
ORDINARY MEETING

OF

GOVERNANCE, FINANCE AND PLANNING COMMITTEE

AGENDA

Time: 9.15am
Date: Wednesday, 9 December 2015
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERSHIP

Mayor Wade-Brown
Councillor Ahipene-Mercer
Councillor Coughlan
Councillor Eagle
Councillor Foster
Councillor Free
Councillor Lee
Councillor Lester (Chair)
Councillor Marsh
Councillor Pannett
Councillor Peck
Councillor Ritchie
Councillor Sparrow
Councillor Woolf
Councillor Young

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

AREA OF FOCUS

The Governance, Finance and Planning Committee is responsible for long-term planning, setting the strategic direction for the city, agreeing outcomes, priorities, performance frameworks and annual budgets. The Committee is responsible for the long-term plan, annual plan, annual report, and quarterly reports. The Committee also makes sure residents are kept informed about what the Council is doing, are able to have their say, and feel confident that their views count.

Quorum: 8 members

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1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 22 October 2015 will be put to the Governance, Finance and Planning Committee for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Governance, Finance and Planning Committee.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of the Governance, Finance and Planning Committee.

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Governance, Finance and Planning Committee for further discussion.

2. General Business

2016/17 ANNUAL PLAN - TIMELINES AND ENGAGEMENT

Purpose

1. This paper updates the Governance, Finance and Planning Committee (GFP) on progress with the 2016/17 Annual Plan and seeks approval for the proposed timelines and the approach to spending proposals, panel hearings and special interest forums.

Summary

2. On 22 October 2015 GFP agreed the process for developing the 2016/17 Annual Plan and since then work has been undertaken on detailed design for the Annual Plan, including the engagement and consultation processes. Timelines and milestones for Council and Councillors have also been developed for the Annual Plan.
3. As part of this work an Annual Plan website is being developed and internal stakeholder groups are being met and provided with briefings on the upcoming Annual Plan process. The key message at these meetings is that the majority of what will be done in 2016/17 has already been agreed in the 2015-25 Long-term Plan (LTP), but there is some scope for capacity creation opportunities or new spending proposals to be considered.
4. Any new spending proposals will be assessed against the strategic objectives agreed in the LTP.
5. It is proposed that hearings panels will be established in February to hear from those who have put forward proposals. Two panels of five Councillors will be established, with a Councillor from each ward as members.
6. It is proposed to hold virtual ward forums and special interest forums during the formal consultation process. Councillors have raised concerns about the effectiveness and cost of holding ward forums and they are to be discontinued.

Recommendations

That the Governance, Finance and Planning Committee:

1. Receive the information.
2. Agree the milestones and overall timeline for the development of the 2016/17 Annual Plan.
3. Agree any new spending proposals process will be assessed against the strategic objectives agreed in the LTP.
4. Agree that panel hearings will be established in February to hear from all those who have submitted new spending or savings proposals.
5. Agree that the formal consultation process will include:
 - virtual ward forums, and
 - the following special interest forums: Youth, Pacific, Environment, Accessibility/disability, Maori, Education, Business, Technology, Arts and Culture.

Background

7. Council is statutorily required to develop an Annual Plan each year using a prescribed consultation process. Annual Plans give effect to Long-term Plans and any proposed variations to the activities and budgets contained in the LTP require explanation and justification. These explanations and justifications are to be specified in a consultation document which is the basis for consultation with Council's stakeholders on an Annual Plan.
8. On 22 October 2015 GFP agreed that the process for developing the 2016/17 Annual Plan will focus on ensuring the Council's budgeting and planning processes continue to deliver the work programme set in the 2015-25 LTP. In addition, as part of the development of the Annual Plan, GFP also indicated that it was willing to consider new spending proposals for 2016/17.
9. GFP also agreed that the proposed approach to developing the Annual Plan will be split into four key phases:
 - Phase 1: Pre-engagement – November to December 2015
 - Phase 2: Development of Consultation Document and draft Annual Plan – December 2015 to March 2016
 - Phase 3: Consultation – March to May 2016
 - Phase 4: Adoption and promulgation – June 2016
10. In addition, it was also agreed by GFP that there will be hearing panels in February 2016 to help inform the development of the consultation document, and that the formal consultation phase will end with oral hearings in May 2016.
11. Since October 2015 work has been undertaken by officers on pre-engagement and on the detailed design of the Annual Plan process, including developing timelines and milestones for Council and councillors. Work has also started on the development of the budgets and work programmes for inclusion in the draft Annual Plan.

Discussion

Project timelines

12. A detailed project plan for the Annual Plan process has been developed that identifies the Council and Council Committee meetings at which key documents in the Annual Plan process will be considered and/or approved. A draft Engagement Plan and a Communications Strategy has been produced, and discussed with the community engagement portfolio leader, Cr Woolf.
13. The formal consultation period during which the Council is statutorily required to seek public input on the proposed changes to the LTP contained in the consultation document will run from 29 March to 29 April 2016. During this period it was agreed by GFP that there will be virtual ward and special interest forums. Special interest forums were part of the LTP process and they targeted specific audiences that either had an interest in specific aspects of the LTP, or were key stakeholder groups of the Council.

14. It is currently proposed to hold nine special interest forums with focus on the following audiences/sectors:
- Youth
 - Pacific
 - Environment
 - Accessibility/disability
 - Maori
 - Education
 - Business
 - Technology
 - Arts and Culture
15. Attached in Attachment 1 is an overview of the proposed timeline for the Annual Plan process, highlighting the areas of involvement by Councillors. It is recommended that GFP agree the key dates and the overall timeline for the development of the 2016/17 Annual Plan.

Progress to date

16. A key part of the work to date has been the launch of the LTP website and the development of an Annual Plan website as part of this. The LTP website went live in mid-November 2015 and it is planned that the Annual Plan website will go live in mid-December 2015. It will provide users with the ability to suggest new proposals to be considered in the panel hearing process and allow them to provide comment on the proposed 'Year Two of the LTP' projects and activities.
17. Officers have provided briefings on the upcoming Annual Plan process to each of the Council's four Advisory Groups and will have also met with both Community Boards by 10 December 2015. Similar meetings with the Council's mana whenua iwi groups – Port Nicholson Block Settlement Trust and Te Runanga o Toa Rangatira Incorporated - are currently being organised. The key message for these meetings has been that the majority of what's to be done in 2016/17 has been agreed in the LTP, but there is some scope for capacity creation opportunities or new spending proposals to be considered.

New spending proposals

18. A key issue for consideration is the scope of the new spending proposal process and how the process will work. To facilitate a clear, transparent process:
- a template will be created for any proposals and this will be made available on the Annual Plan website from 15 December 2015;
 - proposals will need to be submitted by 5 February 2016, they will be collated and reviewed by officers, and advice will be provided to Councillors;
 - proposals will then be considered during the panel hearings process on 22-24 February 2016; and
 - proposals will be considered against the strategic objectives agreed in the LTP and advice from officers will be provided by 19 February.
19. Councillors' proposals will currently be considered by GFP during their deliberations on the content of the Annual Plan Consultation Document in early March 2016.

