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**ORDINARY MEETING**

**OF**

**LONG-TERM AND ANNUAL PLAN COMMITTEE**

**MINUTES**

**Time:** 11:31 am  
**Date:** Thursday, 6 April 2017  
**Venue:** Committee Room 1  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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**PRESENT**

Mayor Lester  
Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Dawson  
Councillor Day  
Councillor Eagle (Chair)  
Councillor Foster  
Councillor Free  
Councillor Gilbert  
Councillor Lee  
Councillor Marsh  
Councillor Pannett  
Councillor Sparrow  
Councillor Woolf  
Councillor Young



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## **1 Meeting Conduct**

### **1.1 Apologies**

No apologies were received.

### **1.2 Conflict of Interest Declarations**

There were no conflicts of interests received.

### **1.3 Public Participation**

There was no public participation.

### **1.4 Items not on the Agenda**

No late items were received.

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## **2. General Business**

The Chair changed order of reports as follows:

- 2.1 2017/18 Annual Plan: Report of the Revenue and Finance Working Party
- 2.4 Appointment of Members to the Revenue and Finance Working Party
- 2.2 2017/18 Annual Plan: Budget Position and Proposed Variances
- 2.3 2017/18 Annual Plan - Engagement Plan.

### **2.1 2017/18 Annual Plan: Report of the Revenue and Finance Working Party**

(Councillor Gilberd left the meeting at 12:02 pm.)

(Councillor Gilberd returned to the meeting at 12:03 pm.)

**Moved Councillor Foster, seconded Councillor Young**

#### **Recommendations**

That the Long-term and Annual Plan Committee:

1. Receive the information.
2. Note that the Revenue and Finance Working Party reviewed compliance to the existing Revenue and Financing Policy targets and where relevant, considered factors contributing to policy non-compliance, along with options and limitations for achieving compliance for the 2017/18 Annual Plan.
3. Note the Working Party's recommendation to establish a new hourly fee for parking within the Central Business District as set out in this report, which will be progressed by the City Strategy Committee in accordance with Council's separate process for developing resolutions under the Traffic Bylaw.
4. Agree to record the Committee's support for the recommended new hourly fee for parking within the Central Business District.

5. Agree to recommend to Council to adopt the following as supporting documentation to the 2017/18 Annual Plan engagement document:
  - a. Proposed fees and charges outlined in attachment 1 of the officer's report.
  - b. The proposed Rates Remission for First Home Builders outlined in attachment 2 of the officer's report.
  - c. The proposed targeted rate totalling \$95,000 + GST to be applied to the commercial properties in the Tawa Business Improvement District Area in Council's Rating Mechanisms outlined in attachment 3 of the officer's report.
6. Note that any decisions and recommendations made by the Long-term and Annual Plan Committee of 6 April 2017 will be incorporated into the draft Financial and Funding statements and the draft Funding Impact Statements included as supporting documentation to the 2017/18 Annual Plan engagement document.

The following recommendations were taken separately:

Recommendation 5. a. Proposed fees and charges outlined in attachment 1 of the officer's report. 1.2.b Non-complaint activities – Changes to feeds and charges Item 5.1.1 swimming pools was put and declared. **Lost**

The remainder of the recommendations were put and declared. **Carried**

### **Moved Councillor Foster, seconded Councillor Young**

#### **Resolved**

That the Long-term and Annual Plan Committee:

1. Receive the information.
2. Note that the Revenue and Finance Working Party reviewed compliance to the existing Revenue and Financing Policy targets and where relevant, considered factors contributing to policy non-compliance, along with options and limitations for achieving compliance for the 2017/18 Annual Plan.
3. Note the Working Party's recommendation to establish a new hourly fee for parking within the Central Business District as set out in this report, which will be progressed by the City Strategy Committee in accordance with Council's separate process for developing resolutions under the Traffic Bylaw.
4. Agree to record the Committee's support for the recommended new hourly fee for parking within the Central Business District.
5. Agree to recommend to Council to adopt the following as supporting documentation to the 2017/18 Annual Plan engagement document:
  - a. Proposed fees and charges outlined in attachment 1 of the officer's report.  
*(Noting that Recommendation 5. a. Proposed fees and charges outlined in attachment 1 of the officer's report. 1.2.b Non-complaint activities – Changes to feeds and charges Item 5.1.1 swimming pools was put and declared Lost.)*
  - b. The proposed Rates Remission for First Home Builders outlined in attachment 2 of the officer's report.

