
**ORDINARY MEETING
OF
PŪRORO TAHUA | FINANCE AND PERFORMANCE
COMMITTEE
AGENDA**

Time: 9:30am
Date: Thursday, 19 May 2022
Venue: Ngake (16.09)
Level 16, Tahiwi
113 The Terrace
Wellington

MEMBERSHIP

Mayor Foster
Deputy Mayor Free
Councillor Calvert (Chair)
Councillor Condie
Councillor Day
Councillor Fitzsimons
Councillor Foon (Deputy Chair)
Liz Kelly
Councillor Matthews
Councillor O'Neill
Councillor Pannett
Councillor Paul
Councillor Rush
Councillor Woolf
Councillor Young

Have your say!

You can make a short presentation to the Councillors, Committee members, Subcommittee members or Community Board members at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8337, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about. All Council and committee meetings are livestreamed on our YouTube page. This includes any public participation at the meeting.

AREA OF FOCUS

The Pūroro Tahua | Finance and Performance Committee has the following responsibilities:

- Financial oversight
- Procurement policy
- Financial and non-financial performance oversight in relation to the Long-term Plan and Annual Plan
- Health and Safety
- Non-strategic asset investment and divestment as provided for through the LongTerm Plan and recommending to Council for matters not provided for in the LongTerm Plan.
- Council Controlled Organisation oversight and performance, with the exception of Wellington Water Limited which sits with the Infrastructure Committee
- Council Controlled Organisation director review and appointments
- WellingtonNZ oversight and performance

The Committee has the responsibility to discuss and approve a forward agenda.

To read the full delegations of this committee, please visit wellington.govt.nz/meetings.

Quorum: 9 members

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1. Meeting Conduct

1.1 Karakia

The Chairperson will open the meeting with a karakia.

Whakataka te hau ki te uru, Whakataka te hau ki te tonga. Kia mākinakina ki uta, Kia mātaratara ki tai. E hī ake ana te atākura. He tio, he huka, he hauhū. Tihei Mauri Ora!	Cease oh winds of the west and of the south Let the bracing breezes flow, over the land and the sea. Let the red-tipped dawn come with a sharpened edge, a touch of frost, a promise of a glorious day
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At the appropriate time, the following karakia will be read to close the meeting.

Unuhia, unuhia, unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, te tinana, te wairua I te ara takatū Koia rā e Rongo, whakairia ake ki runga Kia wātea, kia wātea Āe rā, kua wātea!	Draw on, draw on Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Oh Rongo, above (symbol of peace) Let this all be done in unity
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1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 21 April 2022 will be put to the Pūroro Tahua | Finance and Performance Committee for confirmation.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows.

Matters Requiring Urgent Attention as Determined by Resolution of the Pūroro Tahua | Finance and Performance Committee.

The Chairperson shall state to the meeting:

-
1. The reason why the item is not on the agenda; and
 2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Pūroro Tahua | Finance and Performance Committee.

Minor Matters relating to the General Business of the Pūroro Tahua | Finance and Performance Committee.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Pūroro Tahua | Finance and Performance Committee for further discussion.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 31.2 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to public.participation@wcc.govt.nz, by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.

2. General Business

CCO Q3 REPORT

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Pūroro Tahua | Finance and Performance Committee provides the Committee with a review of the third quarter reports submitted by Council-controlled Organisations.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Financial considerations

- Nil Budgetary provision in Annual Plan / Unbudgeted
Long-term Plan

Risk

- Low Medium High Extreme

Authors	Anna Calver, Manager Economic Wellbeing and CCOs Deirdre Reidy, Manager, Finance Business Partnering
Authoriser	Stephen McArthur, Chief Strategy & Governance Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That Pūroro Tahua | Finance and Performance Committee:

- 1) Receive the information.
- 2) Note the contents of the report.

Whakarāpopoto | Executive Summary

2. Pūroro Tahua | Finance and Performance Committee is tasked with monitoring the performance of our CCOs. Quarter three (Q3) reports have been received from all our CCOs (with the exception of Wellington Water, which is monitored by a separate Committee).
3. The Covid-19 Pandemic has continued to impact the performance of the CCOs in terms of visitor numbers and revenue. Additional financial support is being requested in the Council Q3 paper.
4. Q3 saw reasonable local visitor numbers for relevant CCOs but limited domestic tourism.
5. Highlights from Q3 included a successful fundraising campaign from Zealandia, the International Women's Cricket World Cup at the Basin, the successful Hilma af Klint exhibition at City Gallery, the reopening of the Australian borders (supported by a WellingtonNZ marketing campaign), Rainbow Tick accreditation for Wellington Zoo and stronger than expected usage / visitation to Wellington Cable Car – as well as the beginning of its 120th year celebrations.

Takenga mai | Background

6. The Finance and Performance Committee is tasked with monitoring the performance of the following entities:
 - Basin Reserve Trust
 - Karori Sanctuary Trust
 - Wellington Cable Car Limited
 - Wellington Museums Trust
 - Wellington Regional Economic Development Agency Limited
 - Wellington Regional Stadium Trust
 - Wellington Zoo Trust
7. Wellington Regional Economic Development Agency Ltd is jointly owned (80% / 20%) by the Wellington City Council and the Greater Wellington Regional Council respectively.

8. In terms of a Court Of Appeal Judgement (CA164/04) on 6 September 2005 between the Commissioner of Inland Revenue and the Wellington Regional Stadium Trust, it was established that Sections 5 and 6, Schedules 8 and 9 and Part 5 of the Local Government Act 2002 do not apply to the Wellington Regional Stadium Trust and accordingly the Trust is not a CCO.
9. In recognition of the Council's original investment in the Wellington Regional Stadium Trust and the non-recourse loan from Council to the Trust that was fundamental in the establishment of the Trust and the building of the stadium, the relationship operates as if the Trust was a CCO. This approach is consistent with the Greater Wellington Regional Council's relationship with the Trust. As agreed between the Councils the Trust reports on a six-monthly basis.

Kōrerorero | Discussion

10. Quarterly reports have been received from the following entities for consideration by the subcommittee and are attached as appendices:
 - Basin Reserve Trust
 - Karori Sanctuary Trust (trading as Zealandia)
 - Wellington Cable Car Limited
 - Wellington Museums Trust (trading as Experience Wellington)
 - Wellington Regional Economic Development Agency Limited (trading as WellingtonNZ)
 - Wellington Zoo Trust
11. The Q3 reports have been reviewed by officers to assess any risks or issues and where any significant issues were identified these have been discussed with the relevant entity.
12. Further commentary is set out below.

Operating context / trading environment

13. During Q3 (January – March 2022) New Zealand was faced with the beginning of the Omicron outbreak and related “red light” restrictions. This led to a significant drop in domestic tourism and large amounts of people working from home, leading to reduced visitation into businesses and our CCO experiences.
14. Wellington faced the double blow of the Parliamentary Occupation, which resulted in further impacts to central city visitation, impacting in particular the Cable Car and Experience Wellington.
15. Indoor events of more than 200 people were unable to be held during the red light setting, impacting most CCOs but especially Venues Wellington (WellingtonNZ) and Sky Stadium. The ICC Women's Cricket World Cup had event limits at the start of tournament, which relaxed towards the end of the tournament – with Central Government revising its audience limits around outdoor events.
16. On the positive side, Q3 saw the beginning of the opening up of New Zealand's borders, beginning with Wellington's number one visitor market – Australia.

CCO Q3 summaries

17. Q3 saw **The Basin Reserve Trust** host the ICC Cricket Women's World Cup, with full crowds permitted towards the end of the tournament. The quarter also saw the official reopening of the NZ Cricket Museum.
18. **Karori Sanctuary Trust (Zealandia)** welcomed more than 25,000 visitors in Q3, more than forecast but down 27% on 2021. A fundraising appeal has resulted in \$107,000 (to date) of support, helping the Trust's end of year financial position.
19. **Wellington Museum's Trust (Experience Wellington)** had 83,017 visitors during Q3 across its sites. This accounted for 46% of its annual target with 223,205 visitors YTD. Hilma af Klint led to twice the number of visitors vs. Q3 2021.
20. **Wellington Cable Car** saw strong visitation for Q3, exceeding forecasted estimates by 30,000 passengers to 115,000. The additional visitation coupled with other initiatives positively impacted revenue which was up on reforecast for Q3 by \$150k (64%). Protestors at Parliament reduced footfall traffic in the central city, impacting weekend business.
21. **Wellington Zoo** finalised its Rainbow tick certification in Q3. Other highlights included securing a new catering partner / café operator, Capitol / Rex Tremendous, securing more funding for Snow Leopards and a new partnership with Massey to assist in oiled wildlife response.
22. **Wellington Regional Economic Development Agency (WellingtonNZ)** has embarked on a programme to upweight its support of Wellington's tech sector. This aims to increase the number and quality of start-ups and increase investment and access to talent for high growth companies. The agency also delivered a new website for Takina and secured a strong pipeline of events for 2022/23 financial year.

Next steps

23. Not applicable.

Attachments

- Attachment 1. Basin Reserve Q3 report
- Attachment 2. Basin Reserve Financials
- Attachment 3. Experience Wellington Q3 report
- Attachment 4. Experience Wellington Financials
- Attachment 5. Cable Car Q3 report
- Attachment 6. Cable Car Q3 financials
- Attachment 7. WellingtonNZ Q3 report
- Attachment 8. Zealandia Q3 summary report
- Attachment 9. Zealandia Balance Sheet
- Attachment 10. Zealandia P&L
- Attachment 11. Zealandia Statement of Cash flows
- Attachment 12. Wellington Zoo Q3 report



Basin Reserve Trust
Report to the Wellington City Council
CCO Committee

Third Quarter ending 31 March 2022

1. Highlights

Quarter three highlights are outlined below:

- Completion of key projects at the venue [Media Box Extension, Embankment Toilet Upgrades and Northern Entrance Upgrade] and partial completion of perimeter fence upgrades
- Advancement of Broadcast Tower project and development of design concepts
- Official reopening of the New Zealand Cricket Museum
- Completion of domestic cricket fixtures
- Successful delivery of ICC Women's Cricket World Cup fixtures in March
- Advancement of event agreement conversations with Arada Promotions for 2022-23
- Launch of Tui Lawn Seed product in March

2. Statement of Intent KPI Performance

Quarter three marks the end of the domestic and international cricket activity at the Cello Basin Reserve. The table below outlines quarter three's actuals vs targets, as well as year to date performance vs the BRT's annual targets:

Measure	Measurement	Annual Target	YTD	Q3 Target	Q3 Actual	Comments
Cricket Events	Cricket days	55	44	22	16	- Test Match relocated to Hagley Oval due to COVID-19 and no Super Smash final
Other Sports Events	Sports days	20	10	0	0	- No activity planned for Q3 due to domestic, international and World Cup fixtures
Community Events	Event days	3	2	0	1	- Corporate cricket fixture hosted in January
Practice facility usage	Practice days	100	111	40	51	- Exceeded
Functions	Function days	40	114	5	53	- Black&Gold function space at the venue utilised more due to unavailability of other venues

Cricket Events and Practice Facility Usage

Quarter three reflects reduced domestic cricket activity due to being a host venue for the ICC Women's Cricket World Cup but reflected expected practice facility usage. The final four Super Smash fixtures were delivered in January, with the venue unfortunately not hosting a grand final this year. The last domestic fixtures were delivered in February with the Cello Basin Reserve hosting a Hallyburton Johnstone Shield round between the Wellington Blaze and Central Districts. The scheduled international Test Match between the BLACKCAPS and South Africa in February was transferred to Hagley Park in Christchurch due to challenges arising from COVID-19. Finally, Wellington was a host

city for the ICC Women's Cricket World Cup in March and the Cello Basin Reserve successfully delivered seven matches, including the semi-final between Australia and West Indies. The matches were all well attended and positive feedback was received regarding the presentation of the venue itself.

Other Sports and Community Events

The Cello Basin Reserve continues to feature a wide range of sporting and community events as we continue to drive event diversification at the venue, with the facilitation of a corporate cricket fixture in January. However, there was a reduction in the venue's capacity to host other sports and community events due to required preparations for the ICC Women's Cricket World Cup held in March. The annual Beers at the Basin event scheduled for April 9, was cancelled due to COVID-19 challenges but the Trust remains on track to achieve the annual target in quarter four.

Functions

Through its contract with Black and Gold Events who manage and promote the Norwood Room and Long Room in the RA Vance Stand as a venue for conferences, meetings, weddings, celebrations, Christmas functions and team building workshops, the BRT is pleased to report that despite the challenges present by COVID-19, 53 functions were held in quarter three and the venue remains in high demand.

3. Master Plan Redevelopment

The Trust continues to work with Council in progressing the vision of the Master Plan and completing key capital works projects. Quarter two marked a significant milestone for the Trust, with the completion of the following projects prior to the start of the ICC Women's Cricket World Cup in March:

- Media Box
- Embankment toilet upgrades
- In venue Wi-Fi connectivity upgrade
- Northern Entrance upgrade
- Perimeter Fence upgrades [partial]

Commencement of the following capital projects are now a priority for the Trust and Council:

- Picket Fence upgrade
- Storage Facility
- Broadcast Towers
- Final Perimeter Fence upgrades
- Development of Library concept
- RA Vance Exterior Painting

4. Fundraising

To date the BRT has secured \$975,000 of fundraising for venue projects. This includes a \$24,000 grant from the International Cricket Council towards the build of the Media Box. There is no update for Q3.

5. Basin Reserve Trust Meetings

The BRT Trustees met on 25 March. The meeting schedule for the remainder of this reporting year is outlined in the table below:

Tuesday 21 June 2022	10.00am	Library, Old Pavilion, Basin Reserve
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6. Financial Performance

A year-to-date summary of financial performance is outlined below (please refer to the attached *Summary Management Accounts* for the period ending 31 March 2022 for further information).

FINANCIAL PERFORMANCE (\$000)	31 Mar 22 Actual	31 Mar 22 Budget	31 Mar 22 Variance	30 Jun 22 Budget	30 Jun 22 Forecast
Total Revenue	1,333	1,803	(470)	1,845	1,366
Total Expenses	1,199	205	398	1,819	1,440
Surplus (Deficit)	133	205	(72)	26	(74)
FINANCIAL POSITION					
Total Assets	1,348	1,077	271,072	796	839
Total Liabilities	557	231	(326)	129	257
Equity	790	846	(55)	667	582
CASH FLOWS					
Total Net Cash Flows	309	141	167	(28)	(72)
Opening Cash	400	269	130	269	400
Closing Cash	709	411	298	241	328

At the conclusion of quarter three, the final reconciliation for the ICC Women's Cricket World Cup has not been completed in full, therefore the year-end forecast position is still a work in progress. Key variances include a reduction in income due to the transfer of the Test Match and cancellation of Beers at the Basin. However, other sports events and securing Cello as Naming Rights partner has generated additional income.

Forecasted expenditure has increased due to two unbudgeted building washes which were originally part of the Asset Management Budget. This remains a key discussion point between the two parties and ongoing maintenance costs will need to be agreed for budgeting purposes for FY22-23. There has been an increase in electrical services and occupancy electricity due to replacement of LED lights and payment for power in the Old Pavilion Stand. Depreciation has also been reviewed and rates increased for the assets that been upgraded by Council. Forecasted year-end position is challenging but ongoing unbudgeted expenditure reflects key investment for the Trust.

7. Outlook

Key events planned for quarter four are as follows:

- Commencement of capital projects [including picket fence upgrade, storage area between Old Pavilion Stand and Training Cage, completion of perimeter fence upgrades, development of Library concept, RA Vance Exterior Painting, and finalisation of building signage]
- Junior winter sport fixtures commence in May
- Black and Gold Conferences and Events
- Corporate Cricket Fixtures in April

8. Issues/Risks

Continued uncertainty regarding the ongoing impacts of COVID-19 and the potential impact on the Cello Basin Reserve events schedule and capital work programmes. The previous 24 months have been challenging for the venue with regards to securing events and the cancellation of events, in particular international cricket and Beers at the Basin that are core revenue streams for the Trust. There is significant optimism regarding the event outlook for 2022-23, as the Trust returns to business as usual following the successful delivery of the ICC Women's Cricket World that ultimately restricted venue utilisation due to required venue and pitch preparations for a substantial period of the 2021-22 calendar year. The Trust will need to navigate potential reservations that will undoubtedly arise post a challenging two years for all parties but are encouraged by the potential opportunities that are emerging.

BASIN RESERVE TRUST
STATEMENT OF FINANCIAL PERFORMANCE
For the quarter ended: 31 March 2022

Forecast FYE 30-Jun-22		Actual Qtr to 31-Mar-22	Budget Qtr to 31-Mar-22	Variance Qtr to 31-Mar-22	Budget FYE 30-Jun-22
\$		\$	\$	\$	\$
	Revenue				
718,039	Council funding	718,039	718,040	(1)	718,040
-	Grants other	-	-	-	-
647,406	Sale of goods and services	614,503	1,085,150	(470,647)	1,127,340
400	Interest revenue	328	195	133	260
1,365,845	Total Revenue	1,332,870	1,803,385	(470,515)	1,845,640
	Expenses				
108,000	Depreciation of property, plant and equipment	79,838	47,625	(32,213)	64,750
1,097,850	Costs related to providing goods and services	937,291	1,457,075	519,784	1,615,400
234,550	Other expenses	182,227	93,070	(89,157)	139,150
1,440,400	Total Expenses	1,199,356	1,597,770	398,414	1,819,300
(74,555)	Surplus/(Deficit) for the Year	133,514	205,615	(72,101)	26,340

BASIN RESERVE TRUST
STATEMENT OF FINANCIAL POSITION
As at: 31 December 2021

Forecast As at 30-Jun-22		Actual As at 31-Mar-22	Budget As at 31-Mar-22	Variance As at 31-Mar-22	Budget As at 30-Jun-22
\$		\$	\$	\$	\$
	Assets				
	Current Assets				
327,745	Bank accounts and cash	709,463	411,028	298,435	241,093
50,000	Debtors and prepayments	178,227	215,600	(37,373)	96,200
377,745	Total Current Assets	887,690	626,628	261,062	337,293
	Non-Current Assets				
462,000	Property, plant and equipment	460,559	450,549	10,010	458,424
462,000	Total Non-Current Assets	460,559	450,549	10,010	458,424
839,745	Total Assets	1,348,249	1,077,177	271,072	795,717
	Liabilities				
	Current Liabilities				
188,000	Creditors and accrued expenses	487,803	231,080	(256,723)	117,495
69,200	Income received in advance	69,840	-	(69,840)	11,400
257,200	Total Current Liabilities	557,643	231,080	(326,563)	128,895
257,200	Total Liabilities	557,643	231,080	(326,563)	128,895

BASIN RESERVE TRUST
STATEMENT OF FINANCIAL POSITION
As at: 31 December 2021

Forecast As at 30-Jun-22		Actual As at 31-Mar-22	Budget As at 31-Mar-22	Variance As at 31-Mar-22	Budget As at 30-Jun-22
\$		\$	\$	\$	\$
582,545	Total Assets less Total Liabilities	790,606	846,097	(55,491)	666,822
	Trust Equity				
100	Contributed capital	100	100	-	100
657,000	Accumulated surpluses	656,992	640,382	16,610	640,382
(74,555)	Current period earnings	133,514	205,615	(72,101)	26,340
582,545	Total Trust Equity	790,606	846,097	(55,491)	666,822

BASIN RESERVE TRUST
STATEMENT OF CASH FLOWS
For the quarter ended: 31 March 2022

Forecast FYE 30-Jun-22		Actual Qtr to 31-Mar-22	Budget Qtr to 31-Mar-22	Variance Qtr to 31-Mar-22	Budget FYE 30-Jun-22
\$		\$	\$	\$	\$
	Cash Flows from Operating Activities				
718,040	Receipts of council funding	718,039	718,040	(1)	718,040
-	Receipts of grants other	-	-	-	-
597,400	Receipts from sale of goods and services	427,928	930,000	(502,072)	1,015,000
400	Interest receipts	328	195	133	260
(1,298,555)	Payments to suppliers and employees	(809,855)	(1,436,700)	626,845	(1,621,700)
(20,000)	GST (net)	10,187	5,000	5,187	(40,000)
(2,715)	Net Cash Flows from Operating Activities	346,627	216,535	130,092	71,600
	Cash Flows from Investing and Financing Activities				
(69,900)	Payments to acquire property, plant and equipment	(37,524)	(75,000)	37,476	(100,000)
(69,900)	Net Cash Flows from Financing Activities	(37,524)	(75,000)	37,476	(100,000)
(72,615)	Net Increase/(Decrease) in Cash for the Year	309,103	141,535	167,568	(28,400)
400,360	Add opening bank accounts and cash	400,360	269,493	130,867	269,493
327,745	Closing Bank Accounts and Cash	709,463	411,028	298,435	241,093

**BASIN RESERVE TRUST
CASH FLOW PROJECTION
For the quarter ended: 31 March 2022**

Forecast FYE 30-Jun-22		Actual Qtr to 31-Mar-22	Budget Qtr to 31-Mar-22	Variance Qtr to 31-Mar-22	Budget FYE 30-Jun-22
\$		\$	\$	\$	\$
	Current Assets				
327,745	Bank accounts and cash	709,463	411,028	298,435	241,093
50,000	Debtors	178,227	215,600	(37,373)	96,200
377,745		887,690	626,628	261,062	337,293
	To Be Applied As Follows:				
188,000	Creditors and accrued expenses	487,803	231,080	(256,723)	117,496
-	Income received in advance	-	-	-	11,400
188,000		487,803	231,080	(256,723)	128,895
189,745		399,887	395,548	4,339	208,398
	Commitments				
-	Net Turf Management 2021/22	95,000	95,000	-	-
-	Capital Additions - Stump Conduit	28,000	28,000	-	-
-		123,000	123,000	-	-
189,745	Funds Available (Deficit)	276,887	272,548	4,339	208,398

Institution	2021-22 Target	YTD Visitor Numbers	% of Annual Target	Q3 Target	Q3 Visitor Numbers Achieved	% of Q3 Target
City Gallery Wellington	150,250	88,400	59%	67,500	44,126	65%
Wellington Museum	100,000	46,527	47%	30,000	13,462	45%
Capital E	59,770	22,514	38%	11,370	3,511	31%
Cable Car Museum	125,000	45,088	36%	45,000	15,018	33%
Space Place	44,000	20,589	47%	12,000	6,858	57%
Nairn Street Cottage	1,400	87	6%	600	42	7%
TOTAL	480,420	223,205	46%	166,470	83,017	50%

QUARTER THREE – JANUARY, FEBRUARY, MARCH

Commentary on variation against Target

Operating Environment:

Sites continue to operate under COVID-19 restrictions, and from 24 January Aotearoa moved to RED setting due to Omicron being detected in various communities (not including Wellington initially). RED settings placed greater restrictions on social distancing, mask wearing, and event numbers were limited to 100. The anti-mandate protestors based at Parliament grounds had a negative impact on the number of people in the CBD, with many working from home and avoiding the area. A number of sites had to close temporarily due to COVID-related staffing shortages.

Visitor Numbers:

Visitor numbers for Q3 show 50% of the quarterly target (166,470) was achieved with 83,017 visits. We reached 46% of our annual target with 223,205 visitors YTD. This compares to Q3 of 2020-21, with 294,517 visits, 113% of the annual target (261,700), noting Wellington was in alert level one at this time.

- **City Gallery Wellington** Phenomenal visitor numbers and feedback were attributed to our once-in-a-lifetime display of *Hilma af Klint: The Secret Paintings*. Over twice the number of visitors compared to Q3 of 2021.
- **Wellington Museum:** Did not achieve Q3 target with fewer public programmes and postponed school visits.
- **Capital E:** Birthday party bookings remained consistent; however, Play HQ visitors and school bookings were negatively affected by Omicron and protestors. Visitor numbers began climbing again in March as people returned to the CBD.
- **Space Place:** Strong birthday party bookings. *Astronomy on Tap* was cancelled for March, resuming in May.
- **Cable Car Museum:** a period of closure from 24-28 January for re-fitting the front desk and shop area. Extremely positive feedback has been received from visitors.
- **Nairn Street Cottage:** Closed during RED setting.

Highlights

- **City Gallery Wellington:** *Hilma af Klint: The Secret Paintings* and the companion exhibition *Pages of Mercury: Rita Angus, Andrew Beck and Seraphine Pick* closed in March, after welcoming over 62,000 visitors through the Gallery doors. The final weekend attracted 2,792 visitors.
- **Wellington Museum:** *Te Whanganui a Tara* map and interactive display on the ground floor has been well received by our visitors. In celebration of Pride week, a rainbow film festival was held in Te Wheke, and the Pride flag has been erected on the Museum roof and in store. *Taonga Pūoro Workshop* was held by carver and taonga pūoro practitioner Sam Palmer.
- **Capital E:** National Theatre for Children have started rehearsals for *Kiwi Moon* with preparations underway for a South Island tour later this year.
- **Space Place:** *Smells like Outer Space* took visitors on a sensory adventure featuring fragrances created by artist Nathan Taare.

January School Holidays

A range of exciting programmes were experienced by tamariki and their whānau over the summer period. PlayHQ received over 1300 tamariki and their caregivers during the first three weeks of opening in January. Space Place was busy during the school holiday period, and City Gallery Wellington experienced consistent numbers in school holiday programmes, despite being in RED alert level.

Jo Arenhold, Senior Corporate Advisor

This paper has been approved for submission to Council by Dr Sarah Rusholme, Chief Executive.

Statement of Financial Performance

Experience Wellington

For the month ended 31 March 2022

	MONTH ACT	MONTH BUD	YTD ACTUAL	YTD BUDGET	FULL YR BUDGET	2020 YTD
Trading Income						
Trading Income						
Admissions	219,184	135,885	851,516	538,794	946,445	336,836
Bar	-	3,917	4,477	32,253	44,000	24,501
Membership	(593)	300	10,380	2,700	3,600	4,217
Retail Sales	107,710	54,418	707,626	465,750	621,004	391,831
Royalty/Production/Tour fees	-	-	-	6,000	6,000	8,550
Income - Holding Account	-	-	(274)	-	-	-
Venue Hire	9,319	25,584	180,941	212,256	283,004	220,660
Total Trading Income	335,620	220,104	1,754,666	1,257,753	1,904,053	986,595
WCC Operating Grant	670,109	656,328	6,030,977	5,906,952	7,875,939	5,845,342
WCC Rental Subsidy	147,415	147,417	1,326,735	1,326,753	1,769,004	1,326,735
WCC Underwrite	-	-	-	-	184,000	328,551
Sponsorship and Donations	74,457	10,542	422,136	353,478	757,504	68,557
Grants	(129)	108,650	745,859	990,372	1,328,322	1,727,179
Investment Income	-	2,860	2,258	25,720	30,000	2,398
Other Income	7,070	7,005	68,485	116,447	137,462	85,457
Total Revenue	1,234,540	1,152,906	10,351,116	9,977,475	13,986,284	10,370,814
Cost of Sales						
Cost of Sales (Trading Income)	73,262	43,036	348,817	343,084	467,609	267,814
Total Cost of Sales	73,262	43,036	348,817	343,084	467,609	267,814
Net Revenue	1,161,279	1,109,870	10,002,300	9,634,391	13,518,675	10,103,001
Operating Expenses						
Employee Costs	556,319	616,545	5,376,839	5,533,164	7,384,983	5,438,710
Council Rent	111,540	111,569	1,003,864	1,004,121	1,338,828	1,003,864
Exhibitions & Programmes	176,234	171,040	1,637,004	1,307,676	2,546,663	1,798,974
Marketing & Promotions	104,482	45,035	436,169	584,114	716,276	280,613
Occupancy Costs	83,916	116,540	933,930	999,333	1,364,947	898,508
Communication Costs	7,524	6,334	67,910	57,006	76,000	72,736
Trustee Fees and Expenses	8,000	7,850	68,815	70,650	94,200	72,000
Technology Costs	10,546	10,283	205,971	89,547	119,492	192,094
Professional Fees	14,613	8,665	116,831	77,291	103,056	119,844
Administration Fees	10,140	15,056	100,630	133,245	175,949	131,313
Depreciation	17,874	42,817	194,827	385,353	513,800	373,791
Bad Debts	-	-	-	-	-	112
Total Operating Expenses	1,101,187	1,151,734	10,142,790	10,241,500	14,434,194	10,382,558
Net Surplus/(Deficit)	60,092	(41,864)	(140,490)	(607,109)	(915,519)	(279,558)

Statement of Financial Position

Experience Wellington

As at 31 March 2022

	31 MAR 2022	30 JUN 2021
Assets		
Fixed Assets		
Property, plant and equipment	976,494	1,132,667
Collections and Artefacts	2,338,816	2,338,816
Intangible assets	14,147	35,711
Total Fixed Assets	3,329,457	3,507,194
Non-Current Asset		
Legacy Investment with Nikau Foundation	293,325	293,325
Total Non-Current Asset	293,325	293,325
Current Assets		
Inventory	214,247	144,603
Trade and other receivables	369,449	760,453
Cash and Cash equivalents	3,414,798	1,737,000
Total Current Assets	3,998,495	2,642,056
Total Assets	7,621,277	6,442,575
Liabilities		
Current Liabilities		
Trade and other payables	3,462,698	2,129,884
Employee benefits	316,011	316,086
Insurance - Claim Expenses & Recoveries	(14,172)	-
Total Current Liabilities	3,764,537	2,445,970
Total Liabilities	3,764,537	2,445,970
Net Assets	3,856,740	3,996,605
Equity		
Reserves	2,602,465	2,601,840
Retained earnings	1,254,275	1,394,765
Total Equity	3,856,740	3,996,605

Key Result Indicators 2021-22

Update on Progress against Targets, as at 31 March 2022 (Q3)

OUR CITY

City Residents' Awareness: The number of Wellingtonians who know about our institutions as assessed through the Annual Residents' Survey conducted by Council.

Residents' Awareness	2021-22 Target	2021-22 Result
City Gallery Wellington	95%	
Wellington Museum	95%	
Capital E	90%	
Cable Car Museum	95%	
Space Place	92%	
Nairn Street Cottage	54%	

OUR VISITORS

Physical Visitation: The total number of visits to institutions including general public, education and function attendees. The annual target is reviewed each year and benchmarked against the average visitation for the institution during the previous three years.

