



PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

KILBIRNIE FESTIVAL SUNDAY 9 MARCH 2014

1. Description of Event

Martin Wilson (Capital Productions Event Management), on behalf of the Kilbirnie Festival Committee, has requested the closure of **Bay Road**, between Rongotai Road and Coutts Street, to vehicle traffic only, for the purpose of the annual Festival on Sunday 9 March 2014, from 6am to 6pm.

The Festival offers craft, display and information stalls, areas of food stalls, children's entertainment, an area for children's rides, and three music stages featuring various Wellington entertainers along with local school and community performance groups.

Road closure notification boards will be placed at each end of the closure at least one week prior to the event. Residents and local businesses will receive a letter drop advising them of the event and the road closure. The event is also to be advertised in the Our Wellington Page of the Dominion Post in the week preceding the festival.

2. Events Directorate Support

The Events Directorate has no connection with, and no objection to, this event.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the:

Dominion Post on Saturday 17 August 2013

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures


None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

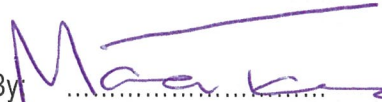
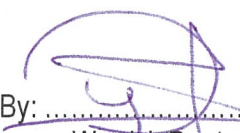
- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to obtain Council approval on the details of a traffic management plan prior to the event.
- The event organiser is to provide a detour route between Rongotai Road and Coutts Street with adequate signage.
- The event organiser is responsible for safety (in particular pedestrian and traffic interactions) within the closed road area.
- Pedestrian movements at the intersections of Bay Road/Coutts Street and Bay Road/Rongotai Road are to be safely managed and controlled by the event organiser as part of the approved Traffic Management Plan.
- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is responsible for the maintenance of the temporary traffic management plan during the road closure.

Signed 

Stephen Harte
Programme Manager Transport Network Development

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By  Endorsed By: 
Maria Taumaa
Street Activities Coordinator
Warrick Dent
Manager City Events



PROPOSAL TO CLOSE ROADS

The Regulatory Processes Committee will meet on Wednesday 18 September to consider the following proposed temporary road closures for events:

Khandallah Village Fair

6am – 5pm, Sunday 8 December 2013

Ganges Road – between Dekka Street and Agra Crescent

Chinese New Year Festival – Street Parade

9am – 2.30pm, Sunday 2 February 2014

Tennyson Street

Taranaki Street and Wakefield Street – rolling lane closures

Kilbirnie Festival

6am – 6pm, Sunday 9 March 2014

Bay Road – between Rongotai Road and Coutts Street

Newtown Fair

6am – 8pm, Sunday 2 March 2014

Riddiford Street – between Mein Street and (just south) Donald McLean Street

Rintoul Street – between Riddiford Street and 50m south of Colombo Street

Colombo Street – approximately 30m west of Rintoul Street

Constable Street – between Riddiford Street and Daniell Street

Emmett Street

Green Street

Wilson Street – approximately 80 metres east off Riddiford Street including the off-street public carpark. This closure extends to 10.30pm