- c. The proposed targeted rate totalling \$95,000 + GST to be applied to the commercial properties in the Tawa Business Improvement District Area in Council's Rating Mechanisms outlined in attachment 3 of the officer's report.
6. Note that any decisions and recommendations made by the Long-term and Annual Plan Committee of 6 April 2017 will be incorporated into the draft Financial and Funding statements and the draft Funding Impact Statements included as supporting documentation to the 2017/18 Annual Plan engagement document.

**Carried**

## **2.4 Appointment of Members to the Revenue and Finance Working Party**

**Moved Councillor Eagle, seconded Mayor Lester**

### **Resolved**

That the Long-term and Annual Plan Committee:

1. Receive the information.
2. Agree to appoint ~~two~~ **three** additional Councillors, **Councillor Pannett, Councillor Gilbert and Councillor Free** to the Revenue and Finance Working Party.

**Accepted by leave of the meeting**

**Carried**

## **2.2 2017/18 Annual Plan: Budget Position and Proposed Variances**

(Councillor Pannett left the meeting at 12:46 am.)

(Councillor Pannett returned to the meeting at 12:47 am.)

**Moved Mayor Lester, seconded Councillor Eagle**

### **Amended Officers Recommendations**

That the Long-term and Annual Plan Committee agreed to recommend to Council:

1. Receive the information.
2. Note that the contents of this report are preliminary. The variances and consolidated funding and financial statements attached to this report reflect the report's recommendations and will be updated as a result of decisions made at this meeting.
3. Note that the complete 2017/18 capital and operational expenditure project and programme budgets were previously circulated as part of Annual Plan Workshops held with Councillors during February and March 2017.
4. Agree the following variations be engaged on as part of the 2017/18 Annual Plan

process:

<i>VARIANCE TO 2015 LONG TERM PLAN</i>
a. Removal of fees – Smoke free outdoor dining
b. Wet House accommodation
c. Supporting the Predatory Free Wellington Strategy
d. Removal of spectator fee (swimming)
e. Capital of Culture
f. One Stop Shop Consenting Approach
g. South Coast Resilience Project
h. Rates remission for first homes
i. Living wage
j. Improving engagement
k. Car sharing
l. Wellington Town Hall / Music Hub
m. Rephasing of capital programme

5. Agree to include the following projects in engagement material as items ‘on the horizon’ in the 2017/18 annual plan process.

a. Seismic Building Intelligence System (Smart
b. More Resilient Homes Project

6. Agree the draft Triennial Plan as outlined in appendix P of attachment 1 to be engaged on with the community and stakeholders as part of the 2017/18 annual plan engagement process.
7. Agree that it is prudent to forecast a surplus of \$20.9 million in 2017/18 (included as attachment 2 of the officer’s report).
8. Agree the Prospective Financial Statements and Statements of Significant Accounting Policies (included as attachment 3 of the officer’s report) for engagement.
9. Agree the Funding Impact Statements (included in attachment 4 of the officer’s report) for engagement.
10. Agree the Financial Reporting and Prudence Annual Plan Disclosure Statement (included as attachment 5 t of the officer’s report) for engagement.
11. Note the following statements will form part of the supporting information to the 2017/18 Annual Plan Engagement Document:
- Prospective Financial Statements and Statement of Significant Accounting Policies
  - Whole of Council Funding Impact Statements.
12. Recommend that officers prepare the 2017/18 Annual Plan engagement material based on the deliberations and recommendations of the Long Term Plan and Annual Plan Committee meeting of 6 April 2017 and delegate authority to the CEO, the Mayor,



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**the Chair of the Long-term and Annual Plan Committee and the Community  
Planning and Engagement portfolio holder to sign off on that engagement material.**

**Moved Councillor Dawson, seconded Councillor Gilberd, the following amendments:**

That the Long-term and Annual Plan Committee:

4. Agree the following variations be engaged on as part of the 2017/18 Annual Plan process, **and to include the following amendments:**

a. i. **Living Wage p. 70**  
**Remove “at” from 3<sup>rd</sup> paragraph, 1<sup>st</sup> line.**

**4<sup>th</sup> paragraph, last line, after “model.” Add: “Those contracts already included in the council’s Living Wage programme will move to the new Living Wage rate on 1 July 2017”.**

**The Spotless Cleaning and Recon Security contracts already include a requirement for staff to be paid the Living Wage and the intention has always been to include them in the initial roll-out of the new rate.**