Visitor Numbers	2021-22 Target	2021-22 YTD Result	Q1 Target	Q1 Result	Q2 Target	Q2 Result	Q3 Target	Q3 Result	Q4 Target	Q4 Result
City Gallery Wellington	150,250	88,400	25,000	17,324	34,750	26,950	67,500	44,126	23,000	
Wellington Museum	100,000	46,527	23,000	16,584	27,000	16,481	30,000	13,462	20,000	
Capital E	59,770	22,514	17,400	13,149	16,000	5,854	11,370	3,511	15,000	
Cable Car Museum	125,000	45,088	25,000	14,147	35,000	15,923	45,000	15,018	20,000	
Space Place	44,000	20,589	11,000	6,513	10,500	7,218	12,000	6,858	10,500	
Nairn Street Cottage	1,400	87	0	24	400	21	600	42	400	
Experience Wellington Total	480,420	223,205	101,400	67,741	123,650	72,447	166,470	83,017	88,900	

City Gallery visitation may be affected by earthquake strengthening of the Town Hall.

Targets reflect the current COVID-19 environment of closed borders and no international visitors.

Key Result Indicators 2021-22

Update on Progress against Targets, as at 31 March 2022 (Q3)

Virtual Visitation: The total number of unique user visits to institutional web/mobile sites.

Virtual Visitation	2021-22 Target	2021-22 YTD Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	80,000	203,531	41,191	67,528	94,812	
Museums Wellington	100,000	87,811	28,038	29,581	30,192	
Capital E	38,000	26,420	13,436	7,463	5,521	
Experience Wellington Total	218,000	317,762	82,665	104,572	130,525	

Social Media Profile: A snapshot of Facebook friends, Instagram and Twitter followers.

Social Media Profile	2021-22 Target	Q1 Snapshot	Q2 Snapshot	Q3 Snapshot	Q4 Snapshot
City Gallery Wellington	43,000	44,212	46,272	47,008	
Museums Wellington	15,120	15,483	15,596	15,713	
Capital E	10,000	9,912	9,912	9,982	
Space Place	10,910	10,773	10,844	10,936	
Nairn Street Cottage (FB page only)	-	589	649	657	
Experience Wellington Total	79,030	80,969	83,273	84,296	

The target for Museums Wellington and Nairn Street Cottage is a combined target of 15,120

Quality of Visit (overall satisfaction): Visitor feedback provided via surveys are based on ease of access, friendliness of staff, and level of comfort.

Quality of the Visitor Experience	2021-22 Target	2021-22 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	88%		78%	89%	93%	
Wellington Museum	90%		100%	92%	100%	
Capital E	90%		100%	75%	100%	
Cable Car Museum	80%		82%	86%	93%	
Space Place	90%		100%	93%	93%	
Nairn Street Cottage	90%		-	-	-	

Key Result Indicators 2021-22

Update on Progress against Targets, as at 31 March 2022 (Q3)

Children & Young People Visiting for a Learning Experience: The number of students as part of a booked group visiting institutions for learning experiences. The delivery of LEOTC is part-funded by the Ministry of Education.

Learning Experience Visitors	2021-22 Target	2021-22 YTD Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	4,500	2,338	218	613	1,507*	
Wellington Museum	7,000	1,359	245	1,114	0	
Capital E	23,400	7,150	5,475	1,675	0	
Cable Car Museum	-	21	21	0	0	
Space Place	3,500	2,015	485	1,483	47	
Nairn Street Cottage	-	0	-	0	0	
Experience Wellington Total	38,400	12,883	6,444	4,885	1,554	

The target of 7,000 set for Wellington Museum covers Cable Car Museum and Nairn Street Cottage.

Please note that the Capital E numbers for the table Children & Young People Visiting for a Learning Experience include our education experiences (Digital offerings are funded by LEOTC, National Theatre for Children is funded by Creative New Zealand).

**1,067 of these were held online as a result of COVID effects on schools*

Venue Hire	2021-22 Target	2021-22 Result	Q1 Result		Q2 Result		Q3 Result		Q4 Result	
			No. of bookings	Total attendees	No. of bookings	Total attendees	No of bookings	Total attendees	No. of bookings	Total attendees
City Gallery Wellington	-		5	306	9	3,507	1	24		
Wellington Museum	-		37	1,049	27	300	29	335		
Capital E	-		14	346	19	390	12	232		
Space Place	-		12	285	17	229	4	27		
Experience Wellington Total	-		68	1,986	72	4,426	46	618		

**This is a new measure for 2021-22, providing a breakdown of venue hire per site. The total number of attendees are included in our overall physical visitation numbers.*

OUR PEOPLE

	2021-22 Target	2021-22 Result
Health and Safety	No preventable serious harm incidents involving workers or visitors as defined by the Health and Safety at Work Act 2015.	0

Note, Staff satisfaction results are reported to the Board via the PPS Committee.

Key Result Indicators 2021-22

Update on Progress against Targets, as at 31 March 2022 (Q3)

OUR SUSTAINABILITY

Non-Council Revenue: The total amount of revenue generated from non-Council sources.

Trading (\$'000)	2021-22 Target	2021-22 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	740		36	453	652	
Museums Wellington	536		84	90	81	
Capital E	138		28	11	5	
Space Place	490		110	105	100	
Sub Total	1904		258	659	838	
Sub-letting, Interest & Other	30		0.4	47.6	1	
Experience Wellington Total	1934		258.4	706.6	839	
Fundraising (\$'000)	2021-22 Target	2021-22 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	560		25	325	243	
Museums Wellington	116		28	38	28	
Capital E	623		156	231	134	
Space Place	78		20	52	19	
Trust Office	0		2	33	36	
Experience Wellington Total	520		231	679	460	

Museums Wellington includes the Wellington Museum, Cable Car Museum and Nairn Street Cottage.

Spend per Visitor: Visitor related revenue (admissions and sales).

Spend per Visitor (\$)	2021-22 Target	2021-22 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	4.93		2.06	16.79	14.79	
Museums Wellington	2.37		2.73	2.80	2.85	
Capital E	2.31		2.10	1.93	1.51	
Space Place	11.14		16.87	14.51	14.66	
Experience Wellington Total	3.96		3.80	9.10	10.10	

Museums Wellington includes Wellington Museum, Cable Car Museum and Nairn Street Cottage.

Key Result Indicators 2021-22

Update on Progress against Targets, as at 31 March 2022 (Q3)

COUNCIL'S SUBSIDY PER VISIT

The Council subsidy per physical visitor is calculated first by dividing the number of forecast visits into the operating grant received from Council (Table 1). Council's ownership costs such as insurance, maintenance and depreciation are then added (Table 2) to provide an estimate of the full subsidy per visit. The information regarding ownership costs is supplied by Council.

Table 1: Operating subsidy per visit

Subsidy per Visit (\$)	2021-22 Target	2021-22 Result	Q1 Result	Q2 Result	Q3 Result	Q4 Result
City Gallery Wellington	17.64		33.11	21.28	13.00	
Museums Wellington	10.15		16.16	15.33	17.43	
Capital E	32.52		31.99	71.84	119.79	
Space Place	8.85		15.14	13.66	14.38	
Experience Wellington Total	18.30		29.68	27.75	24.22	

Subsidy per Visit forecast is based on the probable percentage of the operating grant received from Council as follows:

City Gallery Wellington – 30%

Museums Wellington (Wellington Museum, Cable Car Museum and Nairn Street Cottage) – 26%

Capital E – 22%

Space Place – 4.9% plus the cash underwrite

Central services provided through the Executive Office – 17.1%

Table 2: Full subsidy per visit inclusive of Council's ownership costs

Full Subsidy per Visit (\$)	2021-22 Target	2021-22 Result
City Gallery Wellington		
Museums Wellington		
Capital E		
Space Place		
Experience Wellington Total		

Council's estimated ownership costs are supplied by Council.

Thursday, 07 April 2022

Finance and Performance Committee
Wellington City Council

WCCL QUARTERLY REPORT (FY 2021-22 Q3)

Dear Councillors Calvert and Foon,

Below you will find a summary of Q3 performance for Wellington Cable Car Limited (WCCL). It is divided into 5 sections;

1. WCCL Q3 results compared to SOI targets
2. Operating performance summary
3. CAPEX - Middle Tunnel Upper Portal Seismic Strengthening
4. Key initiatives this quarter
5. Looking ahead

1. WCCL Q3 results compared to SOI targets

The table below shows summarises key re-forecasted SOI parameters for Revenue, Passenger Numbers and Reliability targets.

Wellington Cable Car - FY 2021-22 Q3 Results



Revenue	Jan-22	Feb-22	Mar-22	Q3 Total
SOI Target	\$ 100,030	\$ 70,327	\$ 62,618	\$ 232,975
Actual	\$ 174,752	\$ 98,754	\$ 109,127	\$ 382,633
FY 21-22 Q3 Variance (Rev)	\$ 74,722	\$ 28,427	\$ 46,509	\$ 149,658
FY 21-22 Q3 Variance (%)	74.7%	40.4%	74.3%	64.2%

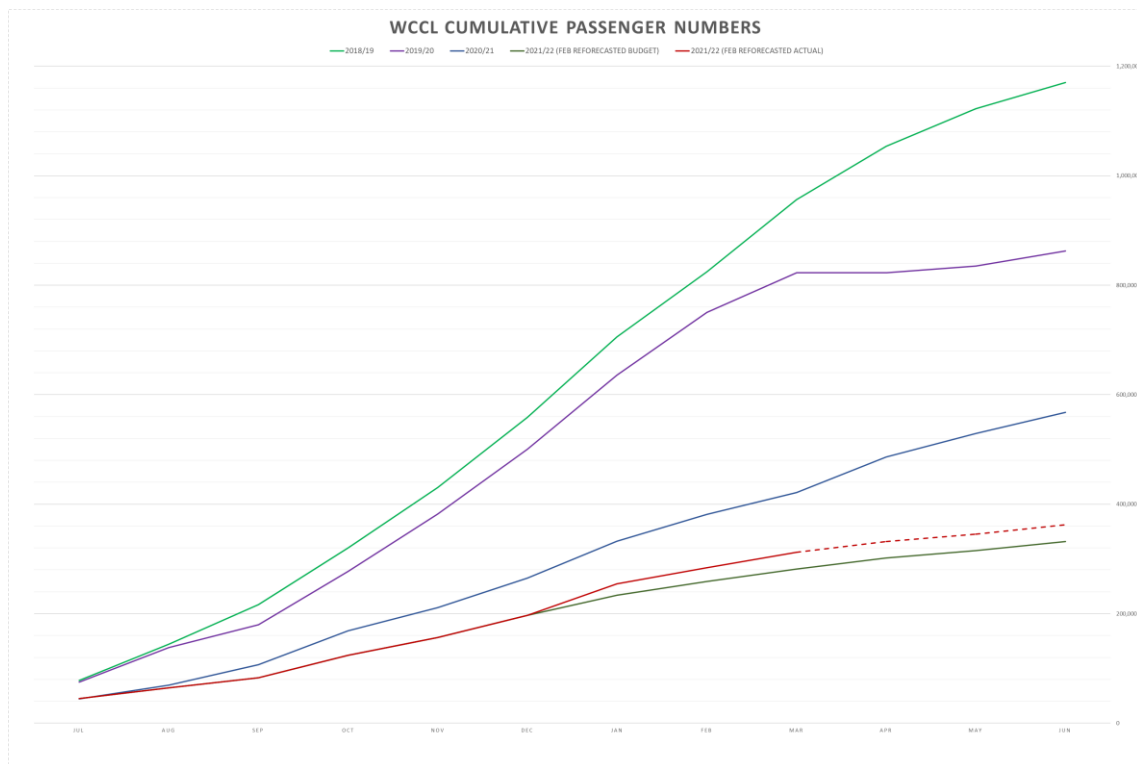
Passenger Numbers	Jan-22	Feb-22	Mar-22	Q3 Total
SOI Target	36,600	25,453	22,560	84,613
Actual	57,682	29,079	28,179	114,940
FY 21-22 Q3 Variance (Pax)	21,082	3,626	5,619	30,327
FY 21-22 Q3 Variance (%)	57.6%	14.2%	24.9%	35.8%

Reliability	Jan-22	Feb-22	Mar-22	Q3 Total
SOI Target	99.00%	99.00%	99.00%	99.00%
Actual	100.00%	99.95%	100.00%	99.98%
FY 21-22 Q3 Variance	1.00%	0.95%	1.00%	0.98%



2. Operating performance summary

- At the end of Q2, WCCL re-forecast its visitation and revenue to better align with environmental and business conditions. The full-year revenue passenger number re-forecast was 331k, from an original budget of 602k.
- Q3 saw strong visitation, exceeding reforecasted estimates by 30k passengers to 115k
- The additional visitation coupled with other initiatives positively impacted revenue which was up on reforecast for Q3 by \$150k (64%).
- YTD cash losses have been funded through a reallocation of asset replacement funds, as per budget.
- Protestors at Parliament reduced footfall traffic in the central city, impacting weekend business
- WCCL exceeded its reliability targets for Q3 with only one missed trip for the quarter
- The graph illustrates Actual passenger numbers from FY 2018-2021, FY 2021-22 re-forecast and actual numbers.



3. CAPEX - Middle Tunnel Upper Portal Seismic Strengthening

- RFT has been completed. 2 interested parties with one tender received
- Tender evaluation completed and recommendation going to WCCL to award contract on the 19th April 2022
- Current methodology proposes to see contractors take possession of the site at the beginning of May and anticipate completing work by end of November
- Currently working through required approval to obtain a building consent



4. Highlights and Key Initiatives

120th Birthday celebrations

- On 22nd February, WCCL celebrated 120 years of service to Wellington
- Unveiled a historical panel at Lambton Quay celebrating 120 years of service
- Launched golden ticket promotion where 120 Golden tickets with more than \$6,000 in prizes from partners



Nga Mema Tanga | Cable Car Memberships

- A new product targeted at local commuters offering unlimited rides on the Cable Car for of three months
- For the average commuter who uses the Cable Car 3 return trips per week, each trip costs them \$1.81 (Compared to the \$5.00 one way journey) Close to 65% discount on rack rates
- Since its launch on our birthday, 75 Memberships were sold in the first month representing 5400 trips on the Cable Car

NGĀ MEMA TANGA | CABLE CAR MEMBERSHIPS E toru ngā marama | 3 months validity

Our newly launched Cable Car Memberships allow the pass holder unlimited rides on The Cable Car for 3-months from the date of purchase. The perfect pass for enthusiastic Wellingtonians

PASSENGER	COST	\$ PER TRIP
Pakeke Adult	\$ 130	\$ 1.81
Pia Student	\$ 84	\$ 1.17
Tamariki Child	\$ 66	\$ 0.92

*\$ per trip prices are based on average 3 return trips being used per week

Wellington Cable Car Bird Strike Prevention programme

- A joint initiative between WCCL and the not-for-profit Urban Wildlife Trust.
- This initiative directly supports the amazing conservation work that is taking place in Wellington
- The excess decals we donated to the Botanical Gardens and were used to cover the Leonard Cockayne Centre



5. Looking ahead

- Visitation
 - Work to welcome visitors, international visitors, back to Wellington and the Cable Car
 - Reactivating sales channels, especially in Australia
- Matariki
 - Working on possible activations and events to celebrate the event
- Annual Maintenance Shutdown (AMS)
 - AMS is taking place from 1st August for between 10-14 days.
 - The works will run parallel to the tunnel strengthening project
- Middle Tunnel Upper Portal Seismic Strengthening
 - Award contract for Middle Tunnel Upper Portal Seismic Strengthening
 - Obtain building consent for the project
 - Start works
- EKOS Carbon Zero
 - WCCL is working on its carbon accounting to achieve Carbon Zero status for FY 21-22
- WCCL HQ office relocation
 - Due to rent escalation, WCCL will vacate its HQ office on Lambton Quay in the middle of June
 - Working together with CCO whanau, we will move to a temporary home at Space Place

Cesar Piotto



WCCL Chief Executive



Quarterly Report to WCC

Wellington Cable Car Limited

For the 3 months ended 31 March 2022

Compilation Report

Wellington Cable Car Limited For the 3 months ended 31 March 2022

Compilation Report to the Directors of Wellington Cable Car Limited.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the quarterly financial statements of Wellington Cable Car Limited for the quarter ended 31 March 2022.

These statements have been prepared in accordance with the notes as detailed in the latest Annual Report.

Responsibilities

The Directors are solely responsible for the information contained in the financial statements and have determined that the Special Purpose Reporting Framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.



Director
BDO Wellington Limited
Level 1, 50 Customhouse Quay
Wellington

Dated: 21 April 2022

Profit and Loss

Wellington Cable Car Limited For the 3 months ended 31 March 2022

	ACTUAL 2022 - QTR 3	REFORECAST BUDGET 2022 - QTR 3	VARIANCE 2022 - QTR 3	ACTUAL 2022 - YTD	REFORECAST BUDGET 2022 - YTD	VARIANCE 2022 - YTD	REFORECAST 2022 - TOTAL
Trading income							
Cable Car Income	331,145	225,475	105,670	898,405	792,730	105,675	937,074
Sub-Lease Income	7,500	7,500	-	22,500	22,500	-	30,000
Dog Fares	329	-	329	732	403	329	403
Covid Support Payment	9,043	-	9,043	9,043	-	9,043	-
Total Trading income	348,017	232,975	115,042	930,681	815,633	115,048	967,477
Cost of Sales							
Cable Car Operations	81,545	85,339	(3,794)	198,035	201,830	(3,795)	282,421
Cable Car Maintenance	13,868	57,820	(43,952)	117,656	161,607	(43,951)	181,262
Cable Car Wages	273,937	300,679	(26,742)	878,576	905,316	(26,740)	1,199,578
Depreciation	76,693	77,196	(503)	230,929	231,432	(503)	308,628
Administration expenses	230,154	257,036	(26,882)	701,933	728,817	(26,884)	985,851
Total Cost of Sales	676,197	778,070	(101,873)	2,127,130	2,229,002	(101,872)	2,957,740
Operating Surplus/(Loss)	(328,179)	(545,095)	216,916	(1,196,450)	(1,413,369)	216,919	(1,990,263)
Sundry Income							
Sundry Income	782,880	553,181	229,699	887,900	658,204	229,696	1,414,246
Total Sundry Income	782,880	553,181	229,699	887,900	658,204	229,696	1,414,246
Total Operating Surplus/(Loss)	454,701	8,086	446,615	(308,549)	(755,165)	446,616	(576,017)
Surplus/(Loss) before Tax	454,701	8,086	446,615	(308,549)	(755,165)	446,616	(576,017)
Surplus/(Loss) after Tax	454,701	8,086	446,615	(308,549)	(755,165)	446,616	(576,017)

Balance Sheet

Wellington Cable Car Limited As at 31 March 2022

	31 MAR 2022	31 DEC 2021
Assets		
Current Assets		
Bank accounts	318,374	658,989
Term deposits	3,503,763	2,603,763
Inventories	265,774	264,974
Accounts Receivable	42,324	20,293
Sundry debtors & prepayments	159,651	310,105
Income Tax Receivable	4,033	19,235
Total Current Assets	4,293,919	3,877,360
Non-Current Assets		
Cable car equipment	5,750,536	5,812,629
Cable car tracks & wires	931,292	882,237
Furniture & fittings	16,788	5,327
Computer equipment	9,408	12,071
Computer software	6,717	8,523
Motor vehicles	11,928	13,304
Work in progress	197,846	177,846
Bonds	455	455
Total Non-Current Assets	6,924,970	6,912,393
Total Assets	11,218,890	10,789,753
Liabilities		
Current Liabilities		
Trade & other payables	346,904	288,072
GST Payable	1,642	29,300
Deferred Tax	737,147	737,147
Total Current Liabilities	1,085,693	1,054,519
Non-Current Liabilities		
LTP Funding	(12,409)	44,330
Total Non-Current Liabilities	(12,409)	44,330
Total Liabilities	1,073,284	1,098,849
Net Assets	10,145,606	9,690,905
Shareholder's Funds		
Ordinary shares	7,434,846	7,434,846
Retained Earnings	3,019,309	3,019,309
Current year earnings	(308,549)	(763,250)
Total Shareholder's Funds	10,145,606	9,690,905

Statement of Cash Flows

Wellington Cable Car Limited For the 3 months ended 31 March 2022

	JAN-MAR 2022	OCT-DEC 2021
Operating Activities		
Receipts from grants	793,666	53,755
Receipts from customers	383,747	380,387
Payments to suppliers and employees	(423,331)	(484,739)
Income tax refunded/(paid)	15,203	(1,265)
GST	(164,454)	6,999
Receipts from other operating activities	39,472	12,233
Net Cash Flows from Operating Activities	644,302	(32,629)
Investing Activities		
Payment for property, plant and equipment	(92,012)	(13,639)
Payment for investments	(892,904)	(196,925)
Net Cash Flows from Investing Activities	(984,916)	(210,565)
Net Cash Flows	(340,614)	(243,194)
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	658,989	902,182
Net change in cash for period	(340,614)	(243,194)
Cash and cash equivalents at end of period	318,374	658,989

Quarterly Report

Q3: January 2022 to March 2022

WellingtonNZ

MAKING THE
WELLINGTON REGION

**Wildly
Famous**

About this report

This report includes selected highlights of WellingtonNZ's activity and results across the last quarter. It does not capture all activity. Reported activity aligns to our strategic framework below.

MISSION

Make the Wellington region wildly famous

VISION

The Wellington regional economy is thriving with more people participating in the benefits

MORE

Businesses succeeding and employing more people

MORE

Locals and visitors participating in events and experiences

MORE

Collaboration and investment across the region

JOBS FOR THE FUTURE

Support businesses to grow, innovate and meet future workforce needs.

PLACEMAKING

Enhance Wellington's reputation as New Zealand's creative heart

COLLABORATION & ENGAGEMENT

Work in partnership to support investment in the region to unlock opportunities

How our region is performing



6.1%

GDP, YE Dec 2021*
(Provisional Growth)

*Mar 22 figure not available yet



4.2%

YE June
2021 (Provisional)



257,005

**Jobs filled in Wellington
Region**

As of month of Mar 2022



259,882

Dec 2021*



250,517

Mar 2021

*December usually have more filled jobs because of summer casual staff.



10,701

**Number of work-ready Job
Seekers in Wellington Region**

As of end of Mar 2022



11,238

Dec 2021



13,377

Mar 2021



\$1.73bn

**All consumer spend in
Wellington Region recorded
on Electronic Card during
Jan 22 to Mar 22**



16.4%*

Compared to
Sep 21 to Dec 21



0.3%

Compared to
Jan 21 to Mar 21

*Post Delta lockdown and Christmas spending in Q2 has influenced a more significant drop when comparing Q3 compared to Q2.

WellingtonNZ Performance Highlights



\$53m*

Direct Economic Impact of WellingtonNZ's activities and interventions

YTD Mar 2022

Figure incomplete, to be revised in Q3.

\$121 mil

YTD Mar 2021



1,296

Different Wellington Businesses engaged with across WellingtonNZ's interventions

YTD Mar 2022

3,183*

YTD Mar 2021

*YTD March 2021 included 1,079 businesses supported through COVID-19 programmes.



\$15.7 mil

The value of business events secured

YTD Mar 2022

\$11 mil

YTD Mar 2021



\$3.3 mil

Capability and R&D funding

YTD Mar 2022

\$8.5mil

YTD Mar 2021

*YTD March 2021 included vouchers from COVID-19 support programmes.

Scale up the Tech Sector

Opportunity

The growth of global tech is both a threat and an opportunity for Wellington. NZ businesses spend more than \$1 billion per year on Google and Facebook ads, more than 1.5 million nights are booked in NZ through Airbnb, Australia giant Atlassian is currently hiring 1,000 software developers in NZ. This amounts to as much NZ revenue and employees going to offshore companies.

At the same time, the Wellington tech sector is growing at a rapid rate through global opportunities and is going to play a significant role in the future of our economy and workforce.

Outcome

We want the Wellington tech sector to be a leader of change, not a consumer of it. During Q3, we have been engaging with the tech sector to understand key needs and opportunities and have identified focus areas:

- A higher quantity and quality of startup companies, and
- Access to talent and investment for our existing high growth companies

Results

As a result, WNZ Business & Innovation business unit are shaping a programme of work to:

- Work with Creative HQ to scale up tech sector community building, grow the direct incubation of businesses, and support startup investment and attraction
- Support programmes to increase the number of job-ready tech employees, connect Māori and Pasifika to careers in tech, drive talent attraction to Wellington, and work with high-growth tech companies to develop their senior leadership capability
- Work to attract growth capital to Wellington, and have a major focus on making Wellington an international capital of Clean Technology.



Supporting businesses to Thrive

JOBS FOR THE FUTURE



Opportunity

The Business Growth Team uses management capability development co-funding, through the Regional Business Partner Network programme to assist SME owner-managers grow their businesses. Co-funding aids with strategic training and development opportunities to further this work.

Outcome

Businesses are supported by a Business Growth Manager to assess areas for strategic capability development and then are connected to trusted specialist providers for coaching.

Deeper management capability creates self-sufficiency within regional SMEs furthering their ability to increase revenue and employment.

Results

WNZ has engaged with nearly 260 regional SMEs on capability development and has already allocated the full annual funding amount available of \$500,000. This highlights how valuable this support is to businesses transitioning into the new post-Covid economy.

Venues Wellington & Major Events

Opportunity

Reinforce Wellington's reputation as the creative capital by connecting audiences with inspiring live experiences and informative events, and providing the venues, spaces and event experience so these events can occur. Drive visitation and economic stimulus through the attraction and delivery of a major events programme.

Outcome

With ongoing restrictions on events, Venue bookings and events for Q3 were mostly postponed or cancelled. The majority of the rescheduled events are being moved into the 2022/2023 financial year.

Venue bookings for next financial year remain strong, and with the lifting of Covid-19 restrictions on events we are currently projecting a strong calendar of events through the second half of the 2022 calendar year, including a strong programme in the St James Theatre.

It was a similar situation with our Major Events portfolio with cancellations, including Homegrown, or in the case of the NZ Festival a severely restricted programme. The Hilma af Klint exhibition ran throughout Q3, as did the Destination Mars experience. These events close at the start of Q4, with a combined audience of approximately 90,000.

The ICC Women's Cricket World Cup was successfully delivered, starting with limited audiences (20% of capacity) until later stages where restrictions on audience size were lifted including for the semi-final match in Wellington.

The Major Events team has put together a very strong programme for the 2022/23 FY, including international rugby, Beervana, Wellington on a Plate, the return of World of Wearable Art in the first quarter of next FY. This will continue throughout the year to including multiple stadium concerts, a new music festival, the return of Homegrown, amongst many other confirmed events and live opportunities.

PLACEMAKING



Regional Economic Development Plan

Opportunity

A well-connected region with an agreed plan will help us and other funders know what regional priorities it could potentially help support. This is about building a better future for our residents, our region, and our home.

Outcome

Development of the plan is going well - work completed to date includes:

- desktop research of over 300 documents;
- a public workshop held on 6 December 2021;
- a workshop with the WRLC on 21 February 2022;
- the Steering Group comprising iwi, business, local and central government;
- independent advice from Martin Jenkins;
- engagement with iwi and many stakeholders throughout the region to develop key focus areas (Sectors/Enablers).

Results

- Key components (Positioning Diagram, Regional Snapshot and Overarching Wellington Regional Framework) prepared for WRLC approval in May 2022.
- On track to develop the Final draft plan (including a shortlist of initiatives) for the WRLC in July 2022.

COLLABORATION & ENGAGEMENT



Tākina and CHQ Websites

Opportunity

To help our stakeholders and partners present themselves better digitally with modern and engaging websites. Both Creative HQ and Tākina required new sites for different reasons and after several months of consultation and engagement, we utilised the internal skillset of the Digital Team to help develop and produce both sites in an exceptionally short timeframe.

Approach

Tākina - The WellingtonNZ Digital Team worked closed with Team, Te Papa, Business Events Wellington and DNA, to launch the website in just nine weeks.

Our role involved overseeing the project from a digital perspective, providing advice on web best practice and guidance on the approach.

This project was led by Business Events Wellington with Digital Specialist Niki Botes providing specialist support and guidance, where communication and collaboration between stakeholders was critical to delivering this project on time.

Creative HQ - The WNZ Digital team provided expertise to assist CreativeHQ in reviewing their existing web presence and move to a more centralised, intuitive platform for audiences to understand what CHQ is about and the services they offer.

We worked closely with the CHQ Engagement team, consulting on best approaches to content, page structure, design and functionality.

This project was lead by Digital Specialist Richard Beckett, who successfully helped deliver the site on 26 April 2022 and is a great example of WNZ collaborating with our stakeholders.

Results

Both sites have gone live, with Tākina launching on April 1 and Creative HQ launching on April 26.

COLLABORATION & ENGAGEMENT

CREATIVE
HQ

Government Innovation ▾ School of Innovation ▾ Startup Hub ▾ Our Work ▾ Community ▾ About Us ▾

Our work

Since 2003, we've been innovating with government agencies, founders and individuals around Wellington and the world. Read our innovation stories.

