

ORDINARY MEETING

OF

REGULATORY PROCESSES COMMITTEE

AGENDA

Time: 2:00pm
Date: Tuesday, 11 December 2018
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERSHIP

Mayor Lester
Councillor Calvert
Councillor Calvi-Freeman
Councillor Lee
Councillor Sparrow (Chair)

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about.

AREA OF FOCUS

The Regulatory Processes Committee has responsibility for overseeing the Council's regulatory functions.

The committee will have responsibility for:

- Resource Management Act (RMA) Commissioners – Approve List and Appointment Guidelines
- Dog Objections and Fencing of Swimming Pools
- Road Stopping
- Temporary Road Closures
- Liquor Ban Bylaw Appeals
- Development Contributions Remissions.
- Approving leases under the “Leases Policy for Community and Recreation Groups”
- Suburb boundary amendments

Quorum: 3 members

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1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 21 November 2018 will be put to the Regulatory Processes Committee for confirmation.

1.4 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Regulatory Processes Committee.

The Chairperson shall state to the meeting:

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Regulatory Processes Committee.

Minor Matters relating to the General Business of the Regulatory Processes Committee.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Regulatory Processes Committee for further discussion.

1.5 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

ROAD CLOSURE

Purpose

1. This report asks the Regulatory Processes Committee to approve the temporary closure of roads to enable events to take place.

Summary

2. Applications have been made to temporarily close roads for the following events:
 - Domestic Cricket Games, Friday 28 December 2018 to Sunday 17 February 2019
 - Chinese New Year Parade, Sunday 10 February 2019
 - Pride Parade, Saturday 16 March 2019
 - Alexander Road Sealed Hill Climb Sunday 24 March 2019
 - Cuba Dupa Saturday 30 March 2019 to Monday 1st April 2019
 - Ribble Street Races Saturday 9th February 2019 9am to 4pm

Recommendation/s

That the Regulatory Processes Committee:

1. Receives the information.
2. Note that recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic Engineer that the amendment is not likely to cause unreasonable impact on traffic.
3. Agrees to close the following roads and sections of the roads for the events (as listed below) to vehicles and cycles only, subject to the conditions listed in the proposed Temporary Road Closures Impact Reports:
 - a) **Domestic Cricket Games at Basin Reserve**
Friday 28 December 2018 to Sunday 17 February 2018 7.00am to 9pm
Slip Lane (Buckle Street to Kent Terrace)
 - b) **Chinese New Year Parade**
Sunday 10 February 2019 9am to 2.30pm
Tennyson Street (Tory Street to Cambridge Terrace)
 - c) **Pride Parade**
Saturday 16 March 2019 2pm to 8pm

Tennyson Street (Tory Street to Cambridge Street)
Courtenay Place (Tory Street to Taranaki Street)

d) **Alexander Road Seal Hillclimb**

Sunday 24 March 2019 7.00am to 6.00pm

Alexandra Road (Constable Street to Lookout Road)

e) **Island Bay Festival Ribble Street Races**

Saturday 9 February 2019 9am to 4pm

Ribble Street (all)

f) **Cuba Dupa Saturday**

30 March 2019 1am to Monday 1 April 2018 3am

- Cuba Street (between Arthur Street/Karo Drive and Wakefield Street)
- Leaving SH1 open at Vivian Street
- Marion Street (Lower end between Swan Lan and Ghuznee Street)
- Dixon Street (between Taranaki street and Victoria Street)
- Eva Street (off Dixon Street)
- Leeds Street (from Ghuznee Street)
- Ghuznee Street (between Taranaki Street and Victoria Street)
- Wigan Street (Western section off Abel Smith Street)
- Kensington Street
- Swan Lane
- Furness Lane
- Luke's Lane
- Victoria Street Slip Lane

A

Background

1. The Council receives numerous requests throughout the year for public roads to be closed for public and private events. In order for the closures to have effect, under Schedule 10 of the Local Government Act 1974, council approval is required.
2. The authority to approved requests for road closures is made under Schedule 10, clause 119e), of the Local Government Act 1974 and the Transport (vehicular Traffic Road Closure) Regulations 1965. This authority is delegate to the Regulatory Processes Committee.