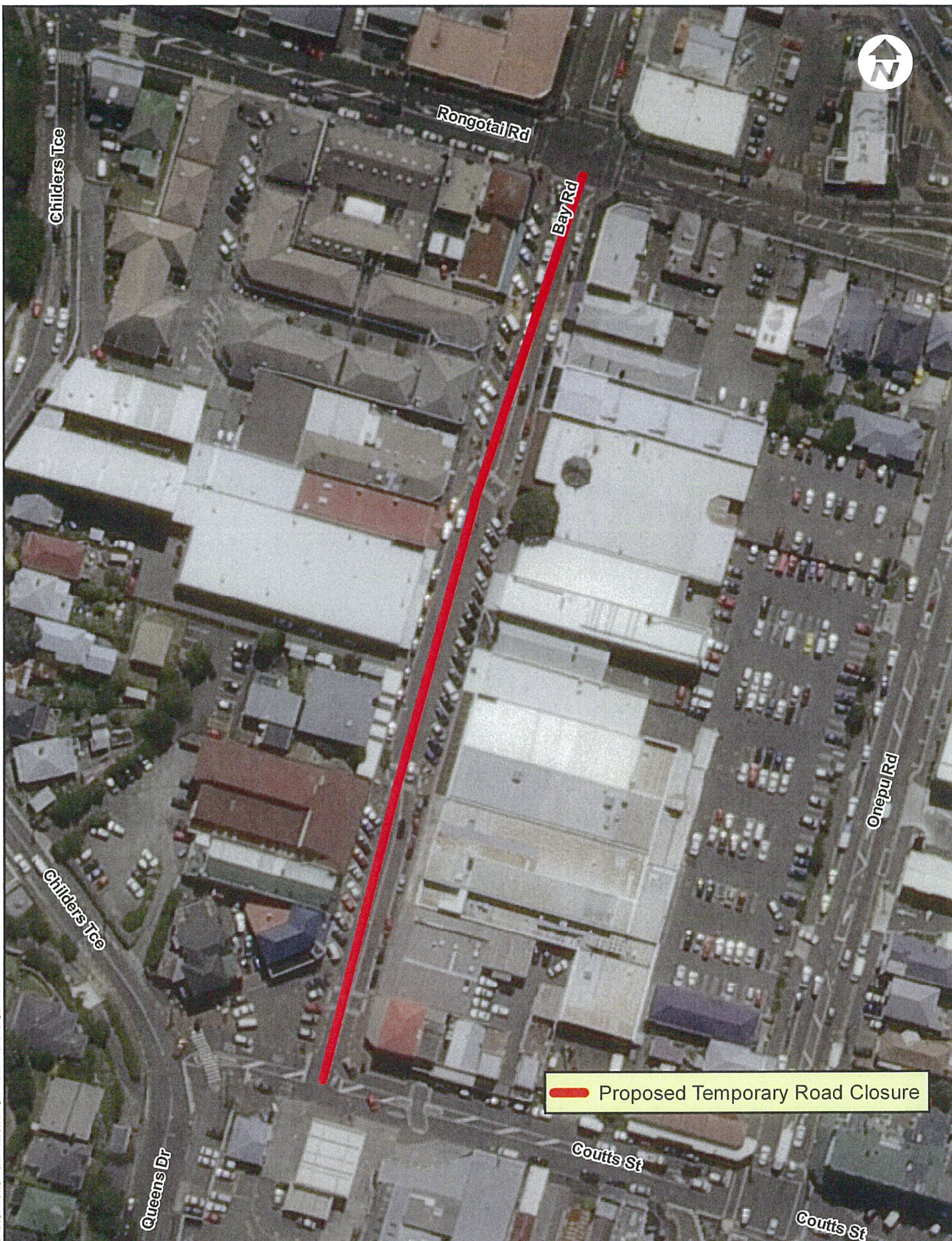
Newtown Avenue – approximately 80m east off Riddiford Street


Normanby Street – approximately 80m east off Riddiford Street

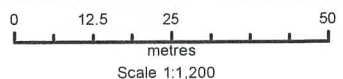
Donald McLean Street – between Riddiford Street and Ferguson Street

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm Friday, 30 August 2013. Please send correspondence to Maria Taumaa, at the mailing address below, by fax to 04 801 3009 or by email to Maria.Taumaa@wcc.govt.nz

**Wellington City Council, 101 Wakefield Street,
PO Box 2199, Wellington 6140 | Wellington.govt.nz**



 Proposed Temporary Road Closure



Kilbirnie Festival Fair Day

Road Closures - 6am to 6pm

Sunday 9th March 2014

Property boundaries 20m. Contours road names rail line address & title points sourced from Land Information NZ. Crown Copyright reserved. Property boundaries accuracy +/- 1m in urban areas +/- 30m in rural areas. Census data sourced from Statistics NZ. Postcodes sourced from NZ Post Assets. contours water and drainage information shown is approximate and must not be used for detailed engineering design. Other data has been compiled from a variety of sources and its accuracy may vary but is generally +/- 1m.