All Programme Sprint Workshop



TĀKINA
EVENTS

Imagine

Plan

Visit Tākina



**Flexible spaces,
latest technology,
local cuisine and
welcoming service
in the heart of
Wellington.**



What's coming up

JOBS FOR THE FUTURE

Support businesses to grow, innovate and meet future workforce needs

- Unlock Digital Marketing webinar series
- Talent Video Series for businesses
- Employer Connect events for international students
- Diverse Voices (Unesco City of Film) event
- Climate Response Accelerator
- GovTech Accelerator
- Mindset of Design event

PLACEMAKING

Enhance Wellington's reputation as New Zealand's creative heart

- Australian visitation marketing activity
- Winter/Spring domestic visitation campaign
- Winter/Spring events and performances campaign
- City Activation content campaign, led by video
- Continuation of Major Events support for events, including WOW and the upcoming All Blacks test
- Talent-focussed campaign telling local success stories on video and bringing those same stories into the city in a physical way through objects in locations on our streets
- Ongoing media famils

COLLABORATION & ENGAGEMENT

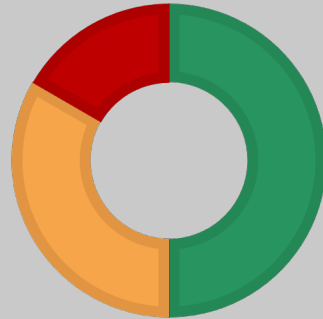
Working in partnership to support investment in the region to unlock opportunities

- Regional Toolkit production for council partners Kāpiti, Hutt Valley and Porirua to use in the marketing and communications activity
- Finalising new Remutaka Cycle Trail rebrand with regional steering committee
- Australian visitation marketing activity with TNZ
- UNESCO City of Film Diverse Voices program

WellingtonNZ Service Performance – YTD Mar 2022

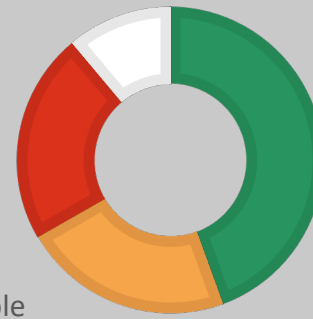
Key performance indicators

Indirect Measures



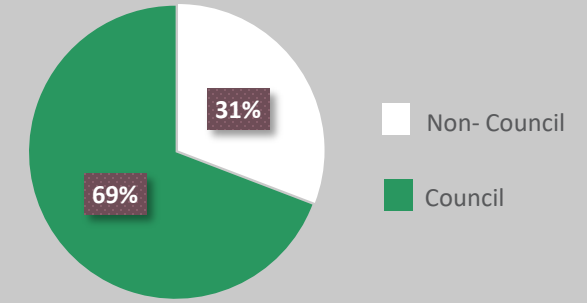
Key performance indicators

Direct Measures



Financials

Council vs Non-Council/ Commercial Actual YTD



Includes WellingtonNZ and CHQ

Indirect Measures of Impact

	YTD	Target 2020/21
International Arrivals through Wellington Airport – International (1)	1,917	50,000
International Arrivals through Wellington Airport – Australian (2)	1,877	30,000
Visitors Spend - Domestic (3)	\$638 M	\$927 Million
Visitors Spend – Other (4)	\$69 M	\$140 Million
Total Visitors Nights to Wellington Region (5)	1,369,956	2,375,000
Share of Multi-Day Conferences reported in Wellington Region (6)	27%	22%
Population Growth due to Migration to Wellington Region (7)	1,330	11,000
Wellington Region GDP (8)	6.1%	1.5%
Number of Filled Jobs in Wellington (9)	257,005	255,000
Number on Jobseeker Support benefit – Work Ready (10)	10,701	12,500
Mean Annual Earnings of people in employment in Wellington Region – Total (11)	\$73,736	\$72,372
Mean Annual Earnings of people in employment in Wellington Region – Māori (12)	\$65,520	Create Benchmark

Comments on measures

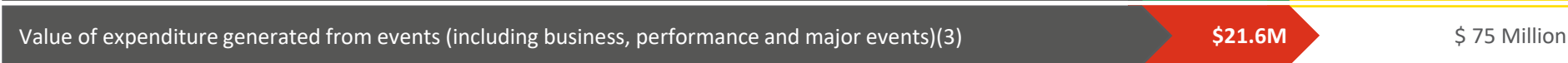
- (1) Includes July to February. March data is not available.
- (2) Includes July to February. March data is not available.
- (3) Includes July to February. March data not included.
- (4) Includes July to February. March data not included.
- (5) Guest Nights at hotels remain low YTD Q3, the target will not be met.
- (6) Q2 figure only. Q3 results would be reported in Q4. Data not yet available.
- (7) Annual figure published by Infometrics.
- (8) YE December 2021 figure. YE March 2022 not available until late May.
- (9) As of month of March 2022
- (10) As of month of March 2022
- (11) Provisional only – Household Labourforce Survey data. Calculations based on weekly earnings as reported in survey.
- (12) Provisional only – Household Labourforce Survey data. Calculations based on weekly earnings as reported in survey.

WellingtonNZ Service Performance – YTD Mar 2022

WellingtonNZ is delivering direct value/ROI on our shareholders investment



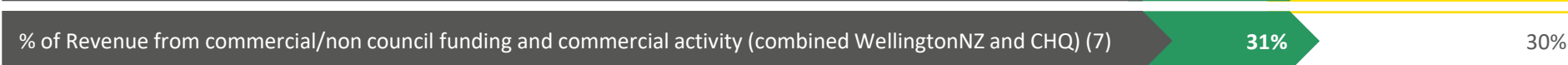
WellingtonNZ is shaping and amplifying the regional destination/brand story



WellingtonNZ is supporting businesses to upskill and grow



Internal – Financial Health



Internal – Employee Health



Internal – Stakeholder Relation Health



Comments on measures

- (1) Estimate with available data only. Will need to be revised at a later date.
- (2) EAV only includes partial Q3. Final figures for the year would be available in annual report.
- (3) Due to impact of Covid Alert Levels restricting events, we believe that this KPI is at risk of not being achieved.
- (4) Due to impact of Covid Alert Levels restricting events, we believe that this KPI is at risk of not being achieved.
- (5)
- (6)
- (7)
- (8)
- (9) Annual – result available at end of the year

Traffic Light Key

- KPI measure on track
- KPI at risk of not meeting target
- KPI measure will not meet target
- KPI data not available

WellingtonNZ Statement of Financial Performance

For the 9 months ended 31 March 2022, including Creative HQ but excluding the Venues Project

STATEMENT OF FINANCIAL PERFORMANCE	YTD Actual 31-Mar-22	YTD Budget 31-Mar-22	Variance YTD	FY Forecast 30-Jun-22	FY Budget 30-Jun-22
Revenue					
Event revenue	0	0	0	0	0
Shareholder grants	14,375,288	17,080,373	(2,705,085)	20,719,737	22,759,382
Central Government grants	2,084,841	3,499,497	(1,414,656)	4,489,799	4,615,075
Partner revenue	262,000	484,125	(222,125)	490,000	645,500
Commercial/Service	3,544,077	3,892,725	(348,648)	4,590,306	5,202,431
Sub lease and carpark revenue	0	0	0	0	0
Interest income	48,005	24,300	23,705	67,505	32,400
Other income	677,256	395,429	281,827	791,256	490,570
Total Revenue	20,991,467	25,376,450	(4,384,982)	31,148,603	33,745,358
Total Direct Costs	0	0	0	0	0
Operating Expenses (overheads)					
Salaries and wages	9,799,657	9,983,064	183,407	13,262,951	13,469,694
Other employment costs	155,082	404,711	249,629	228,170	528,748
Occupancy costs	447,230	452,933	5,702	598,322	604,524
Marketing & activity expenses	7,909,610	13,532,486	5,622,875	14,850,127	17,545,684
Utilities	17,099	19,700	2,601	24,599	27,000
IT and communications	421,948	416,204	(5,744)	559,004	553,527
Insurance	17,285	12,000	(5,285)	17,285	16,000
Administration costs	159,616	218,348	58,732	265,537	288,814
Vehicle expenses	34,229	34,806	577	44,881	46,408
Travel costs	79,338	97,640	18,302	102,686	122,670
Professional fees	156,717	300,820	144,103	409,722	417,235
Director fees	187,500	198,750	11,250	264,167	265,000
Other operating expenses	14,584	41,309	26,725	18,856	60,288
Total Operating Expenditure	19,399,895	25,712,770	6,312,874	30,646,307	33,945,592
Total Expenditure	19,399,895	25,712,770	6,312,874	30,646,307	33,945,592
Net Surplus/(Deficit) before Depreciation and Tax	1,591,572	(336,320)	1,927,892	502,297	(200,234)
Interest expense	11,033	10,038	(995)	13,526	11,781
Depreciation	176,088	184,479	8,391	244,993	245,679
Movement in investment valuation	0	0	0	0	0
Taxation expense	42,087	42,306	219	42,087	42,306
Net Surplus/(Deficit)	1,362,363	(573,143)	1,935,506	201,691	(500,000)

YTD Financial results have been impacted by the Covid-19 restrictions across most areas of our business.

The lockdown and then move to Level 2 In August 2021 and Covid RED in January 2022, and the resultant inability to host events in Venues with more than 100-200 guests, has resulted in lower wage costs at WellingtonNZ, as the need for casual staff reduced. This is matched by the corresponding management fee, reducing Shareholder revenue. Reminder: Venue's revenue and all other costs are recorded in WCC accounts. We receive a management fee equivalent to the salaries and wages within Venues.

Lower grant income is timing compared to YTD budget. Additionally, some major and regional events have been impacted and less revenue has been transferred from revenue in advance to cover these events costs. This expenditure will increase in the last quarter due to the lifting of restrictions on holding events due to the move to Covid ORANGE in April, but it will remain below full year budget. The revenue in iSite remains well below budget due to the decreased numbers of visitors in the city compared to budgeted and the lack of a cruise season.

There has been lower spending on marketing and operating activities due to the ongoing uncertainty of Covid-19 restrictions and border closures. This includes our major and regional events expenditure Some campaigns have been cancelled and others delayed or have been altered. With the country moving to Covid ORANGE in April lifting the restriction on holding both indoor and outdoor events expenditure is forecasted to increase in the last quarter of the year.

WellingtonNZ Statement of Financial Position

As at 31 March 2022, including Creative HQ and excluding Venues Project

The organisation is holding more cash than usual due to the increase in income in advance, which is shown in Other current liabilities line. This includes Central government Covid-19 recovery funds, of which expenditure will be spread over several accounting periods. Other income in advance relates to our events expenditure, acquisition funds and future activity in Creative HQ.

Other current assets are higher due to two large quarterly invoices raised in March (due 20 April).

Accounts payable and other current assets are consistent with expectations at this time of the year.

The organisation has sufficient funds to meet all liabilities as due. There are no issues with debt control.

STATEMENT OF FINANCIAL POSITION	As at 31-Mar-22	As at 31-Dec-21	As at 30-Jun-21
Shareholders Equity			
Paid up capital			
Retained earnings	5,266,641	4,176,464	3,757,001
Total Shareholder/Trust Funds	5,266,641	4,176,464	3,757,001
Current Assets			
Cash and cash equivalents	10,943,825	8,555,197	6,827,388
Other current assets	2,049,380	798,755	2,117,726
Total Current Assets	12,993,205	9,353,952	8,945,114
Investments	1,487,087	1,487,087	1,489,754
Non-current Assets			
Fixed assets	753,647	686,903	677,429
Other non-current assets	27,392	27,392	0
Total Non-current Assets	781,039	714,295	677,429
Total Assets	15,261,331	11,555,334	11,112,297
Current Liabilities			
Accounts payable	671,692	565,902	1,868,626
Other current liabilities	9,322,999	6,812,967	5,467,293
Total Current Liabilities	9,994,690	7,378,869	7,335,919
Non-current Liabilities	0	0	19,377
Total Liabilities	9,994,690	7,378,869	7,355,296
Net Assets	5,266,641	4,176,464	3,757,001

Zealandia Report to the Wellington City Council CCO Performance Committee

Third Quarter ending 31 March 2022

LIVING WITH NATURE



A PLACE THAT TREASURES
HE WĀHI TAONGA



A PLACE THAT ENGAGES
HE WĀHI HUIHUINGA



A PLACE FOR LEARNING
HE WĀHI MĀTAURANGA



A PLACE THAT EMPOWERS
HE WĀHI WHAKAMANA

Highlights

- We launched an **end of the tax year appeal** in March, and this has been extremely successful with around \$107,000 raised to date. A key message for our appeal was to encourage people to visit as another way to support Zealandia. We have seen an increase in visitation since the appeal was launched.
- We have had significant success in **broadening Zealandia's offer to local audiences**; our recently launched wildlife photography tour was sold out within hours. This unique offer was developed alongside some passionate volunteers.
- **Zealandia has a new taonga.** A waiata, waiata-a-ringa (action song) and waiata-poi (poi actions) have been composed specially for our community by Kurt Smith- Komene (Taranaki Whānui, Ngāti Toa Rangatira) using the words from our bespoke sanctuary karakia. This taonga is an added element for our efforts to create space for te ao Māori in our day-to-day.
- **The Te Māhanga stream/awa is showing signs of recovery** almost a year after the treatment to remove exotic perch from Roto Kawau. Despite the flooding events in mid-February washing the stream out, a total of 10 banded kōkopu and 1 tuna were found. Most importantly no perch were found.
- Zealandia is working with Waikato University as a key player in the delivery of the **Restoring Urban Nature MBIE Endeavor project**. This is a significant project that will provide fundamental research to support improved biodiversity in cities across Aotearoa.
- Our 2020/21 annual report **took out top spot in the Sustainability category** in the annual Charity Reporting Awards 2022!



Ellen, Zealandia's Conservation Lead Ranger during Ranger Takeover Day. Photo credit: Jo Moore

VISITORS



A PLACE THAT ENGAGES
HE WĀHI HUIHUIŪNGA

During the March quarter, Zealandia hosted 25,595 visitors—this was better than anticipated given the recent Covid-19 red level protection setting, but is, down 5% on the SOI target and down 27% on last year. Visitation to Zealandia in February suffered significantly due to wet weather as well as the emergence of Omicron. We welcomed 35% fewer visitors for that month when compared to 2021.

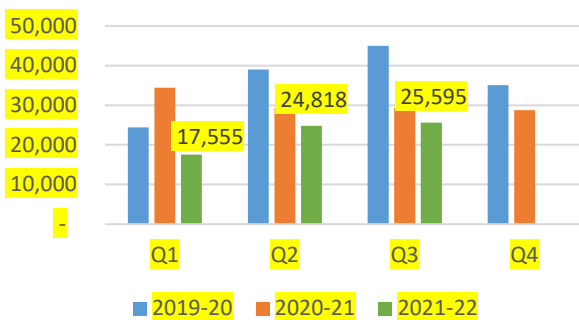
Visitation from locals in this quarter was the same as visitation from locals in Q3 2021. However, when compared to Q3 2021, visitation from people living in the North Island was down 41% and visitation from people living in the South Island was down 58%.

Visitor Comments

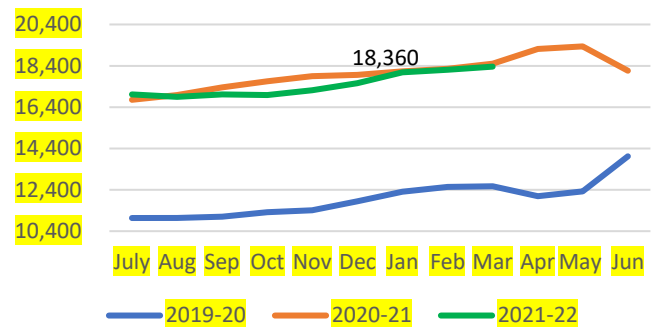
“Everything! Spotting kiwi, when our tour guide stopped us for a few minutes to just listen to the sounds of the forest seeing/hearing the day birds return to their nests for the night, hearing the kiwi call and the ruru call, and spotting all the tuatara! Our tour guide was friendly and had a lot of knowledge of the origins of the valley and of all the species we saw which was amazing as I loved learning new things about the birds and conservation history. Thank you!” – Zealandia visitor March 2022

“Amazing tour guide, who covered such a varied amount of information. Really, really loved the fantastic te reo pronunciation, acknowledgement of mana whenua, incorporation of whakatauki, and just general respect for te ao Māori. Wonderful tour!” – Zealandia visitor in March 2022

Visitor Numbers



Total Members



Visitor Demographics Q3	%
Local	61%
Rest of North Island	29%
South Island	8%
Australia	0%
Rest of the World	1%

Membership

Memberships continue to be a highly appealing way to support Zealandia’s impact. At the end of March 2022, Zealandia had 18,360 members, up 805 members since December 2021. Membership sales continue to be strong supported by win-back marketing campaigns and increased awareness of Zealandia as a result of the “We need your help” fundraising campaign.

VOLUNTEERS



A PLACE THAT EMPOWERS
HE WĀHI WHAKAMANA

Interest in supporting Zealandia’s conservation work through volunteering continues to be high, despite the challenges of Covid-19. Between 16-20 enquiries per month have been received from prospective new volunteers during this quarter, and there has been a good level of response from members to volunteering opportunities promoted through the monthly member e-news. Our corporate volunteering opportunities continue to be in high demand, providing a way for employees to do something very different to their normal day and connect with nature in a practical and satisfying way.

The first volunteer seminar for 2022 was held over Zoom in late February. Dr Danielle Shanahan provided an update on sanctuary projects and shared her vision for the sanctuary going forward. A key area of focus will continue to be strong communication and support for volunteers.

Although the ability to run large group volunteering activities has been constrained due to Covid-19, progress has been made with commencing a pilot scheme with Evaro to provide opportunities for adults with disabilities to volunteer at Zealandia. Although these activities will initially be run outside of the main volunteer programme, there is the potential to develop a pathway to transition participants into longer-term roles if they show the desire to do so, and there is an opportunity that fits their interests and availability.

COMMUNITY ENGAGEMENT



A PLACE THAT ENGAGES
HE WĀHI HUIHUINGA

In March we launched an end of the tax year appeal, and this will run through until the end of April. This appeal involved billboards, emails, letters and media. Our community has shown incredible support, with around \$107,000 in donations made so far. Part of the messaging for the appeal encourages people to visit as another way to support Zealandia and we have seen an increase in visitation since the appeal was launched.



We completed the summer programme of family events in February. These included microphotography workshops, yoga in the sanctuary and two Ranger Takeover Days which aimed at 10- to 17-year-olds to experience the outdoors and work alongside our Valley Rangers across various projects. This programme engaged people from diverse backgrounds, and enabled people to participate in nature-based activities that were not ‘run of the mill’. Following the summer programme, we have been planning our public programmes around Easter and Matariki.



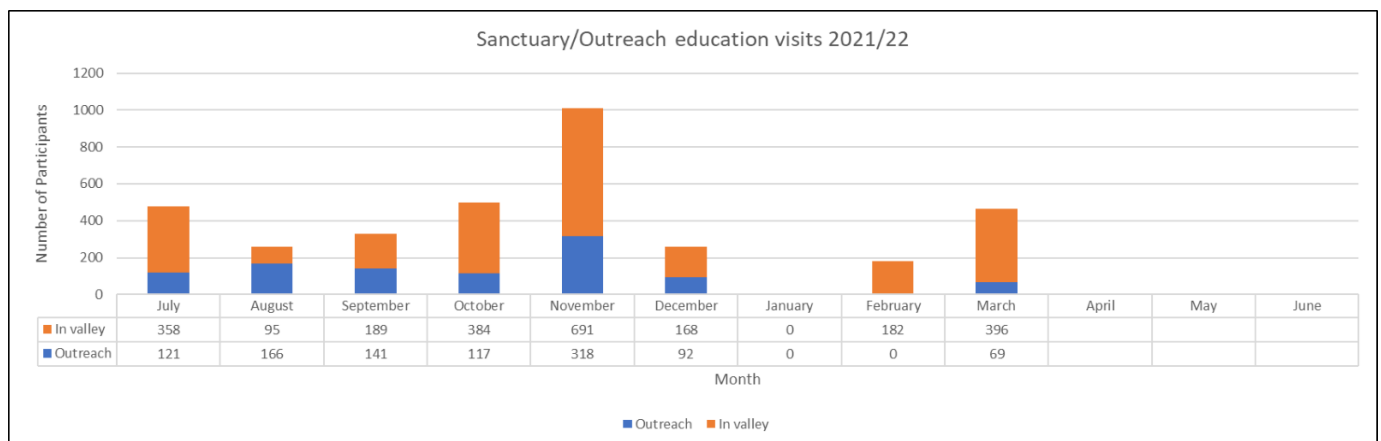
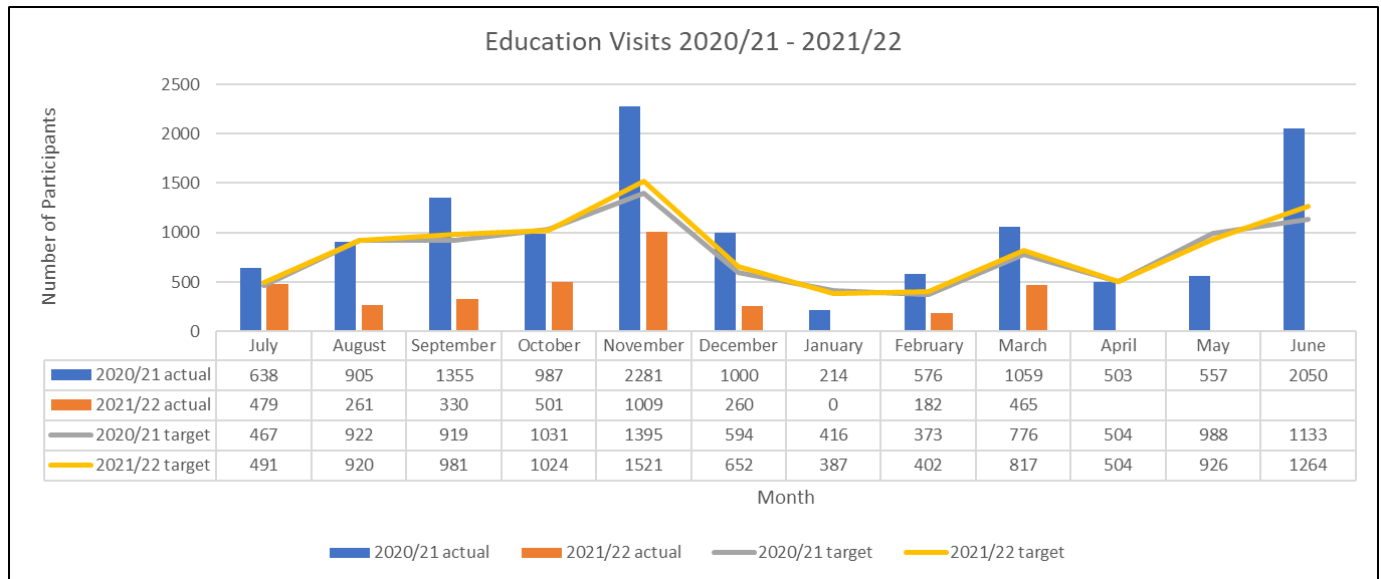
Anna Bailey's puppet performances was one of the summer family friendly events. Photo credit: Zealandia Te Māra a Tāne

EDUCATION



A PLACE FOR LEARNING
HE WĀHI MĀTAURANGA

Term 1 education visit numbers to the sanctuary continued to be impacted by Covid-19. This quarter we have hosted a small number of lower decile schools to the sanctuary as part of the Nature at Your Place programme. An upside to having reduced programme demand is our capability to deliver a much richer learning experience for the schools and students participating in this programme. We have been able to provide not only a deeper level of engagement but also able to cater to more of the logistical requests of each of the schools making the experience truly work for them.



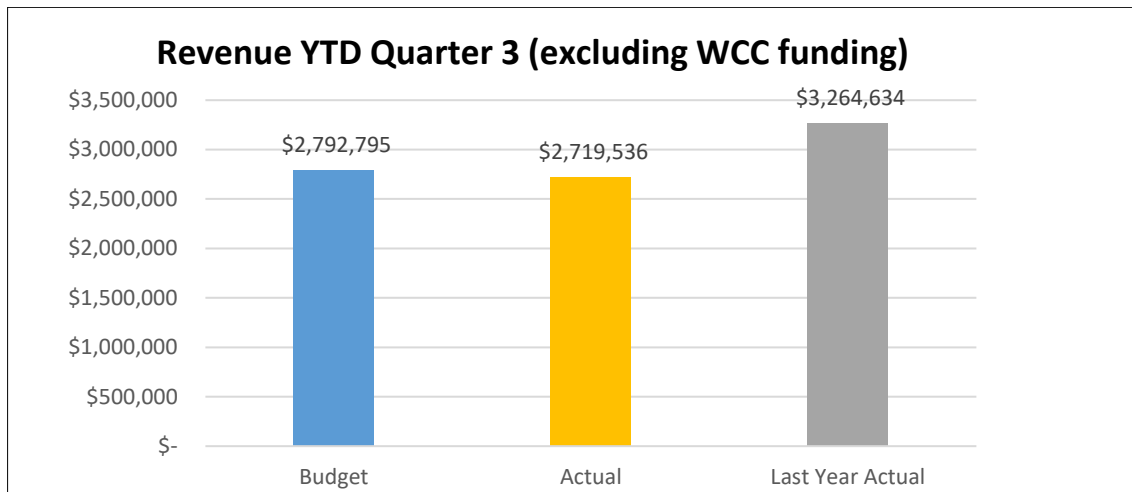
FINANCIAL SUSTAINABILITY

Revenue

Overall revenue performance to 31 March 2022 (excluding the WCC funding) is 3% lower than budget and 17% lower than the same period in the prior year. The prior year included government grants through the Strategic Tourism Assets Protection Programme and the Wildlife Institutions Relief Fund to partially offset reduced visitor revenues.



A PLACE THAT TREASURES
HE WĀHI TAONGA



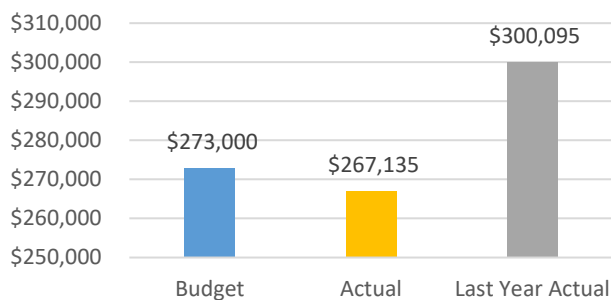
Retail

Sales in the Zealandia gift shop totaled \$267,135 in the March quarter, down 2% on budget and down 8% on last year. Sales when compared to last year were adversely impacted due to lower visitor numbers.

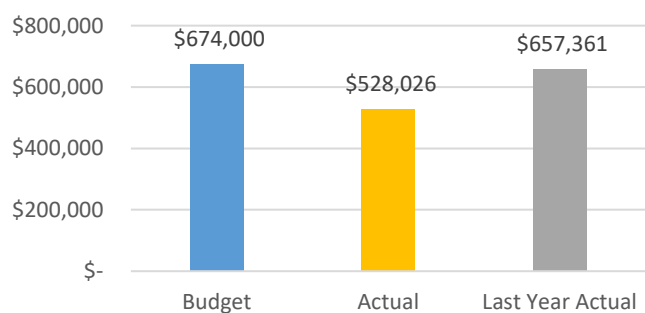
Rātā Cafe

Sales in Rātā Café totaled \$172,091 in the March quarter down 369% on budget and down 28% on last year. Rātā has been negatively impacted by reduced visitation to Zealandia and by lower patronage due to Omicron Covid 19.

Retail Sales Revenue (YTD Q3)



Rātā Cafe Sales Revenue (YTD Q3)



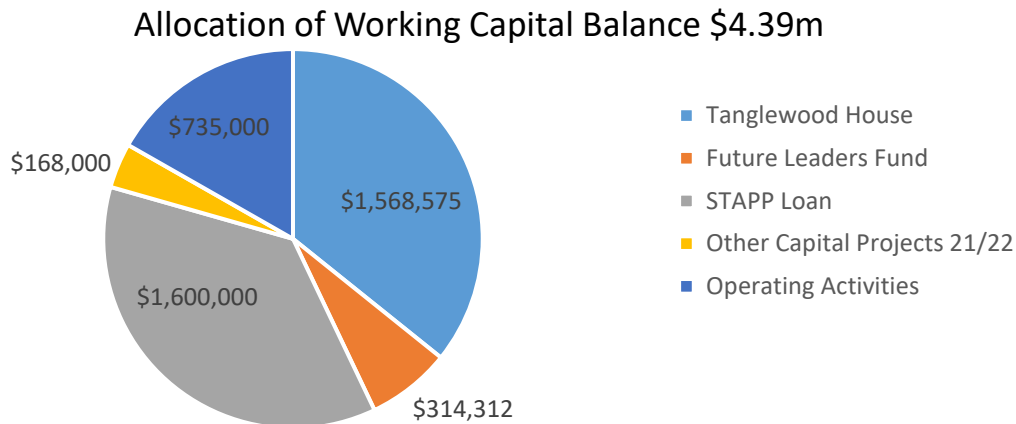
Operating Surplus/(Deficit)

Our third quarter year-to-date result for operating surplus before depreciation is tracking unfavourably to budget by \$19,789. This is mainly driven by lower visitor revenues due to COVID-19 offset by income from bequests, donations and additional revenue to support research.

We now expect to close the year with a net deficit after depreciation. Our working capital is able to absorb this impact from Covid-19. Looking forward, we are seeking to develop a business plan for 2022/23 that reflects the revenue expected in our new operating environment to once again achieve a breakeven result.

Working Capital

As at 31 March we have a working capital balance of \$4.39m, these funds are committed to the following areas.



STRATEGY & GOVERNANCE

A key priority in the last quarter has been responding to the Council's Letter of Expectation, and developing a sound business plan for the coming years. Our Strategic Management Team is newly formed, and we are focusing on setting a clear trajectory of impact for the coming years.

We have a review of our Governance underway to remain assured that we have best practice approaches in all areas of activity.

CONSERVATION



Jo Ledington, Manager Conservation and Restoration.
Photo Credit: Zealandia Te Māra a Tāne.

Appointment of new Conservation Manager

Jo Ledington started in the Manager Conservation and Restoration role in January. Jo last worked at Zealandia Te Māra a Tāne in 2018 as the Lead Ranger Conservation. Jo has a strong background in Conservation Management, leading the Kākāpō Recovery Team's operational work for over ten years and managing large landscape scale predator control programmes for the protection of kiwi.

Roto Kawau update

Our Conservation team, supported by Department of Conservation ranger David Moss, surveyed Te Māhanga stream/awa to check on its recovery almost a year after the treatment to remove exotic perch from Roto Kawau. Despite the flooding events in mid-February washing the stream out and reducing the amount of kōkopu habitat a total of 10 kōkopu and 1 tuna were found. Most importantly no perch were observed. Over time the awa will naturally become a more complex habitat as trees, branches, leaves, and debris fall in and create more pools and eddies which will help the fish population establish. Our team will continue to keep a close eye on the awa recovery.