3. This report has been prepared in accordance with the procedures that were approved by the Committee on 15 December 2010. In summary, these are:
- An event organiser applies for a road closure where a proposed event requires one.
 - Council officers receive the proposal and assess the merits and need for a road closure.
 - The Council advertises its intention to close the road in the public notice column of the local newspaper and on social media.
 - Together with the event organiser, Council officers ensure consultation with affected stakeholders is carried out and a communication plan is formulated.
 - Any objections are followed up and resolved as far as practical.
 - The event organiser works together with Council officers who modify any plans in response to public submissions and prepare an impact report for the Committee.
 - Council officers recommend any conditions that should apply to the approval.
 - The Committee deliberates on the proposed road closure
 - A Council officer notifies the event organiser of the Committee's decision. If the proposed closure is approved, Council officers ensure the event organisers follow the agreed communications plan including notifying the public and affected parties. The event is also monitored to ensure the traffic management plan is adhered to and any associated conditions are followed to keep the public safe and to avoid any unreasonable impact on traffic.

Discussion

Domestic Cricket

4. These will be Domestic Cricket games at the Basin Reserve. The numbers are expected to increase over this season, why the request to close the Slip Lane for the Domestic Season. A road closure is required from 7.00am to 9.30pm but can be opened earlier if the area is safe.

Wellington Chinese New Year Parade

5. The Chinese New Year Festival run annually since 2002 has five main events this year running during the month of February 2019. The Festival is expected to attract an audience of over 20,000 people. The street parade is a major part of the celebrations and begins at Tennyson Street and finishes on the Waterfront.

Pride Parade

6. As part of the Wellington Pride Festival, Tu Whakahihi e Te Whanganui-a-Tara the organisers wish to hold a street parade to promote visibility of our diverse community, to celebrate the uniqueness of our Pride network and create inclusion rather than exclusion.

Alexander Road Hill Climb

7. The Wellington Car Club (Inc) has once again applied to run this annual event. The event is sanctioned by Motorsport New Zealand and run under their approval by way of an

Event Organisers Permit. The event has been carried out on this section of the road, as advised by the club since the 1960's.

Island Bay Festival Ribble Street Races

8. The Island Bay enhancement Trust has successfully run festival events in Island Bay for more than 27 years. The festival Parade, The Day in the Bay Street Festival and the Ribble Street Races.

Cuba Dupa

9. Wellington's Cuba Dupa is a resurrection and recreation of New Zealand's largest and most spectacular free street festival. Cuba Street Carnival, which historically attracted tens of thousands of people from the greater Wellington area and beyond.

Public Notification, Consultation and Engagement

Members of the public have been advised of each of the road closures and informed of their right to object.

A public notice advising that the Council was proposing to consider these closures were published in Saturday's Dominion Post newspaper.

The same notice was posted on social media via:

- Facebook
- Twitter
- Neighbourly
- Have Your Say

Event organisers are working with resident groups where applicable, community groups, local retailers and businesses and have advised them of their intention to close the road.

Event organisers have also consulted with the following government agencies and associated organisations:

- New Zealand Police
- Fire and Emergency New Zealand
- Wellington Free Ambulance
- Public Transport Operators
- Relevant Council Business Units e.g. Roading, communications, WREDA

Members of the public will again be advised of the road closures prior to the event through:

- Advanced road side signage
- Media releases
- Council Website
- Council social media channels.

Objections

10. No objections have been received for any of the proposed events.

Impact Assessment

11. A temporary plan will be prepared by a Council approved traffic management company for approval by Council prior to the event.
12. Any Objections as a result of the road closure will be dealt with before the event.
13. The proposed closures (when implemented according to the approved temporary traffic management plan) are generally considered unlikely to unreasonably impede traffic. A detailed impact report for each event, including conditions placed on the event organiser is attached in **Attachments 1 through to 12**.













Options

14. N/A

Next Actions

15. If the proposed road closures are approved, the event organiser will issue further public notices advising of the approved closures, implement the approved traffic management plan, run the event and clean the site. Council officers will monitor the impact of the closures and debrief with the organisers following the conclusion of the event.

