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**ORDINARY MEETING**

**OF**

**WELLINGTON REGION WASTE MANAGEMENT AND  
MINIMISATION PLAN JOINT COMMITTEE**

**UNCONFIRMED MINUTES**

**Time:** 9:15 am  
**Date:** Monday, 2 November 2015  
**Venue:** Committee Room 1  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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**PRESENT**

Mayor Guppy  
Councillor Bruce  
Councillor Craig  
Councillor Gaylor  
Councillor Greathead  
Councillor Pannett  
Councillor Peterson  
Councillor Sheppard  
Councillor Willard



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## **1 Meeting Conduct**

Peter Bailey, Infrastructure Manager from Porirua City Council was the interim Chairperson until a Chairperson was appointed.

### **Appointment of Chairperson and Deputy Chairperson**

#### **Moved Councillor Greathead, seconded Councillor Bruce**

##### **Resolved**

That the Region Waste Management and Minimisation Joint Committee:

1. Agree to appoint a co-chair instead of a deputy chair person.

**Carried**

The interim Chairperson called for nominations for co-Chairperson:

#### **Moved Councillor Greathead, seconded Councillor Gaylor**

##### **Resolved**

That the Region Waste Management and Minimisation Joint Committee:

1. Nominate Iona Pannett as co-chairperson.

**Carried**

#### **Moved Councillor Pannett, seconded Councillor Sheppard**

##### **Resolved**

That the Region Waste Management and Minimisation Joint Committee:

1. Nominate Penny Gaylor as co-chairperson.

**Carried**

#### **Moved Councillor Greathead, seconded Councillor Bruce**

##### **Resolved**

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. Appoint Cr Iona Pannett and Cr Penny Gaylor as Co-Chairs of the Wellington Region Waste Management and Minimisation Plan Joint Committee.

**Carried**

Councillor Pannett assumed the role of Chairperson.

1.1 Apologies

**Moved Councillor Greathead, seconded Councillor Bruce**

**Resolved**

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. Accept an apology received from Councillor McLeod.

**Carried**

**1.1 Conflict of Interest Declarations**

There was no conflict of interests

**1.2 Confirmation of Minutes**

There were no previous minutes to confirm.

**1.3 Public Participation**

There was no public participation.

**1.4 Items not on the Agenda**

There were no items not on the agenda.

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## 2. General Business

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### 2.1 Joint Committee on Regional Waste Management and Minimisation Plan

#### **Moved Councillor Pannett, seconded Councillor Greathead**

##### **Resolved**

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. Receive the information.
2. Note the progress made implementing the 2011-17 Regional Waste Management and Minimisation Plan (WMMP).
3. Note that the review of the current WMMP, draft plan development, public consultation and adoption of the next WMMP must meet a statutory deadline of no later than 1 July 2017.
4. Agree to support officers actioning the outlying tasks in the 2011 WMMP and starting the ground work for the next WMMP.

**Carried**

### 2.2 2016 Meeting schedule and Model Standing Orders

#### **Moved Councillor Pannett, seconded Councillor Greathead**

##### **Recommendations**

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. Receive the information.
2. Adopt the quarterly meeting schedule for the period February to December 2016 (first Monday of the meeting month).
3. Adopt the roster for hosting meetings by territorial authorities and governance support for the meeting by the host Council (for simplicity, the agenda and minutes will be managed by a single council – Wellington City Council).
4. Adopt the model Standing Orders.

**WELLINGTON REGION WASTE  
MANAGEMENT AND MINIMISATION PLAN  
JOINT COMMITTEE  
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**Moved Councillor Gaylor, seconded Councillor Greathead an amendment by way of substitution:**

**Resolved**

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

3. Adopt the roster for hosting meetings (in Wellington City Council) by territorial authorities and governance support for the meeting by Wellington City Council.

**Carried**

**Moved Councillor Pannett, seconded Councillor Greathead the following substantive motion:**

**Resolved**

That the Wellington Region Waste Management and Minimisation Plan Joint Committee:

1. Receive the information.
2. Adopt the quarterly meeting schedule for the period February to December 2016 (first Monday of the meeting month).
3. Adopt the roster for hosting meetings (in Wellington City Council) by territorial authorities and governance support for the meeting by Wellington City Council.
4. Adopt the model Standing Orders.

**Carried**

The meeting concluded at 10.15 am.

Confirmed: \_\_\_\_\_  
Chair