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**ORDINARY MEETING**

**OF**

**PŪRORO TAHUA | FINANCE AND PERFORMANCE  
COMMITTEE**

**MINUTES**

**Time:** 9:30am  
**Date:** Thursday, 18 August 2022  
**Venue:** Ngake (16.09)  
Level 16, Tahiwī  
113 The Terrace  
Wellington

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**PRESENT**

Deputy Mayor Free  
Councillor Calvert (Chair)  
Councillor Condie (via audiovisual link)  
Councillor Day (via audiovisual link)  
Councillor Fitzsimons  
Councillor Foon (Deputy Chair)  
Liz Kelly (via audiovisual link)  
Councillor Matthews (via audiovisual link)  
Councillor O'Neill (via audiovisual link)  
Councillor Pannett (via audiovisual link)  
Councillor Paul (via audiovisual link)  
Councillor Rush (via audiovisual link)  
Councillor Woolf (via audiovisual link)  
Councillor Young (via audiovisual link)



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## **TABLE OF CONTENTS**

### **18 AUGUST 2022**

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<b>Business</b>	<b>Page No.</b>
<b>1. Meeting Conduct</b>	<b>5</b>
<b>1.1 Karakia</b>	<b>5</b>
<b>1.2 Apologies</b>	<b>5</b>
<b>1.3 Conflict of Interest Declarations</b>	<b>5</b>
<b>1.4 Confirmation of Minutes</b>	<b>5</b>
<b>1.5 Items not on the Agenda</b>	<b>5</b>
<b>1.6 Public Participation</b>	<b>5</b>
<b>2. General Business</b>	<b>7</b>
<b>2.1 Annual Report 2021/22 progress update</b>	<b>7</b>
<b>2.2 Biannual Procurement Strategy Review</b>	<b>7</b>
<b>2.3 Forward Programme</b>	<b>7</b>
<b>2.4 Actions Tracking</b>	<b>8</b>
<b>3. Public Excluded</b>	<b>9</b>
<b>3.1 CCO Board Appointments</b>	<b>9</b>



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## 1. Meeting Conduct

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### 1.1 Karakia

The Chairperson declared the meeting open at 9.30am and invited members to stand and read the following karakia to open the meeting.

<b>Whakataka te hau ki te uru,</b>	Cease oh winds of the west
<b>Whakataka te hau ki te tonga.</b>	and of the south
<b>Kia mākinakina ki uta,</b>	Let the bracing breezes flow,
<b>Kia mātaratara ki tai.</b>	over the land and the sea.
<b>E hī ake ana te atākura.</b>	Let the red-tipped dawn come
<b>He tio, he huka, he hauhū.</b>	with a sharpened edge, a touch of frost,
<b>Tihei Mauri Ora!</b>	a promise of a glorious day

(Councillor Rush joined the meeting at 9.31am)

### 1.2 Apologies

**Moved Councillor Calvert, seconded Councillor Foon**

#### **Resolved**

That the Pūroro Tahua | Finance and Performance Committee:

1. Accept the apologies received from Mayor Foster for lateness and Deputy Mayor Free for early departure.

**Carried**

### 1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

### 1.4 Confirmation of Minutes

**Moved Councillor Calvert, seconded Councillor Foon**

#### **Resolved**

That the Pūroro Tahua | Finance and Performance Committee:

1. Approves the minutes of the Pūroro Tahua | Finance and Performance Committee Meeting held on 16 June 2022, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### 1.5 Items not on the Agenda

There are no items not on the agenda.

### **1.6 Public Participation**

There is no public participation.

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## **2. General Business**

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### **2.1 Annual Report 2021/22 progress update**

**Moved Councillor Calvert, seconded Councillor Foon**

#### **Resolved**

That Pūroro Tahua | Finance and Performance Committee:

- 1) **Receive** the information.
- 2) **Note** the progress update on the Annual Report 2021/22.
- 3) **Note** the timeline for producing the Annual Report.

**Carried**

(Councillor O'Neill joined the meeting at 9.38am)

### **2.2 Biannual Procurement Strategy Review**

**Moved Councillor Foon, seconded Councillor Calvert**

#### **Resolved**

That the Pūroro Tahua | Finance and Performance Committee:

1. Receive the information.
2. Note that the next report-back on progress in implementing the Procurement Policy, Procedures and Contract Management Framework, including Broader Outcomes achievements in February 2023.

**Carried**

### **2.3 Forward Programme**

**Moved Councillor Calvert, seconded Deputy Mayor Free**

#### **Resolved**

That the Pūroro Tahua | Finance and Performance Committee:

- 1) Receive the information.

**Carried**

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## **2.4 Actions Tracking**

**Moved Councillor Calvert, seconded Councillor Foon**

### **Resolved**

That the Pūroro Tahua | Finance and Performance Committee:

1. Receive the information.

**Carried**



### 3. Public Excluded

#### Moved Councillor Calvert, seconded Councillor Fitzsimons

#### Resolved

That the Pūroro Tahua | Finance and Performance Committee:

1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 CCO Board Appointments	7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

**Carried**

The meeting went into public-excluded session at 10.08am.

The meeting returned from public-excluded session and concluded at 10.26am with the reading of the following karakia:

<b>Unuhia, unuhia, unuhia ki te uru tapu nui</b>	Draw on, draw on
<b>Kia wātea, kia māmā, te ngākau, te tinana, te wairua</b>	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
<b>I te ara takatū</b>	
<b>Koia rā e Rongo, whakairia ake ki runga</b>	Oh Rongo, above (symbol of peace)
<b>Kia wātea, kia wātea</b>	Let this all be done in unity
<b>Āe rā, kua wātea!</b>	

Authenticated: \_\_\_\_\_  
Chair