A PLACE THAT TREASURES
HE WĀHI TAONGA

Hihi hurdles

The hihi population has had a tough season. Based on nest box monitoring and feeder surveys there were at least 86 hihi (22 females, 64 males) at the start of the season, and 33 fledglings produced this season. The number of hihi is down from last year (101 adults, 61 fledglings), largely a result of poor female survival with only 60% of

adult females and 38% of female juveniles surviving last winter. It is important to note this is our known population and the real number may be higher as there are likely individuals we haven't spotted. Research collaboration with Te Herenga Waka Victoria University Wellington, Masters Student Madeleine Deacon found one factor limiting breeding success appears to be dips in temperature below 12°C, preventing eggs from developing properly. Disease, predation and stress (male harassment) are a few other likely factors at play. We continue to work closely with the national Hihi Recovery Group to understand and mitigate factors impacting the population.

A 'spotlight' on Zealandia's geckos

As part of a valley wide lizard survey, the team has completed the gecko spotlighting survey, covering most of the valley in the process. In total, 28 ngahere geckos were found over five nights, a great effort. These were found on a variety of vegetation types but Veronica/hebe, which is currently flowering in the valley, seems to be a popular hangout spot. Thus far we have not detected any gecko species other than ngahere or raukawa (which weren't seen during the spotlighting but have been picked up using onduline ACOs set out in sunny spots). We have a few more survey methods to complete. The knowledge gained will be used to inform future herpetological restoration efforts.



Ngahere gecko.
Photo Credit: Darren van Hoof.

Titipounamu takeover

Titipounamu/rifleman have now been confirmed breeding outside of the sanctuary at Wright's Hill, Mākara Peak and Te Ahumairangi. Titipounamu were reintroduced to Zealandia Te Māra a Tāne in 2019, and they are providing the newest evidence of the 'halo effect', with Zealandia the source of improved bird biodiversity across the city. Their presence outside the fence highlights what can be achieved when Wellingtonians take up trapping and carry out other activities to care for their greenspaces, such as keeping dogs on leads.

FACILITIES AND INFRASTRUCTURE

General facility management

Maritime New Zealand's four yearly audit on Ara Kawau, Zealandia's electric boat, has been successfully completed: achieving a 95% compliance to auditing standards. We are happy with this outcome, it ensures the service that allows visitors to engage with the Roto Kawau, the lower reservoir, can continue well into the future.

Zealandia's tenants of number 39 Waiapu Road, have ended their lease as of 28 February leaving this building vacant for Zealandia's use once work starts on Tanglewood House.

Maintaining accessibility

Grant funding is currently being sought to replace one of Zealandia's irreparable mobility scooters. This will ensure that Zealandia has two scooters readily available for visitors when required. These facilities support those less able to access the valley and enjoy nature.

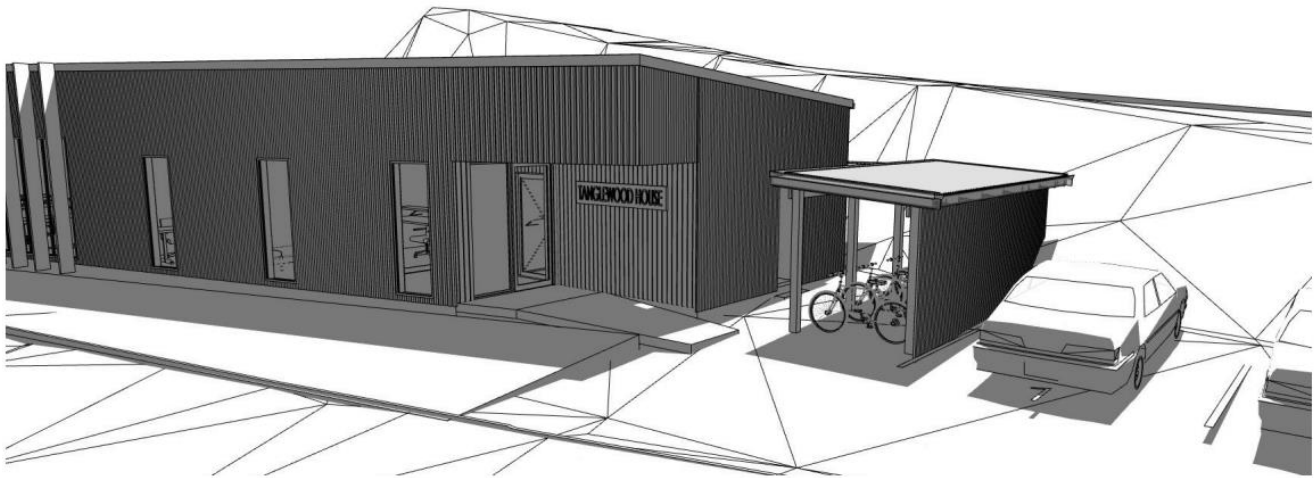
Tanglewood House

Planning for Tanglewood House itself is nearing its end stages, with a Building Consent application expected to be lodged before the end of this Financial Year. The building will provide single story accommodation for around 24 staff and researchers, supporting collaboration and a providing a productive work environment. This building will replace #31 Waiapu Road, which is a small cottage and at its end of life.

The key focus for this project is sound financial management in a time of uncertainty in the building trades. We have engaged a quantity surveyor to gain an accurate estimate of costs, as well as reliable trades and services to support the delivery of the build over the next financial year. The project is progressing as planned.



A PLACE THAT TREASURES
HE WĀHI TAONGA



An illustration of Tanglewood House, which will be built in 2022/23.

MEASUREMENT AGAINST TARGETS IN THE SOI 2021/22

Non-Financial Performance Measures (Quarterly Targets)

Measure	2021/22 Quarter 3		2021/22 Annual	
	Actual	Target	Actual (YTD)	Target (YTD)
Visitation	26,242	27,000	67,968	61,000
Education Visits ¹	647	3,547	4,557	6,716

¹Education sanctuary visits are also included in total visitation numbers above.

Non-Financial Performance Measures (Annual Targets)

Measure	Actual YTD	Annual Target 2021/22
Individual Members	18,360	15,000
Number of Volunteers	513	>500
Volunteer Satisfaction Survey ²	TBC	> 80%
Percentage of Satisfied Visitors	98%	>95%

²Annual volunteer satisfaction survey due to be completed in quarter four.

Financial Performance Measures

Measure	Actual YTD	Annual Target 2021/22
Average subsidy per visit (Total WCC operating grant/all visitors)	\$12.07	\$13.04
Average revenue per visitation (excludes Council & Government grants)	\$37.59	\$27.28
Non-Council Donations/Funding	\$533,652	\$200,000
Net surplus/-deficit before depreciation and tax	-\$474,333	\$0
Non-WCC grant revenues as a % of overall revenue	77%	>75%
Membership subscription revenue	\$384,883	\$324,700

MEASUREMENT AGAINST TARGETS IN THE SOI 2021/22

Conservation Measures (Annual Targets)

Measure	Target	YTD Actual	Comment
Manawaroa. We actively restore ecosystem function to foster resilience			
Number of fauna or flora species transferred into or out of the sanctuary, or 'topped up'	1	0	On track, with postponement delays due to Covid 19 lockdowns. We are planning to top up pua o te Rēinga in October, and kākahi/freshwater mussels in April.
Percentage of the bird community that is native	80%	>90%	Achieved. The relevant surveys were completed in October 2021.
Kaitiakitanga. We look after what we have alongside our many partners.			
% of incursions into the mouse-free area eradicated, or under active response	100%	100%	On track, no incursions detected.
Mice maintained to target level	<10	0.3	On track, mouse numbers at very low levels.
% pest animal incursions successfully eradicated, or under active response	100%	100%	On track, no incursions detected.

Measures against Strategy Areas

Strategic Initiatives	Key performance indicators for 2021/22	Tracking 2021/22
A place that treasures - He Wāhi Taongax		
Implement the Sanctuary to Sea Kia Mouriora te Kaiwharawhara strategy with partners to achieve tangible outcomes for people, the forest and the water.	Partnerships with at least 10 community groups are active in the Sanctuary to Sea project.	On track to achieve target. Around 30 groups are actively engaged with the project.
Progress key sanctuary-based freshwater restoration initiatives. Support mana whenua aspirations through the Sanctuary to Sea Kia Mouriora te Kaiwharawhara. project, support of key projects and close partnership in areas of interest.	A net breakeven before depreciation and tax.	YTD net deficit before depreciation of -\$474,333, tracking unfavourably to budget by \$19,789. Due to the impacts of Covid-19, we are now forecasting a deficit before depreciation.
Develop smart initiatives to grow our people, and support systems to deliver enduring financial vitality.	Non-WCC grant revenues equating to >75% of overall income.	YTD 77%. On track to achieve target.
Continue to identify and implement opportunities to reduce waste through initiatives to reduce, reuse and recycle and to reduce our carbon footprint in line with the Council's Te Atakura First to Zero Policy.	Membership subscriptions of \$324,700.	YTD \$384,883. Achieved.
Maintain our Toitū carbonzero certification and deliver good sustainability practices across the whole of the organisation.	Average WCC subsidy per visitor of no more than \$13.04.	\$12.07. On track to achieve target.
Redevelop the Zealandia website to provide a more relevant and integrated user experience across all aspects of our work including visitation, education, research, members and supporters.	Average revenue per visitor of no less than \$27.28.	\$37.59. On track to achieve target.
Improve the functionality of the pāteke room conference facilities by installing sound proofing and conference lighting.	Non-Council Donations/Funding of \$200,000	\$533,652. Achieved.
A place that engages		
Continue to provide activities and experiences for young people and families.	Visitor numbers – 70,000 separate visitations with breakdown of visitor demographics.	YTD 67,968. On track to achieve target.
Increase engagement opportunities for those with differing accessibility needs in line with the Council's Accessible Wellington Action Plan 2019.	Zealandia achieves a visitor satisfaction rating of 95% or greater.	98% satisfaction in the second quarter. On track to achieve target.

Strategic Initiatives	Key performance indicators for 2021/22	Tracking 2021/22
<p>Participate in research gatherings (e.g. workshops) to share our knowledge and solidify partnerships, and support emerging research leaders through supervision, mentoring and employment.</p> <p>Grow our corporate and philanthropic partnerships through key initiatives such as the Centre for People and Nature.</p>	9,000 education engagements.	YTD 4,557. Lower numbers due to lockdown and Covid-19 restrictions.
	15,000 members	Membership totalled 18,360 members at the end of March quarter, on track to achieve target.
	Maintain > 500 volunteers and the range of avenues for people to volunteer	On track to achieve target. 511 volunteers currently active or in training.
	> 80% of volunteers are satisfied with their relationship with Zealandia	Annual volunteer survey due to be conducted in quarter four.
A place for learning - He Wāhi Mātauranga		
<p>Continue to grow and integrate te ao Māori into Zealandia projects and programme development processes.</p> <p>Develop and grow partnerships with iwi through key projects of interest to mana whenua.</p>	Deliver activities and opportunities for staff and volunteers to increase their knowledge and confidence in te reo and te ao Māori.	On track to achieve target. Several staff are participating in our internal Te Ara Poutama course, and we are actively using kupu through our regular communications to staff and volunteers. Te Wiki o Te Reo Māori provided an opportunity to reinforce this through external communications as well.
	Continue to deliver valley-based and outreach learning programmes under our Ministry of Education LEOTC contract.	On track to achieve target.
Continue research focussed on understanding how changes to Wellington's biodiversity is affecting people, and how community-led conservation can gain environmental outcomes.		
Raise funds to support and expand our formal and informal education programmes, with a focus on opportunities for those less able to access conservation experiences and learning		
A place that empowers - He Wāhi Whakamana		
<p>Extend the reach of Zealandia's work and impact through partnerships, engagement activities and projects beyond the fence.</p> <p>Increase the diversity of Zealandia's partners and volunteers by working with and through a wider variety of community organisations.</p>	Continue to expand the range of programmes and activities offered to schools and young people.	On track to achieve target

FINANCIAL PERFORMANCE

Detailed financials are attached.

Balance Sheet

Karori Sanctuary Trust Inc.

As at 31 March 2022

31 MAR 2022

Assets

Current Assets

Bank	5,281,458
Accounts Receivable	71,309
Prepayments	44,028
Stock on Hand	50,307
Total Current Assets	5,447,102

Fixed Assets	2,848,496
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Total Assets	8,295,598
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Liabilities

Current Liabilities

Accounts Payable and Accruals	248,599
GST	18,930
Holiday Pay Accrued	132,908
Income in Advance	660,466
Cash Float	226
Total Current Liabilities	1,061,128

Non-current Liabilities	1,600,000
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Total Liabilities	2,661,128
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Net Assets	5,634,470
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Equity

Accumulated Funds	5,634,470
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Total Equity	5,634,470
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Profit and Loss

Karori Sanctuary Trust Inc.

For the 9 months ended 31 March 2022

	JAN-MAR 2022	OCT-DEC 2021	JUL-SEP 2021
Income			
Trading Income			
Admissions	170,703	167,652	107,557
Membership	132,098	143,421	109,364
Other trading revenue	404,890	506,495	298,359
Total Trading Income	707,691	817,569	515,280
Other Operating Income			
WCC Operating Grant	273,358	273,358	273,358
Sponsorships, grants and donations	185,346	211,834	136,472
COVID-19 Government Support	1,873	-	112,876
Total Other Operating Income	460,576	485,192	522,706
Non-Operating Income			
Interest Income	11,499	9,102	9,472
Gain or Loss on Sale of Fixed Assets	-	522	-
Total Non-Operating Income	11,499	9,624	9,472
Total Income	1,179,766	1,312,384	1,047,458
Operating Expenses			
Salaries and Wages	934,860	1,022,415	989,113
Cost of Goods Sold	103,447	145,189	82,964
Other Operating Expenses	102,820	134,316	126,445
Trustee Expenses	40,226	34,995	32,726
Administration Costs	111,479	85,584	67,357
Total Operating Expenses	1,292,832	1,422,500	1,298,606
Net Surplus/(Deficit) before Depreciation and Tax	(113,066)	(110,116)	(251,148)
Other Expenses			
Interest Expense	-	-	3
Depreciation Expense	81,225	80,932	82,309
Total Other Expenses	81,225	80,932	82,312
Net Profit	(194,291)	(191,049)	(333,460)

Statement of Cash Flows

Karori Sanctuary Trust Inc.

For the 9 months ended 31 March 2022

	JAN-MAR 2022	OCT-DEC 2021	JUL-SEP 2021
Operating Activities			
Receipts from customers	1,549,737	1,187,147	1,466,856
Payments to suppliers and employees	(1,300,139)	(1,547,390)	(1,413,853)
Interest received	11,499	9,102	9,472
Cash receipts from other operating activities	(79,453)	(55,047)	(90,477)
Net Cash Flows from Operating Activities	181,644	(406,187)	(28,003)
Investing Activities			
Payment for property, plant and equipment	(45,659)	(82,945)	(24,912)
Net Cash Flows from Investing Activities	(45,659)	(82,945)	(24,912)
Financing Activities			
Other cash items from financing activities	312,500	312,500	312,500
Net Cash Flows from Financing Activities	312,500	312,500	312,500
Net Cash Flows	448,485	(176,632)	259,585
Cash and Cash Equivalents			
Cash and cash equivalents at beginning of period	4,832,937	5,009,569	4,749,984
Cash and cash equivalents at end of period	5,281,423	4,832,937	5,009,569
Net change in cash for period	448,485	(176,632)	259,585

To: Wellington City Council
From: Wellington Zoo Trust
Date: 31 March 2022



Third Quarter Report 2021/22 Financial Year Highlights

Highlights

- Wellington Zoo has been awarded full Rainbow Tick certification which will be celebrated with an onsite full staff meeting now we have moved to Orange COVID-19 setting. This is the result of over six months' work by the Rainbow Tick Zoo team to complete a series of self-evaluation and assessment exercises and to demonstrate that we are an inclusive workplace for those identifying with LGBTTQIA+.
- Our new Hospitality Partner, Rex Tremendous, has been confirmed and will take over from the existing provider on 30 May 2022. The people behind Rex Tremendous, Capitol Restaurant, have ideals which align with our sustainability, ethical sourcing and community values.
- Following on from an external Health & Safety review last year, management has developed a new three-year Health, Safety and Wellbeing Strategy 2022-25, established a revised Health, Safety and Wellbeing Committee and appointed eight staff Health & Safety Representatives.
- Wellington Zoo has signed a Memorandum of Understanding with Massey University - Te Kunenga ki Pūrehuroa to assist with any oiled wildlife response that may be activated in Aotearoa. This is funded by Maritime NZ and four members of The Nest Te Kōhanga team will receive specialised training.
- Fundraising for the Snow Leopard project is ongoing during the quarter with a \$40,000 grant received from Pelorus Trust, over 500 Anja and Manju animal toys sold in the shop, and a generous individual donation of \$15,000.
- Management met with Wellington City Council's Mataaho Aronui team to discuss their Māori Wellbeing Strategy, Tūpiki Ora, which aligns well with our Oranga strategic outcomes and coupled with our in-house cultural competency programme, Kanohi Kitea, will help us plan Wellington Zoo's bicultural progression over the coming years.
- Wellington Zoo has integrated UN SDGs within its organisational measures: Quality Education; Sustainable Cities and Communities; Responsible Consumption and Production; Life Below Water; and Life on Land.

Challenges this Quarter

We have forecasted a \$541k operational deficit for 2021/22, a shortfall which has already been significantly lessened overall by \$457k of Government COVID-19 subsidies and grants received this financial year. The various iterations of COVID-19 restrictions have caused the cancellation of School Holiday programmes, Animal Experiences, Sleepovers and venue hire which has had a significant impact on revenue. COVID-19 has also contributed to material shortages and price increases which will strain our ability to stay on programme with renewal projects. Produce increases are also being managed in the Nutrition Centre with some fruit, vegetable and staple costs increasing between 100-200% due to COVID-19 and crop damage from flooding.

Visitor Attendance as at 31 March 2022:

	Current YTD 2021/22		Annual Target	Current YTD 2021/22
Actual	138,027	Student and Education Visits	20,000	14,048
Annual Target	255,936			



Photo: Demolition of new Snow Leopard site as at end of February (C Jerram)

Improve and maintain the physical assets

- Work during the quarter included:
 - Snow Leopard rock anchor work 90% complete and the deep piles to support the concrete pre-cast panel ground beams and the top habitat steel structural supports have been installed;
 - Adjustment to the Ring-tailed Lemur habitat to accommodate the male on loan from Hamilton Zoo;
 - Workshop renovations to provide a separate break area from the workspace and to make a more useable and safe storage area in the roof space;
 - Installation of new Giraffe feeders and substrate improvements at the bottom of the Savannah; and
 - Installation of a shade sail at Meerkats for Close Encounter experiences.

Grow our people through learning and development

- Key role recruitment within the Operations area has been completed with a new Animal Care Manager, Finance Manager and People and Culture Lead now in place.
- Over the past five months, 29 managers or people of influence across the Zoo participated in a leadership excellence and performance (LEAP) programme.

Sustain a safety conscious culture

Following on from an external Health & Safety review last year, management has developed a new three-year Health, Safety and Wellbeing Strategy 2022-25, established a Health, Safety and Wellbeing Committee (previously Safety Improvement Team) and appointed eight staff Health & Safety Representatives.

Embed wellbeing for our people

The Wellington Zoo cycling team came third in its category nationally in the Aotearoa Bike Challenge 2022.

Model values aligned behaviours

Wellington Zoo has been awarded full Rainbow Tick certification. This is the result of over six months' work by the Rainbow Tick Zoo team to complete a series of self-evaluation and external assessment exercises to demonstrate that we are an inclusive workplace for those identifying with LGBTTTQIA+.

Meet all legal and compliance requirements

Wellington Zoo's Draft Statement of Intent 2022/23 was provided to Wellington City Council. For the first time in 15 years, Wellington Zoo has presented an unbalanced budget, proposing an operational deficit of \$447k. Wellington Zoo has also proposed a change in the current 60/40 funding model with WCC to 50/50 which will enable us to be financially sustainable going forward.

Sustain financial success by data driven decision making

Three tenders were received for the Waste Recovery and Removal contract with the preferred supplier now undergoing external evaluation by Tonkin and Taylor.

Commit to outstanding daily visitor care

- A new Hospitality Partner, Rex Tremendous, has been confirmed and will take over from the existing provider on 30 May 2022. The people behind Rex Tremendous, Capitol Restaurant, have ideals which align with our sustainability, ethical sourcing and community values.
- The regular visitor survey has been revamped to align with best practise customer experience insights to ensure we are receiving information that can be actioned and used to easily identify trends. It will also enable us to collect information for our UN SDG measures.



United Nations Sustainable Development Goals

Integrating the United Nations Sustainable Development Goals

- Wellington Zoo has incorporated five UN SDGs as our organisational sustainability measures: Quality Education; Sustainable Cities and Communities; Responsible Consumption and Production; Life Below Water; and Life on Land.
- During quarter three, our Conservation Manager presented to WAZA¹ via a webinar about SDGs (chaired by our CE) and in person to Greater Wellington Regional Council and Foodstuffs on our UNSDG measures and sustainability work.

Developing initiatives for social, environmental and economic sustainability

- Wellington Zoo has signed a Memorandum of Understanding with Massey University - Te Kunenga ki Pūrehuroa to assist with any oiled wildlife response that may be activated in Aotearoa. This is funded by Maritime NZ and four members of The Nest Te Kōhanga will receive specialised training.
- Marketing and Communications staff are exploring WZT's digital sustainability and how we can reduce our digital channels footprint to be more mindful of our impact as an organisation.
- As a Zoo, staff collectively donated 32 mobile phones, four tablets and three laptops to Recycling for Charity, an organisation that refurbishes such electronic equipment for donation to those in need in the community.

¹ World Association of Zoos and Aquariums



Photo: Zahara having radiograph (M Staples Clark)

Science based animal welfare practices so the animals are happy

Giraffe Zahara's training from the Animal Care team was evident as she fully cooperated with The Nest Te Kōhanga veterinary staff for a routine radiograph to check that her teeth and jaw were healthy.

World leading animal care so the animals live their best lives

- The Animal Care and Maintenance teams have developed a strategic plan to assess all habitats for maintenance and improvements.
- Animal Care have instigated a research project to understand the sheep spatial use of their habitat in Meet the Locals He Tuku Aroha.

Strategic species planning for our site and staff expertise

Arrivals & Departures			
Species	Gender		Date
Ring-tailed Lemur	Male	On loan from Hamilton Zoo	15.02.22
Son Conure	Female	To Auckland Zoo	06.01.22
Tuatara	Female	To Victoria University of Wellington	18.01.22

The Nest Te Kōhanga Wildlife Admissions

	2015	2016	2017	2018	2019	2020	2021	2022
January	63	67	76	54	78	84	38	25
February	51	41	52	70	57	55	51	24
March	60	39	33	57	51	44	43	24
Total for Quarter	174	147	161	181	186	183	132	73



Photo: Vilson, Wellington Zoo's White cheeked Gibbon

Effective field partnerships for long term conservation outcomes

WZT sent our annual grant payment to Flora and Fauna International (FFI) to assist with Northern white-cheeked gibbons and Saola conservation work (both determined Critically Endangered by IUCN) in Vietnam. This contributes to FFI's efforts in Pu Mat National Park to monitor camera traps, survey for and remove snares and to develop a wildlife crime prevention strategy.

Focused investment in conservation innovations

WZT supported two international organisations afflicted by recent devastating events: the Rescue Center at Fundación Teraikèn to help treat animals affected by wildfires in Corrientes and Misiones; and EAZA²'s Ukrainian Zoo Appeal to assist Ukrainian zoos to source food and care for animals.

Recognition and involvement of the Zoo's conservation expertise

Students and lecturers from Victoria University of Wellington - Te Herenga Waka's fourth-year conservation biology class attended a lecture by our Conservation Manager at Wellington Zoo, and a tour to evidence practical examples of our work in this area.

² European Association of Zoos and Aquariums



Photo: Senja, Year of the Tiger (J Turner)

Maintaining lasting partnerships for community support and conservation outcomes

- Fundraising for the Snow Leopard project is ongoing during the quarter with a \$40,000 grant received from Pelorus Trust. Over 500 Anja and Manju animal toys sold in the shop and a generous individual donation of \$15,000 brought community fundraising efforts at the end of March to \$33,770.
- The following events and activities were undertaken during the quarter:
 - The Year of the Tiger celebrated on 13 February with activities including Lion Dancing demonstrations and drawing workshops;
 - Valentine's Night attracted 477 attendees despite the event being curtailed by COVID-19 restrictions;
 - Late night Fridays in March saw 1,112 visitors with 72 new Zoo Crew memberships subsequently being purchased; and
 - Free "Open Days" for both Wellington City Council and Department of Conservation staff.
- The Frucor Suntory partnership has been re-signed as Wellington Zoo's preferred supplier of drinks for the next five years. The new agreement is based on an increased percentage of sales rather than a "money up front" arrangement.
- Our community partnership with the Wellington Children's Hospital was renewed.

Engaging, message driven experiences to build community environmental action

- New interpretive videos updating messaging and conservation connections were installed at the Sun Bear and Tiger areas of the Asia Precinct.
- Adapting to the COVID-19 landscape, the Learning Team re-worked the School Holiday programme to enable it to run during Red and Orange settings, and also developed a programme to deliver online sessions for schools that were unable to come to the Zoo during this period.
- Planning has commenced for the International Zoo Educators Conference to be hosted by Wellington Zoo in October 2023. The theme will be "*Me tiaki, kia ora! We must look after our environment so people, animals and the planet will thrive*".

Integrating Te Ao Māori within the Zoo

Management met with Wellington City Council's Mataaho Aronui team to discuss their Māori Wellbeing Strategy, Tūpiki Ora, which aligns well with our Oranga values and, coupled with Kanohi Kitea, will help us plan Wellington Zoo's bicultural progression over the coming years.












Craig Ellison
Board Chair, Wellington Zoo Trust

Appendix 1 – Wellington Zoo Strategy Framework 2021/22

Required WCC Performance Measures	Target 21.22	Tracking YTD 31.03.22		Comments as at 31 March 2022
		#	%	
Visitors	255,936	138,027	54	46,450 visitors behind YTD target due to COVID-19 lockdown.
Student and education visits	20,000	14,048	70	Zoo led Conservation Education programmes and student self-guided visits.
Council operating grant per visitor	\$14.05	\$20.16	NA	Annual Measure based on visitor numbers and WCC grant
Full cost to Council		Annual Measure	NA	This target is generated by WCC and is not controlled by the Trust. It includes depreciation and shared services costs, CCO team costs, insurance, CAPEX interest and the OPEX grant. To be reassessed over 2021-22.
Trading Revenue per visit (excl. grants & interest)	\$17.83	\$20.13	NA	
Non-Council donations and funding	\$387k	Annual Measure	NA	Non-Council operational grants, donations, sponsorships and bequests. This target does not include any capital funding.
Percentage of operating costs generated by Trust	59%	NA	50%	
Trust generated income as percentage of the Council grant	146%	NA	100%	
Additional WZT Performance Measures				
		#	%	Notes
Measure visitor feedback and satisfaction	8.5 ³	See Notes	NA	Based on a 7-point scale, the average for January, February, March was 6.36 which equates to approximately 90%.
Number of vulnerable, endangered or critically endangered species (IUCN Red List and DOC National list) at the Zoo	25	30	120%	IUCN Red List and DOC National list. Increased by one since arrival of Lions.
Percentage of indigenous animals released to the wild after triage and treatment by The Nest Te Kōhanga (TNTK)	50%	NA	55%	Post 72-hour triage period. This figure has been impacted by COVID-19 lockdown.
ZAA Conservation Database completed	Achieved	Annual Measure	NA	Completed for 20-21 FY and submitted to ZAA in August 2021. This data base records all conservation activities by ZAA members which ZAA can use to assess conservation outcomes. It includes advocacy and field work etc
Number of field conservation projects supported for vulnerable, endangered or critically endangered (IUCN Red List and DOC National list) at the Zoo	12	13	108%	<ul style="list-style-type: none"> • West Coast Penguin Trust, Tawaki (VU) • Cheetah Outreach (Cheetah, VU) • Free the Bears, Sun Bears (VU) • DOC, Wellington Green Geckos (VU) • Kea Conservation Trust, Kea (EN) • Madagascar Fauna and Flora Group, Black and White Ruffed Lemurs (CR) and Ring-tailed Lemurs (EN) • Proyecto Titi, Cotton Top Tamarins (CR) • Associação Mico-Leão-Dourado, Golden Lion Tamarins (EN) • Wild Cats Alliance, Sumatran Tigers (CR) • Save the Tasmanian Devils Programme (EN) • FFI Vietnam, White Cheeked Gibbons (CR) • Red Panda Network, Red Pandas (EN) • Mountain Spirit, Snow Leopards (VU)

³ The Visitor Survey changed in January 2022 and this measure is now rated on a 7-point scale.