Attachments

Attachment 1.	Domestic Cricket - Impact Report ↓ 	Page 15
Attachment 2.	Domestic Cricket - Map ↓ 	Page 18
Attachment 3.	Chinese New Year - Impact Report ↓ 	Page 19
Attachment 4.	Chinese New Year - Map ↓ 	Page 23
Attachment 5.	Pride Parade - Impact Report ↓ 	Page 24
Attachment 6.	Pride Parade - Map ↓ 	Page 28
Attachment 7.	Car Club - Impact Report ↓ 	Page 29
Attachment 8.	Car Club - Map ↓ 	Page 32
Attachment 9.	Ribble St - Impact Report ↓ 	Page 33
Attachment 10.	Ribble St - Map ↓ 	Page 37
Attachment 11.	Cuba Dupa - Impact Report ↓ 	Page 38
Attachment 12.	Cuba Dupa - Map ↓ 	Page 42

Author	Maria Taumaa, Street Activities Coordinator
Authoriser	Brett North, T/L Transport Asset Perf David Chick, Chief City Planner

SUPPORTING INFORMATION

Engagement and Consultation

Council's intention to consider the proposed temporary road closures was notified through an advertisement in the Dominion Posted on Have Your Say. These advertisements invited the public to make submissions on the proposed road closures.

Event organisers have also consulted the following government agencies and associated organisations:

New Zealand Police

Ministry of Transport

Fire and Emergency New Zealand

Wellington Free Ambulance

Public Transport Operators

Relevant Council Business units, e.g. Roading, communications, WREDA.

Any correspondence received in response to the proposed closures has been included in the attached impact reports.

The City Events Team has assessed the proposed events with regard to their contribution towards Council's strategies and policies. The proposed events support the Council's strategy of being the "Events Capital" and will contribute to the economic success of the city.

Treaty of Waitangi considerations

There are no Treaty of Waitangi implications

Financial implications

The administration of event is managed under Project C481. There are no unforeseen costs associated with these events.

Policy and legislative implications

A Council Traffic engineer has assessed the proposed road closures with regard to the expected impact on traffic. This information is part of the impact reports.

Risks / legal

Nil

Climate Change impact and considerations

N/A

Communications Plan

Residents and Retailers affected by the Road Closure will be notified by letter drop or contacted by the event organiser.

Event organisers will continue to work with Residents Associations, Community groups and local businesses to address any outstanding issues if the proposed road closures are approved.

Health and Safety Impact considered

Health and safety is covered by the event management plan submitted to Council for approval prior to the event. This is assessed together with the traffic management plan to ensure the event and associated road closures are managed safely.

REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

***DOMESTIC CRICKET GAMES DECEMBER 2018 TO FEBRUARY 2019
DECEMBER 28 2018 TO FEBRUARY 17 2019***

1. Description of Event

These will be Domestic cricket games at the Basin Reserve. The expected numbers are expected to increase over this season why the request to close the Slip Lane for the Domestic Season. A road closure is required from 7.00am to 9.30pm but can be opened earlier if the area is safe.

The proposed road closures are: December 28 2018
January 6,12,18 2019
February 1,15,17 2019

Slip Lane (Buckle Street to Kent Terrace) 7.00am to 9pm

Road closure notifications boards will be place at each end of the closure at least 14 days prior to the event. Residents and retailers will receive a letter advising them of the event and the road closures and parking restrictions at the same time.

The road closure will be managed by a qualified traffic management company. Emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

A public notice advising that the Council is proposing to consider this closure was published in the Dominion Post Saturday on 29 November 2018 and on social media, also Have your Say on 29 November 2018.

The New Zealand Police and the Ministry of Transport have also been consulted.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Brett Nort, Team Leader, Transport Asset Performance, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

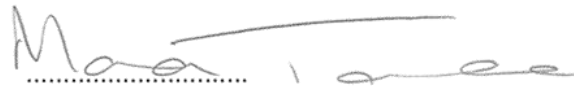
Conditions:

- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The detour route is to be clearly signed during road closures.
- The event organiser is to obtain Council approval on the details of a traffic management plan 14 working days prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- Information signage must be installed 14 working days before the event.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to provide council with an Event Hazard/Risk management plan 10 working days prior to the event that describes in full how the event organiser will manage all Health and Safety risks associated with the event.