Panel hearing process

20. The objective of the hearing panel process is for Councillors to hear views on an interactive basis and seek early stakeholder feedback and engagement on the LTP. It has been agreed that:
- Two panels would be established each with a rolling Chair and five Councillor members (one from each ward);
 - They would be less formal than an oral hearing, but meetings protocols would apply; and
 - Hearings could run concurrently.

Options

Stakeholder forums

21. Due to poor turnout in previous years, it has been recommended that ward forums be discontinued and replaced by the virtual ward forums (three are planned).
22. The current list of special interest forums is audience/sector based and includes the interest areas of the Council's four advisory groups, Maori, and four key sectors of interest in Wellington: education, technology, arts and culture, and business.

Panel hearings process

23. The panel hearings process could hear from those providing new spending proposals and feed back to Council. This would be consistent with previous hearings processes, and would address the concerns raised about the need for public hearings processes to reduce repetition and provide a more effective vehicle for Councillor interaction with submitters.

Treatment of other feedback

24. Councillors often receive feedback in a number of different forms (eg social media contacts). Officers recognise this will occur and advise that this feedback will need to be dealt with through official Council channels if it is to be recorded and acknowledged as input into the Annual Plan process.
25. There is a wider issue around the treatment of public input received via social media and other 'informal' channels, as opposed to via the traditional submission process or via the Annual Plan website (with their capability to capture and collate input). This has been identified as an issue needing further consideration, particularly the legal aspects. The interim approach is to recognise all contributions/feedback received as being input into the Annual Plan process. In response to contributors using social media, it will be indicated that their input will be collated or summarised along with others of a similar nature (ie tweets) and a precis or descriptive statistics of this collective input will be put in front of decision-makers, and that a link to this summary information will be made available to them.
26. It is recognised by officers that only a proportion of the community will choose to engage in the Annual Plan development process, and this is for a number of reasons. Because of this, targeted surveys will be used if required, to allow for an assessment of how representative the feedback received is of Wellingtonians' views.

Next Actions

27. Following GFP's consideration of this paper, the next actions for the Annual Plan project are:
- Finalisation of the Engagement Plan and Communications Strategy (to be led by Cllr Woolf);
 - Development and launch of the Annual Plan website;
 - Communications activities around the Annual Plan website; and
 - Complete design and logistics of the panel hearings to take place in February.

Attachments

Attachment 1. 2016-17 Annual Plan Councillor Milestones

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Author	Neil McInnes, Principal Advisor
Authoriser	John McGrath, Acting Director Strategy and External Relations

SUPPORTING INFORMATION

Consultation and Engagement

Engagement Plan and Communications Strategy are being developed, led by Cllr Woolf.

Treaty of Waitangi considerations

Mana whenua iwi groups have been identified needing to be involved in the pre-engagement process for the Annual Plan. The Treaty Relations Team is in the process of organising meetings with mana whenua and project team members.

Financial implications

The 2015/16 Annual Plan is year two of the LTP and budgets are set.

Policy and legislative implications

Ensuring the Annual Plan process complies with the relevant legislative requirements has been explicitly considered in the project planning for the Annual Plan.

Risks / legal

A potential issue around the treatment of input received via social media as opposed to via the traditional submission process has been identified as needing further consideration before there is any concern about any legal risk. A project risk assessment is planned to be completed in the next few weeks.

Climate Change impact and considerations

Not applicable

Communications Plan

A draft communications strategy has been developed as part of an Engagement plan

2016/17 Annual Plan – Councillor milestones

Deadlines/Deliverables	Date
Council finance workshop held	1 Dec 2015
Update on AP process to GFP meeting	9 Dec 2015
Councillor initiatives process opens	15 Dec 2015
Councillor initiatives process closes	12 Feb 2016
Advice on Councillor initiatives provided by officers	19 Feb 2016
First Panel hearing	22 Feb 2016
Final panel hearing	24 Feb 2016
Council workshop on proposed initiatives	2 March 2016
GFP meeting to sign off agreed LTP changes for the Consultation Document	9 March 2016
GFP and Council sign off consultation document	23 March 2016
Virtual ward forums completed	7 April 2016
Special Interest forums completed	18 April 2016
Update for GFP on issues from engagement process	21 April 2016
Formal consultation process closes	29 April 2016
First oral hearing	9 May 2016
Second oral hearing	13 May 2016
Advice to GFP on oral hearings	26 May 2016
First day of GFP deliberations	1 June 2016
Second day of GFP deliberations	2 June 2016
Draft Annual Plan amended as per GFP agreements	11 June 2016
Annual Plan adopted by Council	29 June 2016
Rates resolution issued	29 June 2016
Final 2016/17 Annual Plan printed and issued	30 July 2016

KPI REVIEW

Purpose

1. This paper recommends an approach to the Key Performance Indicators Review (KPI Review) for approval by the Governance, Finance and Planning Committee (GFP).

Summary

2. The review of Council's key performance indicators (KPIs) is a substantial undertaking as there are many different strands of work that need to be delivered, as well as be integrated with key corporate change programmes underway, notably the Target Operating Model (TOM), Odyssey project and the Shared ICT Infrastructure Programme (SIIP). There are also two new legislative requirements that need to be factored into any KPI review, particularly the requirement to undertake service reviews.
3. Both outcome and output measures need to be part of the review and the creation of a performance framework is the key first deliverable. For the rest of 2015/16 a range of 'must do' activities will be undertaken and a performance roadmap will be developed that identifies the total work programme including identifying timelines and resources.

Recommendations

That the Governance, Finance and Planning Committee:

1. Receive the information.
2. Agree the approach to the Key Performance Indicator (KPI) review.
3. Agree that the creation of a performance framework is the first task of the KPI review.
4. Note a draft performance roadmap will be provided for approval early in 2016.

Background

4. Scoping work for the KPI review has been undertaken, including a review of the KPIs reported in the 2014/15 Annual Report, and the performance measures and outcomes indicators in the 2015-25 Long-term Plan (LTP).
5. The scoping work has also identified a number of key internal change processes that have the potential to impact on the KPI review. These work streams are:
 - The Shared ICT Infrastructure Programme (SIIP) will develop common infrastructure for five shared ICT services across the participating organisations over the next 18 months. This will inevitably involve the development of a service level agreement and associated performance measures.
 - The Target Operating Model (TOM) seeks to establish a clear vision for the way WCC operates and delivers services, and includes looking for options to digitise services. One design principle for TOM is that performance measures and targets are to be defined for each Council service.
 - The Odyssey project will lead to a decommissioning of the current Business Performance Reporting system and existing KPIs will need to be transferred into the new system. This is planned to occur as part of phase 2 of the Odyssey project which is to be completed by November 2016.