MAP PRODUCED BY:
Wellington City Council
101 Wakefield Street
WELLINGTON, NZ

ORIGINAL MAP SIZE: A4
AUTHOR: catter2c
DATE: 23/08/2013
REFERENCE:



File:3011_F:\Infrastructure\Planning and Assets\GIS\Map\Management\001_Proposed Road Closures\2014\Fairmas_Fairday_Fair Day.mxd



PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

WELLINGTON CHINESE NEW YEAR PARADE 2 FEBRUARY 2014

1. Description of Event

The annual Chinese New Year Festival began in 2002 and has five main events this year run over the month of February 2014., with an estimated audience of over 20,000 people. The street parade is a major part of the celebrations and begins at Tennyson Street and culminates at the Michael Fowler Centre. Organised by the Asian Events Trust, the organisers do not require a closure for the street parade itself, but do require a safe assembly area for the performers and floats from **9am to 2.30pm on Sunday 2 February 2014.**

The proposed road closure is:

- **Tennyson Street** (between Tory Street and Cambridge Terrace)

The parade is to be carried out on the open road under a temporary traffic management plan - the details of which will be approved by a suitably qualified Council officer in charge of traffic.

Road closure notification signs will be placed at each end of the assembly closure at least one week prior to the event. Residents and local businesses will receive a letter drop advising them of the road closure and the parking restrictions. The closure is also to be advertised in the Our Wellington Page of the Dominion Post in the week preceding the parade. The road closure and the street parade are to be traffic managed by a qualified traffic management company. Residents and business owners will have access and emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Chinese New Year celebrations are a significant cultural festival in the city and the parade is now an annual event. This event is supported by Councils' City Events Team.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the :

Dominion Post Saturday on 17 August 2013

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to an approved traffic management plan, is not likely to impede traffic unreasonably subject to the conditions listed below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to notify the public via newspaper advertisement, letter drop, advanced signage and media releases.
- The event organiser is to obtain Council approval on the details of a traffic management plan prior to the event (in particular the Tennyson Street closure).
- The event organiser is responsible for safety (pedestrian and traffic) within the closed area.
- The event organiser is to provide marshals at all road closures ends to ensure that public safety (interaction of traffic and spectators) is not compromised.
- The event organiser is to provide marshalled vehicle access to all properties affected by the closure for the parade assembly.

Signed 

Stephen Harte
Programme Manager Transport Network Development

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 
Maria Taumaa
Street Activities Coordinator

Endorsed By: 
Warrick Dent
Manager City Events



PROPOSAL TO CLOSE ROADS

The Regulatory Processes Committee will meet on Wednesday 18 September to consider the following proposed temporary road closures for events:

Khandallah Village Fair

6am – 5pm, Sunday 8 December 2013

Ganges Road – between Dekka Street and Agra Crescent

Chinese New Year Festival – Street Parade

9am – 2.30pm, Sunday 2 February 2014

Tennyson Street

Taranaki Street and Wakefield Street – rolling lane closures

Kilbirnie Festival

6am – 6pm, Sunday 9 March 2014

Bay Road – between Rongotai Road and Coutts Street

Newtown Fair

6am – 8pm, Sunday 2 March 2014

Riddiford Street – between Mein Street and (just south) Donald McLean Street

Rintoul Street – between Riddiford Street and 50m south of Colombo Street

Colombo Street – approximately 30m west of Rintoul Street

Constable Street – between Riddiford Street and Daniell Street

Emmett Street

Green Street

Wilson Street – approximately 80 metres east off Riddiford Street including the off-street public carpark. This closure extends to 10.30pm