Signed 
Brett North
Team Leader, Asset Performance

6. Attachments

- Map of proposed closure
- Copy of the Dom Post Public notice

Prepared By: 
Maria Taumaa
Street Activities Coordinator

Item 2.1 Attachment 2

- Buckle Street Slip Lane, Cricket Games
- December 28 2018 7am to 9pm
 - January 6 2019 7am to 9pm
 - January 12 2019 9.30am to 9pm
 - January 18 2019 9.30am to 9pm
 - February 1 2019 9.30am to 9pm
 - February 15 2019 9.30am to 9pm
 - February 17 2019 9.30am to 9pm



MAP PRODUCED BY:
Wellington City Council
101 Wakefield Street
WELLINGTON, NZ

ORIGINAL MAP SIZE: A4
DATE: 28/11/2018
AUTHOR: king2h
REFERENCE:



REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

WELLINGTON CHINESE NEW YEAR PARADE
10 FEBRUARY 2019

1. Description of Event

The Chinese New Year Festival run annually since 2002 has five main events this year running during the month of February 2019. The Festival is expected to attract an audience of over 20,000 people. The street parade is a major part of the celebrations and begins at Tennyson Street and finishes on the Waterfront. Organised by the Asian Events Trust, the organisers do not require a closure for the street parade itself, but do require a safe assembly area for the performers and floats from **9am to 2.30pm on Sunday 10 February 2019**.

The proposed road closures are:

- **Tennyson Street** (between Tory Street and Cambridge Terrace)

The parade is to be carried out on the open road under a temporary traffic management plan - the details of which will be approved prior to the event.

Road closure notification signs will be placed at each end of the assembly area at least one week prior too the event. Residents and local businesses will receive a letter drop advising them of the road closures and the parking restrictions. The road closures and the street parade are to be traffic managed by a qualified traffic management company. Residents and business owners will have access and emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Chinese New Year celebrations are a significant cultural festival in the city and the parade is now an annual event. This event is supported by Councils' City Events Team.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the Dominion Post Saturday on 29 November 2018. Also on Have your Say 29 November 2018

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Brett North, Team Leader Transport Asset Performance, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The road closures will be in place from 9am to 2.30pm
- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to obtain Council approval on the details of traffic management plan 14 days prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to provide marshalled vehicle access to all properties affected by the closure for the parade assembly.
- Information signs must be installed 14 working days before event.
- The event organiser is to ensure emergency services (Police, Fire and Ambulance Services) have been consulted with and the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to ensure that the affected property owners along the road closures have been consulted.
- The event organiser must provide Council with an Event Hazard/Risk management plan 10 working days prior to the event that describes in full how the event organiser will manage all Health and Safety risks associated with the event.

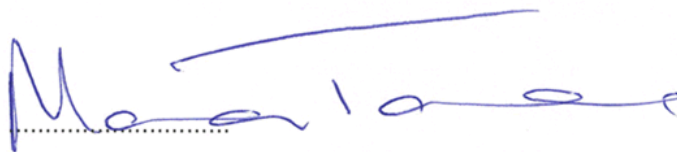
Signed 

Brett North
Team Leader Transport Asset Performance

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By:
Maria Taumaa
Street Activities Coordinator



Proposal to Close Roads

The Regulatory Processes Committee will meet on Tuesday 11 December 2018 to consider the following temporary road closures for events:

Domestic Cricket Games at Basin Reserve

Road Closed Slip Lane

Slip Lane (Buckle Street to Kent Terrace)

December 28 2018, 7.00am to 9pm T20 vs Otago
January 6 2019, 7.00am to 9pm T20 vs Canterbury
January 12 2019, 9.30am to 9pm T20 vs Northern Districts
January 18 2019, 9.30am to 9pm T20 vs Auckland
February 1 2019, 9.30am to 9pm T20 vs Central Districts
February 15 2019, 9.30am to 9pm
February 17 2019, 9.30am to 9pm

Chinese New Year Parade Sunday 10 February 2019

Road Closed 9am to 2.30pm

Tennyson Street (Tory Street to Cambridge Terrace)

Rolling Road Closure

Tennyson Street, Courtenay Place, Taranaki Street, Taranaki Street Wharf, Waterfront, Frank Kitts Park

Pride Parade

16 March 2019, 2pm to 8pm

Road Closure

Tennyson Street (Tory Street to Cambridge Street)
Courtenay Place (Cambridge Terrace to Taranaki Street)

Rolling Road Closure approximately 6.00pm

Tennyson Street, to Cambridge Terrace to Courtenay Place, to Taranaki Street, to Taranaki Street Wharf.

