

ORDINARY MEETING

OF

REGULATORY PROCESSES COMMITTEE

AGENDA

Time: 1.00pm
Date: Thursday, 23 April 2015
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERSHIP

Mayor Wade-Brown

Councillor Ahipene-Mercer (Chair)
Councillor Foster
Councillor Lee
Councillor Pannett
Councillor Sparrow

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

AREA OF FOCUS

The Regulatory Processes Committee has responsibility for overseeing Council's regulatory functions.

Quorum: 3 members

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1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 19 March 2015 will be put to the Regulatory Processes Committee for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Regulatory Processes Committee.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of the Regulatory Processes Committee.

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Regulatory Processes Committee for further discussion.

2. General Business

ROAD CLOSURES

Purpose

1. To seek approval of the Regulatory Processes Committee for the temporary closure of roads in Wellington City for events.

Summary

2. The Wellington City Council has received an application from each of the following event organisers:
 - Wellington Anzac Day
 - Armstrong Motor Group Wellington Marathon

Recommendations

That the Regulatory Processes Committee:

1. Receive the information.
2. Note that recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic engineer that the amendment is not likely to cause unreasonable impact on traffic.
3. Agree to close the following roads for the above events to vehicles only, subject to the conditions listed in the Proposed Temporary Road Closure Impact Report:
 - Anzac Parade Commemorations (12am to 6pm, 25 April 2015)
 - Taranaki Street (Vivian Street to Webb Street)
 - Tory Street (Vivian Street to Haining Street)
 - Able Smith Street (Taranaki Street to Cuba Street) - Resident access only
 - Wigan Street (Taranaki Street to Abel Smith Street) - Resident access only
 - Martin Square (All of Martin Square)
 - This is in conjunction with the Arras Tunnel being closed for the Dawn Service
 - Armstrong Motor Group Wellington Marathon (5 July 2015)
 - Customhouse Quay (6am to 10am) – southbound lane
 - Jervois Quay (6am to 10am) – southbound lane
 - Cable Street (6am to 10am) – southbound lane to Oriental Parade
 - Oriental Parade (6am to 12.30pm) – between Cable Street and Cobham Drive
 - Evans Bay Parade (6am to 12.30pm) – between Cable Street and Cobham Drive
 - Waterloo Quay (6am to 1pm) – southbound from lights at Westpac Stadium to the intersection of Whitmore Street
 - Shelly Bay Road (7am to 11.30am) – between Miramar Avenue and Scorching Bay
 - There will be controlled access to residents, business owners and pedestrians during these closures.

Background

3. The Council receives numerous requests throughout the year for public roads to be closed for events. These requests are processed and a detailed traffic impact report is prepared for each as attached. This report to the Committee has been prepared, in accordance with the procedures that were approved by the Committee on 15 December 2010.
4. Approval is required from the Regulatory Processes Committee to allow the temporary closure of roads in the Wellington District for an event supported by the Wellington City Council. This will ensure that the Wellington City Council is complying with the requirements of the Local Government Act 2002 for the temporary closure of roads within its jurisdiction.

Discussion

5. There are a number of road closure requests for different events being brought to the Committee. All the information is in the impact reports attached.

Attachments

Attachment 1.	Anzac Parade	Page 10
Attachment 2.	Armstrong Marathon	Page 15

Author	Maria Taumaa, Street Activities Coordinator
Authoriser	Anthony Wilson, Chief Asset Officer

SUPPORTING INFORMATION

Consultation and Engagement

Affected stakeholders were notified of the Council's intention to consider the proposed temporary road closures through an advertisement in the Dominion Post. This advertisement requests the public to make submissions on the proposed road closures.

The New Zealand Police and the Ministry of Transport have also been consulted. Any correspondence received in response to the proposed closures has been included in the attached impact report.

Approval of a traffic management plan for the event will address and show how any objections raised are to be managed.

The City Events Team has assessed the proposed events with regard to their contribution towards Council's strategies and policies. The proposed events support the Council's strategy of being the "events capital" and will contribute to the economic success of the city.

Treaty of Waitangi considerations

There are no Treaty of Waitangi implications.

Financial implications

The administration of events is managed under project C481. There are no unforeseen costs associated with these events.

Policy and legislative implications

A Council Traffic Engineer has assessed the proposed closures with regard to the expected impact on traffic. The Traffic Engineer has provided a professional opinion as to whether the resulting impact on traffic is likely to be reasonable or unreasonable.