6. In addition to this, there are two new legislative requirements that need to be factored into any review of KPIs:
 - i. The Chief Executive of the Department of Internal Affairs has issued rules, consistent with the 2010 amendments to the Local Government Act 2002, specifying the non-financial performance measures for local authorities to use when reporting to their communities. These rules were required to be incorporated into 2015-25 LTP and are to be reported against in 2015/16 Annual Reports; and
 - ii. As a result of the 2014 amendment to the Local Government Act 2002, local authorities are now under an obligation to assess the cost-effectiveness of current services, including the costs and benefits of different options for service provision¹. Local authorities have until 7 August 2017 to complete the first review of each of their services.
7. The scoping work also investigated whether a change in performance measurement requirements or focus was likely from Audit New Zealand in the short to medium term. The 2015/16 Annual Plan of the Office of the Auditor-General noted that they aim to promote integrated reporting in the public sector. They define this as when an organisation can communicate its strategy, governance and performance as well as show the links between its financial performance and its wider social, environmental and economic context. More specifically, Audit NZ's audit theme for 2016/17 (ie for the audits of the 2015/16 annual report) is 'Information' and they will look to assess whether public entities make the most of the value of the information they hold.

Discussion

Scope of the KPI Review

8. Council's LTP contains both output performance measures and outcome indicators, with the former being what is traditionally referred to as "KPIs" around Council. Both types of measures are however necessary to tell an integrated performance story about what is achieved (outcomes) from what is produced (outputs). Both should therefore be part of the KPI review.
9. Currently a complete performance framework that links Council's four long-term 'Smart Capital' outcomes to its outputs does not exist. A framework like this would identify how the activities of each Council staff member contributes to the achievement of outcomes and that this is considered to be the basis for driving an integrated performance culture across the organisation. This framework would also allow for the identification of the costs attributable to the outcomes produced, which is the basis for the measurement of cost effectiveness. It is recommended that the creation of the performance framework is the first task of the KPI review.
10. In addition to this:
 - Current KPIs and quarterly reporting do not include performance measures for corporate services activities - they are based on activity areas;

¹ Section 17A(1) of the Local Government Act 2002 states "A local authority must review the cost-effectiveness of current arrangements for meeting the needs of communities within its district or region for good-quality local infrastructure, local public services, and performance of regulatory functions."

- The performance measures for Council Controlled Organisations are not integrated into the existing performance reporting framework and are reported separately in the WCC's annual report; and
 - The contribution that Council makes to the mandatory performance measures that other entities in the Wellington region are required to report against (eg Wellington Water) needs to be identified and included in Council's performance reporting.
11. The review of Council's KPIs is a substantial undertaking as there are many different strands of work that need to be delivered to create final outputs that will be useful for both performance reporting and operational management across the Council. It is anticipated that delivering the full KPI work programme will take at least two year's work by the Policy and Reporting team to develop and integrate the performance framework across Council, as it will require input from business units across the Council.
 12. The review will also need to be integrated with key corporate change programmes underway, notably TOM, Odyssey and SIIP. There are also potential resource implications for performance reporting changes that will need to be incorporated into the Odyssey project.
 13. It is also proposed that for the rest of 2015/16 the 'must do' activities are undertaken and a performance roadmap is developed that identifies the total work programme including identifying timelines and resources.
 14. The 'must do' KPI activities for 2015/16 are considered to be:
 - Review and amend the KPIs that were identified in the 2014/15 Annual report as needing improvement and ensure data is able to be collected for those 11 KPIs not reported against in the 2014/15 Annual Report;
 - Develop a draft performance framework that identifies the linkages between Council's outputs and outcomes, including scoping an outcome performance measurement framework;
 - Develop a forward work programme for service reviews and ensure they are integrated with the current direction of TOM;
 - Review the mandatory performance measures being reported by Council and other entities in the Wellington region to identify how best they should be reported going forward; and
 - Identify the resource implications from the proposed KPI Review and build into the 2016/17 budget process;
 - Early engagement with Audit NZ's Information audit theme and what their expectations are regarding integrated reporting.

A draft performance roadmap will be provided for approval by GFP in early 2016.

Next Actions

15. The next outputs are:
 - A draft performance framework that builds on existing performance measures and indicators;

- A performance roadmap and associated advice for consideration and approval in early 2016;
- Advice on a forward work programme for service reviews and their integration with TOM; and
- A detailed project plan and internal communications plan.

Attachments

Nil

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Authoriser	John McGrath, Acting Director Strategy and External Relations

SUPPORTING INFORMATION

Consultation and Engagement

Any changes to KPIs are required to be included in the relevant Annual Plan, but only if they reflect a service level change do they need to be formally consulted on.

Treaty of Waitangi considerations

Not applicable

Financial implications

No direct financial implications, but an effective and integrated set of KPIs can enable greater effectiveness and efficient use of resources.

Policy and legislative implications

Not applicable

Risks / legal

There are risks to the Council from non-compliance with the new legislative requirements and adverse audit comment about the capture and use of performance management information. These can be mitigated by having a clear work program (the proposed roadmap) and ensuring the service review process is started early enough to allow its completion.

Climate Change impact and considerations

Not applicable

Communications Plan

Depending on decisions made around the performance roadmap, there will be a need for a detailed project plan and supporting governance structures. There will also need to be a supporting internal communications plan developed to ensure the scope and objectives of any work is widely understood.

ELECTED MEMBERS REPORT BACK ON OVERSEAS VISITS

Purpose

1. This paper provides a report back to the Governance, Finance and Planning Committee on the following elected members' overseas visits.
 - Wellington Mayoral delegation to China.
 - Mayor Wade-Brown's visit to Italy and Dubai.
 - Deputy Mayor Lester, Councillor Young and Councillor Eagle's visit to Hong Kong and China.
 - Councillor Woolf's visit to San Francisco.
 - Councillor Marsh's visit to Japan and Korea.
2. This paper seeks approval for a Councillor to attend Velo-city Global 2016 in Taipei, Taiwan in February 2016.

