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**ORDINARY MEETING**

**OF**

**GOVERNANCE, FINANCE AND PLANNING COMMITTEE**

**MINUTES**

**Time:** 9.15am  
**Date:** Wednesday, 9 December 2015  
**Venue:** Committee Room 1  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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**PRESENT**

Mayor Wade-Brown  
Councillor Ahipene-Mercer  
Councillor Coughlan  
Councillor Eagle  
Councillor Foster  
Councillor Free  
Councillor Lee  
Councillor Lester (Chair)  
Councillor Marsh  
Councillor Pannett  
Councillor Peck  
Councillor Ritchie  
Councillor Sparrow  
Councillor Woolf  
Councillor Young



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## **1 Meeting Conduct**

The meeting opened and adjourned at 9.15am to allow the Transport and Urban Development Committee to open and adjourn.

The meeting reconvened at 9.17am.

### **Announcement by the Chair**

#### **Wellington City achieves CEMARS accreditation to lower emissions**

Wellington City Council has been successful in gaining accreditation to the Certified Emissions Management and Reduction Scheme (CEMARS), an Enviro-mark solutions emissions management programme. Enviro-Mark Solutions is a subsidiary of Landcare Research.

CEMARS accreditation requires ongoing active management by Council to reduce its emissions across all Wellington City Council operations and Council Controlled Organisations (CCOs).

The Chief Executive of Enviro-Mark Solutions, Dr Ann Smith, presented the accreditation certificate to the Mayor, Celia Wade-Brown, at the Mayor's Office on Monday of this week.

Wellington has also joined the C40's international 'Compact of Mayors' pledge to reduce greenhouse gas emissions.

The Compact of Mayors is the world's largest cooperative effort among Mayors and city leaders to reduce emissions, track progress and prepare for the impacts of climate change.

#### **1.1 Apologies**

##### **Resolved**

That the Governance, Finance and Planning Committee:

Accept the apologies received from Mayor Wade-Brown and Councillor Marsh for lateness.

**Carried**

#### **1.2 Conflict of Interest Declarations**

There were no conflict of interest declarations.

#### **1.3 Confirmation of Minutes**

##### **Moved Councillor Lester, seconded Councillor Pannett**

##### **Resolved**

That the Governance, Finance and Planning Committee:

Approve the minutes of the Governance, Finance and Planning Committee Meeting held on 22 October 2015, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

#### **1.4 Public Participation**

There were no public participants.

#### **1.5 Items not on the agenda**

No late items were received.

(Mayor Wade-Brown joined the meeting at 09.22 am.)

## **2. General Business**

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### **2.1 2016/17 Annual Plan - Timelines and Engagement**

**Moved Councillor Lester, seconded Councillor Woolf**

#### **Recommendations**

That the Governance, Finance and Planning Committee:

1. Receive the information.
2. Agree the milestones and overall timeline for the development of the 2016/17 Annual Plan.
3. Agree any new spending proposals process will be assessed against the strategic objectives agreed in the LTP.
4. Agree that panel hearings will be established in February to hear from all those who have submitted new spending or savings proposals.
5. Agree that the formal consultation process will include:
  - virtual ward forums, and
  - the following special interest forums: Youth, Pacific, Environment, Accessibility/disability, Maori, Education, Business, Technology, Arts and Culture.

**Moved Mayor Wade-Brown, seconded Councillor Coughlan, the following amendment:**

That the Governance, Finance and Planning Committee:

- 6. Note the implications of Council decisions on the Convention Centre and the Movie Museum will be integrated into the Annual Plan development process**

**Carried**

**Moved Councillor Foster, seconded Councillor Free, the following amendment:**

That the Governance, Finance and Planning Committee:

5. Agree that the formal consultation process will include:
- virtual ward forums, and
  - the following special interest forums: Youth, Pacific, Environment, Accessibility/disability, Maori, Education, Business, Technology, Arts and Culture, **transport and urban planning.**

**Carried**

### **Resolved**

That the Governance, Finance and Planning Committee:

1. Receive the information.
2. Agree the milestones and overall timeline for the development of the 2016/17 Annual Plan.
3. Agree any new spending proposals process will be assessed against the strategic objectives agreed in the LTP.
4. Agree that panel hearings will be established in February to hear from all those who have submitted new spending or savings proposals.
5. Agree that the formal consultation process will include:
  - virtual ward forums, and
  - the following special interest forums: Youth, Pacific, Environment, Accessibility/disability, Maori, Education, Business, Technology, Arts and Culture, transport and urban planning
6. Note the implications of Council decisions on the Convention Centre and the Movie Museum will be integrated into the Annual Plan development process.

**Carried**

(Councillor Marsh joined the meeting at 09:36 am.)

## **2.2 KPI Review**

**Moved Councillor Lester, seconded Mayor Wade-Brown**

### **Recommendations**

That the Governance, Finance and Planning Committee:

1. Receive the information.
2. Agree the approach to the KPI review.
3. Agree that the creation of a performance framework is the first task of the KPI review.
4. Note a draft performance roadmap will be provided for approval early in 2016.

**Moved Councillor Ritchie, seconded Councillor Foster**, the following new amendment:

That the Governance, Finance and Planning Committee:

5. That elected councillors will be consulted on the development of KPIs and their

approval by Council of the KPIs.

**Carried**

**Resolved**

That the Governance, Finance and Planning Committee:

1. Receive the information.
2. Agree the approach to the KPI review.
3. Agree that the creation of a performance framework is the first task of the KPI review.
4. Note a draft performance roadmap will be provided for approval early in 2016.
5. That elected councillors will be consulted on the development of KPIs and their approval by Council of the KPIs.

**Carried**

Councillor Pannett requested that her dissenting vote be recorded.

**2.3 Elected Members Report Back on Overseas Visits**

**Moved Councillor Lester, seconded Mayor Wade-Brown**

**Resolved**

That the Governance, Finance and Planning Committee:

1. Receive the information.
2. Note the contents of the report.
3. Note the 100RC Pledge to commit 10% of Council's budget towards resilience goals as outlined in our Resilience Strategy is included as an appendix.
4. Nominated and agreed that Councillor Marsh will represent the Wellington City Council at the Velo-city Global 2016 in Taipei. Note that flights, accommodation and conference registration for the visit will be met by the Council (International Relations budget COCM08).

**Carried**

**2.4 2015/16 First Quarter Report**

**Moved Councillor Lester, seconded Councillor Foster**

**Resolved**

That the Governance, Finance and Planning Committee:

1. Receive the information.
2. Note the 2015/16 First Quarter Report.

**Carried**



The meeting concluded at 10.35 am.

Confirmed: \_\_\_\_\_  
Chair