Additional WZT Performance Measures				
		#	%	Notes
Participate in zoo-based research projects, scientific papers and presentations	10	13	130%	 <p>These projects are directly related to conservation medicine, biological sciences, animal husbandry, animal welfare science and visitor engagement research.</p> <p>1. Disease screening of Fijian bats – Master’s thesis in preparation by Jessica McCutchan (Resident). 2. The ethics and animal welfare of aged animal management in zoos – Master’s thesis in preparation by Alison Clarke (Resident). 3. Investigating marine predation injuries to yellow-eyed penguins – Master’s thesis in preparation by Kathryn Johnson (Resident). 4. Lead exposure in rural and urban Tūi – Undergraduate project in preparation for publication by Alisdair Eddie and TNTK team. 5. Total ear canal ablation in a lion – case study being written up for publication by Dr Helen Orbell and TNTK team. 6. Do tuatara behaviourally respond to sex ratio variation? – PhD research by Linlin Liu (Victoria University of Wellington) assisted by Animal Care R&I Team. 7. Regional variation in winter foraging strategies by Weddell seals in Eastern Antarctica and the Ross Sea –publication in <i>Frontiers in Marine Science Journal</i>, Baukje Lenting co-author. 8. The pharmacokinetics of butorphanol in kererū and kāhu- Master’s thesis in preparation by Ryan Collins (Resident). 9. The characterisation of toxoplasma gondii in cat prey species in New Zealand- Master’s thesis in preparation by Ashley Whitehead (Resident). 10. Investigating food preference in zoo-housed meerkats – published in <i>Zoo Biology journal</i> by Bridget Brox. 11. Strong ion gap in anaesthetised large Felidae – paper in preparation for publication by Nigel Dougherty (Resident). 12. Jejunal intramural haematoma in a captive african lion – paper in preparation for publication by Richelle Butcher (Resident), Baukje Lenting, Phil Kowalski and Shanna Rose. 13. Using a novel ethogram of tuatara behaviour to evaluate the impact of interactions with zoo visitors – published in <i>New Zealand Journal of Zoology</i> by Bridget Brox.</p>
Maintain Zoo and Aquarium Association Animal Welfare Accreditation	Achieved	Annual Measure		 <p>Occurs every three years. Waiting on site visit for completion of process for our latest accreditation.</p>
Maintain Toitū carbonzero certification	Achieved	Annual Measure		 <p>Toitū carbonzero certification for 2020/21 year received December 2021.</p>
Implementing <i>Kanohi Kitea</i> cultural competency programme	Achieved	Phase One delivered		 <p>Meeting held with Neavin and Pereri to establish phase 2 of Kanohi Kitea. To be discussed with staff rūpū</p>
Health, Safety & Wellbeing Committee ⁴ (ex Safety Improvement Team) meeting attendance	80%	4	94%	 <p>Three Safety Improvement Team meeting held to end of 2021. New Health, Safety & Wellbeing committee structure agreed and first meeting held in March 2022.</p>
Successful emergency drill/incident debriefs held	8	7	87%	 <p>Code Blue debrief, Code Black drills & workshop and Board drill observation, Code Green drill September, Code Orange for National Shake-out, Chimp recovery debrief, Code Red evac drills.</p>
Volunteer engagement survey	1	Annual Measure		 <p>This annual survey measures the satisfaction levels of those volunteering across the organisation. This will happen in May</p>
Staff recognition programme	1	Achieved		 <p>This measure refers to the year-long recognition of staff excellence at full staff meetings and culminated in the annual staff awards event in October 2021</p>
Staff learning and development sessions held	10	18	180%	 <p>In-house learning opportunities from both internal and external speakers. Six Kanohi Kitea workshops and 12 LEAP workshops were held.</p>

⁴ Following the development of the Zoo’s new Health, Safety & Wellbeing Strategy, the old Safety Improvement Team was disestablished and a new Health, Safety & Wellbeing Committee was formed in March 2022

Appendix 2 – Financial Statements

CCO: Wellington Zoo Trust		\$NZ000's	
Quarter Three 2021/22			
Actual 30-Jun-21	EARNINGS STATEMENT	Actual 31-Mar-22	YTD Budget 31-Mar-22
	Revenue		
4094	Trading Income	2588	3468
3508	WCC Grants	2729	2697
766	Other Grants	524	126
306	Sponsorships and Donations-Operational	230	210
504	Sponsorships and Donations-Capital	680	0
7	Investment Income	5	7
117	Other Income	69	318
9,302	Total Revenue	6,825	6826
	Expenditure		
5,960	Employee Costs	4,665	4687
2,288	Other Operating Expenses	1,541	1927
0	Depreciation		0
0	Interest		0
482	Vested Assets		
8,730	Total Expenditure	6,206	6,614
572	Net Surplus/(Deficit) before Taxation	619	212
0	Taxation Expense		
550	Operating Surplus (Deficit)	(61)	212
572	Net Surplus/(Deficit)	619	212
5.9%	Operating Margin	-0.9%	3.1%

Actual 30-Jun-21	STATEMENT OF FINANCIAL POSITION	Actual 31-Mar-22	YTD Budget 31-Mar-22
	Shareholder/Trust Funds		
0	Share Capital/Settled Funds	0	0
0	Revaluation Reserves	0	0
1,808	Restricted Funds	1,462	1,176
242	Retained Earnings	1,072	462
2,050	Total Shareholder/Trust Funds	2,534	1,638
	Current Assets		
3,806	Cash and Bank	3,841	3,613
52	Accounts Receivable	930	150
214	Other Current Assets	156	100
4,072	Total Current Assets	4,927	3,863
	Investments		
0	Deposits on Call	0	0
0	Other Investments	0	0
0	Total Investments	0	0
	Non-Current Assets		
0	Fixed Assets	0	0
0	Other Non-current Assets	0	0
0	Total Non-current Assets	0	0
4,072	Total Assets	4,927	3,863
	Current Liabilities		
1,144	Accounts Payable and Accruals	609	650
0	Provisions	388	0
878	Other Current Liabilities	1,396	1,575
2,022	Total Current Liabilities	2,393	2,225
	Non-Current Liabilities		
0	Loans - WCC	0	0
0	Loans - Other	0	0
0	Other Non-Current Liabilities	0	0
0	Total Non-Current Liabilities	0	0
2,050	Net Assets	2,534	1,638
2.0	Current Ratio	2.1	1.7
50.3%	Equity Ratio	51.4%	42.4%

Actual 30-Jun-21	STATEMENT OF CASH FLOWS	Actual 31-Mar-22	YTD Budget 31-Mar-22
	<i>Cash provided from:</i>		
4,094	Trading Receipts	2,588	3,468
3,508	WCC Grants	2,729	3,282
766	Other Grants	524	126
810	Sponsorships and Donations	910	210
7	Investment Income	5	7
3,649	Other Income	3,151	318
12,834		9,907	7,411
	<i>Cash applied to:</i>		
5,871	Payments to Employees	5,547	4,687
6,220	Payments to Suppliers	4,176	1,927
	Net GST Cashflow		
	Other Operating Costs (VESTING)		
	Interest Paid		
12,091		9,723	6,614
743	Total Operating Cash Flow	184	797
	Investing Cash Flow		
	<i>Cash provided from:</i>		
	Sale of Fixed Assets		
	Other		
0		0	0
	<i>Cash applied to:</i>		
	Purchase of Fixed Assets		
	Other -vesting Cash for Capital Projects		
0		0	0
0	Total Investing Cash Flow	0	0
	Financing Cash Flow		
	<i>Cash provided from:</i>		
	Drawdown of Loans		
	Other		
0		0	0
	<i>Cash applied to:</i>		
	Repayment of Loans		
	Other		
0		0	0
0	Total Financing Cash Flow	0	0
743	Net Increase/(Decrease) in Cash Held	184	797
2,910	Opening Cash Equivalents	3,653	2,816
3,653	Closing Cash Equivalents	3,837	3,613

PERFORMANCE REPORT QUARTER THREE 2021/22

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Pūroro Tahua | Finance and Performance Committee is to update the Elected Members on the Performance in Quarter Three 2021/22.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy
- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Receive the Report

Significance

The decision is **rated low significance** in accordance with schedule 1 of the Council's Significance and Engagement Policy.

Financial considerations

- Nil
 Budgetary provision in Annual Plan / Long-term Plan
 Unbudgeted \$600k

2. This report, and the attached Quarterly Performance Report, outlines the year-to-date (YTD) financial position of the organisation. In addition, this report seeks approval for an increase in budget to provide support to some Council Controlled Organisations (CCOs) which are expecting year-end deficits driven by the impacts of Covid-19 on those organisations.

Risk

- Low
 Medium
 High
 Extreme

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Taunakitanga | Officers' Recommendations

Officers recommend that the Pūroro Tahua | Finance and Performance Committee:

- 1) Receive the Quarter Three (Q3) Performance Report on the 2021 Long-term Plan (LTP).
- 2) Note the key headlines covered in the summary and in each section of the report.
- 3) Note that this report is against the 2021-31 LTP and is aligned with the Corporate Monitoring and Reporting Framework (level 1) and supports the strategic oversight and monitoring role of the LTP by the Finance and Performance Committee.
- 4) Note that the report draws upon without duplication, detailed project level monitoring reports to other Committees.
- 5) Recommend to Council that the operational (opex) budget for the CCO Covid Response Support be increased by \$600k for 2021/22.
- 6) Note that this additional budget will be debt funded in the current year.
- 7) Recommend to Pūroro Maherehere | Annual Plan/Long Term Plan Committee to fund the repayment of this debt funded opex through rates in future years, in line with the original CCO Covid Response Support.
- 8) Note the following relating to the Cycleways capital (capex) budget:
 - a) The Cobham Drive cycleway project is expected to finish below its allocated budget by \$900k,
 - b) The Miramar cycleway project is expected to exceed its allocated budget by approximately \$650k,
 - c) These two projects relate to the same Activity and the underspend in Cobham Drive project will be used to fund the overspend in the Miramar project, in line with Officer delegation.

Whakarāpopoto | Executive Summary

3. The purpose of the Quarterly report is to support the governance oversight and monitoring of the delivery of the current Long-term Plan (LTP). Oversight covers the:
 - LTP strategic direction and risks to overall progress
 - tracking of delivery of the programmes supporting LTP priorities; and
 - the monitoring of significant quarter by quarter changes in service delivery KPIs.
4. The structure of the Quarterly report content is detailed in its introduction. In summary the covers the:
 - LTP six strategic priorities and 53 supporting work programmes. These programmes cover 114 projects
 - 93 service delivery key performance indicators (KPIs). The KPI framework was reduced and reset in the development of the 2021-31 LTP
 - year-to-date LTP budget performance; and
 - information and analysis on the status of changes in the indicators used to monitor changes in the LTP Community outcomes (or Wellbeings).
5. The key performance headline in the report for Q3 relates to the ongoing pandemic impacts putting revenue, capital delivery and key performance targets.

Takenga mai | Background

6. While the quarterly report is subject to continuous improvement, the core strategic (or whole of LTP) focus will continue to guide those developments. This includes avoiding duplication of individual project monitoring reports to other Committees (e.g., priority project reporting to the Infrastructure Committee), exception reporting, forecasting and a focus the 'so what this means' in assessing overall performance.
7. As far as possible the Finance and Performance Committee consideration of the quarterly report has been scheduled to follow detailed project reporting to other Committees

Kōrerorero | Discussion

8. The key performance headlines from the Q3 report are:

Strategic Priority Work Programmes: (for details see page 7 of the Q3 report)

- The six strategic priorities in the 2021-31 LTP have 53 work programmes comprising of 114 projects,
- Pandemic related disruptions continue to impact construction market capacity, materials supply chains and have constrained programme delivery progress resulting in a rephasing of the capital programme spend
- Although some projects have had stages rephased, the total 10 Yr. LTP work programme will still be delivered
- YTD* work programme spend continues to lag forecast spend - reflecting the above on-going pandemic disruptions impacting the pace of delivery
- The 2021-31 LTP 'carried forward' incomplete or additional work from the previous LTP and are forecasting to continue to carry forward capital spend until the next LTP (2024)
- 81% of the total year to date (and rephased) capital budget has been spent in a constrained and disrupted pandemic environment (\$22.9m 19% underspend).

LTP Service Delivery KPIs: (for details see page 11 of the Q3 report)

- Of the service delivery KPIs in the LTP, 55% of KPIs were met, exceeded or mostly met (i.e. within +/-10% of target), down from 63% in Q2.
- There were 29 performance exceptions reported for Q3; 26 of these were also reported in Q2.
- Status for 87% of the reported KPIs remained unchanged.
- KPI targets that were not met (20) related to: 3 waters (10), continuing pandemic impacts (6) (waste operations, CCOs, compliance activities and parking utilisation), system related SLA (2); and consenting delivery challenges (3).
- Management remedial action underway to acquire additional structural engineering capacity to address the performance gaps in consenting area. For details

LTP Budget Performance: (for details see page 12 of the Q3 report)

- For year to date up to end of March 2022, the Capital underspend variance has reduced from 33% (\$62.5m) in Q2 to 29% (\$79.8m) against revised budget. The forecast position for year-end is a total capital spend of \$291.8m against a revised budget of \$355.6m, a forecast underspend of 18% (\$63.9m)
- Reported Net Operating Expenditure for year-to-date is tracking ahead of plan (60%, \$3.4m underspent)
- Forecasted year-end position is \$20m unfavourable (\$19.4m deficit against revised budgeted surplus of \$0.8m) which reflects the impact of significantly lower than

expected NZTA capital subsidies (\$16m) and the on-going impact of covid on operating revenue (\$15m). The operating revenue reduction is largely mitigated by underspends in operating costs, particularly in *Contracts, Services & Materials* and *Professional Costs*.

CCO Budget impacts and change request:

- **CCO Covid Response Support** – As part of the Quarter 2 reporting it was outlined that a number of CCOs were forecasting year-end deficits and had, where possible already utilised their cash reserves. Officers acknowledged that additional support (over the \$2m allocated in the budget) would likely be required for this financial year but wanted to wait until Q3 to have more certainty around the likely funding requirement. This additional funding requirement is now expected to be \$600k. In particular Wellington Cable Car, Experience Wellington and Wellington Zoo will access this particular support.

Wellington Cable Car is reliant on cruise ship visitation which has been significantly impacted by Covid19 and is forecasting an end of year deficit of \$1,900k.

Experience Wellington also benefits commercially from cruise ship tourism, particularly via its Cable Car Museum gift shop. It is forecasting a deficit of \$500k.

Wellington Zoo has not accessed support from this fund previously. The Zoo has forecasted a lower than initially expected deficit of \$448k for 2021/22, a shortfall which has already been significantly mitigated by \$463k of Government Covid19 subsidies and grants received this financial year. The various iterations of Covid19 restrictions have caused the cancellation of Animal Experiences, Sleepovers and venue hire, which has had a significant impact on revenue which is tracking at approximately \$1m behind budget. The Zoo has also been keeping a tight rein on expenses during this financial year, for example, produce increases are being managed in the Nutrition Centre with some fruit, vegetable and staple costs increasing between 100-200% due to COVID-19 and crop damage from flooding.

Table 1 (below) outlines the support provided in last financial year and expected to be provided this year, on approval of the increased budget. The original approved budget for covid related CCO support in 2020/21 was \$5m and it was agreed that this would be debt funded initially and “repaid” through rates over a longer period (10 years from 2021/22). Only \$2.3m of this was required in the last financial year and \$2.3m of the underspend was used to fund the budget for the current financial year. The current year requirement is \$2.9m, \$0.6m higher than expected. This results in total expected support of \$5.2m across the two years while funding has been planned for \$5m, which leaves an unfunded balance of \$0.2m if the budget increase request is approved. The additional \$0.2m will need to be debt funded this year and, as with the initial \$5m, it is recommended to be included in the recovery through rates over the coming years. This would result in additional annual rates of approximately \$23k.

Table 1

\$'000	2020/21 Actual	2021/22 Forecast	Total Support
Cable Car	1,587	1,650	3,237
Experience Wellington	722	500	1,222
Wellington Zoo	-	450	450
New Zealand Festival	-	300	300
TOTAL	2,309	2,900	5,209
WCC Funding	5,000	-	5,000
Balance to be funded			209

Note that due to an underspend in the prior year it was agreed at Council to provide the specific New Zealand Festival support through this fund.

- *Cycleways* - Cobham Drive cycleway project is now forecasting to finish with a saving versus budget of approximately \$900k. This underspend is due to budgeted contingency that was not required and budgeted project fluctuation costs of \$370k that did not materialise. Miramar cycleway project is forecasting to be overspent by approximately \$650k. The construction cost of the project is \$500k higher than first budgeted, this budget was based on an engineer's estimate at concept design and has since increased. There are also increases in professional (consulting) and internal labour costs.

Both projects sit within strategic Activity 7.1.3, activity 2094 – *Cycling Network* and so an approval is not required from Committee or Council, however for transparency these project-level variances are being noted to Committee as part of the Quarter Three reporting.

Community Outcomes (Wellbeing) Indicator Trends: The Q3 report contains the published results to December 2021. Further longer-term trend data will be included in the Annual Report.

Kōwhiringa | Options

9. Committee has the option to accept the Officer Recommendations included and discussed throughout this report.

Whai whakaaro ki ngā whakataunga | Considerations for decision-making

Alignment with Council's strategies and policies

10. Quarterly performance reporting is a key tool for monitoring progress against Council's strategies and policies.

Engagement and Consultation

11. No impact.

Implications for Māori

12. Strong partnerships with Mana Whenua is an LTP strategic priority that is monitored via this quarterly report.

Financial implications

13. The financial implications of the additional budget request are outlined in the discussion section of this report.

Legal considerations

14. No impact.

Risks and mitigations

15. No impact.

Disability and accessibility impact

16. No impact.

Climate Change impact and considerations

17. An accelerating zero carbon and waste free transition is another LTP strategic priority that is monitored via this quarterly report.

Communications Plan

18. No impact.

Health and Safety Impact considered

19. No impact.

Ngā mahinga e whai ake nei | Next actions

20. The next performance report, including commentary, analysis of trends in community Outcomes Indicators and reporting of LTP community activities and achievements, will be delivery of the 2021/22 Annual Report.

Attachments

- Attachment 1. Q3 2021-22 Quarterly Performance Report

Quarterly Performance Report

Quarter Three 2021/22

(YTD 1 July 2021 - 31 March 2022)

Nau mai | Welcome

This report supports the governance oversight of Wellington City Council's (the Council) quarterly performance against its Long-term Plan (LTP) by the [Pūroro Tahua | Finance and Performance Committee](#). Quarterly Reports are produced up to four times in each financial year. Each report covers the period from the first of the financial year to the last day of the quarter – year-to-date.

The Council's LTP is published on the Council's website (www.wcc.govt.nz) with details on our outcome indicators, performance measures, strategic priorities and supporting key projects.

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Introduction

Purpose

The information in this report supports governance oversight and monitoring of the delivery of the current long-term Plan (LTP). Oversight covers the:

- LTP strategic direction and risks to overall progress
- Tracking of delivery of the programmes supporting LTP priorities, strategies, action plans and key projects; and
- Monitoring of significant quarter by quarter changes in service delivery KPIs.

The report informs three key questions:

- Is the LTP progressing as expected?
- Are the responses to risks sufficient to mitigate undesirable impacts? and;
- Is service performance on track?

The Quarterly report is provided to the Council’s [Pūrora Tahua | Finance and Performance Committee](#) (the Committee)

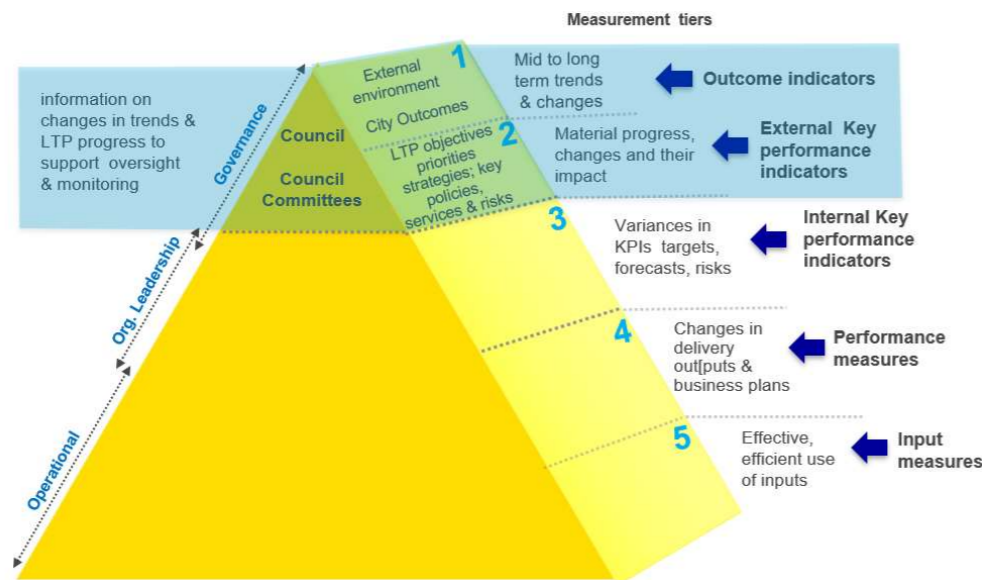
What we report

The content of the Quarterly Report (this report) aligns the 2021 LTP, the Finance and Performance Committee LTP oversight role, the monitoring role of other Council Committees and tiers 1 and 2 of the Councils Monitoring and Reporting Framework (Figure 1). A specific focus of the report is oversight of progress against the six LTP priority objectives (LTP priorities) and their supporting work programmes.

It is recognised that reporting detailed performance for individual projects, policies etc. is within scope of other Committees, for example the Infrastructure, Planning and Environment or Social, Cultural and Economic Committees and as such the Quarterly Report is timed to occur after focused reporting to these other Committees.

The LTP is effective from 1 July 2021 and includes an updated and reduced suite of external key performance indicators (KPIs). Consequently, the content of the Quarterly report will vary across the 2021-22 financial year - as trends and new KPI data becomes available. The starting point (or baseline) for reporting LTP progress is the 2021-22 year. The report scope includes LTP amendments and Annual Plan variations.

Figure 1: Monitoring and Reporting framework



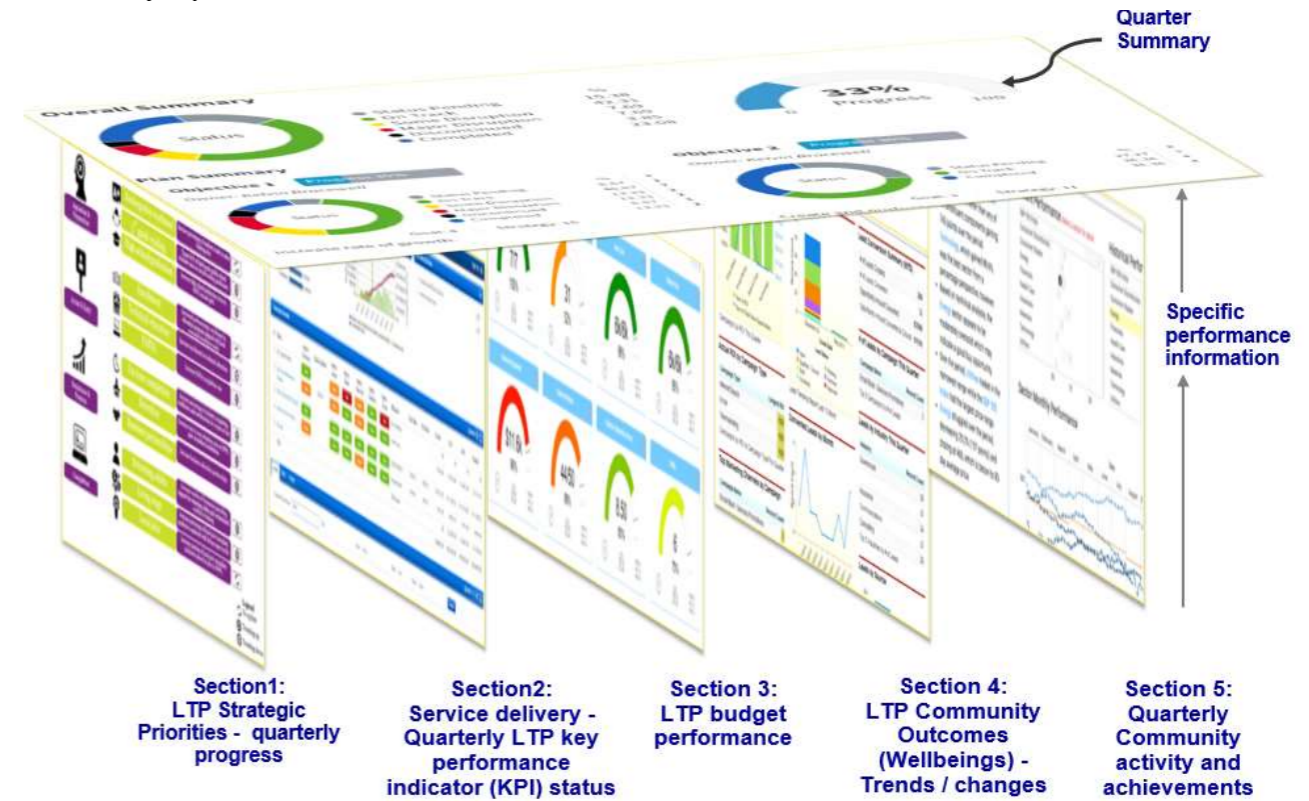
Performance data

Financial and non-financial results are reported **quarter**-to-date. All information is current as at the end of the relevant quarter. Results that are gathered annually e.g. from an annual residents’ monitoring survey is published in the Council’s Annual Report along with all KPI results for the full financial year. Programme information focuses on overall progress, programme health and risks to progress. Where possible actual and forecast information is provided.

Report structure and information presentation

A fully implemented quarterly report has five ‘drill-down’ sections with a rolled-up quarter overview or summary (Figure 2). This report covers section 1-4. Additional content will be added in the following quarters. The ‘rolled-up quarter summary’ has key summary information from each section, in general focusing on the significant changes during or between quarters. Where possible information is organised and reported visually and in an A3 dashboard style to show changes in status etc.

Figure 2: Quarterly Report Structure



How we report

Exception reporting

In general, only items with a status of red or blue are reported - with a focus on over and/or under performance (or by ‘exception’). The blue highlight indicates over performance and the red highlight indicates under performance. Red is used for financial reporting where variance is >\$500k AND >10% off target. Risks are reported using the Council’s risk reporting framework. Using a range for “met” of +/-10% allows for seasonal changes in performance.

How we record status

To decide what is significant and therefore what to focus on in this report, we use the status definitions that are indicated on the relevant dashboard. The statuses use colours to identify the items that need ongoing monitoring and / or attention.

LTP Community Outcomes

The LTP contributes to improving Wellington’s social, cultural, environmental, and economic community outcomes (or Wellbeings) This report (in Section Six) includes information on the city’s changing Social, Cultural, Environmental or Economic wellbeing. This content can vary from quarter to quarter depending (for example) on the external environment at the time of the report and / or the availability of data. Material changes in wellbeing indicators are typically to be observed over a longer period e.g.3 years or more.

LTP Strategic priorities and supporting work programmes

Table 1 indicates the alignment between the six LTP priority objectives (strategic priorities) and long-term Community Outcomes. Two of the six strategic priorities have work programmes that contribute to all outcomes. The organisation

of information for **Section 1** reflects this alignment. Information in other sections is presented by activity area. This approach is broadly consistent with the LTP and the Annual Report.

Table 1: LTP Community Outcomes and Priority Objectives

Community outcomes	Environmental Sustainable, climate friendly eco capital	Social People friendly, compact, safe, accessible capital	Cultural Innovative, inclusive, and creative city	Economic Dynamic, sustainable economy
Strategic priorities	A functioning, resilient & reliable 3 Waters infrastructure	Affordable, resilient & safe housing	Resilient & fit-for-purpose community, creative & cultural spaces	Wellington's core transport infrastructure is a safe, resilient, and reliable network
	Strong partnerships with mana whenua			
	An accelerating zero carbon and waste free transition			

The work programmes supporting the LTP strategic priorities contain the projects that deliver the LTP. Because of their expected impact or urgency some of those projects are classified as 'high priority projects'. Aggregated information from these projects is included in this report. Detailed individual project monitoring reports for the 'priority projects' is received by the Infrastructure Committee from the Project Management Office. This approach avoids duplication of individual project information reported to other Committees. Table 2 provides an overview of the alignment of work programmes to LTP priorities.

Table 2: Alignment of LTP strategic priorities, LTP objectives, work programmes, and projects

LTP Strategic priorities	LTP Objectives	LTP work Programmes	No. of projects
1. A functioning, resilient & reliable 3 Waters infrastructure	A reliable 3 Waters infrastructure	3 Waters network Stormwater Wastewater Targeted upgrades	14 (3 high priority projects)
	A resilient 3 Waters infrastructure	Drinking Water	1
	A functioning 3 Waters infrastructure	3 Waters Reform Programme	1
2. Affordable, resilient & safe housing	Urban Planning	Planning for growth	1
	Safe Housing	Social Housing	2
	Affordable Housing	Housing Investment Programme (projects) Proactive development (SHIP) - Te Kāinga (projects) Housing Action Plan (projects)	4 (2 priority projects)
	Resilient Housing	Proactive development (SHIP)	7
3. The core transport infrastructure is safe, resilient & reliable network	Reliable, safe Transport network	Let's Get Wellington Moving Priority Planning Speed management upgrades Bike network	20 (8 priority projects)
	Resilient, safe Transport network	Carriageway Shelly Bay Network renewals Network access	7

LTP Strategic priorities	LTP Objectives	LTP work Programmes	No. of projects	
4. Resilient and fit-for-purpose city, community, creative & cultural spaces	Fit-For-Purpose Community, Creative & Cultural Spaces	Aho tini 2030 Public space improvements Waterfront Development Zealandia Zoo upgrades Community centres & halls upgrades Suburban Centres upgrades City Venues Pōneke Promise Te Ngākau Civic Precinct Venues seismic strengthening	Community facilities development Streets for People: Laneways programme Public safety - Pōneke Promise Burial & Cremations policy Waterfront Development: Frank Kitts Park Public Space and City Greening: CBD greening, pocket park development Public Space and City Greening	27 (10 priority projects)
	Resilient Community, Creative & Cultural Spaces	Community facilities planning Waterfront facilities Sports fields upgrades EQ Risk Mitigation: Seismic strengthening	Community facilities earthquake resilience EQ Prone buildings Venues Seismic strengthening Asset Management Programme CCO Upgrades	13 (2 priority projects)
5. An accelerating zero carbon and waste free transition	Te Atakura - first to zero	Climate and sustainability Climate Change response Resource efficiency - energy Seed funding for climate action	Sustainable food (SF) systems Mode shift WCC EV fleet transformation	14 (2 priority projects)
	Waste Free Transition	Waste Minimisation: Resource efficiency - waste	Waste Minimisation: Resource efficiency - waste Waste Minimisation	
6. Strong partnerships with mana whenua	Innovative, creative, and inclusive city	Inclusive city Māori and mana whenua partnerships		3
Table 2 Legend		Reported to Finance and Performance Committee		
		Reported to other relevant Committee		

Reporting programme performance

Quarterly programme reporting focuses on changes to programme delivery (progress), budget, overall programme health and risk status against a LTP starting position as of 1 July 2021 and over the three years between LTP updates. As a number of programmes have projects that are being planned or start in subsequent years, the first quarterly report will contain programmes that have projects that are: in-flight from the previous LTP; and are finalising their plans to commence in the next quarter.

This means that the content and programmes covered in this will expand over subsequent reports. The Quarter One report (1 July-30 September) sets the starting position (or baseline) for on-going quarterly programme reporting.

Where we get our data

The Information in this report is sourced from the Council's and CCO business units including Finance, Risk and Assurance and the Project Management Office.