Summary

3. Mayor Wade-Brown led a Wellington delegation comprising the Chair of Council's Chair of Economic Growth and Arts Committee Councillor Jo Coughlan, business and education leaders to Xiamen, Beijing, Xi'an and Shanghai from 5 to 12 September. They participated in the inaugural New Zealand-China Mayoral Forum and China International Fair for Investment and Trade in Xiamen. The New Zealand Section in one of Xiamen Seashine Supermarkets and a Mojo café in Xi'an were opened during the visit. The visit included investment discussions on potential projects and early childhood education cooperation, and also strengthened our sister city relationship.
4. Mayor Wade-Brown attended the City Leaders Summit for 100 Resilient Cities in Italy from 1 to 4 October and the GITEX Technology conference in Dubai from 18 to 22 October. Costs of the trips were covered by the respective organisations.
5. Deputy Mayor Justin Lester, Councillor Nicola Young and Councillor Paul Eagle were invited by the Wellington Phoenix attend the 2015 Hong Kong Soccer 7s and also visit Huawei R&D lab in Shenzhen, Beijing and Shanghai. The trip was from 30 May to 1 June. Huawei paid for the Councillors' costs.
6. Councillor Woolf visited San Francisco for two days on Council business during his personal trip to USA in September/October. The visit enhanced communication between the two cities and created opportunities for further cooperation between Wellington and San Francisco.
7. Councillor Marsh attended the Japan New Zealand Business Council Conference in Japan from 18 to 20 October. He then visited Gwangmyeong and Seoul for three days to support Weta Workshop and Massey University on the International Fantasy Design Competition, and sign a Memorandum of Understanding.
8. A Councillor needs to be recommended to attend the Velo-city Global which is the world's most important cycling conference from 27 February to 1 March 2016.

Recommendations

That the Governance, Finance and Planning Committee:

1. Receive the information.
2. Note the contents of the report.
3. Note the 100RC Pledge to commit 10% of Council's budget towards resilience goals as outlined in our Resilience Strategy is included as an appendix.
4. Agree for a Councillor to represent the Wellington City Council at the Velo-city Global 2016 in Taipei. Note that flights, accommodation and conference registration for the visit will be met by the Council (International Relations budget COCM08).

Background

9. Mayor Wade-Brown's attendance at the New Zealand China Mayoral Forum in Xiamen and the subsequent official visit to Beijing was approved at Governance, Finance and Planning (GFP) Committee on 11 June 2015. The GFP Committee agreed for the Chair of the Economic Growth and Arts Committee, Councillor Coughlan, to join the Wellington Mayoral delegation to China on 26 August 2015.
10. This report provides details of the activities at the New Zealand China Mayoral Forum, including civic diplomacy, media, business and investment engagements.
11. The GFP Committee agreed that Mayor Wade-Brown would attend the 100 Resilient Cities Conference in Italy and GITEX Conference in the United Arab Emirates on 26 August 2015. GITEX is the Middle East's peak information technology industry conference and exhibition, and brought together over 150,000 decision makers from across the world to discuss the creation of smart environments and integrated ecosystems.
12. Deputy Mayor Lester, Councillor Young and Councillor Eagle visited Hong Kong and Mainland China as guests of the Wellington Phoenix Football Club (FC), which was approved at the Ordinary Council Meeting on 8 April 2015. The visit dates were chosen to coincide with the date of the 2015 Hong Kong Soccer 7s.
13. Councillor Woolf's visit to San Francisco to further develop the Wellington San Francisco sister city relationship, undertaken as part of private travel to the USA, was approved at the GFP Committee on 26 August 2015.
14. Councillor Marsh's visits to Japan and Korea to attend the Japan New Zealand Business Council Conference in Tomakomai and the signing of a Memorandum of Understanding with Gwangmyeong were approved at the GFP Committee on 23 September 2015.
15. Wellington has a Partnership City relationship with Taipei and Taipei is hosting 2016's Velo-city Global Conference from February 27 to March 1, 2016. The Council received an invitation to attend the Velo-city Global 2016.

Discussion

Wellington Mayoral delegation to China

16. From 5 to 12 September 2015 Mayor Wade-Brown led a large business and civic delegation to the cities of Xiamen, Beijing, Xi'an and Shanghai. The 27-strong delegation also included the Chair of Economic Growth and Arts Committee Councillor Jo Coughlan and more than 15 business people, two Maori cultural representatives, Local Government New Zealand representatives and a journalist from Fairfax Media NZ.
17. In view of significant trade and cultural opportunities with China, maintaining and progressing Wellington City's connections with China are critically important to the Capital's economic future. This year, the inaugural New Zealand-China Mayoral Forum (NZCMF) was held in Xiamen, a sister-city of Wellington. Local Government New Zealand (LGNZ) and Wellington City Council jointly organised the forum from the New Zealand side. Twelve mayors from New Zealand and thirteen mayors from China attended the first NZCMF.
18. Mayor Wade-Brown gave a speech on behalf of all New Zealand Mayors at the opening of the Forum. The forum discussions were divided into tourism, education and primary industries. Mayors and cities have a vital role to play in the future strategy to grow our trade with China, and that the newly established NZCMF mechanism will contribute in the future.



19. The second NZCMF will be held in Wellington in 2017, at which Wellington could expect to host up to 20 Chinese Mayors to the Capital and similar-sized representations from New Zealand local government jurisdictions. As well as generating immediate economic impacts on accommodation, hospitality and tourism, the event is likely to provide a significant showcase for Wellington as host city through Chinese media and other communication channels.
20. It is important to note the importance of political leadership on trade and investment delegations to China, and how the presence of elected representatives can open doors for the private sector to achieve real and lasting success doing business in China.
21. WCC representatives were joined on the delegation by organisations that play an important role in Wellington's economy, both present and future. On this visit there were major announcements that were built on the work achieved by previous delegations, and significant progress toward partnerships and initiatives will be announced in future.
22. Some examples of the progress made by this delegation include:

- Taking a lead role in the organisation of the inaugural New Zealand-China Mayoral Forum, building on Wellington's valuable sister-city relationship with the host city Xiamen.
 - Being confirmed as the host city for the next NZ-China Mayoral Forum in 2017.
 - Announcing that New Zealand products will be sold and promoted in the Seashine chain supermarkets across Xiamen and Fujian Province. The Seashine Group is one of Xiamen's top 10 large-scale comprehensive state-owned enterprises, turning over US\$2 billion in 2014 and owns 100 stores in Fujian Province, 85 of which are in Xiamen. The model developed by WCC to use our relationship with Xiamen to launch a New Zealand Section in one of the 100 Seashine Group supermarkets was a practical way to demonstrate the valuable role mayors can play in promoting New Zealand's products overseas.
 - Signing a Memorandum of Understanding between the Wellington City Council and Fu Wah Group and Beijing Construction Engineering to investigate supporting major proposed Wellington initiatives such the Wellington Airport runway extension, convention centre and Shelly Bay housing development.
 - Opening the first Chinese location for Wellington's iconic Mojo café franchise chain, in Xian. The establishment of Mojo's first café in China is the first step in a comprehensive privately-funded New Zealand Centre with a special focus on Wellington for food and beverage exports, tourism and other exports in a logistics hub.
23. Continued delegations between Wellington and cities in China with shared economic interests will further enhance the prosperity of the Capital and our economic partners. As was reported in the Dominion Post, Xiamen Mayor Pei Jinjia said that although there had been a world-wide economic slowdown, economic links between the two sister cities had grown by 22 per cent in the past year.
24. Wellington City Council's commitment to strengthening the relationship with our Chinese partners has contributed to improving trade. The 2015 delegation to China represents good value for ratepayers, as it has in previous years.
25. Mayor Wade-Brown met Mayor of Beijing Wang Anshan and Mayor of Xi'an Dong Jun during the visit. Beijing has confirmed their support for the Wellington Chinese Garden project.
26. Councillor Coughlan said the visit has provided a wide range of opportunities to promote investment opportunities in Wellington and create long term business relationships. She said, "We will be discussing opportunities including significant infrastructure projects for Wellington which include a covered concert arena, a convention centre, and the proposed extension to the Wellington International Airport runway."
27. A journalist from Fairfax, Collette Devlin, travelled to China with the mayoral delegation to report on the NZ China Mayoral Forum and subsequent Wellington delegation activities in cooperation with Local Government New Zealand and the Asia New Zealand Foundation, which sponsored Ms Devlin's travel through a grant. This provided a valuable opportunity to communicate the progress and achievements of the Wellington delegation through a key media channel.
28. Media coverage specific to the Wellington delegation to China and the NZ China Mayoral Forum was considerably larger than previous delegations, which included:

- 8 September: NZ, China mayors to confer in capital – Dominion Post
 - 8 September: Capital to host forum with Chinese mayors – Southland Times
 - 8 September: NZ, China Mayors to meet in Capital – The Christchurch Press
 - 1 September: Civic reps in bid for Chinese Investors – The Dominion Post
 - 12 September: Capital signs up Chinese firms – Dominion Post
 - 12 September: Capital signs up Chinese firms – The Christchurch Press
 - 10 September: Chinese supermarket opens NZ section – Dominion Post
 - 17 September: China gets some Mojo – Wellingtonian
29. There were also radio interviews and local newspaper coverage built on the five media releases issues by Council staff to promote the delegation's activities.

Mayor's attendance at 100 Resilient Cities Summit and GITEX Conference

100 Resilient Cities, Milan Italy

30. Wellington has been a member of the international network 100 Resilient Cities (100RC) since December 2014. President of 100RC, Michael Berkowitz, said Wellington was selected because of its leaders' commitment to resilience building and the innovative and proactive ways we've been thinking about the challenges the city faces. Wellington was selected from several hundred applications.
31. As part of the 100 Resilient Cities programme Mayor Wade-Brown was invited to attend a City Leaders Summit supported by the Rockefeller Foundation. 100RC covered airfares to and from Milan, ground transportation to and from the venue and lodging and meals.
32. Mayors from North and South America, Asia, Europe, Africa, the Middle East and Australasia attended, and Rockefeller staff and a number of their partner organisations shared ideas and expertise.
33. The 100RC City Leaders Summit took place at the Rockefeller Foundation's Centre near Milan in northern Italy. It ran from Thursday 1 October 2015 to Sunday 4 October 2015. Leaders of the world's urban resilience movement and some of the leaders of the cities in the 100 Resilient Cities Network collaborated to advance the practice of resilience. It was an opportunity to build and reaffirm international relationships with city leaders around the globe and to share Wellington's research, good practice and opportunities. Our Sister Cities Sydney and San Francisco—with whom we've been developing a close relationship—are also members.
34. 100RC was pioneered by The Rockefeller Foundation to help cities understand and better respond to social, economic and physical challenges. This Summit was a step toward building practices of resilience that can be adopted globally. Foundation partners include Global Facility for Disaster Reduction and Recovery, Veolia, UN-Habitat and many others.
35. Resilience offers a new lens on cities and can break down silos. A particular emphasis at the Summit was on procurement, aiming to achieve multiple objectives with each project - a long term view of procurement. Resilience is a useful response to the global

trends of urbanisation (86% by the middle of the 21st century), globalisation and climate change.

36. According to the latest OECD study: strengthening resilience is defined as the ability to resist and recover from adverse shocks, as well as helping to “bounce back” stronger than before, and to learn from the experience. Cities’ population and capital assets, their complexity created by networks of infrastructure systems, and their geographical tendency to be located in coastal areas ensures vulnerability to climate change and natural disasters. While each city has different geographies, problems and opportunities, there is a great deal in common. There was much talk about smart cities being resilient cities.
37. Summit attendees discussed the Syrian refugee issue and the Mayors of Amman and Athens were heartened that the Mayor of Pittsburgh and Mayor Wade-Brown had contacted fellow Mayors in their respective countries and most were willing to welcome refugees into their cities and towns.
38. Some Mayors are appointed, some are directly elected, and some elected from within the elected members. Nevertheless, concerns about engagement, managing change, housing affordability, as well as more obvious natural disaster issues, were shared. Mayors, Rockefeller staff and invited speakers participated in discussions.
39. Diverse examples were shared. In Rotterdam they took a more environmentally sustainable response to rising waters than damming (they are subsiding at the same time as sea level is rising) because it protected a nearby upstream township from unnecessary flooding. In New Orleans there was a strong response that top-down aid needed to be flipped so the citizens were more able to lead. Copenhagen had used sensors as part of a programme to reduce storm water overflow by 90%.
40. All the cities that had suffered acute shocks (hurricanes, earthquakes, flooding, storms,) said that working with city planners and citizens to design resilience was essential and much better done in advance.
41. Procurement was seen as critical. The Build Operate Own Transfer model of Veolia and our wastewater plant is seen as “a less evolved relationship”. The providers need to be committed to the same outcomes as the city. It's hard to fund projects to deal with tomorrow's problems rather than today's crisis, and one speaker challenged us to change city funding to pool across departments to encourage joint accountabilities to each other's needs.
42. Mayor Wade-Brown adapted the proffered 100RC pledge (Appendix One) so that she could commit to introducing a budget that would include existing resilience projects such as our reservoir-strengthening, water tanks, diversifying the economy and Neighbours Day and access some relevant external funding. This is assessed as coming to well above 10% residence programme funding. Wellington is on the right track in our planning and breadth of resilience consideration.
43. Mayor Wade-Brown said, “A lesson I took away was the reminder that Mayors can and must influence more than they directly control. The international network will certainly provide expertise but our first step is analysis of the resilience issues pertinent to Wellington, which began at the Te Papa workshop at the end of September.”