Alexander Road Seal Hillclimb 24 March 2019

Road Closure 7.00am to 6.00pm

Alexandra Road (Constable Street to Lookout Road)

Cuba Dupa

Saturday 30th March 2019, 1am to Monday 1st April 2019, 3am

Road Closure

Cuba Street (between Arthur Street/Karo Drive and Wakefield Street) Leaving SH1 open at Vivian Street)
Marion Street (Lower end between Swan Lane and Ghuznee Street)
Dixon Street (Between Taranaki Street and Victoria Street)
Eva Street (Off Dixon Street)
Garrett Street (off Cuba Street)
Egmont Street (Between Ghuznee Street and Victoria Street)
Restricted Access
Leeds Street (From Ghuznee Street)
Ghuznee Street (Between Taranaki Street and Victoria Street)
Inglewood Place (Between Taranaki Street and Dixon Street)
Abel Smith Street (Between Victoria Street and Taranaki Street)
Wigan Street (Western Section off Abel Smith Street)
Kensington Street
Kelvin Grove
Swan Lane
Furness Lane
Lukes Lane
Victoria Street Slip Lane

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 7 December 2018. Please send correspondence to Maria Taumaa at mailing address below, by fax 801 3009 or by email maria.taumaa@wcc.govt.nz



REGULATORY PROCESSES COMMITTEE

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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

PRIDE PARADE
*SATURDAY 16 MARCH 2019 2.00PM TO 8.00PM***1. Description of Event**

As part of the Wellington Pride Festival, Tu Whakahihi e Te Whanganui-a-Tara the organisers wish to hold a street parade to promote visibility of our diverse community, to celebrate the uniqueness of our Pride network and to create inclusion rather than exclusion. Major milestones for our queer community in Wellington in the past two years, have strengthened the drive to promote our Wellington GLBTIQ community to capitalise on our Wellington City – it's people – it's diversity – it colourful history and leadership.

The organisers do not require a street closure for the parade itself but require a safe assembly area for the performers and floats. Event organisers are looking at expanding activities in Courtenay place with the Activities looking at joining the parade.

The proposed road closure is: **Saturday 16 March 2019, 2.00pm to 8.00pm**

- o **Tennyson Street** (Tory Street to Cambridge Terrace)
- o **Courtenay Place** (Tory Street to Taranaki Street)

The parade is to be carried out on the open road under a temporary traffic management plan – the details of which will be subject to approval prior to the event.

Road closure notifications boards will be placed at each end of the closure at least one week prior to the event. Residents and local businesses will receive a letter drop advising them of the road closure and the parking restrictions. The closure is also to be advertised in the Wellingtonian in the week preceding the parade. The road closure and the street parade are to be traffic managed by a qualified traffic management company. Residents and business owners will have marshalled access and emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the Dominion Post Saturday 24 November 2018, and posted on Have Your Say 28 November 2018.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Brett North Team Leader, Transport Asset Performance, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:


- The road closure will be in place from 2pm to 8pm
- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to obtain Council approval on the details of traffic management plan 14 days prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to provide marshalled vehicle access to all properties affected by the closure for the parade assembly.
- The event organiser is to consult with emergency services on the proposed road closure and ensure the TMP includes all of their special requirement.
- The event organiser is to work with the public transport operations to provide alternative public transport routes and bus stops.
- Information signs must be installed 14 working days before the event.
- The event organiser is to provide Council with and Event Hazard/Risk management plan 10 working days prior to the event that describes in full how the event organiser will manage all the Health and Safety risks associated with the event.
- The event organisers are to ensure that the affected property owners and businesses within the road closure areas are consulted with and access options are arranged for affected parties.
- Detour routes are to be provided with adequate signage during the road closure period.

Signed 
Brett North
Team Leader Transport Asset Performance

6 Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By:
Maria Taumaa
Street Activities Coordinator



Proposal to Close Roads

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Domestic Cricket Games at Basin Reserve

Road Closed Slip Lane

Slip Lane (Buckle Street to Kent Terrace)

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February 17 2019, 9.30am to 9pm

Chinese New Year Parade Sunday 10 February 2019

Road Closed 9am to 2.30pm

Tennyson Street (Tory Street to Cambridge Terrace)

Rolling Road Closure

Tennyson Street, Courtenay Place, Taranaki Street, Taranaki Street Wharf, Waterfront, Frank Kitts Park

Pride Parade

16 March 2019, 2pm to 8pm

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Wigan Street (Western Section off Abel Smith Street)
Kensington Street
Kelvin Grove
Swan Lane
Furness Lane
Lukes Lane
Victoria Street Slip Lane

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 7 December 2018. Please send correspondence to Maria Taumaa at mailing address below, by fax 801 3009 or by email maria.taumaa@wcc.govt.nz



REGULATORY PROCESSES COMMITTEE

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

WELLINGTON CAR CLUB – ALEXANDRA ROAD HILL CLIMB
SUNDAY 24 MARCH 2019 7.00AM TO 6.00PM

1. Description of Event

The Wellington Car Club (Inc) has once again applied to run this annual event. The event is sanctioned by Motorsport New Zealand and run under their approval by way of an Event Organisers Permit. The event has been carried out on this section of road, as advised by the club since the 1960's.