**Last paragraph, 1<sup>st</sup> line, remove “and” after “Council” and replace with “,”.  
Last line after “organisation” add “, and currently included contracts”**

A division was called for, voting on which was as follows:

**For:**

Mayor Lester  
Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Dawson  
Councillor Day  
Councillor Eagle (Chair)  
Councillor Free  
Councillor Gilberd  
Councillor Lee  
Councillor Marsh  
Councillor Pannett  
Councillor Sparrow

**Against:**

Councillor Foster  
Councillor Woolf  
Councillor Young

Majority Vote: 12:3

**Carried**

6. Agree the draft Triennial Plan as outlined in appendix P of attachment 1 to be engaged on with the community and stakeholders as part of the 2017/18 annual plan engagement process, **and to include the following amendments:**

a. **Initiatives on the Horizon**  
**New Item “Anti-Social Street Activity Projects”**

### **Introduction**

In 2016 Council adopted a Street Management Policy to address street begging, but did not tag any funding for its inception. Since then it has become clear that anti-social street behaviour (including begging) has increased. While helpful information has been collected, and those on the streets have been directed to social agencies for assistance, there are still issues that require addressing.

### **The Proposal**

A suite of projects focused on effective, practical measures to address anti-social behaviour on city streets will be developed in consultation with appropriate external agencies. The goal will be to provide alternatives to staying on the street and reduce both the number of beggars and incidences of anti-social behaviour.

### **Costs**

The proposed projects are still being developed and are as yet uncosted.

A division was called for, voting on which was as follows:

**For:**

Mayor Lester  
Councillor Calvi-Freeman  
Councillor Dawson  
Councillor Day  
Councillor Eagle (Chair)  
Councillor Foster  
Councillor Free  
Councillor Gilbert  
Councillor Lee  
Councillor Marsh  
Councillor Pannett  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Calvert

Majority Vote: 14:1

**Carried**

**Moved Councillor Pannett, seconded Councillor Calvi-Freeman, the following amendment:**

That the Long-term and Annual Plan Committee:

4. Agree the following variations be engaged on as part of the 2017/18 Annual Plan process, **and to include the following amendments:**
  - b. **P66 One Stop Shop**  
**Investigations will be undertaken into how any additional costs associated through the new approach will be recovered.**
6. Agree the draft Triennial Plan as outlined in appendix P of attachment 1 to be engaged

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on with the community and stakeholders as part of the 2017/18 annual plan engagement process, **and to include the following amendments:**

**b. Goal 2 – Smarter Growth**

**Focus Area 3 – Designing our City for Growth**

**• Speed Limits**

- Investigate improvements to street lighting to make use of available central government funding.
- Investigate the possibility of reducing speeds around schools where resources allow.

**Goal 4 – More Sustainable**

**Focus Area 2 – Waste Management**

- Prepare options for future management of Moa Point beyond the current contract
- Consider optimum environmentally sustainable longer term solutions for landfill operations

**Carried**

**Moved Mayor Lester, seconded Councillor Day, the following amendment:**

That the Long-term and Annual Plan Committee:

~~7. Agree that it is prudent to forecast a surplus of \$20.9 million in 2017/18 (included as attachment 2 of the officer's report).~~

**New 7. Agree to consider saving options totalling \$95,000 to partially offset the removal of swimming pool fee increases.**

~~8. Agree the Prospective Financial Statements and Statements of Significant Accounting Policies (included as attachment 3 of the officer's report) for engagement.~~

**New 8. Agree to amend the budgeted impact of changing 'Smokefree outdoor (al fresco) dining' fees to \$78,900 (from \$103,900) by increasing the revenue budget for annual plan project 1133 (Public Health) by \$25,000, to partially offset the removal of swimming pool fee increases.**

**Carried**

**Moved Councillor Marsh, seconded Councillor Lee, the following amendment:**

That the Long-term and Annual Plan Committee:

6. Agree the draft Triennial Plan as outlined in appendix P of attachment 1 to be engaged on with the community and stakeholders as part of the 2017/18 annual plan engagement process, **and to include the following amendments:**

**c. Editorial Changes**

- **P 67 Under South Coast Resilience have South Coast Resilience – Lyall Bay”**
- **P87 under Smarter Growth /Focus Area 1, What success looks like in three years..... add a bullet point “Stronger relationship with Iwi with the aim of facilitating the growth of Iwi Business”**