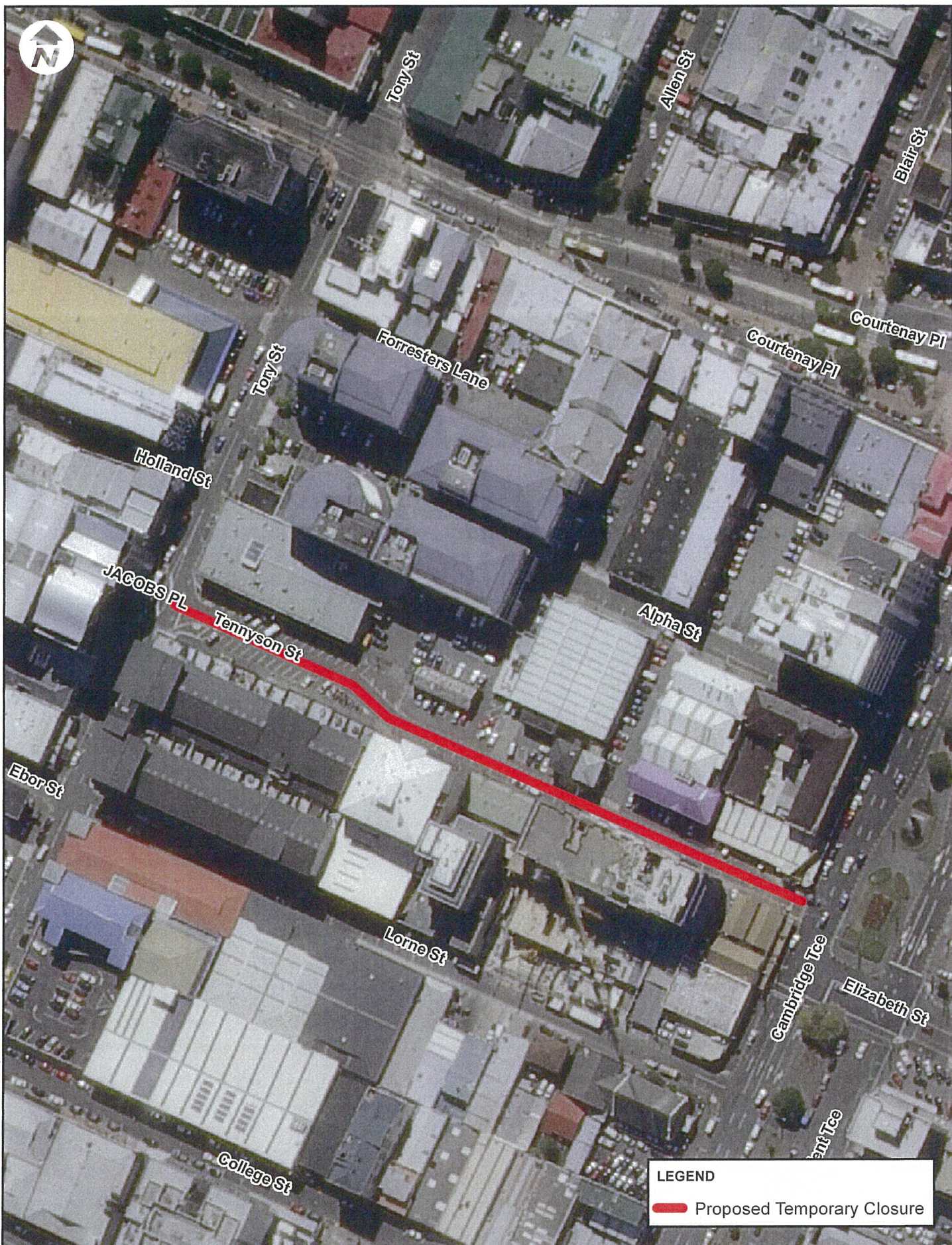
Newtown Avenue – approximately 80m east off Riddiford Street

Normanby Street – approximately 80m east off Riddiford Street

Donald McLean Street – between Riddiford Street and Ferguson Street

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm Friday, 30 August 2013. Please send correspondence to Maria Taumaa, at the mailing address below, by fax to 04 801 3009 or by email to Maria.Taumaa@wcc.govt.nz