The proposed road closure is: Sunday 24 March 2019 7.00am to 6.00pm

o **Alexandra Road (Constable Street to Lookout Road)**

Closure points as in past years will be at the intersections of Constable Street, Upoko Road and Lookout Road, Pedestrian and recreational walker access will be controlled via marshalled crossing points, to be detailed in the clubs Traffic Management Plan.

Road closure notifications boards will be place at each end of the closure at least one week prior to the event. Residents and local sports clubs will receive a letter advising them of the event and the road closures. The Bus and Coach Association and known tour companies will be informed of the proposal and the effect on Alexandra Road.

The event will be traffic managed by the Club using an approved traffic management plan. Emergency services will have immediate access to the area if required.

Consult with the SPCA on Alexandra Road.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the Dominion Post Saturday on 24 November 2018 on posted on Have Your Say on Council website, 28 November 2018.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment**Prior Closures**

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Brett North Team Leader Transport Asset Performance, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to obtain Council approval on the details of traffic management plans, 14 working days prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to provide marshalled vehicle access to all properties affected by the closure.
- The event organiser is to install information signs 10 working days before the event starts.
- The event organiser is to talk to the Public transport operators concerning bus routes.
- The event organiser is to talk to SPCA around access.
- The event organiser is to work with touring companies that visit the Lookout.

Signed 

Brett North
Team Leader Transport Asset Performance

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared by 
Maria Taumaa
Street Activities Coordinator

Proposal to Close Roads

The Regulatory Processes Committee will meet on Tuesday 11 December 2018 to consider the following temporary road closures for events:

Domestic Cricket Games at Basin Reserve

Road Closed Slip Lane

Slip Lane (Buckle Street to Kent Terrace)

December 28 2018, 7.00am to 9pm T20 vs Otago
 January 6 2019, 7.00am to 9pm T20 vs Canterbury
 January 12 2019, 9.30am to 9pm T20 vs Northern Districts
 January 18 2019, 9.30am to 9pm T20 vs Auckland
 February 1 2019, 9.30am to 9pm T20 vs Central Districts
 February 15 2019, 9.30am to 9pm
 February 17 2019, 9.30am to 9pm

Chinese New Year Parade Sunday 10 February 2019

Road Closed 9am to 2.30pm

Tennyson Street (Tory Street to Cambridge Terrace)

Rolling Road Closure

Tennyson Street, Courtenay Place, Taranaki Street, Taranaki Street Wharf, Waterfront, Frank Kitts Park

Pride Parade 16 March 2019, 2pm to 8pm

Road Closure

Tennyson Street (Tory Street to Cambridge Street)
 Courtenay Place (Cambridge Terrace to Taranaki Street)

Rolling Road Closure approximately 6.00pm

Tennyson Street, to Cambridge Terrace to Courtenay Place, to Taranaki Street, to Taranaki Street Wharf.

Alexander Road Seal Hillclimb 24 March 2019

Road Closure 7.00am to 6.00pm

Alexandra Road (Constable Street to Lookout Road)

Cuba Dupa Saturday 30th March 2019, 1am to Monday 1st April 2019, 3am

Road Closure

Cuba Street (between Arthur Street/Karo Drive and Wakefield Street) Leaving SH1 open at Vivian Street)
 Marion Street (Lower end between Swan Lane and Ghuznee Street)
 Dixon Street (Between Taranaki Street and Victoria Street)
 Eva Street (Off Dixon Street)
 Garrett Street (off Cuba Street)
 Egmont Street (Between Ghuznee Street and Victoria Street)
 Restricted Access
 Leeds Street (From Ghuznee Street)
 Ghuznee Street (Between Taranaki Street and Victoria Street)
 Inglewood Place (Between Taranaki Street and Dixon Street)
 Abel Smith Street (Between Victoria Street and Taranaki Street)
 Wigan Street (Western Section off Abel Smith Street)
 Kensington Street
 Kelvin Grove
 Swan Lane
 Furness Lane
 Lukes Lane
 Victoria Street Slip Lane

