
REPORT 1

PROPOSED ROAD CLOSURES – FEBRUARY – JUNE 2014

1. Purpose of report

To seek approval of the Regulatory Processes Committee for the temporary closure of roads in the Wellington City.

2. Executive summary

The Wellington City Council has received applications from event organisers for approval to hold events involving temporary road closures. Details of each event and the expected impact on traffic are attached to this report as an appendix.

- **Island Bay Festival** – 15 February 2014/Sunday 16 February 2014
- **Ribble Street Races** - Saturday 22 February 2014 (Appendix one)
- **Armstrong Marathon** – 22 June 2014 (Appendix two)

3. Recommendations

Officers recommend that the Regulatory Processes Committee:

1. *Receive the information.*
2. *Note that recommendations in this report should not be amended without first carrying out further consultation with affected parties and verification from the Council's Traffic Engineer that the amendment is not likely to cause unreasonable impact on traffic.*
3. *Agree to close the following roads for the above event to vehicles only, subject to the conditions listed in the Proposed Temporary Road Closure Impact Reports:*
 - (i) *For the Island Bay Festival Saturday 15 and 16 February 2014 and Saturday 22 February 2014.*

Road Closures:

- *Reef Street (between Clyde Street and The Parade (resident access only) 6am to 6pm*
- *The Esplanade (between Derwent Street and Brighton Street) 6am to 6pm*
- *Ribble Street Saturday 22 February 2014 9am to 4.30pm*

- (ii) *For the Armstrong Motor Group Wellington Marathon Sunday 22 June 2014.*

Road Closures:

- *Shelly Bay Road (from Miramar Avenue to Massey Road)*
- *Massey Road (from Shelly bay Road to a point just north of Scorching Bay Road) 8am to 11am*
- *Waterloo Quay, Customhouse Quay, Jervois Quay, Cable Street 6am to 10am*
- *Oriental parade, Herd Street, Evans Bay Parade 7am to 11am*

4. Background

The Council receives numerous requests throughout the year for public roads to be closed for events. These requests are processed and a detailed impact report prepared for each as attached. This report to the Committee has been prepared, in accordance with the procedures that were approved by the Committee on 15 December 2010.

5. Discussion

5.1 Consultation and Engagement

Affected stakeholders were notified of the Council's intention to consider the proposed temporary road closures through an advertisement in the Dominion Post. The New Zealand Police and the Ministry of Transport have also been consulted with. Any correspondence received in response to the proposed closures has been included in the attached impact report.

An approved traffic management plan for the event will address, and show how any objections raised are to be managed.

5.2 Financial considerations

The City Events Team has assessed the proposed events with regard to their contribution towards Council's strategies and policies. The proposed events support the Council's strategy of being the "events capital" and will contribute to the economic success of the city.

5.3 Traffic Impact Assessment

A Council Traffic Engineer has assessed the proposed closures with regard to the expected impact on traffic. The Traffic Engineer has provided a professional opinion as to whether the resulting impact on traffic is likely to be reasonable or unreasonable. The proposed closures, if implemented according to an approved traffic management plan, and in accordance with specific conditions set by the Traffic Engineer, should minimise the impact on traffic. If, in the opinion of the Council, the closure may, or does impede traffic unreasonably, any approval granted by the Council may be revoked and the event organiser may be required to open the road at the direction of the Council's Traffic Engineer.

6. Conclusion

Approval is required from the Regulatory Processes Committee to allow the temporary closure of roads in the Wellington District for an event supported by the Wellington City Council. This will ensure that the Wellington City Council is complying with the requirements of the Local Government Act 1974 for the temporary closure of roads within its jurisdiction.

Contact Officer: *Maria Taumaa, Street Activities Coordinator*

SUPPORTING INFORMATION

1) Strategic fit / Strategic outcome

Temporary road closures for events contribute to the council's desire to be the events capital of New Zealand. Specific council strategies that are supported by this include:

- More liveable – through prudent management of the road network.
- More eventful – some events may not be possible without temporary road closures.
- More actively engaged – affected stakeholders will have the opportunity to provide feedback on proposed closures.
- Better connected – through better management of traffic flows. Conversely road closures could sever key transport routes.
- More prosperous – the film industry relies on road closures, and other types of events increase commercial activity.

2) LTP/Annual Plan reference and long term financial impact

Administration of the proposed closures is budgeted for under Annual Plan Project C481 Network Activity Coordination. There will be no long term financial impact to the Council resulting from these closures.

3) Treaty of Waitangi considerations

No significant Treaty implications..

4) Decision-making

This is not considered to be a significant decision..

5) Consultation

a) General consultation

Key event organisers and other stakeholders (such as public transport and emergency services) have been consulted with to determine whether they would be impacted by the proposed closures, and where appropriate any traffic management plans have been modified accordingly.

b) Consultation with Maori

No specific consultation with Maori was carried out.

6) Legal implications

The process used to consider the proposed closures for approval is in accordance with the advice provided by the council's lawyers.

7) Consistency with existing policy

The plans for the proposed closures and this report have been prepared in accordance with the Code of Practice for Temporary Traffic Management and the process approved by the Regulatory Processes Committee.

PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

ISLAND BAY FESTIVAL/DAY IN THE BAY

SATURDAY 15 FEBRUARY 2014

SUNDAY 16 FEBRUARY 2014

SATURDAY 22 FEBRUARY 2014

1. Description of Event

The Island Bay Enhancement Trust has successfully run festival events in Island Bay for more than 26 years. The festival programme is planned to span seven days, with three major events in the programme being the Festival Parade, the 'Day in the Bay' street Festival and the Ribble Street Races.

The proposed road closures to vehicles only, are as follows;

- **Street Parade** – Saturday 15 February 2014 12 noon till 2.30pm
- Avon Street (between Clyde Street and The Parade – parade assembly only – no through traffic – resident access only)
- **Day in the Bay Festival** – Sunday 16 February 2014 6am to 6pm
- Reef Street (between The Esplanade and The Parade)
- The Esplanade (between Derwent Street and Brighton Street)
- The event centres activities on Island Bay beach and it is planned to hold concerts and other events in the adjacent Shorland Park. It is also planned to have family friendly activities and food and craft stalls on the proposed closed roads.)
- **Ribble Street Races** – Saturday 22 February 2014 9am to 4.30pm
- Ribble Street (all of Ribble Street)
- This is a trolley derby involving a series of races based on age groups, gender, and types of trolleys, hills and flat races. This event is a iconic Island Bay event that has been successfully run in previous years, with great communtiy support and participation. The organisers will provide a detailed safety and site plan, there will be no parking in the street and participants will be supervised at all times.

The Trust will engage a qualified traffic management company to safely manage the road closures. Road closure notification signs will be placed at each end of the closures, at least one week prior to the events. Residents and local businesses will receive a letter drop advising them of the events and the proposed road closures. The event is also to be advertised by a website, business premise posters, school and church networks and an advertisement in Our Wellington Page of the Dominion Post in the week preceding the derby, parade and festival.

Pedestrian access will not be restricted and emergency services will have immediate access to the area if required. Public transport operators have been notified of the proposal.

2. Events Directorate Support

The Events Business Unit has no connection with, and no objection to, this event.

3. Proposal Notice and Consultation

The public notice notifying that the Council is proposing to consider this closure was published in the following newspaper:

- Dominion Post Saturday 1 February 2014

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures


None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The detour route is to be provided and clearly signed during the road closures – in particular The Explanade.
- The event organiser is to provide access to all properties affected by the road closures for the parade assembly.

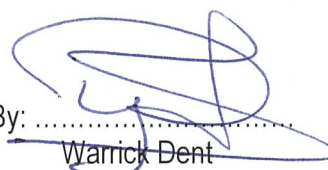
Signed 

Stephen Harte
Programme Manager Transport Network Development


6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper


Prepared By: 
.....
Maria Taumaa
Street Activities Coordinator

Endorsed By: 
.....
Warrick Dent
Manager City Events



 Proposed Temporary Road Closures



 Proposed Temporary Road Closures

SATURDAY, FEBRUARY 1, 2014 | THE DOMINION POST



PROPOSED ROAD CLOSURES

The Regulatory Processes Committee will meet on Wednesday 12 February 2014 to consider the proposed temporary road closures for the following events:

Island Bay Street Parade Saturday 15 February, 12pm–2.30pm

The following streets will have rolling road closures for street parade assembly:

Avon Street (between Clyde Street and The Parade – no through traffic with resident access only)

Day in the Bay Festival Sunday 16 February 2014, 6am–6pm

Reef Street between The Esplanade and The Parade

Ribble Street Races Saturday 22 February 2014, 9am–4.30pm

Ribble Street (all of Ribble Street)

Any person objecting to a proposed road closure must contact the Council in writing before 4pm, 7 February 2014. Please send correspondence to Maria Taumaa, at the mailing address below, by fax to 801 3009 or by email to Maria.Taumaa@wcc.govt.nz

**Wellington City Council, 101 Wakefield Street,
PO Box 2199, Wellington 6140 | Wellington.govt.nz**

PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

ARMSTRONG MOTOR GROUP WELLINGTON MARATHON SUNDAY 22 JUNE 2014

1. Description of Event

Established in 1986, the Armstrong Motor Group Wellington Marathon (naming rights established two years ago) event is one of the largest community events during the winter months. Organised by the Wellington Marathon Clinic, approximately 5,000 runners and walkers entered the 2012 event – with the event experiencing in excess of 300% growth since 2003. The proposed event will follow a scenic out-and-back route commencing from Westpac Stadium along Waterloo and Jervois Quays, Cable Street, Oriental Parade, Evans Bay Parade, Cobham Drive, Shelly Bay and Massey Roads, returning via the outward route until Waitangi Park then along Wellington Waterfront areas.

This year's event is scheduled for Sunday 22 June 2014, with the first set of marathon walkers leaving Westpac Stadium at 6:30am, followed by the marathon itself at 7:30am, the half marathon at 9:00am, 10km run/walk at 9:15am and the children's Magic Mile at 9:25am.