GITEX Technology conference, Dubai UAE

44. An invitation was extended to Mayor Wade-Brown to participate in a panel and also be a keynote speaker, at zero cost to WCC. This is an excellent example of achieving WCC's Digital Strategy goal of have Wellington "globally recognised as a creative digital city".
45. GITEX 2015 attendees discussed the challenges, opportunities and roadmaps in leveraging new technologies to create smart cities, as affected by the prediction that 2.5 billion new people will be online by 2020.
46. Mayor Wade-Brown presented at an interactive session on 18 October entitled "Orchestrating the smart city story – what Future Cities could and should look like". This panel about smart cities of the future included aspects of citizen involvement in decision-making, technological advances, job challenges and autonomous vehicles.
47. Mayor Wade-Brown also delivered a keynote address on "Building the economic value of your city through Internet of Things (IoT)" on 20 October. Mayor Wade-Brown spoke about how Wellington utilises the Internet of Things as part of being a Smart Capital. Geography was a factor, for example New Zealand is an island nation three hours away from anywhere, so it's necessary to think globally.
48. Mayor Wade-Brown explained the Living Lab in Cuba Mall and the multimodal sensors measuring transport choices and how we had worked collaboratively with local residents, retailers, the police, our street outreach partners and the Privacy Commission to ensure a robust and trustworthy model that fits with our values of both safety and privacy. The Mayor also mentioned the importance of safety to our economy as well as Wellington's people, encompassing retail, hospitality, education, city reputation.
49. Mayor Wade-Brown also spoke about how some NZ companies were using the IoT for traceability e.g. icebreaker's "Baacode" and YellowBrickRoad's sustainable catch information.
50. A statement made in the keynote presentation that attracted a positive response was that technology in general and the IoT in particular is a means to an end not an end in itself. For example if IoT makes things too easy to access (for example, unhealthy foods), then we're not serving the community's overall wellbeing by eliminating beneficial effort, such as travel.
51. Other speakers discussed how IoT can assist with traffic management, reduce inventory wastage and find lost objects. It is an integral part of big data and the peer to peer economy. In particular the Estonian Prime Minister, Taavi Rõivas, was articulate about the e-economy, digital businesses and e-voting.



52. While in the United Arab Emirates, the Mayor met the NZ Ambassador to UAE, HE Jeremy Clarke-Watson, who came to Dubai from Abu Dhabi, along with MFAT staff. The Mayor updated Ambassador Clarke-Watson about a number of Wellington matters including the proposed runway extension, convention centre, the Tech Hub and film museum.
53. On the Mayor's way home, the Mayor met the Acting High Commissioner, Mary Thurston in Singapore, and also updated her on these Wellington issues. There is a Heads of Mission visit to New Zealand in 2016 and Mayor Wade-Brown is working with other Mayors and LGNZ to ensure there's adequate opportunity for all missions to gain insight into opportunities in the capital and regions.

Huawei and Wellington Phoenix delegation to Hong Kong and mainland China

54. For the first time, Wellington Phoenix was invited to take part in the 2015 Hong Kong Soccer 7s. Huawei provided the sponsorship for this tour and invited a group from Wellington City Council to join the tour's associated delegation, along with other Wellington political and business leaders.
55. The Hong Kong Soccer 7s is similar in concept to the Rugby 7s for which Hong Kong and Wellington are well-known. In 2014, high profile English Premier League club, Manchester City, won the tournament and this year's tournament was won by Atletico Madrid (also sponsored by Huawei). The Phoenix made the semi-finals defeating Aston Villa and some of Asia's strongest clubs. They were knocked out by Atletico Madrid in the semi-final in extra time, but their performances were widely applauded. The invited Councillors have strong links to the Wellington Phoenix and Huawei. Huawei saw this as an opportunity to strengthen its relationship with Wellington City Council and to showcase some of its cutting edge Smart City and Smart Stadium technology in its R&D labs in China. Site visits and meetings included:
 - A tour of the Huawei Campus in Shenzhen and meetings with Senior Management;
 - A visit to the Smart City Demonstration and the brand new Huawei research and development centre in Beijing;
 - A meeting with the New Zealand Ambassador, John McKinnon and Huawei NZ Chief Executive, Jason Wu, and
 - Visits to the Huawei Shanghai – Suzhou Smart City exhibition hall and the Research and Development Laboratory.
56. Councillors' costs were covered by Huawei.

Councillor Woolf's travel to San Francisco

57. To develop closer relations between Wellington and San Francisco, when possible elected members visiting the United States privately or on Council business should connect with key San Francisco stakeholders on economic development and cultural exchange. In August Councillor Woolf incorporated a trip to San Francisco into a personal trip to the United States.
58. On Sunday 30 August Councillor Woolf met international renowned Former Chairman of Fisherman's Wharf Alessandro Baccari, who is known as the Historian of San Francisco's Fisherman's Wharf. He took Councillor Woolf on a tour of the area, which has comparisons with Wellington's waterfront in respect of its open spaces. Wellington's waterfront could be progressed, taking into account some of Fisherman's Wharfs learned experiences.
59. Alessandro Baccari is also an accomplished artist, and one of the United States most recognised photo-educators. Mr Baccari is a very influential personality in San Francisco, and he and Councillor Woolf discussed the potential for a cultural exchange to coincide with the USA's 100 Year Anniversary of the National Parks Service.
60. Councillor Woolf discussed the possibility of with The USA Embassy prior to leaving for The USA. The USA Embassy were also supportive of supporting a San Francisco/Wellington Arts and Cultural Exchange potentially in March 2016
61. Councillor Woolf met Bambi Cantrell, a world renowned Photo Artist Educator. They similarly discussed links between Wellington and San Francisco, and the discussion was positive. There is the potential for both artists to work in tandem with The San Francisco Arts Commission, and The USA Embassy in facilitating an exhibition in Wellington next year, which could coincide with imagery from the USA Parks Service Anniversary. There is also some potential for a cross over with the Wellington Photobook Festival, held in March. Both Alessandro Baccari and Bambi Cantrell have been to Wellington previously, and have a keenness to assist the San Francisco Wellington relationship.
62. On August 30 Councillor Woolf also met with David Ferguson. David is an expat Wellingtonian, who is heading The Google Self Drive Car Project. His offer to assist Wellington in any way he could in the future, with either institutional or sister city relationships could be very valuable. David outlined his role with Google, and also his passion for Wellington.
63. On Monday 31 August Councillor Woolf visited the California Academy of Arts, facilitated by Te Papa. Councillor Woolf reported the Natural History Museum is possibly the best practice facility of its type anywhere, eclipsing the New York Natural History Museum, which he later visited. While at the Natural history museum, Councillor Woolf met Aaron Smith, the Academy's Head Curator, and two other senior curators. Aaron hails from The Smithsonian, and ran Councillor Woolf through the key elements of the facility. Te Papa Whales exhibition Tehora was being exhibited. It was well presented, and there was obvious respect for the Te Papa relationship. An exchange with this way with California Academy of Arts impressive Planetarium exhibit could cement an ongoing partnership. The Councillor has also discussed the possibilities briefly with Te Papa CEO Rick Ellis.
64. The Harvey Milk Centre is a performing and visual arts centre in San Francisco, with a strong emphasis on photography. Councillor Woolf met with the CEO of The Harvey Milk Centre who gave a comprehensive rundown of the centre and how it functions. It is very similar to Toi Pōneke, although on a larger scale. There is a relationship with

the Harvey Milk Centre and Wellington via Karori Photographer/Artist Birgit Krippner, who exhibited there recently.