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 7 December 2018. Please send correspondence to Maria Taumaa at mailing address below, by fax 801 3009 or by email maria.taumaa@wcc.govt.nz

<http://www.pressreader.com/wcl.idm.oclc.org/new-zealand/the-dominion-post/201811...> 29/11/2018



REGULATORY PROCESSES COMMITTEE

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Wellington City Council
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PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

ISLAND BAY FESTIVAL/RIBBLE STREET RACES

SATURDAY 9 FEBRUARY 2019 9AM TO 4PM

1. Description of Event

The Island Bay Enhancement Trust has successfully run festival events in Island Bay for more than 27 years. The festival programme is planned to span seven days, with three major events in the programme being the Festival Parade, the Day in the Bay street festival and the Ribble Street Races.

The proposed road closures to vehicles only, are as follows;

- **Ribble Street Races – Saturday 9 February 2019, 9am to 4.00pm**

This is a trolley derby involving a series of races based on age groups, gender, and types of trolleys, hills and flat races. This event is a iconic Island Bay event that has been successfully run in previous years, with great community support and participation. The organisers will provide a detailed safety and site plan. There will be no parking in the street and participants will be supervised at all times.
Ribble Street (all of Ribble Street)

The Trust will engage a qualified traffic management company to safely manage the road closures. Road closure notification signs will be placed at each end of the closures, at least one week prior to the events. Residents and local businesses will receive a letter drop advising them of the events and the proposed road closures. .

Pedestrian access will not be restricted and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposal.

2. Events Directorate Support

The Events Business Unit has no connection with, and no objection to, this event.

3. Proposal Notice and Consultation

The public notice notifying that the Council is proposing to consider this closure was published in the Dominion Post on Monday 3 December 2018, on Social Media

- Facebook
- Twitter
- Neighbourly

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Brett North, Team Leader, Transport Asset Performance, acting as the Council's Traffic engineer, the proposed closures, if implemented according to an approved traffic management plan, are unlikely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to notify the public via newspaper advertisement, letter drop to affected parties, advanced signage and media releases.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to ensure that the affected property owners along the road closures are consulted with.
- The event organiser is to obtain Council approval on the details of the traffic management plan 14 days prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops if required.
- Information signage must be installed 14 days prior to the event.

- The event organiser must provide Council with an Event Hazard/Risk management plan 10 working days prior to the event that describes in full how the event organiser will manage all Health and Safety risks associated with the event.

Signed 
Brett North
Team Leader, Transport Asset Performance

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 
Maria Taumaa
Street Activities Coordinator

advertising proof		2018	adcorp <small>STARTING CONVERSATIONS</small>	client revisions: 1 2 3 4 5 \$0 \$5 \$25 \$50 \$75
REMINDER: Please check URL, email address and closing date				
job: WN39247	size: 13 x 3col	format: mono		
publication see cost estimate	run date	position		
<p>PLEASE NOTE: that we have prepared this advertisement proof based on our understanding of the instructions received. In approving the advertisement, it is the client's responsibility to check the accuracy of both the advertisement and the media and position nominated.</p> <p>Cancellation of adverts booked with media will incur a media cancellation fee of \$50.</p>				
your contact:				Sarah

Road Works

Resurfacing between 284 to 390 Evans Bay Parade.

Wednesday 5 - Wednesday 19 December,
between 9am and 4pm

Enquiries: Ralph Parkes, Fulton Hogan, 04 387 4852

Proposal to Close Roads

The Regulatory Processes Committee will meet on Tuesday 11 December 2018 to consider the following temporary road closures for events.