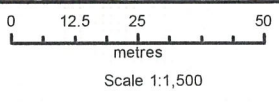
**Wellington City Council, 101 Wakefield Street,
PO Box 2199, Wellington 6140 | Wellington.govt.nz**



LEGEND

 Proposed Temporary Closure

The Wellington Chinese New Year Street Parade
Road Closures - Sunday 2nd February 2014
From 9am to 2.30pm. (Parade assembly only)



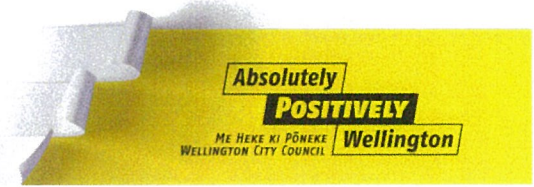
Property boundaries 20m Contours, road names, rail line address & title points sourced from Land Information NZ. Crown Copyright reserved. Property boundaries accuracy +/-1m in urban areas +/-30m in rural areas. Census data sourced from Statistics NZ. Postcodes sourced from NZ Post. Assets: contours, water and drainage information shown is approximate and must not be used for detailed engineering design. Other data has been compiled from a variety of sources and its accuracy may vary but is generally +/- 1m.

MAP PRODUCED BY:
Wellington City Council
101 Wakefield Street
WELLINGTON, NZ

ORIGINAL MAP SIZE: A4
AUTHOR: catter2c
DATE: 21/08/2013
REFERENCE:



Copyright © Wellington City Council. All rights reserved. This map is a reproduction of the original map. No part of this map may be reproduced without the prior written permission of Wellington City Council.



PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

KHANDALLAH VILLAGE FAIR SUNDAY 8 DECEMBER 2013

1. Description of Event

The Khandallah Village Fair has been organised by Martin Wilson, of Capital Productions, for the past 8 years. The fair has participation and support from a range of community groups and local businesses.

The proposed road closure is for **Ganges Road** (from Agra Crescent to Dekka Street), on Sunday 8 December 2013, from 6.00am to 5:00pm.

Road closure notification boards will be placed at each end of the closure at least one week prior to the event.

Residents and local businesses will receive two letter drops (one letter in November and one letter in early December) advising them of the event and the road closure.

The event will be managed by a qualified temporary traffic management company. Pedestrian access will not be restricted and emergency services will have immediate access to the area if required.

2. Events Directorate Support

The Events Directorate has no connection with, and no objection to, this event.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the :

Dominion Post on Saturday 17 August 2013

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development, acting as the Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, is not likely to impede traffic unreasonably subject to the conditions stated below. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Temporary Road Closures Subcommittee may be revoked and the event organiser may be required to re-open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The road closures will start at 6am and finish at 5pm.
- The event organiser is to obtain Council approval on the details of a traffic management plan prior to the event.
- The detour route is to be clearly signed during road closures.
- No vehicular traffic will be allowed within the road closure area, except for marshalled stallholders travelling at no more than walking speed (3km/h), to ensure public safety is not compromised.
- The event organiser will publicise the event via media releases, letter drops and advanced signage to notify the public of the road closures.
- The event organiser is responsible for the ongoing maintenance of the temporary traffic management plan during the road closures.
- The event organiser is responsible for maintaining public safety within the road closure area.

The event organiser is to consult and gain approval from the emergency services on the road closure and provide access for emergency vehicles.

