REPORT 2

PROPOSED ROAD CLOSURES - MARCH TO JUNE 2014

1. Purpose of report

To seek approval of the Regulatory Processes Committee for the temporary closure of roads in Wellington City for Events.

2. **Executive summary**

The Wellington City Council has received applications from event organisers for approval to hold events involving temporary road closures. Details of each event and the expected impact on traffic are attached to this report as an appendix.

- Anzac Day Commemorations Friday 25 April 2014 (Appendix I)
- Armstrong Marathon Sunday 22 June 2014 (Appendix II)
- Filming Screen Time NZ Ltd Sunday 30 March 2014 (Appendix III)

3. Recommendations

Officers recommend that the Regulatory Processes Committee:

- 1. Receive the information.
- 2. Note that recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic Engineer that the amendment is not likely to cause unreasonable impact on traffic.
- 3. Agree to close the following roads for the above event to vehicles only, subject to the conditions listed in the Proposed Temporary Road Closure Impact *Reports:*
 - For the Anzac Day Commemorations Wellington City Friday 25 April (i) 2014 Road Closures:

 - Bunny Street (between Featherston and Lambton Quay) 5.00am to 7.00am
 - Lambton Quay (both sides between Bunny Street and Ballance Street • 5.00am to 7.00am
 - Bowen Street (between The Terrace and Lambton Quay)
 - Whitmore Street (between Stout Street and Lambton Quay) 5.00am to 7.00am for the Dawn Parade Service.
 - Molesworth Street (between Hill Street and the Lambton Quay/Bunny Street intersection) Wreath Laying Ceremony 10.00am to 11.00am
 - Lambton Quay (northbound side between Bowen Street/Cenotaph and . Molesworth Street – access for busses to remain open).

- *(ii)* For the Armstrong Motor Group Marathon Sunday 22 June 2014. Road Closures:
 - Shelly Bay Road (from Miramar Avenue to Massey Road)
 - Massey Road (from Shelly bay Road to a point just north of Scorching Bay Road) 8am to 11am
 - Waterloo Quay, Customhouse Quay, Jervois Quay, Cable Street 6am to 10am
 - Oriental Parade, Herd Street, Evans Bay Parade 7am to 12.00pm
- (iii) For Filming Screen Time NZ Ltd Sunday 30 March 2014 Road Closures:
 - *Ghuznee Street between Taranaki Street and Victoria Street 7pm to 5.30am*
 - Cuba Street between Webb Street and Arthur Street/Karo Drive 7pm to 5.30am.

4. Background

The Council receives numerous requests throughout the year for public roads to be closed for events. These requests are processed and a detailed impact report prepared for each as attached. This report to the Committee has been prepared, in accordance with the procedures that were approved by the Committee on 15 December 2010.

5. Discussion

5.1 Consultation and Engagement

Affected stakeholders were notified of the Councils intention to consider the proposed temporary road closures through an advertisement in the Dominion Post . The New Zealand Police and the Ministry of Transport have also been consulted with. Any correspondence received in response to the proposed closures has been included in the attached impact report.

An approved traffic management plan for the event will address, and show how any objections raised are to be managed.

5.2 Financial considerations

The City Events Team has assessed the proposed events with regard to their contribution towards Council's strategies and policies. The proposed events support the Council's strategy of being the "events capital" and will contribute to the economic success of the city.

5.3 Traffic Impact Assessment

A Council Traffic Engineer has assessed the proposed closures with regard to the expected impact on traffic. The Traffic Engineer has provided a professional opinion as to whether the resulting impact on traffic is likely to be reasonable or unreasonable. The proposed closures, if implemented according to an approved traffic management plan, and in accordance with specific conditions set by the Traffic Engineer, should minimise the impact on traffic.

If, in the opinion of the Council, the closure may, or does impede traffic unreasonably, any approval granted by the Council may be revoked and the event organiser may be required to open the road at the direction of the Council's Traffic Engineer.