Summary Headlines: Quarter 3, 2021

1. [Strategic Priority Work Programmes \(Details pages 7-8\)](#)

- YTD work programme budget spend continues to lag forecast spend - reflecting sustained pandemic related constraints on delivery (including capacity, scoping etc.)

2. [Priority project portfolio \(Details pages 9-10\)](#)

- While pandemic linked disruptions continue the combined internal health and delivery confidence status* of the projects in the portfolio continues to improve from previous quarters

3. [LTP Service Delivery KPIs \(Details page 11-13\)](#)

- 55% on track, down from 63% in Q2

4. [LTP Budget Performance \(Details pages 14-17\)](#)

- Underlying favourable budget position for operating spend; capital programme 29% underspent versus year-to-date budget

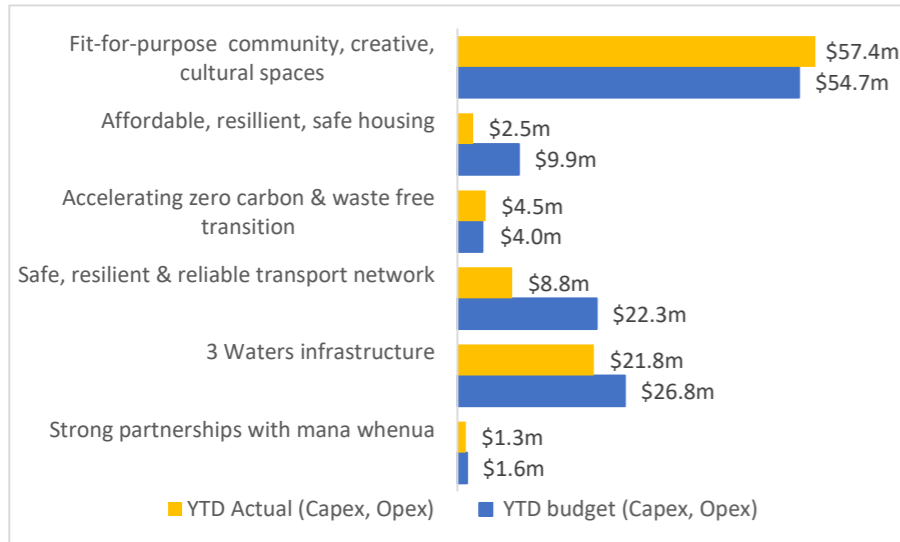
5. [Community Outcomes \(Wellbeing\) Indicators \(Details pages 18-21\)](#)

- No updates to report, full update will be provided in the Annual Report
-

Quarter Three Summary

LTP STRATEGIC PRIORITY WORK PROGRAMMES – Ongoing pandemic linked pressures continue to limit the pace of delivery of the capital programme which at year end is likely to be underspent

Q3 Capital and Opex Spend - \$22.9m (19%) underspend

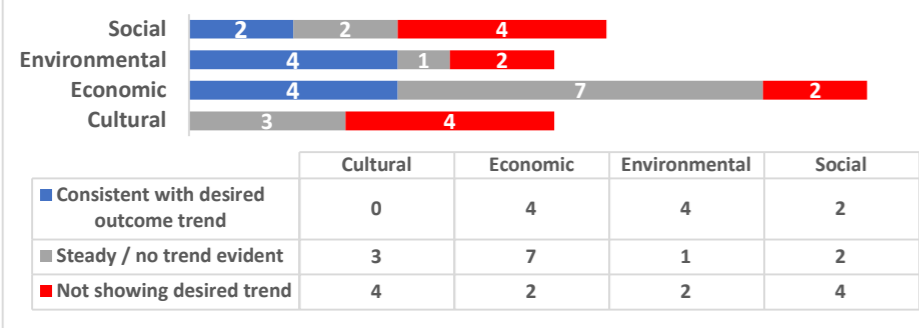


Programme Delivery risk: pandemic linked market capacity and capability pressures continue to constrain the pace of programme delivery.

Pressures	Possible impact:
<ul style="list-style-type: none"> Constrained labour markets, materials supply chain and cost escalations Availability of external contractor resources pressuring the planning and prioritisation of resources 	<ul style="list-style-type: none"> Progress slowed for projects in-flight Delay projects at planning stage

LTP COMMUNITY OUTCOMES (WELLBEINGS): Social, and Cultural have the most indicators not showing desired trends.

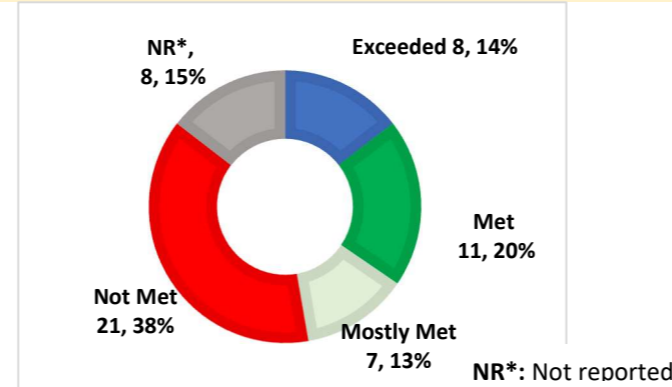
Outcome Indicator trends by wellbeing as at 1 July 2021



- 34% not trending in desired direction, 29% are consistent with desired trend, and 37% with no trend evident.; no new results to report for July 2022

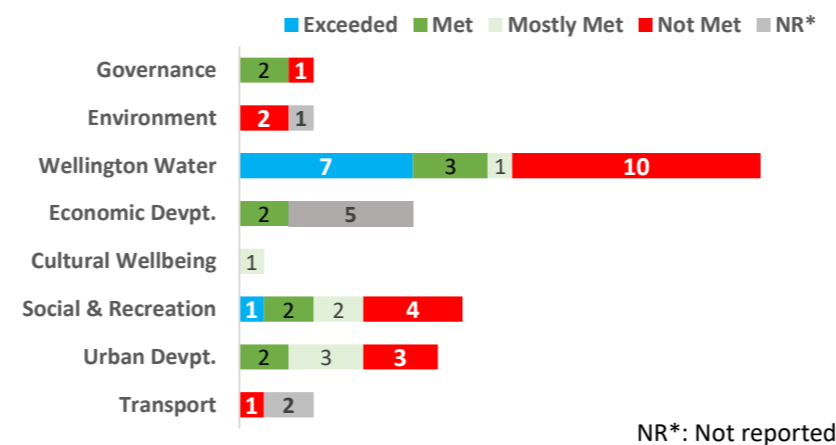
LTP SERVICE PERFORMANCE – KPI exceptions are similar Q2, with 41 out of 47 KPIs unchanged

Service delivery performance against LTP KPI targets



- Of the 55 performance measures for Q3, 29 are performance exceptions (25 of these were also reported in Q2)
- 41 KPI results remain largely unchanged, 1 improved and 5 deteriorated. 55% (26/47) of reported KPIs were achieved.
- 8 measures that were not available to be reported (NR*) WellingtonNZ (5), Zealandia (1) and transport (2).

KPI performance against target for each Activity Area

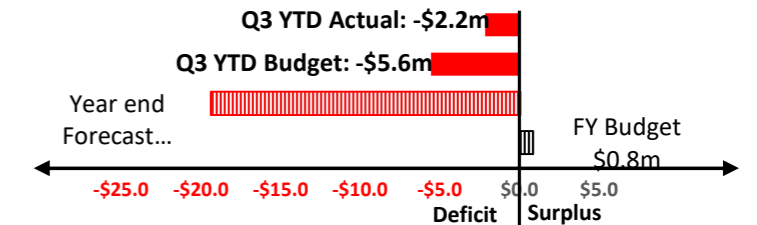


The main exceptions to Activity Area KPI targets relate to:

- Governance:** response SLA for contact centre
- Three waters:** 17 exceptions (15 in Q2)
- Environment:** Covid related- no glass collection means lower waste diverted from landfill
- Social & Rec:** Covid restrictions impacting timeliness for compliance activities. (Graffiti removal target exceeded)
- Urban development:** Continued challenges with meeting SLA
- Transport:** parking occupancy – impacts from ‘red setting’
- CCOs: Wellington Zoo:** visitation and income below target
- WellingtonNZ:** 5 indicators were not reported due to data collection timing issues. Full result to be included in the year end report.

BUDGET PERFORMANCE YTD \$2.2m operating deficit – better than budget, capital spend under budget

Q3 Net Operating Position

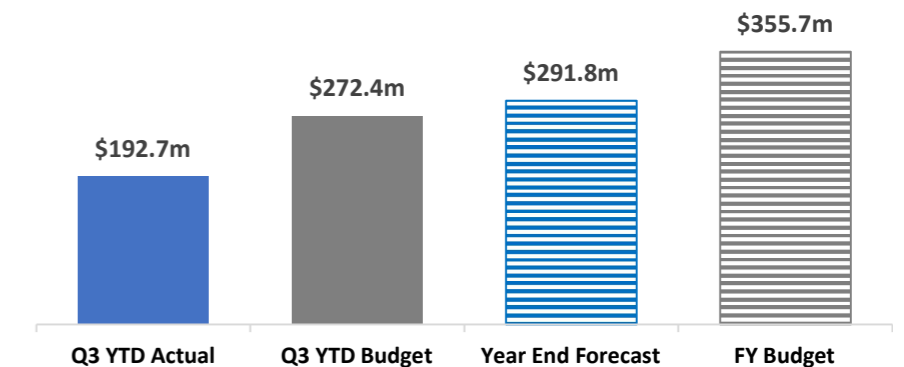


- Net Operating Position:** YTD position is \$3.4m (60%) favourable to budget (actual spend is a \$2.2m deficit, compared with a budget deficit of \$5.6m)
- Total Expenditure:** 5% (\$22.8m) favourable to budget. YE budget \$10m increase. \$3.6m for WOW, \$4.9m in waters, \$1.5m for Wellington Regional Stadium (approved in March 2022)
- Revenues:** 4% (\$19.4m) unfavourable to budget. YE budget \$4.9m increase in 3 waters use of Stimulus Funding (approved in March 2022).

Forecast Year End deficit of \$19.4m

- Forecast year end position** is a deficit of \$19.4m. Unfavourable against a budgeted surplus of \$5.9m, and revised budget surplus of \$0.8m

Capital spend - under budget YTD and for the year-end forecast (\$m)



- Year to date: Capital: Budget underspent by \$79.7m (29%)
- Significant variances: Tākina is over budget and forecast to continue to be ahead of plan for the remainder of the year. Cycleway planning is underspent by \$14m. LGWM projects underspent by \$5m. Underspending in wastewater network renewals and upgrades and housing upgrades and renewals.
- Forecast: \$63.9m (18%) year-end underspend on the \$355.7m budget.

Section 1: Work Programmes LTP Strategic Priorities: Supporting

The work programmes supporting the LTP strategic priorities contain the projects that deliver the LTP. There are 114 projects that contribute to the six LTP strategic priorities that are reported in this section. Some of those projects (23) are classified as ‘high priority projects’ because of their expected impact or urgency. Aggregated information from these projects is included in this report in **Section 2**. Detailed individual project monitoring reports for the ‘priority projects’ is received by the Infrastructure Committee from the Project Management Office.

Quarter three headlines:

- Pandemic related disruptions continue to impact construction market capacity, materials supply chains and have constrained programme delivery progress resulting in a rephasing of the capital programme spend
- Although some projects have had stages rephased, the total 10 Yr. LTP work programme will still be delivered
- YTD* work programme spend continues to lag forecast spend - reflecting the above on-going pandemic disruptions impacting the pace of delivery
- The 2021 LTP ‘carried forward’ incomplete or additional work from the previous LTP and are forecasting to continue to carry forward capital spend until the next LTP (2024)

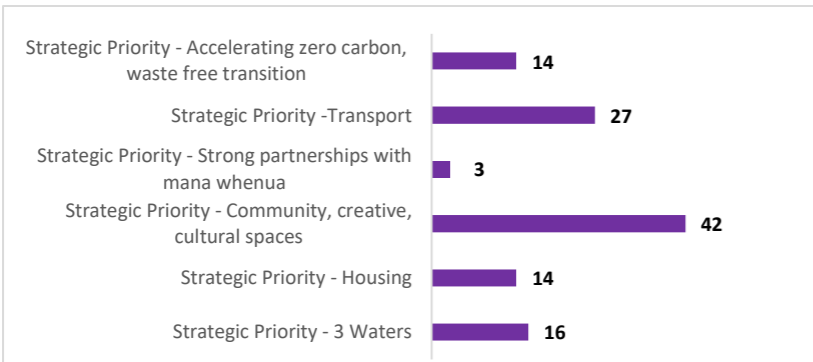
*Year to Date (YTD) numbers are as at Q3 end - 31 March 2022 and are the total of Capex plus the relevant Opex.



Programmes supporting 2021 LTP Strategic Priorities (52 work programmes with 114 supporting projects - 23 are classified as key (or priority) projects)

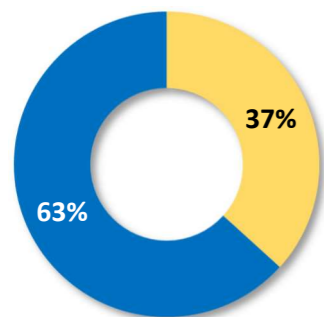
At the end of Q3 76% of the total YTD (rephased) capital budget supporting the six strategic priorities has been spent with a forecast underspend for the full year

LTP priorities have 45 Work programmes with 114 projects
Number of projects by strategic priority

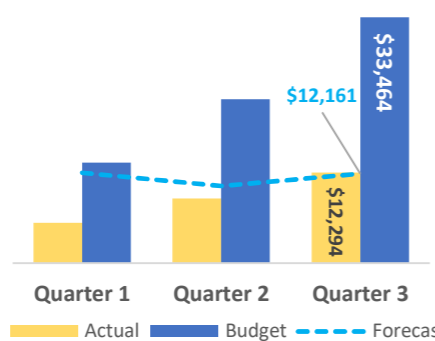


- The 15 priority projects reported to the Infrastructure Committee are included in the strategic priority project count.

Priority 3: The transport infrastructure is safe, resilient & reliable (\$000)
YTD (Cpx+Opx) budget spend **LTP 3yr. Capital Budget**

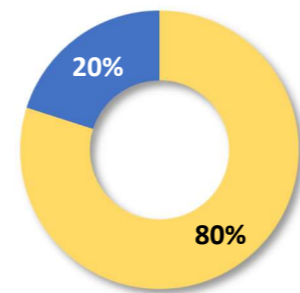


Q3 YTD Spend as % of Total Budget
 Q3 YTD - % of Total Budget Remaining

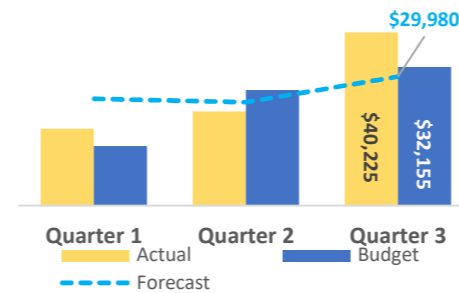


- Includes priority projects Transitional Cycleways programme, Let's Get Welly Moving, Cycleways Connections and Island Bay programmes

Priority: 1 functioning, resilient, reliable 3 Waters infrastructure (\$000)
YTD (Cpx+Opx) budget spend **YTD spend, actual, forecast by quarter**

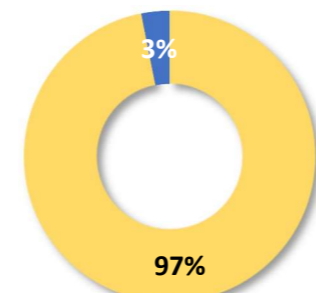


Q3 YTD Spend as % of Total Budget
 Q3 YTD - % of Total Budget Remaining

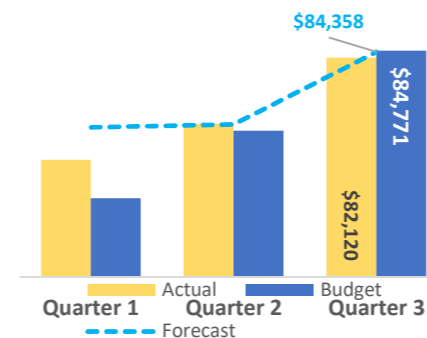


- Includes priority projects of Omāroro Reservoir, CBD sewage upgrades and 3 water reform

Priority 4: Resilient, fit-for-purpose, community, creative cultural spaces (\$000)
YTD (Cpx+Opx) budget spend **YTD spend, actual, forecast by quarter**

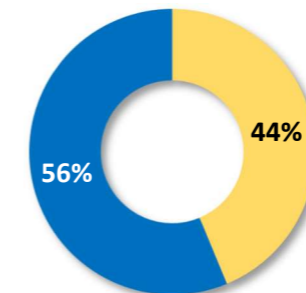


Q3 YTD Spend as % of Total Budget
 Q3 YTD - % of Total Budget Remaining

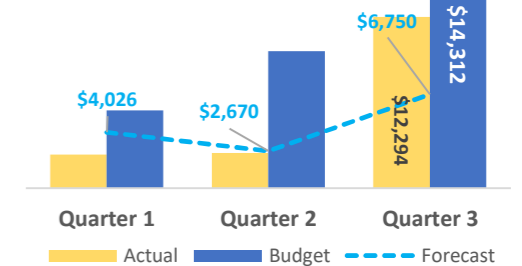


- The community investment plan review will inform out year investment in community, creative and cultural spaces

Priority 2: Affordable, resilient & safe housing (\$000)
YTD (Cpx+Opx) budget spend **YTD spend, actual, forecast by quarter**

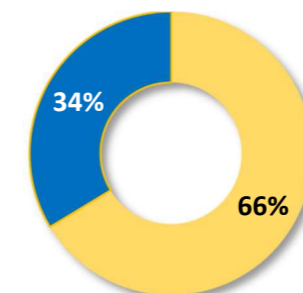


Q3 YTD Spend as % of Total Budget
 Q3 YTD - % of Total Budget Remaining

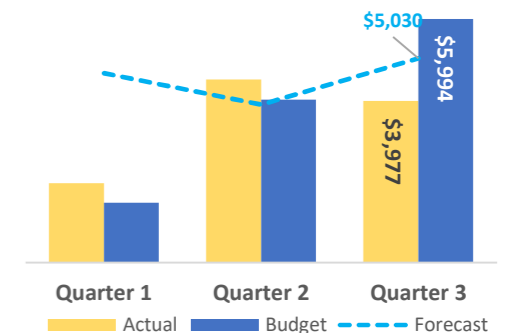


- Public consultation is underway on proposals for the on-going financial sustainability of the housing portfolio part of the 2022-23 Annual Plan.

Priority 5: An accelerating zero carbon & waste free transition (\$000)
YTD (Cpx+Opx) budget spend **YTD spend, actual, forecast by quarter**



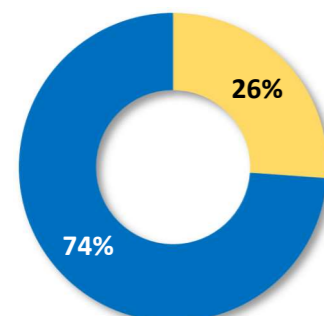
Q3 YTD Spend as % of Total Budget
 Q3 YTD - % of Total Budget Remaining



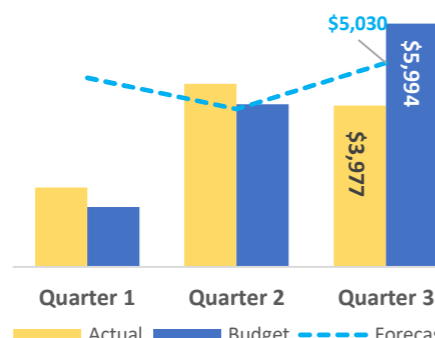
- Includes priority projects Residual waste disposal (Southern Landfill), Sludge Minimisation project

There are on-going material pressures over the next 3 years that are likely to constrain pace of implementation or delivery.

Priority 6: Strong partnerships with mana whenua (\$000)
YTD (Cpx+Opx) budget spend **LTP 3 yr. Capital Budget**

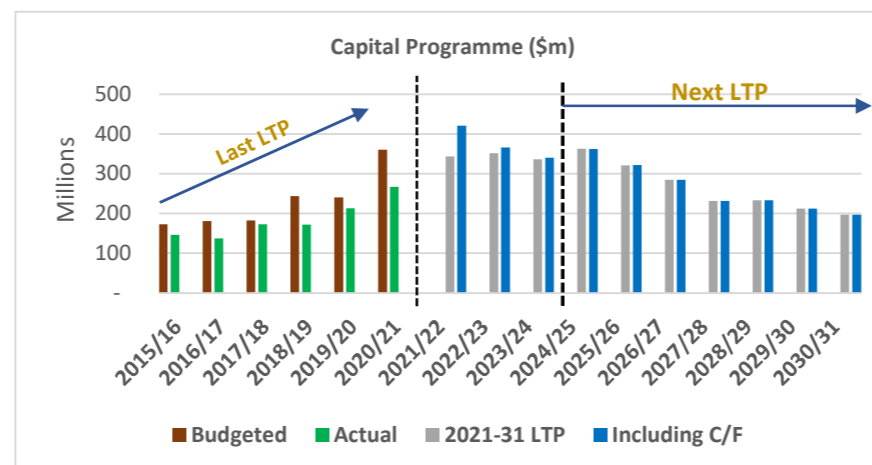


Q3 YTD Spend as % of Total Budget
 Q3 YTD - % of Total Budget Remaining



- New Māori strategy is largely completed with a supporting action plan being developed for implementation across the year

We have carried forward* incomplete or additional work from the last LTP and are forecasting to continue to do this until the next LTP



* Capital projects spend is an indicator of work programme delivery

A key risk to progressing LTP priorities continues to be on-going pandemic linked pressures (see below) impacting the pace of project and constrain projects in the planning stage

Key external pressures driving risks to the pace of delivery:

- Labour market shortages
- Constrained materials supply chains and cost escalations
- Availability of external contractor resources / scalable capacity pressuring the planning and prioritisation of resources

Mitigation continues to focus on to strengthening internal capacity to deliver including:

- Embedding coordination, prioritisation, and management of dependencies between programmes across the business
- Reporting across the portfolio of work programme



Section 2: Delivery of LTP Priority Projects Portfolio

The Project Management Office (PMO) provides regular and detailed reporting on individual projects in the portfolio to the Infrastructure Committee. This report covers the performance of the total portfolio of the 23 priority projects. WCC's Investment Delivery Framework (IDF) represents the full life-cycle of a project at Council from the time an idea is first conceived, to after the project has ended and its benefits are realised.

Quarter three headlines:

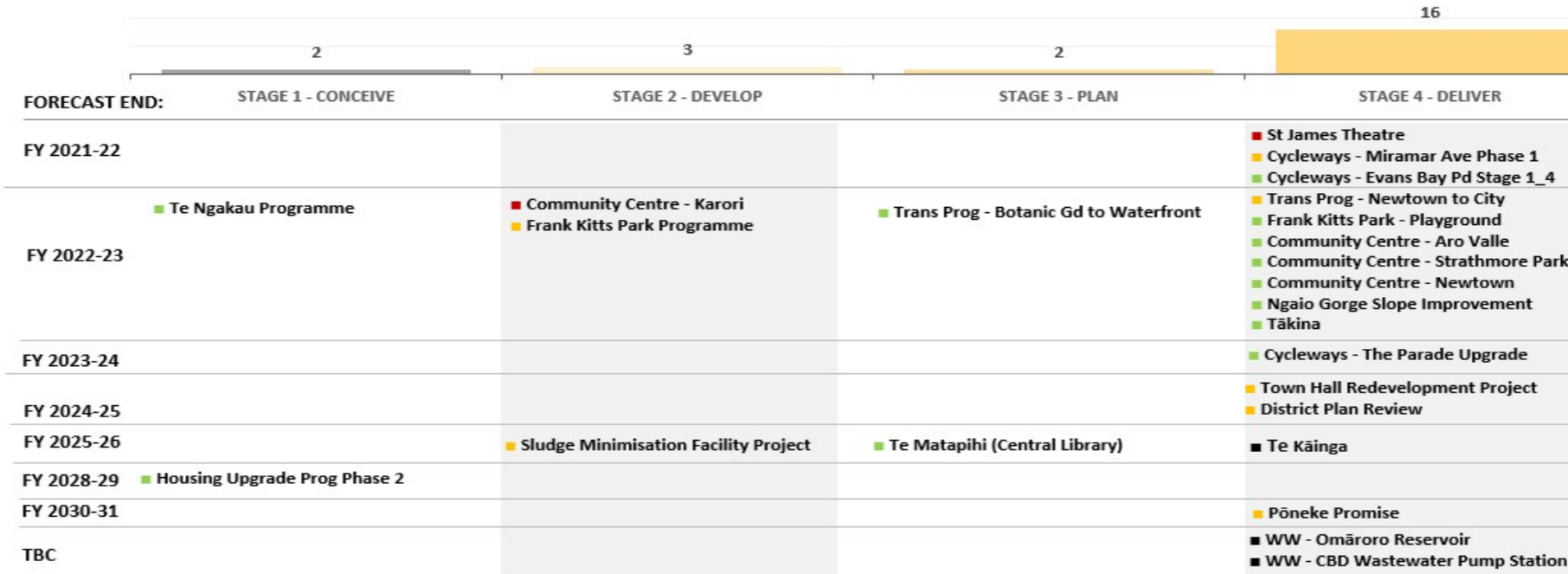
- Pandemic linked disruptions continue to constrain construction market capacity, supply chains and continue to slow the pace of delivery and overall spend with work forecast to be carried forward into the next year
- While pandemic linked disruptions continue the combined internal health and delivery confidence status* of the projects in the portfolio continues to improve from previous quarters
- The focus on strengthening internal project capacity to mitigate risks has continued with more project reporting improvements in internal project health
- Full year(FY) spend - while the rate of project spend has increased quarter by quarter the FY result is forecast to be under budget by 2.5% and 4.7% for the whole-of-life portfolio cost.
- More Priority Investments are progressing to delivery stage of the IDF Framework as the end of the Financial Year approaches.

* Overall programme delivery confidence status is based on an assessment of the portfolio's overall Budget, Schedule, Scope, Benefits, Risks, Issues, Resources, Engagement & Communications, Change Control, Health & Safety, and Dependencies.

Key Projects Portfolio - Delivery Profile at the end of Q3 (23 projects)

- While challenging pandemic related supply and capacity pressures continue to impact the pace of delivery, the overall internal project health and delivery status has continued to improve across each quarter
- Full year(FY) spend - while the rate of project spend has increased quarter by quarter the FY result is forecast to be under budget by 2.5% and 4.7% for the WOL portfolio cost

Portfolio overall delivery confidence status - 53% of priority projects in the challenging delivery stage were on-track

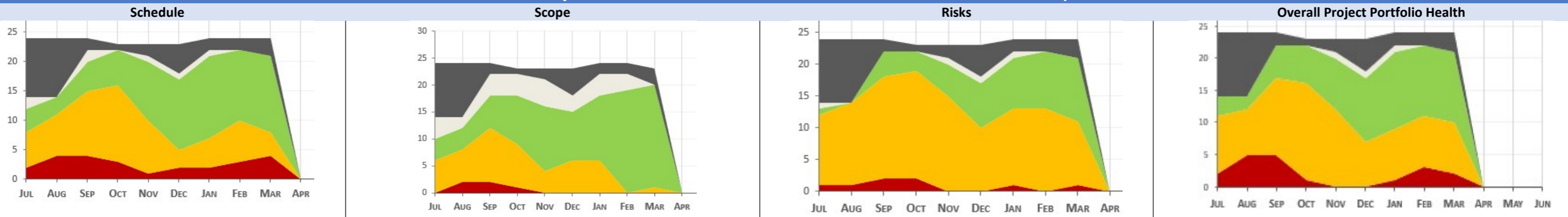


■ Successful delivery on track
 ■ Successful delivery likely if issues are managed
 ■ Successful delivery unlikely without intervention
 ■ Not reported this quarter

Portfolio progress by stage: More projects have progressed to the delivery stage during the year



YTD Project Portfolio Health indicator trends - Overall health continues to improve





Section 3: LTP Service Delivery - Key Performance Indicators (KPIs)

Quarter three headlines:

- Areas of under-performance: 3 waters (flooding, compliance, timeliness); consenting timeliness; and ongoing impacts of COVID restrictions: waste diversion, compliance inspection activities, CCO's visitation, and parking occupancy.
 - 55% of KPIs were within 10% or exceeded targets (63% reported in Q2)
 - Of the 47 performance results reported for Q3, there are 29 exceptions to report, 26 of these were also reported in Q2
 - 41 of 47 (87%) reported KPI results remain largely unchanged
 - 1 improved (3 waters) slightly and 5 deteriorated (1-Governance, 2- 3 waters, 1- Social & Recreation and 1- Urban Development)
-

Key Performance Indicators (KPIs) - Key variances

Key KPI variances for Q3 were largely those that were reported for Q2.

Governance – key Q3 KPI variances				
KPI	Target	Result	Variance	Variance comment
1.1 Contact Centre – Contacts responded to within target timeframes (all)	90%	88%*	Not tracking to plan	New exception *Q3 result for calls 70% and emails 95%, YTD KPI result for all contacts is to be confirmed. It is anticipated that the target is unlikely to be met for years end.

Environment - key Q3 KPI variances				
KPI	Target	Result	Variance	Variance comment
2.2 Volume of waste diverted from landfill	15,000	11,263	-25%	The Covid-19 Omicron wave has seen our processing contractor inundated with staff shortages, the result being that glass has not been collected in March. Glass, being the heavier kerbside collectible, has a greater impact on our KPI when weights are not recorded. We'd expect to see a larger amount cleared in April when collections re-commence.