The proposed closures, if implemented according to an approved traffic management plan and in accordance with specific conditions set by the Traffic Engineer, will enable the safe running of the event and minimise the impact on traffic. If, in the opinion of the Council, the closure may impede or does impede traffic unreasonably, any approval granted by the Council may be revoked and the event organiser may be required to open the road at the direction of the Council's Traffic Engineer.

Risks / legal

Nil

Climate Change impact and considerations

N/A

Communications Plan

Road closures will be advertised in the Dominion Post and affected parties will be notified by the event organiser.

PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

ANZAC DAY DAWN SERVICE 2015

1. Description of Event

To allow for the Anzac Day Dawn Service on Saturday 25th April 2015, Anzac day, the City Council Events Team have requested the closure of the following roads, to vehicle traffic, to safely facilitate these commemorations.

Wellington Anzac Day Service Saturday 25 April 2015

From 12am to 6pm

Tory Street – (Vivian Street to Memorial Park)
Taranaki Street (Vivian Street to Webb Street)
Abel Smith Street (Taranaki Street to Cuba Street) Resident Access only
Wigan Street (Taranaki Street to Abel Smith Street) Resident Access only
Martin Square (All of Martin Square)

This will be in conjunction with Arras Tunnel being closed for the Dawn Service (NZTA to approve)

These ANZAC Day ceremonies have become popular events and draw attendance from a large cross-section of the community. The road closures are proposed to safely accommodate the increasing numbers of people attending these events.

The events will be advertised in the Wellingtonian in the week preceding ANZAC Day. Public Transport Operators have been consulted with and their requirements will be accommodated.

The event is to be traffic managed by a qualified Traffic Management Company. Pedestrian access will not be restricted and emergency services will have immediate access to the area if required.

2. City Events Support

This event is supported by the City Events Business Unit.

3. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was published in the following newspaper:

- Dominion Post Saturday Saturday 4 April 2015.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, will impede traffic but subject to the conditions listed below can be managed. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to re-open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to ensure that the closure is publicised via media releases and advanced notification signs to inform the public of the road closures.
- The event organiser is responsible for the ongoing maintenance of the temporary traffic management plan during the road closure.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to ensure that the affected property owners and businesses along the road closure are consulted with.
- The event organiser is to provide suitably qualified marshals at the road closure points to ensure that public safety (interaction of traffic and attendees) is not compromised.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event.
- The event organiser is to provide full details of the Traffic Management Plan to Council for approval no later than two (2) weeks prior to the event.

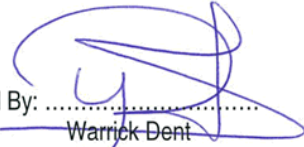
Signed 

Stephen Harte
Programme Manager Transport Network Development

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 
Maria Taumaa
Street Activities Coordinator

Endorsed By: 
Warrick Dent
Manager City Events

Anzac Day Service Road Closures 2015



PROPOSAL TO CLOSE ROADS

The Regulatory Process Committee Meeting will meet on Thursday 23 April 2015 to consider the following temporary road closures for events.

Armstrong Motor Group Wellington Marathon 6am - 1pm, Sunday 5 July 2015

Customhouse Quay (6am-10am) - southbound lane
Jervois Quay (6am-10am) - southbound lane
Cable Street (6am-10am) - southbound lane to Oriental Parade
Oriental parade and Evans Bay parade (6am-12.30pm) -
between Cable Street and Cobham Drive
Waterloo Quay (6am-1pm) - southbound from lights at
Westpac Stadium to the intersection of Whitmore Street
Shelly Bay road (7am-11.30am) between Miramar Avenue and
Scorching Bay

There will be controlled access to residents, business owners
and pedestrians during these closures.

Wellington City Anzac Day Midnight - 6pm, Saturday 25 April 2015

Taranaki Street (Vivian Street to Webb Street)
Tory Street (Vivian Street to Haining Street)
Abel Smith Street (Taranaki street to Cuba Street) - resident
access only
Wigan Street (Taranaki Street to Abel Smith Street) - resident
access only
Martin Square (all of Martin Square)

This will be in conjunction with Arras Tunnel being closed for
the Dawn Service.

Any person objecting to a proposed road closure must
contact the City Council in writing before 4pm, 16 April 2015.
Please send correspondence to Maria Taumaa, at mailing
address below, by fax to 801 3009 or by email
maria.taumaa@wcc.govt.nz

Wellington City Council
101 Wakefield Street
PO Box 2199, Wellington 6140
Wellington.govt.nz

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

ARMSTRONG MOTOR GROUP WELLINGTON MARATHON SUNDAY 5 JULY 2015

1. Description of Event

Established in 1986, the Armstrong Motor Group Wellington Marathon (naming rights established two years ago) event is one of the largest community events during the winter months. Organised by the Wellington Marathon Clinic, approximately 5,000 runners and walkers entered the 2012 event – with the event experiencing in excess of 400% growth since 2003. The proposed event will follow a scenic out-and-back route commencing from Westpac Stadium along Waterloo and Jervois Quays, Cable Street, Oriental Parade, Evans Bay Parade, Cobham Drive, Shelly Bay and Massey Roads, returning via the outward route until Waitangi Park then along Wellington Waterfront areas.