65. The meeting with Rebecca Krell, The Deputy CEO and CFO of The San Francisco Arts Commission demonstrated that there is support for an arts exchange. Rebecca showed Councillor Woolf their new facility, and outlined what the Commission achieves. There is opportunity for a city to city institutional relationship.
66. Similarly, Councillor Woolf met Adele Failes-Carpenter, Director of the San Francisco Youth Commission, and established a keenness to establish a relationship with Wellington Youth Council and their Youth Commission. The structure of The San Francisco Youth Commission is very different to what we do here, and the commission representatives are political appointees. They talked of working to achieve both information sharing, and potentially an exchange of youth leaders.
67. Councillor Woolf also met with Art Agnos, the former Mayor of San Francisco. Art was the Mayor of San Francisco during the 1989 Earthquake, and was responsible for tearing down the tiered freeway, replacing it with The Embarcadero, which is now considered a great asset to San Francisco in both resilience and which opened up the San Francisco waterfront. WREMO is performing a great international role in tandem with San Francisco with best practice community response delivery in a resilience recovery space. Councillor Woolf has met with Dan Neely and Kerry McSaveney to outline aspects of his meeting with Art.
68. Art Agnos and Councillor Woolf discussed Wellington's fault lines and low lying nature. The former Mayor had opinions on the transport vulnerabilities of State Highway one and two, suggesting widening and raising the level of State Highway 2 between Petone and Ngaraunga which would act as a buffer and create better exit and entry points. He mentioned that serious earthquake along the SH2 fault line, was likely to isolate the city for a more than reasonable time. The potential sea rise as a result of climate change issues and global warming were also a concern. Councillor Woolf brought up the Great Harbour Way concept, and Art commented that more width between the hillside and the sea would provide more resilience, and better options for recovery should there be a serious event.
69. Art Agnos offers experience with recovery, preparedness, and resilience and transportation space useful to Wellington. Councillor Woolf supports the idea of bringing him to Wellington as an advisor, and considers Agnos' experience, intellect, drive and presence to be worth tapping into over a number of levels.
70. Councillor Woolf also met Sam Johnston, of Christchurch Student Army, in San Francisco. Sam was staying with Art Agnos, with both sharing skills and information. Having both in Wellington at the same time, and taking on a Community Road Show on Resilience and Preparedness, is an initiative that Councillor Woolf considers would enhance and reinforce our strongest Wellington San Francisco relationship.
71. The Victoria University Alumni events in both San Francisco and New York were well attended events. It was very evident to Councillor Woolf that the alumni in attendance were strong advocates for Wellington, with a number wishing to return in the future, and others wishing to invest in Wellington down the track. All saw Wellington as offering some future potential in their lives. Councillor Woolf's attendance at the San Francisco and New York functions re-established links with many expat Wellingtonians, and was an opportunity to establish that Wellington was proud of its expats achieving internationally.

72. Councillor Woolf notes that the time zone friendliness was one aspect that was raised by a number of expats who have start up IT ventures in San Francisco, and New York, who are looking to potentially run 24 hour operations. Wellington could be a good base for IT job opportunities, in partnership with our expat entrepreneurs in The USA.
73. At the Alumni events there was discussion as to how attendees they could assist Wellington in the future, and what pathways there were for job prospects back in Wellington for them in the future. Wellington's quality of life options were highly discussed at the two gatherings.
74. The connections and networks which Councillor Woolf made in San Francisco and New York will be passed onto Grow Wellington, and also more directly, to aligned organisations and businesses.
75. In Los Angeles Councillor Woolf also spent half a day with the Arcadia City Council. He had a tour of the cities facilities and amenities, spent time in their town planning department, and in a facility which provided services and recreational, arts and sporting resources for the elderly. There was an interest shown by the Director of The Los Angeles Arboretum, to form a relationship, and share information with our Park and Reserves team, and particularly regarding our Botanical Gardens and Otari National Plant Museum.

Councillor Marsh at Japan New Zealand Business Council Conference and Weta Fantasy Week in Korea

76. In attending the Japan New Zealand Business Council (JNZBC) conference 2015 as a representative of the 2016 host city, Wellington, Councillor Marsh had two key aims: to issue an invitation on behalf of Wellington's Mayor for conference attendees to come to Wellington in 2016, and to identify areas of potential interest in Wellington to promote to Japanese businesses and government as part of the conference.
77. The conference was held in the industrial city of Tomakomai and was attended by 157 representatives from Japan and New Zealand. Post conference, a meeting was arranged in the nearby city of Sapporo with the Deputy Mayor of Sapporo Mr Itagaki, The Chair of Sapporo City Council Mr Suzuki and Deputy Chair of the Economic Committee Mr Nakagawa. The purpose of this was to promote Wellington as the host of the JNZBC conference in 2016.
78. Industry visits were arranged to Toyota's Hokkaido plant. This particular factory produces some of Toyotas transmission units with annual sales of around NZ\$2.3b. A visit was also made to the Oji Paper Company, another multi-billion dollar industry with a single news print production line producing 100km of newsprint per hour. These industries are an example of the scale of Japanese production and scale is at times an issue when New Zealand suppliers and manufacturers look to export to such markets.
79. Throughout the conference and its nine sessions it was evident that there was significant opportunity for Wellington to raise its profile. References to New Zealand were primarily made in relation to Auckland, Christchurch and other regions. Reference to regions such as Hawkes Bay and Nelson is attributable to the larger investment in these areas by Oji Holdings and Sumitomo Forestry. However this offers opportunities to raise the profile of Wellington in 2016 by inviting these regions to participate.
80. Themes that emerged from the conference relatable to both countries was the importance of science and technologies in our economies, an ageing population, climate change, sustainable energy options in transport and buildings, benefits from the TPP and education.