3 Waters KPIs (Variance commentary is reported to the Infrastructure Committee)
KPI changes from the last quarter (Q2):
3 changes- 1 new exceeded, 2 measures deteriorated

KPI	Target	Result	Variance
2.3 Number of complaints about the drinking waters (per 1000 connections)	≤15	11.9	21%
2.4 Number of complaints about the wastewater system (per 1000 connections) new	≤22.5	18.7	17%
2.5 Number of complaints about the stormwater system (per 1000 connections)	≤15	7.4	51%
2.3 Median response time for attendance for water network urgent call outs	≤60 minutes	79	-32%
2.3 Median response time for resolution for water network urgent call outs	≤4 hours	2.6	35%
2.3 Median response time for attendance for water network non-urgent call outs new	≤36 hours	41.5	-15%
2.3 Median response time for resolution for water network non-urgent call outs	≤5 days	2.9	42%
2.4 Compliance with the resource consents for discharge from the sewerage system -total number	0	3	Not met
2.4 The number of dry weather sewerage overflows from the Council's sewerage system expressed per 1000 sewerage connections to the sewerage system	0	6.1	Not met
2.5 Number of flooding events	<2	7	-250%
2.5 Number of habitable floors per 1000 connected homes per flooding event	0.13	1.80	-1285%
2.5 Median response time to attend a flooding event	≤60 minutes	78.1	-30%
2.4 Number of wastewater reticulation incidents per km of reticulation pipeline (blockages)	≤0.6	0.3	50%
2.4 Median response time for wastewater overflows (attendance time)	≤60 minutes	185	-208%
2.4 Median response time for wastewater overflows (resolution time)	≤6 hours	20.9	-248%
2.5 Days (%) during the bathing season (1 November to 31 March) that the monitored beaches are suitable for recreational use	90%	100%	11%
2.5 Monitored sites (%) that have a rolling 12 month median value for E.coli (dry weather samples) that do not exceed 1000 cfu/100ml New exception	90%	79%	-12%

Environment - key Q3 KPI variances (continued)				
KPI	Target	Result	Variance	Variance comment
2.6 Achievement of measures within Wellington Zoo's Statement of Intent	Refer SOI	2 out of 6 (7 total) KPIs progressing to target	Not tracking to plan	Visitors : Pandemic disruption has significantly impacted visitor volumes with flow effect to other KPIs. As a result the YTD visitor target has not been met. The performance of other KPIs is: <ul style="list-style-type: none"> • Student & Education Visits: On track • Council operating grant per visitor: Not met • Trading Revenue per visit (exc. grants and interest): On track • Percentage of operating costs generated by the Trust: Not met • Trust generated income as a percentage of the Council grant: 100% not met • Non-council donations & funding: an annual measure

Economic Development- key Q3 KPI variances				
KPI	Target	Result	Variance	Variance comment
WellingtonNZ				5 out of 7 results not available to report (2 met)

Urban Development - key Q3 KPI variances				
KPI	Target	Result	Variance	Variance comment
6.2 Building consents (%) issued within 20 working days	100%	74%	-26%	Response times have slightly improved (from last quarter), however due to Covid, contractors staffing numbers have been impacted, which meant many of the jobs were not able to be attended to within expected response timeframes.
6.2 Land Information Memorandums (LIMs) (%) issued within 10 working days	100%	66%	-34%	The appointment of a new Team Leader and new staff has returned LIM processing to 100% within 10 days in the final month of Quarter 3. We expect to meet our 10 day requirement for Quarter 4.
6.2 Resource consents (non-notified) (%) issued within statutory time frames	100%	67%	-33%	<p>Consents:</p> <ul style="list-style-type: none"> • Q3 105 out of 160, 66% achieved. YTD 362 out of 538, 67% achieved. • The team are still working on the backlog. This month 30% of consents went over target time. • Newer applications that require WWL comment are being dealt with more efficiently due to additional resource in Wellington Water. <p>Notified applications:</p> <ul style="list-style-type: none"> • Commissioners approved a proposal to retain the Tramway Hotel façade and construct a 9 storey building above. <p>Covid Fast-Track applications:</p> <ul style="list-style-type: none"> • The Minister declined the Ryman application for the Covid Fast-Track process and so the application to Council was restarted. • Comments have been sought from Council for the redevelopment of the Johnsonville Shopping Mall.

Social and Recreation - key Q3 KPI variances

KPI changes from the last quarter (Q2):

5.2 Cost to the ratepayer per library transaction – new exception – now 42% over the target. Status is not met.

KPI	Target	Result	Variance	Variance comment
5.2 Cost to the ratepayer per library transaction	\$2.79	\$3.97	-42%	New exception While there are some additional costs due to the pandemic eg security, the target is exceeded due to reduced transactions, rather than increased cost.
5.3 Alcohol licences - premises inspected within target timeframes (%)	100%	0%	-100%	Covid alert levels prevent premises inspections.
5.3 Food registrations - premises (%) inspected within Food Act regulation required timeframes (new business and existing businesses)	100%	45%	-55%	Covid alert levels and MPI's preference for remote checks at level 2 has created a backlog of verifications to be completed.
5.3 Graffiti removal – response time frames (%) met	80%	93%	16%	Exceeded - In general for the 3rd quarter of 2021 -2022, there was a graffiti spike in the last few months. There are also various other initiatives beyond the graffiti removal contract that are ongoing to manage graffiti in Wellington, including the following: <ul style="list-style-type: none"> ○ Ongoing positive relationship management with partners who manage graffiti on their own assets such as NZ Post, various banks, and charities who use clothing bins, Construction sites in the CBD ○ Support for murals in public places which help to prevent graffiti ○ Graffiti Artist Programme ○ Poneke Promise ○ Volunteer Groups, and still work closely with educational groups like Wellington, Rongotai, Newlands and Tawa colleges as well as primary schools, on organised G/V paint-outs at Out Of Scope sites ie. locations not serviced by WCC's graffiti removal contractor and/or other private business contractors.
5.3 Public toilets - response timeframes (%) met	95%	70%	-26%	Response times have minimally improved (from last quarter), however due to Covid, contractors staffing numbers have been impacted, which meant many of the jobs were not able to be attended to within expected response timeframes.

Transport - key Q3 KPI variances

KPI changes from the last quarter (Q2):

KPI 7.1 Achievement of measures within Wellington Cable Car Limited Statement of Intent was not reported.

KPI	Target	Result	Variance	Variance comment
7.2 City parking peak occupancy (% utilisation)	75%	48%	-36%	Occupancy in the city hadn't fully recovered from the August Lockdown, and then late Jan Omicron and Red Light Setting resulted in lots of people Working from Home-which has had an ongoing impact on our occupancy levels.



Section 4: LTP Budget Performance

Quarter three headlines:

- Net operating expenditure lower than budget - the YTD shows a favourable variance to budget of \$3.4m (60%).
- Revenue is less than budget by \$19.4m (-4%), offset by operating expenditure underspend by \$22.8m (5%).
- Capital expenditure underspent by \$79.8m (29%), the full year forecast underspend is \$63.9m (18%) by year end.
- Borrowing within policy - total committed borrowing at the end of the quarter was \$1.08bn providing headroom of \$209m. Our end of quarter liquidity ratio was 115% which is under current policy.
- Treasury position - all position compliant with policy

Budget performance

Consolidated financial performance 1 July 2021 – 31 March 2022

Consolidated Performance								
	YTD				Full Year			
	Actual \$000's	Budget \$000's	Non-Op Var \$000's	Op Var \$000's	Forecast \$000's	Budget \$000's	Non-Op Var \$000's	Op Var \$000's
Rates & Levies Revenue	293,045	294,609	0	(1,563)	390,377	392,812	0	(2,435)
Revenue from Operating Activities	106,500	115,738	0	(9,238)	139,217	154,615	0	(15,398)
Investment Revenue	8,067	7,847	0	220	10,795	10,503	0	291
Finance Revenue	1,951	10	0	1,941	1,693	13	0	1,680
Other Revenue	23,769	35,395	(10,606)	(1,020)	42,905	55,667	(12,482)	(280)
Development Contribution Revenue	3,467	2,625	842	0	2,896	3,500	(604)	0
Total Income	436,798	456,223	(9,764)	(9,661)	587,883	617,110	(13,087)	(16,141)
Personnel	103,811	103,089	0	(722)	140,007	137,060	0	(2,947)
Contracts, Services, Materials	146,748	158,886	0	12,139	204,137	212,837	0	8,700
Professional Costs	6,625	14,127	0	7,502	13,512	18,812	0	5,300
General Expenses	60,793	64,261	(496)	3,964	86,582	86,199	(4,296)	3,913
Depreciation and amortisation	106,227	110,411	0	4,184	143,712	146,736	0	3,024
Interest Expense	20,867	17,492	0	(3,375)	26,740	23,323	0	(3,417)
Internal Recharge and Recoveries	(6,074)	(6,485)	0	(411)	(7,437)	(8,645)	0	(1,208)
Total Expenditure	438,997	461,781	(496)	23,280	607,252	616,322	(4,296)	13,365
COUNCIL NET SURPLUS/ (DEFICIT)	(2,199)	(5,558)	(10,260)	13,620	(19,370)	789	(17,383)	(2,776)

Key () deficit / overspend / under-achieved revenue

Revenue from Operating Activities \$-9.2M (-8%) unfavourable due to Parking Services which is under budget by \$9.6m having been impacted by the various COVID-19 alert level settings including a lockdown at level 4 for two weeks in August 2021, level 3 for one week in September and the Red traffic light setting through the remainder of the reporting period. Parks, Sports and Recreation is also under budget by \$2.4m and has similarly been impacted by Covid closures in recreation centres and swimming pools. This is largely offset by favourable variances in the Quarry \$2.0m and Waste Operations where landfill revenue is above budget by \$3.2m due to higher volumes.

YEAR TO DATE commentary

Additional YTD variances:

- **Rates & Levies Revenue** is \$1.6m unfavourable, of which \$3.0m is metered water revenue.
- **Finance Revenue** is favourable by \$1.9m which is due to interest revenue.
- **Other Revenue** is \$11.6m (-33%) unfavourable, due to NZTA roading subsidies being lower than planned and under spend on Capex projects
- **Contracts, Services and Materials** are \$12.1m (8%) favourable. Under spending is occurring across the business in the following areas: lower than planned maintenance costs in City Housing \$1.3m and Property \$1.1m, Building Resilience \$1.6m (timing dependent on the outcome of a court decision concerning intervention on two disputed buildings) and City Design is underspent on the Transitional Cycleway by \$2.2m. Also under spent to date are Parks, Sports and Recreation \$1.9m, Economic Wellbeing \$2.0m due to the timing of grants and Let's Get Wellington Moving \$1.4m.
- **Professional costs** are \$7.5m (53%) favourable, mainly due to the timing in Place Planning (work around the District Plan) and Climate Change Response and under spending in Creative Capital, on Te Ngakau and Māori Outcomes.
- **General Expenses** are under budget by \$3.5m (5%). The main variances are Utilities (rates), Insurance and external IT costs.
- **Depreciation** is \$4.2m (4%) favourable, partially due to delays in the overall capex programme.

Forecast (Full Year/FY) commentary

The FY forecast includes the following variances:

- **Revenue from Operating Activities** is \$15.4m (10%) unfavourable and is largely due to projected losses in Parking \$13.1m, Parks, Sports and Recreation \$3.1m and Economic Wellbeing \$3.6m, all due to the impacts of COVID-19 - art offset by a favourable forecast for the Quarry \$2.1m and Waste Operations \$3.9m
- **Finance Revenue** is favourable by \$1.47m which is due to interest revenue
- **Other Revenue** is \$12.8m (23%) unfavourable, which is in the main due to reduced NZTA revenue based on an assumed Capex programme underspend.
- **Personnel** is \$2.9m over budget including \$1.9m in salaries and \$0.9m in contractors. Under spending is anticipated in wage and training costs.
- **Contracts, Services & Materials** are: \$8.7m (4%) favourable. Under spending is forecast mainly in City Transport (\$1.7m) from reduced contract spend, City Housing \$1.7m through lower maintenance costs, Property \$1.8m also due to lower anticipated maintenance costs and Parks, Sports and Recreation \$1.2m. The Transitional Cycling programme is also forecast to be under spent by \$3.4m because of delays arising from recent protest action and the availability of external contract resources. Partially offsetting these will be Corporate Finance \$4.2m (where organisational savings in this area are budgeted) and Resilience and Sustainability (Waste Operations and 3 Waters). The budget also contains funding for the Ngauranga to Petone cycleway of \$2.5m which was spent late last year.
- **Professional costs** are forecast to be \$5.3m (28%) under budget. This is across a number of business areas including District Plan \$0.8m, Climate Change \$0.8m, Creative Capital \$0.5m, Te Ngākau \$0.6m and Māori Outcomes \$0.6m.
- **General Expenses** \$3.9m (5%) are expecting to be under budget. The main contributors to this are IT costs \$0.7m, Utilities \$1.2m and Insurance \$1.1m. Security costs are expected to be \$0.6m over budget. Additionally there are non-operating expenses of \$4.3m, the bulk of which is the writing off of \$3.0m in Waste Operations relating to the Stage 4 development.
- **Depreciation** \$3.0m (2%) partially due to lower capex spend.

Treasury Report

Summary

- All Positions Compliant with policy
- Net interest expense is \$95k over budget
-

Funding Policy Parameters (calculated on rolling monthly basis)				
Period	Minimum %	Maximum %	Actual	Compliant (Y/N)
0 - 3 years	15%	60%	22%	Yes
3 - 5 years	15%	60%	28%	Yes
5 years plus	15%	60%	50%	Yes

Borrowings

- Total committed borrowing facilities as at the end of March were \$1.08bn providing headroom of \$209m. Our liquidity ratio under current policy is 115%.
- Total net borrowings at the end of March were \$852m. Gross borrowings were \$1,086bn.
- The next maturities are in April 22 pre-funded (45m). Currently all debt is prefunded through Dec 22

Investments

- Deposits (ex-cash) were at \$166m. \$86m will be held on deposit for prefunding. Current Cash Balance \$67.9m
- Rolling Liquidity deposit \$20m maturing 20th April

Deposits	MARCH -22
General deposits	\$80m
Deposits for pre-funding	\$86m
Cash	\$67.9m
Total deposits for month	\$233.9m

Activity Area Financial Performance

1 July 2021 – 31 March 2021

Total All Activity Areas – Q3 Budget Performance (\$000s)						
	Actual	Budget	Variance	%	YE Forecast	YE Budget
Revenue	(436,798)	(456,223)	(19,425)	-4%	(587,883)	(617,110)
Expenditure	438,997	461,781	22,784	5%	607,252	616,322
Net operating expenditure	2,199	5,558	3,359	60%	19,370 deficit	(789) surplus
Capital expenditure	192,663	272,440	79,777	29%	291,782	355,665

Key: () = revenue / net opex surplus Variance () = overspend / under achieved revenue

Governance - YTD Budget Performance (\$000s)							
	Actual	YTD Budget	Variance	%	YE Forecast	YE Budget	Comment
Revenue	(446)	(396)	50	13%	(636)	(528)	Immaterial variance YTD. Forecast favourable variance is due to subsidies for EV Chargers.
Expenditure	17,026	21,887	4,861	22%	26,771	29,714	Favourable YTD, due to a continuation of the lower than expected remuneration costs arising from vacancies and professional costs due to the timing of the work programmes in Māori Initiatives and Climate Change Response. While expenditure is expected to increase, the broad trend will continue to year end.
Net operating expenditure	16,580	21,491	4,911	23%	26,135	29,186	Favourable YTD, due to a continuation of the lower than expected remuneration costs arising from vacancies and professional costs due to the timing of the work programmes in Māori Initiatives and Climate Change Response. While expenditure is expected to increase, the broad trend will continue to year end.
Capital expenditure	1,086	890	(196)	-22%	1,348	1,187	Over budget due to the Public EV Chargers programme being ahead of plan.

Environment - YTD Budget Performance (\$000s)							
	Actual	YTD Budget	Variance	%	YE Forecast	YE Budget	Comment
Revenue	(23,404)	(21,274)	2,130	10%	(35,265)	(31,444)	Favourable due to higher volumes of contaminated waste received at the landfill. This is forecast to continue.
Expenditure	156,435	161,475	5,040	3%	220,383	218,718	Favourable due to the budgeted rates expenses are significantly lower than planned. Depreciation costs are similarly lower than planned due to timing on the revaluation of the assets. Unfavourable forecast is due to \$3m the southern landfill stage 4 WIP write off.
Net operating expenditure	133,031	140,201	7,170	5%	185,117	187,273	Favourable revenue due to higher volumes of contaminated waste received at the landfill. Favourable expenditure to planned due to the budgeted rates expenses being lower than planned in this activity. Depreciation costs are similarly lower than planned. Unfavourable forecast due to the \$3m southern landfill stage 4 WIP write off.
Capital expenditure	43,448	65,136	21,688	33%	70,625	91,010	Under budget predominantly in wastewater network renewals and upgrades, reservoir upgrades and Sludge Minimisation. Sludge minimisation forecasted to catch up with budgeted spend

Economic Development - YTD Budget Performance (\$000s)							
	Actual	YTD Budget	Variance	%	YE Forecast	YE Budget	Comment
Revenue	(4,541)	(6,255)	(1,714)	-27%	(4,742)	(8,326)	Unfavourable due to the decreased revenues across Wellington Venues following the COVID-19 Delta outbreak. Revenue is not expected to pick up significantly due to COVID-19 red setting as at 30 March.
Expenditure	24,611	27,857	3,246	12%	33,262	36,815	Costs are down with the lack of events as well as no expenditure for Grants payments in Destination Wellington. Minimal costs are expected in the last quarter.
Net operating expenditure	20,070	21,602	1,531	7%	28,520	28,489	Unfavourable revenues due to COVID-19 Delta outbreak offset by reduced costs are due to lack of events as well as no expenditure for Grants payments in Destination Wellington.
Capital expenditure	2,710	10,136	7,426	73%	3,863	13,163	Under budget, on Wellington Venues renewals and the St James Theatre. The budget for the St James project is across two activities and strategies (the other being Urban Development) and while this strategy is forecast to be under budget, the project is expected to be ahead of plan by year end.

Cultural Wellbeing - YTD Budget Performance (\$000s)							
	Actual	YTD Budget	Variance	%	YE Forecast	YE Budget	Comment
Revenue	(594)	(725)	(132)	-18%	(715)	(967)	Low revenue across the arts & events centres due to COVID-19, with the trend expected for the remainder of the year.
Expenditure	17,238	19,055	1,817	10%	24,713	24,629	Favourable YTD with the City Events expenses below budget and a temporary YTD saving across Capital of Culture. Increased spend expected in Q4 due to a number of planned events including Te Matariki and the remaining costs related to Capital of Culture.
Net operating expenditure	16,644	18,330	1,685	9%	23,998	23,662	Reduced revenue offset with lower than anticipated City Events spend and a temporary saving across Capital of Culture has led to a positive variance YTD. Increased spend expected in Q4 due to a number of planned events including Te Matariki and committed costs related to Capital of Culture results in the forecasted YE position.
Capital expenditure	42,548	38,237	(4,311)	-11%	55,769	51,017	Over budget on Takina which is forecast to continue to be ahead of plan for the remainder of the year.

Social and Recreation - YTD Budget Performance (\$000s)							
	Actual	YTD Budget	Variance	%	YE Forecast	YE Budget	Comment
Revenue	(32,335)	(34,186)	(1,851)	-5%	(43,000)	(45,354)	Reduced revenues, mostly due to restrictions on the use of public swimming pools. This is expected to continue to reach the forecast position.
Expenditure	105,076	106,353	1,277	1%	137,904	140,039	Favourable YTD, predominantly due to reduced expenditure across housing operations and maintenance and Community property and facilities. Continued underspend in housing and libraries in Q4 is driving the forecast position.
Net operating expenditure	72,741	72,167	(575)	-1%	94,905	94,685	Lower revenue in pools, mostly due to restrictions on the use of public swimming pools offset by reduced expenditure across housing operations & maintenance and Community property and facilities. Continued underspend in housing and libraries in Q4 is driving the forecast position.
Capital expenditure	14,400	28,900	14,500	50%	24,858	36,472	Under budget due to reduced expenditure across housing upgrades and renewals, marina facilities and community centre upgrades, although the latter is experiencing a ramp up in spend in Q4.
Urban Development - YTD Budget Performance (\$000s)							
	Actual	YTD Budget	Variance	%	YE Forecast	YE Budget	Comment
Revenue	(15,204)	(15,065)	139	1%	(20,045)	(20,413)	A small variance YTD. In the second half of the year lower income is expected through resource consent fees and in the Housing Investment area due to delays on the opening of two Te Kainga properties.
Expenditure	32,517	36,788	4,271	12%	48,895	49,501	Favourable due to deferred earthquake risk building projects, still forecasted to be spent in full by the end of the year. That expenditure will impact the year end position as will higher District Plan costs as that programme progresses.
Net operating expenditure	17,313	21,722	4,410	20%	28,851	29,088	Favourable due to deferred earthquake risk building projects, forecasted to be spent in full by the end of the year. That expenditure will impact the year end position as will higher District Plan costs. Lower resource consent fees are expected as is lower Housing Investment income which is due to delays on the opening of two Te Kainga properties.
Capital expenditure	38,922	42,250	3,327	8%	58,066	57,137	Under budget due to delays to the Housing Investment Programme, Laneways and Suburban Centre upgrades with much of this expected to last the full year. The net position includes some overspends across Earthquake Risk Mitigations in the St James project
Transport - YTD Budget Performance (\$000s)							
	Actual	YTD Budget	Variance	%	YE Forecast	YE Budget	Comment
Revenue	(28,425)	(38,453)	(10,027)	-26%	(37,127)	(52,137)	Unfavourable variance YTD due to a significant reduction in Parking revenues reflecting the impact of COVID-19 (\$9.6m).
Expenditure	65,517	70,959	5,442	8%	89,881	95,131	Favourable due to expenditure on the street cleaning contract being lower than anticipated. Cycleway planning is also underspent, a trend which will continue for the remainder of the year. Parking and Enforcement expenditure is also lower with the reduction in enforcement activity.
Net operating expenditure	37,092	32,506	(4,585)	-14%	52,754	42,994	Unfavourable variance YTD due to a significant reduction in Parking revenues reflecting the COVID recovery plan. Costs YTD are down due to lower than planned depreciation, lower expenditure in cycleways planning and reduced Parking and Enforcement expenditure with the reduction in enforcement activity. The lower parking revenue is the driver of the forecast position.
Capital expenditure	35,703	58,664	22,962	39%	51,397	69,540	Cycleway planning is under spent (\$14m), a trend which will continue for the remainder of the year. LGWM under budget by \$5m. Under spending is also occurring in footpath upgrades and wall, bridge and tunnel renewals. The forecast position is due to expected continued under spending in all of these with the exception of LGWM.
Council - YTD Budget Performance (\$000s)							
	Actual	YTD Budget	Variance	%	YE Forecast	YE Budget	Comment
Revenue	(331,850)	(339,868)	(8,019)	-2%	(446,353)	(457,940)	Unfavourable as a result of lower than planned NZTA Income on CAPEX work and metered water revenue. This was to some extent offset by higher interest and rates revenues as well as revenues arising from Quarry operations. These trends are expected to continue until the end of the year.
Expenditure	20,576	17,407	(3,170)	-18%	25,443	21,774	Unfavourable through higher organisational costs in the areas of personnel and interest. This is offset to some extent through under spending in professional costs.
Net operating revenue	(311,273)	(322,461)	(11,188)	-3%	(420,910)	(436,166)	Unfavourable as a result of lower than planned NZTA Income on CAPEX work, metered water revenue and higher organisational costs
Capital expenditure	13,847	28,227	14,380	51%	25,856	36,138	Under budget mainly due to delays in the Civic Precinct programme of works forecast to be underspent by \$2m by year end , commercial property renewals and the general capital replacement fund. Under spending is expected to continue in most of these areas, except Civic Precinct programme with increased expenditure forecast.



Section 5: LTP Community Outcomes (Wellbeings)

Quarter Three headlines:

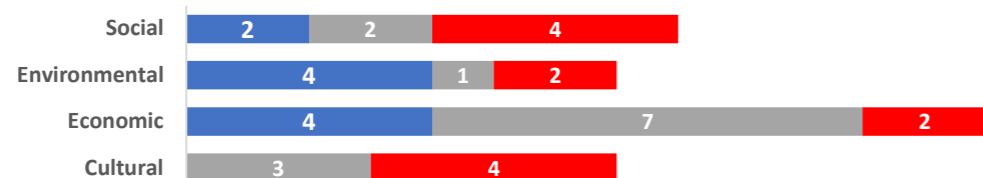
- In the 2021-31 LTP, the suite of outcome indicator measures was simplified and aligned to the four community wellbeings.
- Outcome indicators contribute to a view of how the city is changing over time and where the Council might focus investment programmes
- Outcome indicator trends reflect local, regional, and national social, cultural, environmental and economic influences as well as the contribution of the Councils operations.
- The starting position across all indicators 12 not trending in desired. direction, 10 are consistent with desired trend, and 13 with no trend evident.
- Social and Cultural wellbeings have the most indicators not showing the desired trend.
- LTP outcome indicator information is recorded every 12-18 months meaning material changes in LTP outcome indicator trends are generally observed over 3 to 5 years.

LTP Community Outcomes (Wellbeings): Outcome indicator trends as at 1 July 2021

Outcome indicators contribute to a view of how the city is changing over time and where Council might focus investment programmes

Outcome Indicator Trends by Wellbeing as at 1 July 2021

Social and cultural wellbeings have the most indicators not showing the desired trend



	Cultural	Economic	Environmental	Social
Consistent with desired outcome trend	0	4	4	2
Steady / no trend evident	3	7	1	2
Not showing desired trend	4	2	2	4

Legend:

Arrow direction	Shows the indicator trend - Increasing or decreasing over time
Colour indicates status in relation to desired trend	Following the desired trend (favourable)
	Not following the desired trend (unfavourable)
	Trend stable or not evident over measurement period

- A trend requires three or more data points
- Data for the four new indicators in the LTP will be updated in subsequent reports as it becomes available

Environmental – largely favourable trends

Indicator	Desired trend & status	2016/17	2017/18	2018/19	2019/20	2020/21	Actual trend direction
Renewable energy total capacity installed (fuel capacity MW)	Increasing	Solar 2.93 Wind 60.93 Biomass 5 Fresh water 0.988	Solar 3.69	Solar 4.69	Solar 5.48	Solar 6.64 Wind 60.93 Biomass 5 Fresh water 0.988	↗
Total city greenhouse emissions	43% reduction by 2030	5.7 tonnes (2016*)	NR	NR	5.045 tonnes (2019*)	NR	No trend
Kilograms of waste to landfill per person	Decreasing to 400kg by 2026	466	500	452	461	418	↘
Residents' perceptions that "Wellington's air pollution is a problem"	Decreasing	new	2014: 15%	2016: 22%	2018: 19%	2020: 26%	↗
Residents' perceptions that "Wellington's water pollution (including pollution in streams, rivers, lakes and in the sea) is a problem"	Decreasing	new	2014: 45%	2016: 50%	2018: 53%	2020: 67%	↗
Open space land owned or maintained by the Council – square metres per capita	Increasing	194.3	191.5	201.96	202.04	202.57	↗
Access to park or green space	Increasing	new	58%	63%	75%	81%	↗

*Result based on emissions reports: 2016 Christchurch Community Carbon footprint and 2019 WCC greenhouse gas inventory summary report

Social – largely unfavourable trends

Indicator	Desired trend & status	2016/17	2017/18	2018/19	2019/20	2020/21	Actual trend direction
Youth participation in sport and recreation. 5–17-year-olds (surveyed on activity within last 7 days)	Increasing	95.9%	95.6%	95.0%	NR	NR	No trend
Housing Affordability Index	Increasing (a lower index indicates improved affordability)	5.9	5.9	5.7	6	7.4	↗
Healthy Housing stock - House is damp ('not damp' increasing)	Decreasing	NR	NR	2016: 22%	2018: 28%	2020: 26%	No trend
Percent of residents who have confidence in Council's decision-making	Increasing	every 2nd year	2014: 42%	2016: 40%	2018: 46%	2020: 30%	↘
Local government elections voter turnout	Increasing	2013: 41.1%	2016: 45.6%	NR	2019: 40.1%	NR	↘
NZ Deprivation Index (Decile 10 areas are the most deprived areas)	Improving	2013: avg 4.09	NR	2018: 3.8 average	NR	NR	↘
Perception of overall quality of life	Improving	new	2014: 89%	2016: 87%	2018: 88%	2020: 91%	↗
People's sense of community with others in their neighbourhood	Increasing		2014: 53%	2016: 58%	2018: 53%	2020: 45%	↘

Cultural – largely unfavourable trends

Indicator	Desired trend & status	2016/17	2017/18	2018/19	2019/20	2020/21	Actual trend direction
Residents' perception that Wellington has a rich and diverse arts scene	Increasing	90.0%	93.0%	90.0%	87.9%	85.9%	➔
Acceptance of ethnic diversity	Increasing	80.0%	81.0%	82.6%	83.8%	82.2%	No trend
Quality of neighbourhood	Improving	new	2014: 89%	2016: 89%	2018: 90%	2020: 89%	No trend
People's sense of pride in the area	Improving	new	2014: 89%	2016: 82%	2018: 88%	2020: 76%	➔
Residents' perceptions that heritage items contribute to the city's unique character	Improving	91.0%	92.5%	92.0%	87.0%	80.6%	➔
Residents' perceptions that heritage items contribute to the community's unique character	Improving	71.0%	75.4%	75.8%	66.1%	59.1%	➔
People's perception of city	Improving		2014: 92%	2016: 89%	2018: 94%	2020: 89%	No trend
An indicator on progress on Māori outcomes is to be developed	To be developed						New indicator

Economic – trends inconclusive

Indicator	Desired trend & status	2016/17	2017/18	2018/19	2019/20	2020/21	Actual trend direction
Projected net migration	Increasing						New Indicator
Economic diversity (HHI industry diversity)	Increasing	NR	64	65.2	64.8	66.4	No trend
Gross Domestic Product (GDP) per capita	Increasing	118,240	119,938	122,240	128,746	Est. 133k	➔
Unemployment rate	Decreasing	4.9%	4.3%	4.1%	3.6%	5.0%	No trend
Youth NEET (not in education, employment or training) – as a proportion of 15 to 24-year-olds	Decreasing	9.2%	7.3%	6.9%	6.6%	NR	➔
Average annual household income	Increasing	120,979	130,448	141,615	146,977	151,483	➔
Number of houses under construction	Increasing						New indicator
Number of building consents issued	Increasing	869	1136	978	1428	1896	➔
Residents' perceptions that the transport system allows easy access to the city	Improving			44%	61%	53.10%	No trend
Residents' perceptions of public transport services (ease of access)	Improving	new	2014: 87%	2016: 85%	2018: 85%	2020: 82%	No trend
Residents' perceptions of public transport services (affordability)	Improving	45%	45%	38.20%	41%	41.70%	No trend
Residents' perceptions of public transport services (reliability)	Improving			16.40%	34%	32.70%	➔
Means of travel to work (at least weekly use of public transport)	Increase of 40% by 2030	New indicator	NR	2018: 50%	NR	2020: 42%	➔
Number and type of road accidents	Decreasing	78	70	87	52	71	No trend
Change from previous year in the number of road crashes resulting in fatalities and serious injury*	Decreasing	-19	-8	17	-35	19	No trend
Māori economic growth (TBC contribution to GDP for Wellington City)	Increasing						New indicator

HEALTH, SAFETY AND SECURITY

Kōrero taunaki | Summary of considerations

Purpose

1. This report to Pūroro Tahua | Finance and Performance Committee is to provide a monthly health, safety and security update to Elected Members.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

**Strategic alignment
with priority
objective areas from
Long-term Plan
2021–2031**

Relevant Previous decisions

Financial considerations

- Nil Budgetary provision in Annual Plan / Long-term Plan Unbudgeted \$X

Risk

- Low Medium High Extreme

Authors	Thomas Fowler, Principal Advisor Health & Safety Services Wendi Henderson, Health, Safety & Security Manager
Authoriser	Meredith Blackler, Chief People and Culture Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Pūroro Tahua | Finance and Performance Committee:

1. Receive the information.

Whakarāpopoto | Executive Summary

2. The report provides information that aligns with the Officer Due Diligence responsibilities under the Health and Safety at Work Act 2015 (HSWA) for the months of March and April related to knowledge of work health, safety and security matters.
3. This report comprises qualitative commentary on activities that have occurred in the months of March and April and are presented as updates under the following:
 - COVID-19 response
 - Health and safety learnings from the protest and Horowhenua District Council attack
 - Commentary and activities following the elected member health and safety workshop
 - Analysis of personal confrontation trends

Takenga mai | Background

4. This paper is part of regular reporting to Pūroro Tahua | Finance and Performance Committee.

Kōrerorero | Discussion

COVID-19 Response

5. Work continues to ensure the appropriate controls are in place for the management of COVID-19 at the Council.

Managing COVID-19 through business as usual

6. A new COVID-19 Management Group, consisting of members from key areas of the organisation has been established. Forming this group recognises the shift in managing COVID-19 as a reactive task to a business-as-usual activity.
7. This group will be responsible for monitoring the COVID-19 situation at the Council and adjusting the Council's approach as and when needed.
8. Already the group has resolved to adjust various COVID-19 protective measures so our work sites can be used practically while still operating in a way that is appropriate to the current risk assessment. These changes include:
 - Increasing lift capacity limits from two (2) to four (4)
 - Increasing pool-car capacity limits from two (2) to four (4)
 - Allowing third-party service providers for wellbeing activity back on-site in corporate locations

-
9. The group's immediate focus will be on preparedness planning for the eventual return to green in the COVID-19 Protection Framework; and an assessment of our main infection prevention controls to see if changes are required for the current and potential future contexts.