6. Conclusion

Approval is required from the Regulatory Processes Committee to allow the temporary closure of roads in the Wellington District for an event supported by the Wellington City Council. This will ensure that the Wellington City Council is complying with the requirements of the Local Government Act 1974 for the temporary closure of roads within its jurisdiction.

Contact Officer: Maria Taumaa, Street Activities Coordinator

SUPPORTING INFORMATION

1) Strategic fit / Strategic outcome

Temporary road closures for events contribute to the council's desire to be the events capital of New Zealand. Specific council strategies that are supported by this include:

- More liveable through prudent management of the road network.
- More eventful some events may not be possible without temporary road closures.
- More actively engaged affected stakeholders will have the opportunity to provide feedback on proposed closures.
- Better connected through better management of traffic flows. Conversely road closures could sever key transport routes.
- More prosperous the film industry relies on road closures, and other types of events increase commercial activity.

2) LTP/Annual Plan reference and long term financial impact

Administration of the proposed closures is budgeted for under Annual Plan Project C481 Network Activity Coordination. There will be no long term financial impact to the Council resulting from these closures.

3) Treaty of Waitangi considerations

No significant Treaty implications.

4) Decision-making

This is not considered to be a significant decision.

5) Consultation

a) General consultation

Key event organisers and other stakeholders (such as public transport and emergency services) have been consulted with to determine whether they would be impacted by the proposed closures, and where appropriate any traffic management plans have been modified accordingly.

b) Consultation with Maori

No specific consultation with Maori was carried out.

6) Legal implications

The process used to consider the proposed closures for approval is in accordance with the advice provided by the council's lawyers.

7) Consistency with existing policy

The plans for the proposed closures and this report have been prepared in accordance with the Code of Practice for Temporary Traffic Management and the process approved by the Regulatory Processes Committee.

REGULATORY PROCESSES COMMITTEE

Appendix 1



PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

ANZAC DAY COMMEMORATIONS, WELLINGTON CITY FRIDAY 25 APRIL 2014

1. Description of Event

The Wellington Returned and Services Association (Inc) and the Wellington City Council Events Team have requested the closure of the following roads, to vehicle traffic, to safely facilitate commemorations for ANZAC DAY 2014..

The proposed closures are as follows;

Dawn Parade and Service from 5.00am to 7.00am

- **Bunny Street** (between Featherston and Lambton quay)
- Lambton Quay (both sides between Bunny Street and Ballance Street)
- Bowen Street (between The Terrace and Lambton Quay) and
 Whitmore Street (between Stout Street and Lambton Quay), from 5am until 7.00am for the Dawn Parade Service.

Wreath Laying Ceremony from 10.00am to 11.00am

- **Molesworth Street** (between Hill Street and the Lambton Quay/Bunny Street Intersection)
- **Lambton Quay** (northbound side between Bowen Street/Cenotaph and Molesworth Street access for buses to remain open).

These ANZAC Day ceremonies have become popular events and draw attendance from a large crosssection of the community. The road closures are proposed to safely accommodate the increasing numbers of pedestrians attending these events.

The events will be advertised in the Our Wellington Page of the Dominion Post in the week preceding ANZAC Day.

Public Transport Operators have been consulted with and their requirements will be accommodated.

The event is to be traffic managed by a qualified Traffic Management Company. Pedestrian access will not be restricted and emergency services will have immediate access to the area if required.

2. City Events Support

This event is supported by the City Events Business Unit.

3. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was published in the following newspaper:

• Dominion Post Saturday 22 February 2014.

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, , acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an improved traffic management plans, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to re-open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to ensure that the closure is publicised via media releases and advanced notification signs to inform the public of the road closures.
- The event organiser is responsible for the ongoing maintenance of the temporary traffic management plan during the road closure.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to ensure that the affected property owners and businesses along the road closure are consulted with.
- The event organiser is to provide suitably qualified marshals at the road closure points to ensure that public safety (interaction of traffic and attendees) is not compromised.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event.
- The event organiser is to provide full details of the Traffic Management Plan to Council for aproval no later than two (2) weeks prior to the event.