This year's event is scheduled for Sunday 5 July 2015, with the first set of marathon walkers leaving Westpac Stadium at 6:30am, followed by the marathon itself at 7:30am, the half marathon at 9:00am, 10km run/walk at 9:15am and the children's Magic Mile at 9:25am.

Full road closures are therefore required on Sunday 5 July 2015 from 8:00am to 11:00am on the following roads;

- o Shelly Bay Road (from Miramar Avenue to Massey Road)
- o Massey Road (from Shelly Bay Road to a point just north of Scorching Bay Road)

These closures result from sections of the course being narrow and blind corners which cause difficulties for safely managing traffic without a full closure.

Aside from the road closures listed above, the Wellington Marathon Clinic proposes to operate the same one way traffic system along Oriental and Evans Bay Parades that has operated for the last four years. This will mean that the entire seaward traffic lane along Oriental and Evans Bay Parades will be closed from Herd Street to Cobham Drive). General vehicular traffic will operate via a one way system along the landward side lane from the eastern suburbs to the city.

The closure of the left-hand lane along the entire length of Cable Street will also be required and operated well last year.

As noted in previous reports, the event can not be safely managed, in its starting phase on narrow areas of Waterfront land therefore it is proposed again to close the left-hand lane of Waterloo Quay (just south of the Stadium over bridge) including Customhouse and Jervois Quays, to link with Cable Street. These lane closures help accommodate runners until they reach Oriental Parade. The organisers are currently in consultation with both the Harbour side Market, Te Papa and Wellington Waterfront to manage suitable safe access for market stallholders, market goers, businesses and public.

A full traffic management plan, (to be approved by a qualified Council Officer) will be required for the entire event, incorporating the single lane closures and associated parking restrictions. Other traffic

management procedures will also be in place (as per previous years) on Cobham Drive (NZTA approval required), Miramar Avenue, Karaka Bay Road, Marine Parade, Inglis Street, The Pass of Branda and Breaker Bay Road.

Public notification signs will be placed at strategic points along the course at least 10 days prior to the event to advertise the proposed one way system and closures. The event and proposed traffic management system is also to be advertised in Our Wellington Page of the Dominion Post in the week preceding the event.

The event is to be managed by qualified Traffic Management Company employing suitably qualified personnel. Emergency services will have immediate access to all areas if required.

2. Events (Business Development) Support

This annual sporting and community event is supported by the City Events Team.

3. Proposal Notice and Consultation

The public notice notifying that the Council is proposing to consider this closure was published in the following newspaper:

- Dominion Post Saturday 4 April 2015

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

No objections were received in response to the proposal notice.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an improved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory

Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to publicly notify the event via letter drop, newspaper advertisement, advanced signage and media releases.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to ensure that all affected property and business owners along the proposed route are consulted with.
- The event organiser is to provide marshals at all road closure points to ensure that public safety (interaction of traffic and spectators) is not compromised. This is essential where road closures transition from partial to full closures and vice versa.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops along the proposed partial and full closures.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event.
- The event organiser is to provide full details of the Traffic Management Plan to Council for approval no later than two (2) weeks prior to the event.

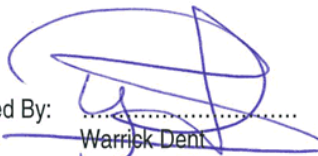
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**2015 Armstrong Motor Group
 Wellington Marathon
 Sunday 5 July 2015**

Property boundaries, 20m Contours, road names, rail line, address & title points sourced from Land Information NZ. Crown Copyright reserved. Property boundaries accuracy: +/-1m in urban areas, +/-30m in rural areas. Census data sourced from Statistics NZ. Postcodes sourced from NZ Post. Assets, contours, water and drainage information shown is approximate and must not be used for detailed engineering design. Other data has been compiled from a variety of sources and its accuracy may vary, but is generally +/- 1m.

MAP PRODUCED BY:
 Wellington City Council
 101 Wakefield Street
 WELLINGTON, NZ

ORIGINAL MAP SIZE: A4
 AUTHOR: catter2c
 DATE: 22/04/2013
 REFERENCE:





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