Signed 

Stephen Harte
Programme Manager Transport Network Development

Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By: 
.....
Maria Taumaa
Street Activities Coordinator

Endorsed By: 
.....
W@arrick Dent
City Events Manager



PROPOSAL TO CLOSE ROADS

The Regulatory Processes Committee will meet on Wednesday 18 September to consider the following proposed temporary road closures for events:

Khandallah Village Fair

6am – 5pm, Sunday 8 December 2013

Ganges Road – between Dekka Street and Agra Crescent

Chinese New Year Festival – Street Parade

9am – 2.30pm, Sunday 2 February 2014

Tennyson Street

Taranaki Street and Wakefield Street – rolling lane closures

Kilbirnie Festival

6am – 6pm, Sunday 9 March 2014

Bay Road – between Rongotai Road and Coutts Street

Newtown Fair

6am – 8pm, Sunday 2 March 2014

Riddiford Street – between Mein Street and (just south) Donald McLean Street

Rintoul Street – between Riddiford Street and 50m south of Colombo Street

Colombo Street – approximately 30m west of Rintoul Street

Constable Street – between Riddiford Street and Daniell Street

Emmett Street

Green Street

Wilson Street – approximately 80 metres east off Riddiford Street including the off-street public carpark. This closure extends to 10.30pm

Newtown Avenue – approximately 80m east off Riddiford Street

Normanby Street – approximately 80m east off Riddiford Street

Donald McLean Street – between Riddiford Street and Ferguson Street

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm Friday, 30 August 2013. Please send correspondence to Maria Taumaa, at the mailing address below, by fax to 04 801 3009 or by email to Maria.Taumaa@wcc.govt.nz

**Wellington City Council, 101 Wakefield Street,
PO Box 2199, Wellington 6140 | Wellington.govt.nz**



PROPOSED TEMPORARY ROAD CLOSURE – IMPACT REPORT

NEWTOWN FAIR SUNDAY 2 MARCH 2014

1. Description of Event

The annual festival and fair is a successful community event attracting very large crowds. The event in 2014 will see the fair celebrating its eighteenth year.

The proposed road closures, to vehicular traffic only, are for Sunday 2 March 2014, from 6am to 8pm on the following roads;

- **Riddiford Street** (between Mein Street and a point just south of Donald McLean Street)
- **Rintoul Street** (between Riddiford Street and Colombo Street)
- **Constable Street** (between Riddiford Street and Daniell Street)
- **Emmett Street** (all of Emmett Street closed)
- **Green Street** (all of Green Street closed)
- **Wilson Street** (closed for approximately 80 metres east off Riddiford Street and the public carpark – note: the Wilson Street closure extends to 10.30pm to facilitate the removal of fair infrastructure)
- **Newtown Avenue** (closed for approximately 80m east off Riddiford Street)
- **Normanby Street** (closed for approximately 80m east off Riddiford Street)
- **Donald McLean Street** (closed for approximately 80m east off Riddiford Street).

As part of the contingency for wet weather, the community space in the following street will be used for performances and other fair activities. It will require an additional closure to safely manage the increase flow of pedestrians in this area.

- **Colombo Street** (closed for approximately 30 metres west from its intersection with Rintoul Street)

Parking restrictions are proposed on the above and some surrounding streets. A one-way system for eastern and some southern bus services will operate on Daniell Street and Owen Street via Mein Street, which remains two-way at all times. Buses to and from Island Bay will be diverted to the number 4 route which runs via Adelaide Road. The traffic diversion, emergency procedures and the fair footprint is an established format that Council officers, the local community, emergency services and the Traffic Management Company have collectively reviewed and endorsed each year.

Road closure notification signs will be in place at least one week prior to the event, as well as electronic variable message boards on the event day. Residents and local businesses will receive a letter drop advising them of the event, the road closures and the parking restrictions. The event is also extensively advertised by posters in local shops, a variety of other media and an advertisement in Our Wellington Page of the Dominion Post in the week preceding the fair. The event is to be traffic managed by a qualified traffic management company and emergency services will have immediate access to the area if required. Public transport operators have been notified and consulted with over the road closures. It

is agreed that the proposed temporary bus stops and detour routes are suitable alternatives for the event.

2. Events (Business Development) Support

The Newtown Festival is a long running community event and is regarded as the most successful festival of its type in the city. Wellington City Council provides support for the event through a community Festivals Grant and additional funding from the Events Business Unit.