APPENDIX I

Signed

Stephen Harte Programme Manager Transport Network Development

6. Attachments

- Map of proposed closure •
- Copy of proposal notice from the newspaper •

Prepared By: Endorsed By: Maria Taumaa Warrick Dent Street Activities Coordinator

Manager City Events



PROPOSED ROAD CLOSURES

The Regulatory Processes Committee will meet on Thursday 20 March 2014 to consider the proposed temporary road closures for the following events:

ANZAC Day Commemorations Friday 25 April 2014

Dawn Parade and Service, 5-7am

Bunny Street – between Featherston Street and Lambton Quay Lambton Quay – both sides, between Bunny Street and Balance Street Bowen Street – between The Terrace and Lambton Quay Whitmore Street – between Stout Street and Lambton Quay

Wreath Laying Ceremony, 10-11am

Molesworth Street – between Hill Street and the Lambton Quay/Bunny Street Intersection

Lambton Quay – northbound side between Bowen Street/Cenotaph and Molesworth Street – access for buses is to remain open.

Screen Time - Telefeature Sunday 30 March 2014

The following roads will be closed with access only to residents and business tenants between each filming shoot:

Ghuznee Street – 7pm-5.30am, between Taranaki Street and Victoria Street **Stout Street** – 5.30-7am, between Lambton Quay and Balance Street **Cuba Street** – 7pm-5.30am, between Webb Street and Arthur Street/Karo Drive

Armstrong Motor Group Wellington Marathon Sunday 22 June 2014, 8am–11am

Shelley Bay Road between Miramar Avenue and Massey Road Massey Road between Shelley Bay road and just north of Scorching Bay Reserve

The following roads will remain open but will be used to manage pedestrians and traffic safety – including lane closures, one-way systems, marshalled access and parking restrictions:

6am-10am – Waterloo Quay, Customhouse Quay, Jervois Quay, Cable Street 6am-12 noon – Oriental Parade, Herd Street and Evans Bay Parade.

Any person objecting to a proposed road closure must contact the Council in writing before 4pm on Friday 7 March 2014. Please send correspondence to Maria Taumaa, at the mailing address below, by fax to 801 3009 or by email to Maria.Taumaa@wcc.govt.nz

Wellington City Council, 101 Wakefield Street,

APPENDIX I



Property boundaries, 20m Contours, road names, rail line, address & title points sourced from Land Information NZ. Crown Copyright reserved. Property boundaries accuracy: +/-fm in urban areas, +/-30m in rural areas. Census data sourced from NZ Postc. Assets, contours, water and drainage information shown is approximate and must not be used for detailed

engineering design. Other data has been compiled from a variety of sources and its accuracy may vary, but is generally +/- 1m.

MAP PRODUCED BY: Wellington City Council 101 Wakefield Street WELLINGTON, NZ

scale 1:2,300 ORIGINAL MAP SIZE: A4 AUTHOR: catter2c DATE: 25/02/2013 REFERENCE:

Appendix II



PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

ARMSTRONG MOTOR GROUP WELLINGTON MARATHON SUNDAY 22 JUNE 2014

1. Description of Event

Established in 1986, the Armstrong Motor Group Wellington Marathon (naming rights established two years ago) event is one of the largest community events during the winter months. Organised by the Wellington Marathon Clinic, approximately 5,000 runners and walkers entered the 2012 event, the event has experienced in excess of 300% growth since 2003. The proposed event will follow a scenic out-and-back route commencing from Westpac Stadium along Waterloo and Jervois Quays, Cable Street, Oriental Parade, Evans Bay Parade, Cobham Drive, Shelly Bay and Massey Roads, returning via the outward route until Waitangi Park then along Wellington Waterfront areas.

This year's event is scheduled for Sunday 22 June 2014, with the first set of marathon walkers leaving Westpac Stadium at 6:30am, followed by the marathon itself at 7:30am, the half marathon at 9:00am, 10km run/walk at 9:15am and the children's Magic Mile at 9:25am.

Full road closures are therefore required on Sunday 22 June 2014 from 8:00am to 11:00am on the following roads;

- Shelly Bay Road (from Miramar Avenue to Massey Road)
- Massey Road (from Shelly Bay Road to a point just north of Scorching Bay Road)

These closures are necessary because sections of the course are narrow and have blind corners making it difficult to safely manage traffic without a full closure.