**Accepted by leave of the meeting**

**Carried**

**Moved Mayor Lester, seconded Councillor Eagle**

**Resolved**

That the Long-term and Annual Plan Committee agreed to recommend to Council:

1. Receive the information.
2. Note that the contents of this report are preliminary. The variances and consolidated funding and financial statements attached to this report reflect the report’s recommendations and will be updated as a result of decisions made at this meeting.
3. Note that the complete 2017/18 capital and operational expenditure project and programme budgets were previously circulated as part of Annual Plan Workshops held with Councillors during February and March 2017.
4. Agree the following variations be engaged on as part of the 2017/18 Annual Plan process,

<i>VARIANCE TO 2015 LONG TERM PLAN</i>	
a.	Removal of fees – Smoke free outdoor dining
b.	Wet House accommodation
c.	Supporting the Predatory Free Wellington Strategy
d.	Removal of spectator fee (swimming)
e.	Capital of Culture
f.	One Stop Shop Consenting Approach
g.	South Coast Resilience Project
h.	Rates remission for first homes
i.	Living wage
j.	Improving engagement
k.	Car sharing
l.	Wellington Town Hall / Music Hub
m.	Rephrasing of capital programme

and to include the following amendments:

- a. i. Living Wage p. 70  
Remove “at” from 3<sup>rd</sup> paragraph, 1<sup>st</sup> line.

4<sup>th</sup> paragraph, last line, after “model.” Add: “Those contracts already included in the council’s Living Wage programme will move to the new Living Wage rate on 1 July 2017”.

The Spotless Cleaning and Recon Security contracts already include a requirement for staff to be paid the Living Wage and the intention has always been to include them in the initial roll-out of the new rate.

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- b. P66 One Stop Shop  
Investigations will be undertaken into how any additional costs associated through the new approach will be recovered.

5. Agree to include the following projects in engagement material as items ‘on the horizon’ in the 2017/18 annual plan process.

- |    |   |
|----|---|
| a. | Seismic Building Intelligence System (Smart |
| b. | More Resilient Homes Project                |

6. Agree the draft Triennial Plan as outlined in appendix P of attachment 1 to be engaged on with the community and stakeholders as part of the 2017/18 annual plan engagement process, and to include the following amendments:

- a. Initiatives on the Horizon  
New Item “Anti-Social Street Activity Projects”

#### Introduction

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#### The Proposal

A suite of projects focused on effective, practical measures to address anti-social behaviour on city streets will be developed in consultation with appropriate external agencies. The goal will be to provide alternatives to staying on the street and reduce both the number of beggars and incidences of anti-social behaviour.

#### Costs

The proposed projects are still being developed and are as yet uncoded.

- b. Goal 2 – Smarter Growth  
Focus Area 3 – Designing our City for Growth
- Speed Limits
    - Investigate improvements to street lighting to make use of available central government funding.
    - Investigate the possibility of reducing speeds around schools where resources allow.

Goal 4 – More Sustainable

Focus Area 2 – Waste Management

- Prepare options for future management of Moa Point beyond the current contract
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c. Editorial amendments

- P 67 Under South Coast Resilience have South Coast Resilience –Lyll Bay”
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8. Agree to amend the budgeted impact of changing ‘Smokefree outdoor (al fresco) dining’ fees to \$78,900 (from \$103,900) by increasing the revenue budget for annual plan project 1133 (Public Health) by \$25,000, to partially offset the removal of swimming pool fee increases.
9. Agree the Funding Impact Statements (included in attachment 4 of the officer’s report) for engagement.
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11. Note the following statements will form part of the supporting information to the 2017/18 Annual Plan Engagement Document:
  - Prospective Financial Statements and Statement of Significant Accounting Policies
  - Whole of Council Funding Impact Statements.
12. Recommend that officers prepare the 2017/18 Annual Plan engagement material based on the deliberations and recommendations of the Long Term Plan and Annual Plan Committee meeting of 6 April 2017 and delegate authority to the CEO, the Mayor and the Chair of the Long-term and Annual Plan Committee and the Community Planning and Engagement portfolio holder to sign off on that engagement material.

**Carried**

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### 2.3 2017/18 Annual Plan - Engagement Plan

Moved Councillor Calvert, seconded Councillor Foster

**Resolved**

That the Long-term and Annual Plan Committee:

1. Receive the information.
2. Agree the communication and engagement tools that will be used to support the 2017/18 Annual Plan and Triennial Plan.

**Carried**

The meeting concluded at 02:13 pm.

Confirmed: \_\_\_\_\_  
Chair