3. Proposal Notice and Consultation

The public notice advising that the Council is proposing to consider this closure was published in the:

Dominion Post on Saturday 17 August 2013

The New Zealand Police and the Ministry of Transport have also been consulted with.

4. Objections

There have been NO objections to this closure request.

5. Traffic Impact Assessment

Prior Closures

None of the proposed closures for this event will result in a road being closed for an aggregate of more than 31 days in any year.

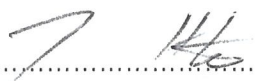
Traffic Impact

In the opinion of Stephen Harte Programme Manager Transport Network Development acting as the Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, will impede traffic flows on several major routes. The proposed conditions below will go to some way to mitigate the expected traffic congestion during the road closures. The expected congestion during the road closures is considered acceptable to facilitate a public event and ensure the safety of the general public. However, the Council reserves the right to modify this opinion at any time. If, in the opinion of the Council, the closure may or does impede traffic unreasonably, any approval granted by the Regulatory Processes Committee may be revoked and the event organiser may be required to open the road at the direction of a suitably qualified Council officer in charge of traffic.

Conditions:

- The event organiser is to publicly notify the event via letter drop, newspaper advertisement, advanced signage and media releases.

- The event organiser is to ensure that the emergency services (Police, Fire and Ambulance Services) have been consulted with and that the Traffic Management Plan includes all of their specific requirements.
- The event organiser is to ensure that the affected property owners and businesses along the road closures are consulted with and access options are arranged for affected parties.
- The event organiser is to provide marshals at all road closure ends to ensure that public safety (interaction of traffic and spectators) is not compromised (in particular the road closures at the ends of Riddiford Street, Constable Street and Rintoul Street).
- Detour routes are to be provided and clearly signed during the road closure period.
- The event organiser is to work with the public transport operators to provide alternative public transport routes and bus stops.
- The event organiser is to provide further details of the Traffic Management Plan to Council for approval prior to the event, including details of detour routes.
- The event organiser is to provide Variable Message Signs on major routes to advise drivers of the road closures, in particular routes between the CBD and the Airport and the Regional Hospital.

Signed 

Stephen Harte
Programme Manager Transport Network Development

6. Attachments

- Map of proposed closure
- Copy of proposal notice from the newspaper

Prepared By:  Endorsed By: 

Maria Taumaa
Street Activities Coordinator

Warrick Dent
Manager City Events



PROPOSAL TO CLOSE ROADS

The Regulatory Processes Committee will meet on Wednesday 18 September to consider the following proposed temporary road closures for events:

Khandallah Village Fair

6am – 5pm, Sunday 8 December 2013

Ganges Road – between Dekka Street and Agra Crescent

Chinese New Year Festival – Street Parade

9am – 2.30pm, Sunday 2 February 2014

Tennyson Street

Taranaki Street and Wakefield Street – rolling lane closures

Kilbirnie Festival

6am – 6pm, Sunday 9 March 2014

Bay Road – between Rongotai Road and Coutts Street

Newtown Fair

6am – 8pm, Sunday 2 March 2014

Riddiford Street – between Mein Street and (just south) Donald McLean Street

Rintoul Street – between Riddiford Street and 50m south of Colombo Street

Colombo Street – approximately 30m west of Rintoul Street

Constable Street – between Riddiford Street and Daniell Street

Emmett Street

Green Street

Wilson Street – approximately 80 metres east off Riddiford Street including the off-street public carpark. This closure extends to 10.30pm

Newtown Avenue – approximately 80m east off Riddiford Street

Normanby Street – approximately 80m east off Riddiford Street

Donald McLean Street – between Riddiford Street and Ferguson Street

Any person objecting to a proposed road closure must contact the City Council in writing before 4pm Friday, 30 August 2013. Please send correspondence to Maria Taumaa, at the mailing address below, by fax to 04 801 3009 or by email to Marja.Taumaa@wcc.govt.nz

**Wellington City Council, 101 Wakefield Street,
PO Box 2199, Wellington 6140 | Wellington.govt.nz**