Aside from the road closures listed above, the Wellington Marathon Clinic proposes to operate the same one way traffic system along Oriental and Evans Bay Parades that has operated for the last four years. This will mean that the entire seaward traffic lane along Oriental and Evans Bay Parades will be closed from Herd Street to Cobham Drive). General vehicular traffic will operate via a one way system along the landward side lane from the eastern suburbs to the city.

The closure of the left-hand lane along the entire length of Cable Street will also be required and operated well last year.

As noted in previous reports, the event can not be safely managed, in its starting phase on narrow areas of Waterfront land therefore it is proposed again to close the left-hand lane of Waterloo Quay (just south of the Stadium over bridge) including Customhouse and Jervois Quays, to link with Cable Street. These lane closures help accommodate runners until they reach Oriental Parade. The organisers are currently in consultation with both the Harbour side Market, Te Papa and Wellington Waterfront to manage suitable safe access for market stallholders, market goers, businesses and public.

A full traffic management plan, (to be approved by a qualified Council Officer) will be required for the entire event, incorporating the single lane closures and associated parking restrictions. Other traffic

management procedures will also be in place on Cobham Drive (as per previous years and requiring NZTA approval), Miramar Avenue, Karaka Bay Road, Marine Parade, Inglis Street, The Pass of Branda and Breaker Bay Road.

Public notification signs will be placed at strategic points along the course at least 10 days prior to the event to advertise the proposed one way system and closures. The event and proposed traffic management system is also to be advertised in Our Wellington Page of the Dominion Post in the week preceding the event.

The event is to be managed by a qualified Traffic Management Company employing suitably qualified personnel. Emergency services will have immediate access to all areas if required.

2. Events (Business Development) Support

This annual sporting and community event is supported by the City Events Team..

3. Proposal Notice and Consultation

The public notice notifying that the Council is proposing to consider this closure was published in the following newspaper:

• Dominion Post Saturday 22 February 2014

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

No objections were received in response to the proposal notice.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an improved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory

Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to publicly notify the event via letter drop, newspaper advertisement, • advanced signage and media releases.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance • Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to ensure that all affected property and business owners along the • proposed route are consulted with.
- The event organiser is to provide marshals at all road closure points to ensure that public safety • (interaction of traffic and spectators) is not compromised. This is essential where road closures transition from partial to full closures and vice versa.
- The event organiser is to work with the public transport operators to provide alternative public • transport routes and bus stops along the proposed partial and full closures.
- The event organiser is to provide adequate detour routes to provide access for affected • residents and businesses during the event.
- The event organiser is to provide full details of the Traffic Management Plan to Council for • approval no later than two (2) weeks prior to the event.

Signed

Stephen Harte Programme Manager Transport Network Development

6. **Attachments**

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared B Endorsed By: Maria Taumaa Warrick Dent Street Activities Coordinator

Manager City Events

APPENDIX II



2014 Armstrong Motor Group Wellington Marathon Sunday 22 June 2014

Property boundaries, 20m Contours, road names, rail line, address & title points sourced from Land Information NZ. Crown Copyright reserved. Property boundaries accuracy: +/-1m in urban areas, +/-30m in rural areas. Census data sourced from Statistics NZ. Postcodes sourced from NZ Post MAP PRODUCED BY: Wellington City Council ORIGINAL MAP SIZE: A4 AUTHOR: taumaa2m



APPENDIX II





PROPOSED ROAD CLOSURES

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Wreath Laying Ceremony, 10-11am

Molesworth Street – between Hill Street and the Lambton Quay/Bunny Street Intersection

Lambton Quay – northbound side between Bowen Street/Cenotaph and Molesworth Street – access for buses is to remain open.