Ribble Street Races Saturday 9 February 2019 9am to 4pm

Ribble Street (All)

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm, Friday 17 December 2018. Please send correspondence to Maria Taumaa at mailing address below, by fax 801 3009 or by email maria.taumaa@wcc.govt.nz

Wellington City Council
PO Box 2199, Wellington 6140
Wellington.govt.nz

Absolutely Positively
Wellington City Council
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 Proposed Temporary Road Closures

DATA STATEMENT
Property boundaries, Land Information NZ Corridor W90205472
Open Copyright material. Accuracy to 1:2000 scale. © 2018
Wellington City Council
WCC copyright reserved. Accuracy: ±1:2000

Island Bay Festival: Ribble Street Races
Road Closures - From 9am - 4.00pm
Saturday 9 February 2019

Absolutely POSITIVELY
Me Heke ki Pōneke
Wellington City Council **Wellington**

1:2,000

REGULATORY PROCESSES COMMITTEE

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

*CUBA DUPA**SATURDAY 30 MARCH 2019 1AM TO MONDAY 1ST APRIL 2019 3AM***1. Description of Event**

Wellington's Cuba Dupa is a resurrection and recreation of New Zealand's largest and most spectacular free street festival, Cuba Street Carnival, which historically attracted tens of thousands of people from the greater Wellington area and beyond.

The aim of Cuba Dupa is to create an iconic family event where for two days pedestrians take over the streets to showcase and celebrate Wellington's Cuba Quarter and surrounds. The diverse programme will include street performance, site-specific installations, music and performance, feature events and zones, hospitality and community participation.

Cuba Dupa will encourage participants to engage in interactive activities and be entertained in surprising and fun ways whilst exploring and rediscovering all the nooks and crannies within the Cuba Quarter.

The proposed road closures are: Saturday 30 March to Monday 1st April 2019 1am to 3am

- Cuba Street (between Arthur Street/Karo Drive and Wakefield Street)
- SH1 is open
- Marion Street (Lower end between Swan Lane and Ghuznee Street)
- Dixon Street (between Taranaki Street and Victoria Street)
- Eva Street (off Dixon Street)
- Garrett Street (Off Cuba Street)
- Egmont Street (between Ghuznee Street and Victoria Street Restricted Access)
- Leeds Street (from Ghuznee Street)
- Ghuznee Street (between Taranaki Street and Victoria Street)
- Inglewood Place (between Taranaki Street and Dixon Street)
- Abel Smith Street (between Victoria Street and Taranaki Street)
- Wigan Street (Western Section off Abel Smith Street)
- Kensington Street
- Kelvin Grove
- Swan Lane
- Furness Lane
- Lukes Lane
- Victoria Street Slip Lane

Essentially a large section of the central city will be closed to normal traffic from 1am Saturday morning until 3am Monday morning.

Traffic movements within the city will have a diversion around the road closure during the period of the closures. CubaDupa management will work closely with WCC officers and all other relevant agencies to try to mitigate the overall effects of the road closures for the event. An experienced traffic management company will manage the road closures for Cuba Dupa.

Stakeholders, business owners and residents will be significantly affected by the length of time the roads will be closed. These parties will be informed of the closures by a variety of methods including Media advertising, letter drops, public meetings and road closure notification sign-boards on affected streets.

Cuba Dupa management will be sensitive to any special needs of the stakeholders, business owners and residents and will work with them to find the best solutions without compromise to public and event worker safety.

Cuba Dupa will ensure there is vehicle access available each morning of the road closure for essential deliveries and services.

Cuba Dupa management are committed to ensure that Cuba Dupa is a safe, exciting and well organized event. Cuba Dupa have and will consult widely with other major stakeholders such as the Police, emergency services, public transport operators and other roading agencies.

2. Events Directorate Support

The Events Directorate has no connection with and no objection to this event.

3. Proposal Notice and Consultation

A public notice advising that the Council is proposing to consider this closure was published in the Dominion Post Saturday on 29 November 2018. Also on Have your say 29 November 2018.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Brett North, Team Leader, Asset performance, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to obtain Council approval on the details of a traffic management plan 14 working days prior to the event.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to ensure that the affected property owners along the road closures are consulted with (in particular Retailers and Residents within the road closure area.)
- The event organizer is to ensure that the Public Transport operators are consulted with,
- The event organizer is to consult with Emergency Services, (Fire Police, Ambulance services have been consulted with their specific requirements are included.in the Traffic Management Plan.
- Information signs are to be installed 14 working days before the event.
- The event organizer is to provide Council with an Event Hazard/Risk management plan 10 working days prior to the event, that describes in full how the event organiser will manage all Health and Safety risks associated with the event.

Signed 
Brett North
Team Leader Transport Asset Performance

6. Attachments

- Map of proposed closure
- Copy of the Dom Post Public notice

Prepared By: 
Maria Taumaa
Street Activities Coordinator