Full road closures are therefore required on Sunday 22 June 2014 from 8:00am to 11:00am on the following roads;

- Shelly Bay Road (from Miramar Avenue to Massey Road)
- Massey Road (from Shelly Bay Road to a point just north of Scorching Bay Road)

These closures are as a result of sections of the course being narrow and involving blind corners resulting in difficulties in safely managing traffic without a full closure.

Aside from the road closures listed above, the Wellington Marathon Clinic proposes to operate the same one way traffic system along Oriental and Evans Bay Parades that has operated for the last four years. This will mean that the entire seaward traffic lane along Oriental and Evans Bay Parades will be closed from Herd Street to Cobham Drive). General vehicular traffic will operate via a one way system along the landward side lane from the eastern suburbs to the city.

The closure of the left-hand lane along the entire length of Cable Street will also be required and operated well last year.

As noted in previous reports, the event can not be safely managed, in its starting phase on narrow areas of Waterfront land therefore it is proposed again to close the left-hand lane of Waterloo Quay (just south of the Stadium over bridge) including Customhouse and Jervois Quays, to link with Cable Street. These lane closures help accommodate runners until they reach Oriental Parade. The organisers are currently in consultation with both the Harbour side Market, Te Papa and Wellington Waterfront to manage suitable safe access for market stallholders, market goers, businesses and public.

A full traffic management plan, (to be approved by a qualified Council Officer) will be required for the entire event, incorporating the single lane closures and associated parking restrictions Other traffic

management procedures will also be in place (as per previous years) on Cobham Drive (NZTA approval required), Miramar Avenue, Karaka Bay Road, Marine Parade, Inglis Street, The Pass of Branda and Breaker Bay Road.

Public notification signs will be placed at strategic points along the course at least 10 days prior to the event to advertise the proposed one way system and closures. The event and proposed traffic management system is also to be advertised in Our Wellington Page of the Dominion Post in the week preceding the event.

The event is to be managed by qualified Traffic Management Company employing suitably qualified personnel. Emergency services will have immediate access to all areas if required.

2. Events (Business Development) Support

This annual sporting and community event is supported by the City Events Team..

3. Proposal Notice and Consultation

The public notice notifying that the Council is proposing to consider this closure was published in the following newspaper:

- Dominion Post Saturday 18 January 2014

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

No objections were received in response to the proposal notice.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact


In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an improved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory

APPENDIX TWO

Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to publicly notify the event via letter drop, newspaper advertisement, advanced signage and media releases.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to ensure that all affected property and business owners along the proposed route are consulted with.
- The event organiser is to provide marshals at all road closure points to ensure that public safety (interaction of traffic and spectators) is not compromised. This is essential where road closures transition from partial to full closures and vice versa.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops along the proposed partial and full closures.
- The event organiser is to provide adequate detour routes to provide access for affected residents and businesses during the event.
- The event organiser is to provide full details of the Traffic Management Plan to Council for approval no later than two (2) weeks prior to the event.

Signed 

Stephen Harte
Programme Manager Transport Network Development

6. Attachments



- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 
Maria Taumaa
Street Activities Coordinator

Endorsed By: 
Warrick Dent
Manager City Events



LEGEND

-  One Way Vehicle Traffic
-  Race Route

**2014 Armstrong Motor Group
Wellington Marathon
Sunday 22 June 2014**

Property boundaries, 20m Contours, road names, rail line, address & title points sourced from Land Information NZ. Crown Copyright reserved. Property boundaries accuracy: +/-1m in urban areas, +/-30m in rural areas. Census data sourced from Statistics NZ. Postcodes sourced from NZ Post.

MAP PRODUCED BY:
Wellington City Council

ORIGINAL MAP SIZE: A4
AUTHOR: taumaa2m
DATE: 2014



Infrastructure Planning and Assets Data Management\002 Projects\Road closures\2014 Armstrong Motor Group Wellington Marathon - Map 1.mxd



Proposed Temporary Closure

THE DOMINION POST | SATURDAY, JANUARY 18, 2014

Jeremy Worrey
Liquidator



PROPOSED ROAD CLOSURES

The Regulatory Processes Committee will meet on Thursday 12 February 2014 to consider the proposed temporary road closures for the following event:

Armstrong Motor Group Wellington Marathon – Sunday 22 June 2014

Shelley Bay Road – 8am–11am, between Miramar Avenue and Massey Road
Massey Road – 8am–11am, between Shelley Bay road and just north of Scorching Bay Reserve

The following roads will remain open but will be used to manage pedestrians and traffic safety – including lane closures, one-way systems, marshalled access and parking restrictions:

Waterloo Quay, Customhouse Quay, Jervois Quay, Cable Street – 6–10am
Oriental Parade, Herd Street, Evans Bay Parade – 7–11am

Any person objecting to a proposed road closure must contact the Council in writing before 4pm 31 January 2014. Please send correspondence to Maria Taumaa, at the mailing address below, by fax to 801 3009 or by email to Maria.Taumaa@wcc.govt.nz

**Wellington City Council, 101 Wakefield Street,
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