Screen Time - Telefeature Sunday 30 March 2014

The following roads will be closed with access only to residents and business tenants between each filming shoot:

Ghuznee Street – 7pm-5.30am, between Taranaki Street and Victoria Street **Stout Street** – 5.30-7am, between Lambton Quay and Balance Street **Cuba Street** – 7pm-5.30am, between Webb Street and Arthur Street/Karo Drive

Armstrong Motor Group Wellington Marathon Sunday 22 June 2014, 8am–11am

Shelley Bay Road between Miramar Avenue and Massey Road Massey Road between Shelley Bay road and just north of Scorching Bay Reserve

The following roads will remain open but will be used to manage pedestrians and traffic safety – including lane closures, one-way systems, marshalled access and parking restrictions:

6am-10am – Waterloo Quay, Customhouse Quay, Jervois Quay, Cable Street 6am-12 noon – Oriental Parade, Herd Street and Evans Bay Parade.

Any person objecting to a proposed road closure must contact the Council in writing before 4pm on Friday 7 March 2014. Please send correspondence to Maria Taumaa, at the mailing address below, by fax to 801 3009 or by email to Maria.Taumaa@wcc.govt.nz

Wellington City Council, 101 Wakefield Street,



PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

FILMING – SCREEN TIME NZ LTD

1. Description of Event

Screentime NZ Ltd who are producing a tele-feature commissioned by TVNZ have applied for permission to close parts of the following streets on the 30 March 2014

The proposed road closure is: 7pm to 5.30am

- o Ghuznee Street Between Taranaki Street and Victoria Street.
- Cuba Street Between Webb Street and Arthur Street/Karo Drive.

Stout Street and Marion Street are no longer required.

Screentime NZ Ltd are producing a tele-feature commissioned by TVNZ which will screen on TV One later this year. The script is based on the true events surrounding a murder and subsequent High Court trial which took place here in Wellington during the mid to late1970's. Throughout the story they follow a young fraud detective who inadvertently ends up spearheading an investigation whilst being surrounded by many famous events and individuals from Wellingtons recent history.

Pedestrian and emergency access will be maintained although there may be some brief periods when pedestrians may be asked to wait while an activity is filmed. Traffic management plans will be in place and managed by a professional traffic management company with experience in filming activities. These plans will address traffic management issues (and these may be different depending on the time of day or contingency date), local access, parking issues, directional signage, detour signage and pedestrian control.

Film Wellington will complete a preliminary notification letter drop to residents and businesses affected by the closures - indicating the proposal and requesting feedback. If permission is received to close the roads, notification signs will be erected on the streets affected.

Residents and business tenants will have access between each filming shot.

2. Events Directorate Support

The Events Directorate has no connection with, and no objection to this event.

3. Proposal Notice and Consultation

The public notice advertising that the Council is proposing to consider this closure was published in the :

Dominion Post Saturday on 1 March 2014

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The road closure will start at 7pm and finish at 5.30am
- The event organiser is to obtain Council approval for the details of a traffic management plan two weeks prior to the event.
- The event organiser is to notify the residents and business owners in the area's concerned.
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is consult and accommodate the requirements of emergency services for the road closure.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event.

APPENDIX III

Stephen Harte Programme Manager Transport Network Development

- 6. Attachments
 - Map of proposed closure
 - Copy of proposal notice from the newspaper

Prepared By: ... er IC

Maria Taumaa Street Activities Coordinator

Endorsed By: Warrick Dent Manager City Events

Signed









PROPOSED ROAD CLOSURES Screen Time - Telefeature Sunday 30 March 2014

The following roads will be closed with access only to residents and business tenants between each filming shoot:

Ghuznee Street – 7pm-5.30am, between Taranaki Street and Victoria Street **Stout Street** – 5.30pm-7am, between Lambton Quay and Ballance Street **Cuba Street** – 7pm-5.30am, between Webb Street and Arthur Street/Karo Drive

Any person objecting to a proposed road closure must contact the Council in writing before 4pm on Friday 7 March 2014. Please send correspondence to Maria Taumaa, at the mailing address below, by fax to 801 3009 or by email to Maria.Taumaa@wcc.govt.nz

Wellington City Council, 101 Wakefield Street, PO Box 2199, Wellington 6140 | Wellington.govt.nz