COVID-19 Cases

10. There is now a steady, but low, number of cases being reported in the Council's workforce. The data indicates we have reached a baseline plateau of cases, well past the peak recorded in mid-March.
11. For the months of March and April we recorded 308 positive cases at the Council.
12. In the last month (April) the Council's seven (7) day rolling average – the measurement for 'active' cases in our workforce – did not surpass 30. As at 09/05/2022 that measurement is 17 cases.
13. As at 09/05/2022 the total number of cases recorded in 2022 at the Council is 373 (19.4% of staff).

Learnings from the protest and attack at Horowhenua District Council

14. As has been previously reported, the recent protest action on Parliament grounds has had varying impacts across the Council.
15. From this experience, the Council can draw down different learnings which pertain to how it manages health, safety and security going forward so it is better prepared to respond in a similar or worse situation.
16. Following the protest action, a debrief session was held with representatives of all departments involved in the Wellington City Council's response and from this the Health, Safety and Security has taken away the following key learnings:
- Having a response team set up which met regularly was helpful in ensuring the right level of additional health, safety and security resource was given to the situation.
 - It would have been more beneficial to have additional resource requests (security contractors) come sooner as it was at times difficult to find more people at short notice. Sometimes there was as little as half an hour's notice for additional guards.
 - When working with an external lead agency, the importance of having a single point of contact was highlighted for efficiency of information sharing.
 - Our security camera overview could be more accessible, and the security team is working to make this happen with the Traffic and City Safety teams.
 - This scenario should be part of regular preparedness exercises run by the Council.
17. The rapid response given by our security contractors was praised in the debrief session.

In response to events at Horowhenua District Council

18. The Security team had already begun work on a review of publicly accessible floors (levels 8 and 16) of 113 The Terrace (Tahiwi). However, events at Horowhenua District Council expedited this work so Wellington City Council could better understand any changes required to these areas. The security audit is now underway, and recommendations are due in July.

-
19. The security team has also partnered with Democracy Services to reconfirm and document the elected member security standard operating practices so it is clear what needs to be done by who and when so it is clear what needs to be done should a security event arise.

Following on from the health and safety workshop in April

20. On 5 April, Elected Members attended a workshop facilitated by an external health and safety consultant Emma Brookes, PSB Solutions Ltd.
21. The workshop focused on building a thorough understanding of Officer Due Diligence as outlined in the HSWA and what could be done differently so Elected Members felt better assured they were meeting their obligations.
22. Feedback following the workshop was positive and good insights were captured by the Health, Safety and Security team about how it could better give assurance to Elected Members alongside how to best engage the members in health, safety and security activities.
23. This feedback will be used by the Health, Safety and Security business unit to improve monitoring, reporting and analysis activity in the future; also taking into consideration current best practice and further input from Emma Brookes, the Health and Safety Steering Group, and Elected Members.
24. In August, Elected Members will be invited to a follow-up briefing to continue to provide them with a thorough update on the Council's health and safety systems, assurance framework, the maturity framework and the strategic direction for Health, Safety and Security.

Trend analysis of personal confrontation

25. Attached to this report are key metrics related to personal confrontation at the Council.

High level trend

26. In the last four (4) years we have seen a mostly consistent level of personal confrontation incidents at the Council.
27. However, in 2021 the data shows an increase in reporting volume which has pushed the trendline in an upward position.
28. COVID-19 has had a significant impact on everyone's resilience; this impact manifests itself in our data as an increase in personal confrontation incidents.
29. This is particularly apparent immediately following the second national lockdown where the data shows double the number of recorded incidents compared with the same month a year prior (88 vs. 40).
30. This insight is supported by additional analysis of personal confrontation themes reported, with COVID having a 39% share of all personal confrontation incidents reported between January and March this year. Other themes from these incidents are:
- General (43%)
 - Non-compliance (16%)
 - February protest (1%)
 - Break-in encounters (1%)
31. The same increase is witnessed in the higher severity personal confrontation reports, with 2. 'Moderate' and 3. 'Major' reports increasing for the 2021 calendar year.

-
32. As more restrictions ease and people become more comfortable living with COVID-19 in the community, we expect to see the personal confrontation numbers normalise.

Representation

33. To understand whether we are seeing the whole picture of personal confrontation, we looked at the representation of Council departments in the reporting for Q3.
34. Unsurprisingly there is low representation for office workers who are not interacting with the public.
35. While a lot of focus has been put on the level of personal confrontation encountered by our parking teams; Park, Sport and Recreation have the majority share of representation in incident reporting. This makes sense given the significant number of public facilities operated by this business area.
36. It is however surprising to see significantly low representation from the Customer Services (which includes the call centre), Communications and Engagement (which includes social media) and Risk and Assurance business areas. What this could indicate is that there is a certain level of tolerance for personal confrontation – potentially exacerbated by the fact that a lot of interaction is done either digitally or over the phone rather than in person – and that the Health, Safety and Security team should prioritise more activities in these areas to ensure they are receiving the support they need.
37. Bespoke training for whole teams is being tested now before being applied widely to teams that need it.

Training representation in areas where we are seeing a lot of reporting is consistent with the levels of incidents we are seeing in each unit which confirms the right level of training is being offered for these groups.

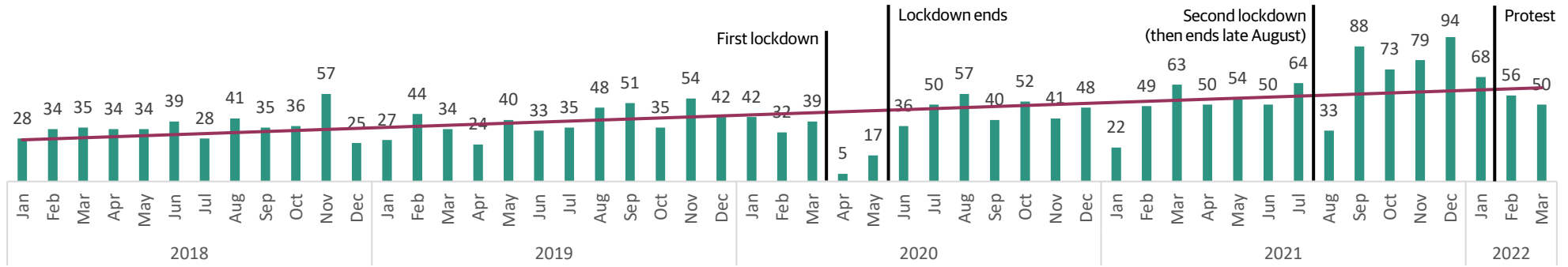
Ngā mahinga e whai ake nei | Next actions

39. Not applicable.

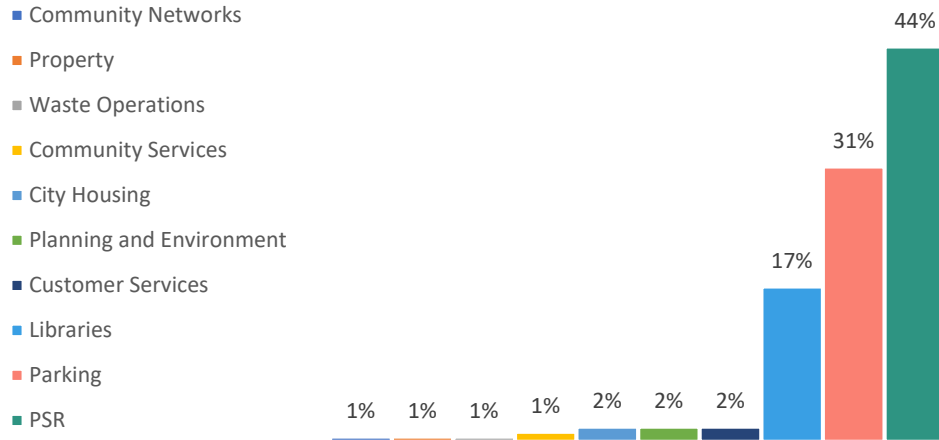
Attachments

Attachment 1. Personal Confrontation Dashboard

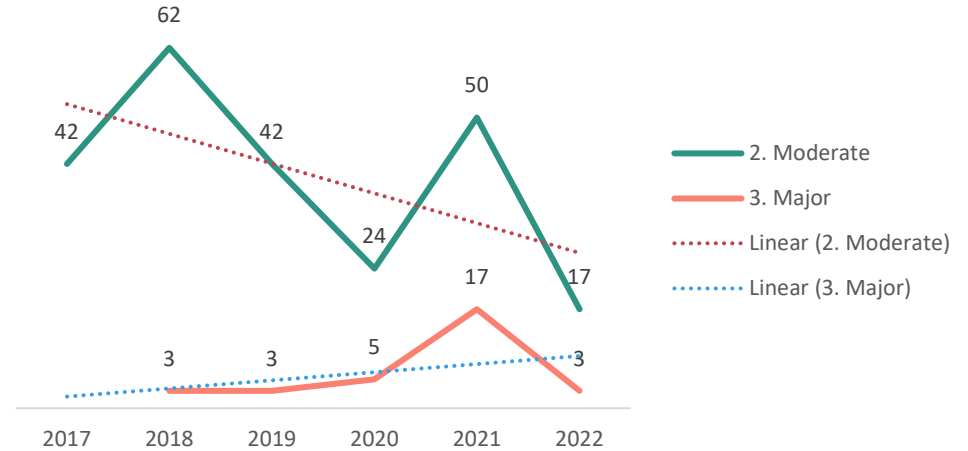
Personal confrontation 4-year trend (Jan 2018 to Mar 2022)



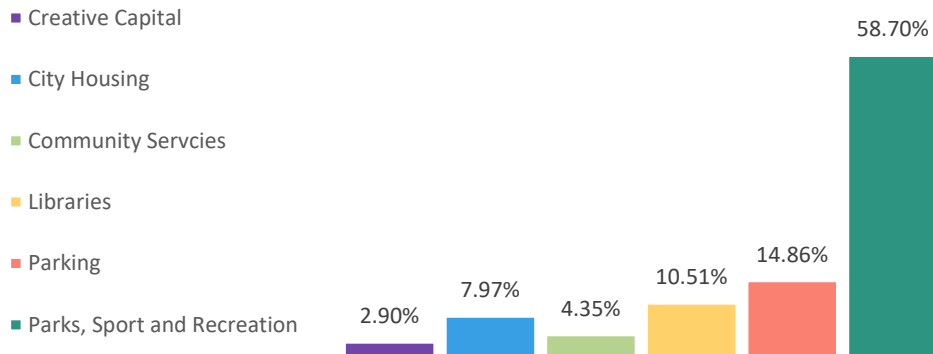
Personal confrontation reporting representation (Jan to Mar 2022)



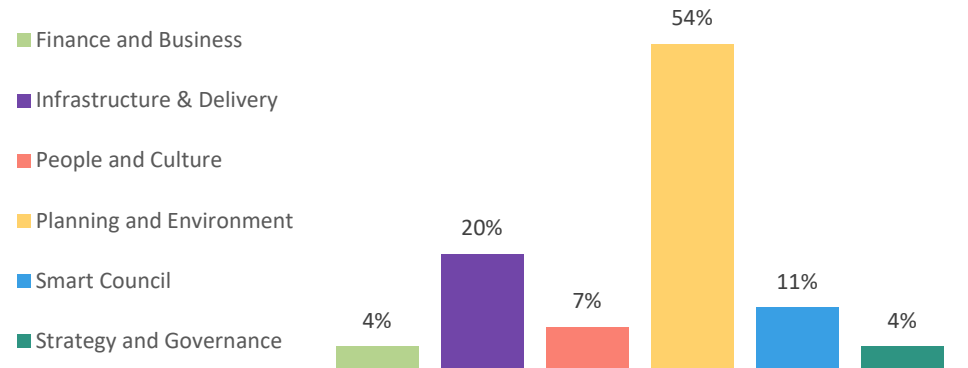
Personal confrontation moderate and major severity trends (Jan 2018 to Mar 2022)



Personal confrontation training representation (operations)



Personal confrontation training representation (rest of WCC)



ACTIONS TRACKING

Kōrero taunaki | Summary of considerations

Purpose

1. This report provides an update on the past actions agreed by the Pūroro Tahua | Finance and Performance Committee at its previous meetings.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

Strategic alignment with priority objective areas from Long-term Plan 2021–2031

- Sustainable, natural eco city
- People friendly, compact, safe and accessible capital city
- Innovative, inclusive and creative city
- Dynamic and sustainable economy

- Functioning, resilient and reliable three waters infrastructure
- Affordable, resilient and safe place to live
- Safe, resilient and reliable core transport infrastructure network
- Fit-for-purpose community, creative and cultural spaces
- Accelerating zero-carbon and waste-free transition
- Strong partnerships with mana whenua

Relevant Previous decisions

Not applicable.

Financial considerations

Nil

Budgetary provision in Annual Plan /
Long-term Plan

Unbudgeted \$X

Risk

Low

Medium

High

Extreme

Author	Emily Deans, Democracy Advisor
Authoriser	Sara Hay, Chief Financial Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Pūroro Tahua | Finance and Performance Committee:

1. Receive the information.

Whakarāpopoto | Executive Summary². This report lists the dates of previous committee meetings and the items discussed at those meetings.

3. Each clause within the resolution has been considered separately and the following statuses have been assigned:
 - In progress: Resolutions with this status are currently being implemented.
 - Complete: Clauses which have been completed, either by officers subsequent to the meeting, or by the meeting itself (i.e. by receiving or noting information).
4. All actions will be included in the subsequent monthly updates, but completed actions will only appear once.

Takenga mai | Background

5. At the 13 May 2021 Council meeting, the recommendations of the Wellington City Council Governance Review (the Review Report) were endorsed and agreed to be implemented.
6. The purpose of this report is to ensure that all resolutions are being actioned over time. It does not take the place of performance monitoring or full updates. The committee could resolve to receive a full update report on an item if it wishes.

Kōrerorero | Discussion

7. Following feedback, the status system has been changed so that resolutions either show as 'in progress' or 'complete'.
8. Of the 17 resolutions of the Pūroro Tahua | Finance and Performance Committee in March 2022:
 - 17 are complete.
9. 5 in progress actions were carried forward from the March action tracking report.
 - Two are still in progress.
10. Note that there were resolutions made in the public excluded portions of the previous Pūroro Tahua | Finance and Performance Committee meetings.
11. For a public excluded resolution, each individual clause will not be reported on in a public meeting. These resolutions have been treated as a whole.
12. Updates on individual clauses of a public excluded resolution can be provided to councillors outside of a formal meeting.
13. Further detail is provided in Attachment One.

Attachments

Attachment 1. Actions Tracking

#	Date	Meeting	Report	Clause	Status	Comment
17	17 June 2021	Pūroro Tahua Finance and Performance Committee	4.1: Chaffers Marina Limited Options	all clauses	In progress	
87	18 November 2021	Pūroro Tahua Finance and Performance Committee	2.8 Te Upoko o Te Ika a Māui Commitment	3) Note that spend targets are yet to be developed and will be brought back to the Committee for approval.	In progress	We are actively working with Mataaho Aronui Iwi Partnerships - Māori Outcomes to develop and agree these targets (due in May) and then will report back to the Committee for approval.
120	17 February 2022	Pūroro Tahua Finance and Performance Committee	2.1 Procurement Strategy Update	3. Note that the update to Pūroro Tahua in August 2022 will include details on how Council will provide Impact Reporting that could be made publicly available as well as how targets for social enterprise are defined in the broader outcome strategy.	Complete	The information was formally noted by the committee.
121	17 February 2022	Pūroro Tahua Finance and Performance Committee	2.2 Water Activity Rates Setting	2. Recommend to Council to approve debt funding the revenue loss, if necessary, resulting from the errors in the Water rates settings.	Complete	This was agreed in the 28th of April Council meeting.
131	17 February 2022	Pūroro Tahua Finance and Performance Committee	2.2 Water Activity Rates Setting	3. Recommend to Council that should debt funding be required, any surplus at the end of the 2022/23 Financial Year be used to pay down that debt as the first priority, and include further options for repayment term and funding source.	Complete	This was agreed in the 28th of April Council meeting.
132	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.6 Wellington Water Current Year Opex - Potential Overspend	1. Will be included in the agenda for Te Kaunihera o Pōneke Council meeting of 31st of March 2022	Complete	This was agreed in the 31st of March Council meeting.
133	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.1 Health Safety and Security	1. Receive the information.	Complete	The committee formally received the information in the relevant report.
134	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.3 Wellington Regional Stadium Covid Relief Support	1. Receive the information.	Complete	The committee formally received the information in the relevant report.
135	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.3 Wellington Regional Stadium Covid Relief Support	2. Recommend to Council to approve a one-off \$1.5m grant to the Wellington Regional Stadium Trust	Complete	This was agreed in the 31st of March Council meeting.
136	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.3 Wellington Regional Stadium Covid Relief Support	3. Notes that this \$1.5m will be debt funded in the current year and repaid through increased rates over the next 10 years.	Complete	The information was formally noted by the committee.
137	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.3 Wellington Regional Stadium Covid Relief Support	4. Recommend to Council to increase operational (opex) budget for the relevant activity by \$1.5m.	Complete	This was agreed in the 31st of March Council meeting.
138	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.4 Quarter Two Reports for Council Controlled Organisations	1. Receive the information.	Complete	The committee formally received the information in the relevant report.
139	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.4 Quarter Two Reports for Council Controlled Organisations	2. Note the current challenging trading conditions for CCOs.	Complete	The information was formally noted by the committee.
140	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.5 Performance Report Quarter Two 2021/22	1. Receive the information.	Complete	The committee formally received the information in the relevant report.
141	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.5 Performance Report Quarter Two 2021/22	2. Note the key headlines covered in the summary and in each section of the report.	Complete	The information was formally noted by the committee.

#	Date	Meeting	Report	Clause	Status	Comment
142	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.5 Performance Report Quarter Two 2021/22	3. Notes that this report is against the 2021 LTP and is aligned with the Corporate Monitoring and Reporting Framework (level 1) and supports the strategic oversight and monitoring role of the LTP by the Finance and Performance Committee.	Complete	The information was formally noted by the committee.
143	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.5 Performance Report Quarter Two 2021/22	4. Notes that further development of the quarterly report (under the agreed framework) will occur over subsequent quarters.	Complete	The information was formally noted by the committee.
144	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.5 Performance Report Quarter Two 2021/22	5. Note that the report draws upon without duplication, detailed project level monitoring reports to other Committees.	Complete	The information was formally noted by the committee.
145	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.5 Performance Report Quarter Two 2021/22	6. Note the key capital programme delivery headlines in this report reflect the agreed rescheduling of the 2021/22 Capital Programme as presented on 18 November 2021 to this Pūroro Tahua Finance and Performance Committee.	Complete	The information was formally noted by the committee.
146	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.5 Performance Report Quarter Two 2021/22	7. Recommend to Council the following in-year budget changes: a. Increase operational (opex) budget by \$3.62m in relation to the payment made to World of WearableArt (WOW), b. Increase capital (capex) budget for Botanical Gardens by \$350k, noting that this is a bring-forward from 2022/23 and there will be a corresponding reduction in the same project in the final Annual Plan for 2022/23. c. Increase capex budget for Suburban Centre Upgrades by \$530k through the transfer of capex budget from Transport Minor Works Upgrades.	Complete	This was agreed in the 31st of March Council meeting.
147	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.5 Performance Report Quarter Two 2021/22	8. Note the following budget changes will also be recommended to Council, subject to approval, through other reports to this Committee: c. Increase opex budget by \$1.5m in relation to payment of a grant to Wellington Regional Stadium Trust	Complete	The information was formally noted by the committee.
148	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.2 Development Contributions Policy report back on consultation and final version for approval	1. Receive the information.	Complete	The committee formally received the information in the relevant report.
149	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.2 Development Contributions Policy report back on consultation and final version for approval	2. Note the Summary of Submissions (Attachment 1) from consultation on the proposed amended Development Contributions Policy.	Complete	The information was formally noted by the committee.

#	Date	Meeting	Report	Clause	Status	Comment
150	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.2 Development Contributions Policy report back on consultation and final version for approval	3. Agree further amendments to the proposed amended Development Contributions Policy, discussed in this paper and marked up in the attached draft (Attachment 2): a. Citywide reserves charges to reduce by \$111 based on a correction to the growth proportion of a new project, and all corresponding totals to change. b. Area I Churton-Stebbins reserves charges to reduce by \$530 based on a correction to the growth proportion of a new project, and all corresponding totals to change. c. Area J Grenada-Lincolnshire transport charge to reduce by \$1,452, based on a correction to the growth proportion of a roading project, and corresponding totals to change. d. Corrections and clarifications at marked up in underline and strikethrough at sections 6.18 about when payment is due, section 7.11 about exclusions from gross floor area, section 9.7 about limitation on imposing development contributions and section 8.12 about when objections should be made (Attachment 2).	Complete	This was agreed in the 31st of March Council meeting.
151	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.2 Development Contributions Policy report back on consultation and final version for approval	4. Note that submitters proposed changes to the way that development contributions are assessed for non-residential developments, retirement villages (currently assessed as residential) and aged care facilities (currently assessed as non-residential).	Complete	The information was formally noted by the committee.
152	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.2 Development Contributions Policy report back on consultation and final version for approval	5. Note that officers propose to undertake further analysis, and test options through assessments and special assessments towards developing proposals for consideration the next review of the policy, for: a. retirement villages and aged care beds. b. non-residential developments for example retail and industrial. c. impermeable surface areas related to stormwater. d. the standard measure for non-residential development of one equivalent household unit per 42m ² .	Complete	The information was formally noted by the committee.
153	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.2 Development Contributions Policy report back on consultation and final version for approval	6. Note that changes to the green building remission could be sought from an initiative to develop an Environmental and Accessibility Performance Fund [refers Annual Plan Committee, 8 March 2022] subject to Annual Plan processes.	Complete	The information was formally noted by the committee.
154	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.2 Development Contributions Policy report back on consultation and final version for approval	7. Recommend to Council to agree to adopt the proposed amended Development Contributions Policy effective 1 May 2022 (Attachments 2, 3 and 4). Attachments 3 and 4 are maps to be incorporated into the policy.	Complete	This was agreed in the 31st of March Council meeting.
155	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.2 Development Contributions Policy report back on consultation and final version for approval	8. Note that the policy and development contribution charges is next due for review at the Long-term Plan 2024-34 and the charges may be reviewed earlier, for example if there is significant new growth expenditure to consider from Let's Get Wellington Moving or other projects.	Complete	The information was formally noted by the committee.

#	Date	Meeting	Report	Clause	Status	Comment
156	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.2 Development Contributions Policy report back on consultation and final version for approval	8. Agree to add a new paragraph about initial assessments after paragraph 6.12, "The Council will work with the developer to evaluate the development and determine the initial assessment of development contributions. Initial assessments are in draft and can be amended by the Council until a development contribution notice is issued", and delete the from current paragraph 6.13, "In some cases, the notice may be issued or re-issued later"	Complete	This was agreed in the 31st of March Council meeting.
157	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.7 Forward Programme	1. Receive the information.	Complete	The committee formally received the information in the relevant report.
158	17 March 2022	Pūroro Tahua Finance and Performance Committee	2.8 Actions Tracking	1. Receive the information.	Complete	The committee formally received the information in the relevant report.

FORWARD PROGRAMME

Kōrero taunaki | Summary of considerations

Purpose

1. This report provides the Forward Programme for the Pūroro Tahua | Finance and Performance Committee for the next two months.

Strategic alignment with community wellbeing outcomes and priority areas

Aligns with the following strategies and priority areas:

- | | |
|--|---|
| Strategic alignment with priority objective areas from Long-term Plan 2021–2031 | <input type="checkbox"/> Sustainable, natural eco city |
| | <input type="checkbox"/> People friendly, compact, safe and accessible capital city |
| | <input type="checkbox"/> Innovative, inclusive and creative city |
| | <input type="checkbox"/> Dynamic and sustainable economy |
| | <input type="checkbox"/> Functioning, resilient and reliable three waters infrastructure |
| | <input type="checkbox"/> Affordable, resilient and safe place to live |
| | <input type="checkbox"/> Safe, resilient and reliable core transport infrastructure network |
| | <input type="checkbox"/> Fit-for-purpose community, creative and cultural spaces |
| | <input type="checkbox"/> Accelerating zero-carbon and waste-free transition |
| | <input type="checkbox"/> Strong partnerships with mana whenua |

Relevant Previous decisions

Not applicable.

Financial considerations

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Nil | <input type="checkbox"/> Budgetary provision in Annual Plan / Long-term Plan | <input type="checkbox"/> Unbudgeted \$X |
|---|--|---|

Risk

- | | | | |
|---|---------------------------------|-------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Low | <input type="checkbox"/> Medium | <input type="checkbox"/> High | <input type="checkbox"/> Extreme |
|---|---------------------------------|-------------------------------|----------------------------------|

Author	Emily Deans, Democracy Advisor
Authoriser	Sara Hay, Chief Financial Officer

Taunakitanga | Officers' Recommendations

Officers recommend the following motion

That the Pūroro Tahua | Finance and Performance Committee:

- 1) Receive the information.

Whakarāpopoto | Executive Summary

2. The Forward Programme sets out the reports planned for Pūroro Tahua meetings in the next two months that require committee consideration.
3. The Forward Programme is a working document and is subject to change on a regular basis.

Kōrerorero | Discussion

4. Thursday 16 June 2022
 - Monthly Health and Safety Update (Chief People and Culture Officer)
 - Annual Report process, timeline and themes (Chief Strategy and Governance Officer)
 - The allocation of landfill surpluses (Chief Financial Officer)
 - Final Council Controlled Statements of Intent for 2022/23 (Chief Strategy and Governance Officer)
 - WIAL Performance Overview (Chief Financial Officer)
 - Town Hall Variation (Chief Infrastructure Officer)
5. Thursday 18 August 2022
 - Monthly Health and Safety Update (Chief People and Culture Officer)
 - Annual Report Draft Statement of Service Provision (Chief Strategy and Governance Officer)
 - Biannual Procurement Strategy Review (Chief Financial Officer)

Attachments

Nil

3. Committee Reports

REPORT OF THE KĀWAI MĀHIRAHIRA | AUDIT AND RISK SUBCOMMITTEE MEETING OF 3 MAY 2022

Members: Mayor Foster (absent, apologies accepted), Councillor Condie (Deputy Chair), Liz Kelly, Councillor Pannett, Councillor Paul, Linda Rieper (External), Bruce Robertson (Chair), Councillor Rush (on leave of absence), Roy Tiffin (External).

The Subcommittee recommends:

HEALTH, SAFETY AND SECURITY (PERFORMANCE) REPORT

Recommendation/s

That the Pūroro Tahua | Finance and Performance Committee:

- 1) Receive the information.

Website link to the Kāwai Māhirahira | Audit and Risk Subcommittee agenda and minutes:
<https://wellington.govt.nz/your-council/meetings/committees/audit-and-risk-subcommittee/2022/05/3>

Attachments

Nil

4. Public Excluded

Recommendation

That the Pūroro Tahua | Finance and Performance Committee:

1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 Appointment of Directors to CCOs and CO	7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
