflationary rises. These new fees are detailed on WCCs public website. During the financial year 2019/20 fees for new registrations will be applied at registration. Renewal fees will be applied at the next renewal time (i.e. July 2020)

Fees are used for:

- Dog control activities including law enforcement, patrols and complaint investigation.
- Education programmes for schools, community groups and businesses.
- Signs and promotion of the Council's animal bylaw and dog policy.
- Providing shelter facilities.
- Running the dog registration programme – this includes forms, printing, tags, maintaining the national dog database and related promotional material.

The graph below sets out the level of income and expenditure in relation to dog control activities during the year:



Key Achievements

Responsible dog owner training

WCC launched a new, free responsible dog owner course, which was well attended (by approximately 170 people). Attendees were a mixture of new dog owners and people thinking about getting a dog. Four courses ran between November 2018 and March 2019 at the ASB Sports Centre, Churton Park, Strathmore and the Central Library. These courses focussed on training the owner about their responsibilities rather than training the dog.

Community engagement

As part of our community engagement programme Animal Services staff attended Wellington Rugby's *Crouch, Paws, Engage!* event where dog owners were permitted to take along their dogs to the stadium. All dogs were well behaved and this is the second fund raising event where council and the rugby club worked together to show pets can be part of a great event.

Animal Services staff continued to participate in the annual Christmas parades held in various communities where we were able to promote good dog ownership habits.

Our Animal Services team also attended the Newtown festival, promoting dog registration, responsible dog ownership, dog adoptions and general behavioural and training advice for newer dog owners.

The annual *Dogs in Togs* event was held again this year at Khandallah pool which saw Animal Services officers working well with our dog owners who participated.

Pop up registration events

Wellington City Council Animal Services continued the pop up registration stands at Oriental Parade and selected dog exercise areas around the city. Well over 100 registrations were achieved at these events. Being out and about and interacting with dog owners especially in the weekends has been very successful in achieving registration compliance. We have also been able to offer microchipping and dog training advice to people attending these events.

Through continued community engagement with pop up events and the commitment from our Animal Services staff to be involved with our dog owning communities we have seen an encouraging increase in registration compliance, microchipping, desexing with responsible behaviours applied to dog ownership.

We will be continuing with this programme as the feedback from our communities through social media and contact through council has been extremely positive.

Staff training

Animal Services staff received pet first aid training which will be useful for operational work and in animal emergency situations.

Traffic Management courses were also attended during this past year so that officers moving stray stock on public roadways are able to manage traffic in the accepted manner.

Officers attended de-escalation training to gain further skills in responding to situations where there is a risk they may be attacked.

Dog Owner's discussion group

This year the Council introduced a dog owner's discussion group, attended by councillors, council staff and a number of representatives from the dog owner and dog trainer communities. Subjects discussed to date have been:

- Dog parks – are they fit for purpose and in the right locations. Do they have adequate signage to remind owners of their obligations?
- Responsible dog owner training – does the new in-house course delivered by the animal control team do the job?
- How to promote /raise awareness of 'dogs on leash' areas

Neutering menacing dogs

In 2016 the Department for Internal Affairs launched a nationwide campaign for the neutering of menacing dogs. In January 2017 we were successful in obtaining a DIA grant to fund the neutering of all dogs in Wellington classified as menacing. Under the Act, a dog may be classified as menacing if it belongs to a breed and type currently banned from importation, or if the local authority considers the dog poses a threat to people or animals on the basis of its behaviour.

We have been working alongside our SPCA partners to contact the owners of menacing dogs and arrange for neutering to take place.

Although this initiative has now ended, we continue to use the residual funding to neuter menacing dogs. During the 2018/2019 year six dogs were neutered.

4. Dog Control Statistics

Dogs registered for the 2018/19 year: **11897**

Previous years:

Year:		2018/19	2016/17	2015/16	2014/15
Number:		11615	11398	11039	10716

4.1 Dangerous and menacing dogs

Number of dogs that have been classified as **dangerous** this year (S31 Dog Control Act 1996):

Category	2018/19	Previous years			
		2017/18	2016/17	2015/16	2014/15
Dangerous by owner conviction S31(1)(a)	0	0	1	0	8
Dangerous by sworn evidence S31(1)(b)	5	1	6	5	0
Dangerous by owner admitting in writing S31(1)(c)	0	0	0	0	2
Total dangerous	5	1	7	5	10

dogs classified					
------------------------	--	--	--	--	--

Number of dogs that have been classified as **menacing** this year (S 33A and S33C):

Category	2018/19	Previous years			
		2017/18	2016/17	2015/16	2014/15
Menacing by behaviour S33A(1)(b)(i)	2	7	4	14	7
Menacing by breed characteristics SS33A(1)(b)(ii)	15	0	16	23	7
Menacing by schedule 4 breed S33C(1)	5	12	19	36	28
Total menacing dogs classified	22	19	39	73	42

4.2 Number of infringement notices issued:

We issued **101** infringement notices in 2018/2019.

Previous years:

- 2017/18 110
- 2016/17 117
- 2015/16: 125
- 2014/15: 169

4.2 Probationary owners and disqualified owners:

We have not disqualified or applied probationary classifications on any dog owners during this period.

4.3 Number of dog owners prosecuted by Wellington city Council:

We undertook 1 successful prosecution of a dog owner this year

4.4 Dog related complaints: Response to service requests:

The target time for responses to service requests is within one hour for urgent requests and 24 hours for non-urgent requests:

		Target
Urgent complaints responded to within 1 hour	95%	100%
Non-urgent complaints responded to within 24 hours	97%	100%

We did not reach our 100% target due to issues with our IT system not feeding complaints directly through to our animal control officers. We have now introduced a system where the contact centre staff recording urgent complaints also telephone the animal control team as a backup

Details of complaints received:

Category	2018/19	Previous years			
		2017/18	2016/17	2015/16	2014/15
Attacks on people	56	48	39	51	39
Attacks on animals	77	80	68	73	66
Barking dogs	660	651	627	809	593
Uncontrolled dogs	731	805	775	785	735
Miscellaneous	655	783	796	1020	937
Total number of dog related complaints	2179	2367	2305	2738	2370

For this reporting year, miscellaneous complaints can be broken down into the following categories:

	2018/19	2017/18	2016/17
Challenging (dog may be on a lead but moves towards)	95	106	95

person/animal)			
Education (giving advice to owner)	0	5	14
Fouling	55	32	50
Relinquishing a dog (handing dog over)	2	7	1
Stray pickups	501	632	633
Concerns for welfare	2	1	3
Total	655	783	796