81. Productive dialogue between Councillor Marsh and Ian Kennedy (NZ Chair of JNZBC) and Sarah McLauchlan (NZ Executive Director JNZBC) was held in relation to forming a stronger relationship between JNZBC and WCC so as to maximise the potential of the 2016 conference. A follow up meeting was to be arranged on returning to Wellington.
82. A discussion was held with senior executives of Toshiba in which they expressed a desire to engage with Wellington City Council around smart energy saving initiatives such as lighting.
83. The connection between Nelson Pine and its Japanese owner Sumitomo Forestry and a presentation on their zero energy timber homes raised the possibility of constructing a demonstration home in a central Wellington location during the 2016 conference.
84. Interest in Wellington's world class film and film related digital industry was expressed and has been identified as a potential drawcard for conference attendees in twelve months' time.
85. Discussion on education raised a key requirement repeated during Councillor Marsh's visit to Korea that of a safe and secure environment and accommodation for parents to send their children to study. Education New Zealand highlighted the "Game on English" edu-sport programme, a programme that Wellingtons English language providers may partner with sport institutions to increase educational opportunities. Note that Japan has a policy aiming to double the number of Japanese students studying overseas from 60,000 to 120,000 by 2020.
86. Wellington's invitation for delegates to attend in 2016 touched on the regions strengths as New Zealand's capital city and the home of central government, our world class film industry, our smart tech and digital sector as well as top tier education sector and innovative science community.
87. An opportunity to meet with senior members of Sapporo's local government was initiated by Aiko Collins from WCC International Relations. Discussions covered the TPP, tourism, Wellington's film and creative industry and Armageddon Festival with a possible connection to Sapporo's Anime creative industry.
88. A longer discussion focussed on the Rugby World Cup match that Sapporo will be hosting in 2019. Real interest was shown in attending next year's JNZBC conference with the specific aim of gaining knowledge on leveraging a RWC match for the city. Wellington has definite IP in this area which could be attractive to other Japanese cities hosting RWC games.
89. A key reason for Councillor Marsh's visit to Korea was to meet with the Mayor of Gwangmyeong, Mr Yang Kidae to sign an MOU between the two cities. The scope of the MOU covered the cooperation of the two cities to ensure the success of the 2016 International fantasy design competition and to exchange information on areas including culture, art and tourism.
90. Sir Richard Taylor, CEO of Weta Workshop, Wellington's design competition winner Daniel Voss & leading Weta Designer Ben Wootton together with staff from Massey and the New Zealand Embassy in Korea attended the signing in Gwangmyeong Cave. The team from Weta were in Gwangmyeong to announce the Korean winners of the design competition as part of the cities fantasy week and also to open the latest Gwangmyeong Cave attraction a 36m dragon.
91. Gwangmyeong is a satellite city of Seoul with a population of 350,000. It blends into the Seoul Capital Area and shares much of its infrastructure and transport with Seoul City.

Councillor Marsh was warmly welcomed by Mayor Kidae and his city government CEO and staff. The Mayor has previously visited Wellington (in 2015).

92. Gwangmyeong Cave was originally a coal mine during the Japanese colonial period; the cave reopened its doors in 2011 having undergone a remarkable transformation. This impressive themed space includes light and sound installations, a wine cellar, a golden palace and waterfall, and an impressive stadium set inside an immense natural chamber.
93. Time was limited for formal discussion around how to develop and promote the International Design competition for 2016 owing to the complete events programme; however it was agreed that areas to share information may include the World of Wearable Art Award Show, Wellington's creative design study options and Wellington's wine industry. When the topic of education was raised one key requirement was made clear, which was that parents paying for their children to study overseas demand a safe, clean and comfortable environment for them as a prerequisite.
94. A meeting with H.E. Clare Fearnley the New Zealand Ambassador outlined the activities arranged by the embassy as part of the month long "New Zealand Festival in Korea". This festival is planned to be held each 2 or 3 years. Opportunities for Wellington businesses to take part were discussed noting that Whitakers chocolate was on sale in a Seoul café.
95. BikeSeoul, an e-bike rental initiative with pick up and drop off stations at key points around the city was discussed, the bikes are proving popular with tourists and locals, particularly as the number of cycle lanes is increasing. It was noted that BRT lanes were closest to the centre of the road, not at the edge.
96. A seminar co-hosted by NZTE and ANZ to promote New Zealand as an investment destination was held as part of the festival the day before Councillor Marsh arrived. He had met with NZTE and ANZ representatives while in Japan and encouraged them to promote Wellington and its key strengths in tech, film and science to investors.
97. The New Zealand Embassy facilitated a meeting between Seoul City Government's Director General of International Cooperation and Councillor Marsh. The Director General questioned why Wellington had not signed a MoU between the two capital cities and suggested that as part of the next "New Zealand Festival in Korea" the city held a New Zealand day with the possibility of city government funding. NZ Embassy will pursue this offer. It was agreed that the festival would be a good opportunity for Wellington businesses gain exposure to the Korean market.

Councillor to Taipei Velo-city Global Conference 2016

98. Velo-city Conference is a global platform for cycling enthusiasts with an aim to enhance urban planning and infrastructure for daily bicycle users. Themed "Evolution of Cycling", the Velo-city Global 2016 in Taipei will explore how bicycles affect the people, the city and the environment.

The estimated cost of a Councillor's travel is NZ\$6556. This includes flights, accommodation, conference, meals, transport and carbon offset.

Attachments

Attachment 1. WCC Resilience Pledge 2015

Page 36

Authors	Mayor Celia Wade-Brown Deputy Mayor Justin Lester Councillor Jo Coughlan Councillor Paul Eagle Councillor Nicola Young Councillor Simon Marsh Councillor Simon Woolf
Authoriser	Tom Yuan, International Relations Manager

SUPPORTING INFORMATION

Consultation and Engagement

There are no significant consultation and engagement considerations associated with accepting the recommendations in the report.

Treaty of Waitangi considerations

There are no significant Treaty of Waitangi considerations associated with accepting the recommendations in the report.

Financial implications

There are no significant financial implications associated with accepting the recommendations in the report.

Policy and legislative implications

There are no significant policy and legislative implications associated with accepting the recommendations in the report.

Risks / legal

There are no significant risks / legal considerations associated with accepting the recommendations in the report.

Climate Change impact and considerations

There is no significant climate change impact considerations associated with accepting the recommendations in the report.

Communications Plan

A communications plan is not required.

10% Resilience Pledge Statement

I, Celia Wade-Brown, Mayor of Wellington, pledge that I will introduce a budget that commits at least 10% of our budget towards identified resilience goals as outlined in our Resilience Strategy to be developed over the next months. The Wellington Resilience Strategy will be finalised by July 2016.

I commit to funding the Wellington Resilience Strategy as long as I remain Mayor and will lead and encourage my Council, both elected and appointed officials, our citizens and our city partners, to make resilience a high priority.

Our budget will include resilience items that we are already doing, for example, seismic strengthening, economic growth initiatives, increased modal travel choice, Neighbours' Day, coastal planting and infrastructure. The Resilience Strategy may reprioritise some spending.

I will strongly encourage other agencies and organisations – public, private and not-for-profit – to prioritise resilience in their decision making and to partner with Council where appropriate.

As a result of my commitment to this 10% Resilience Pledge, 100 Resilient Cities commits to make available Platform Partner goods and services worth up to \$5 million USD over the next five years to support Wellington's resilience building efforts.

Explanatory note

The Wellington City Council 2016/17 Annual Plan is finalised in June 2016 so there will be some elements in this budget and some in the following year. In June 2018, the ten-year Long Term Plan, including the 30 year infrastructure funding, recasts the full budget.

Mayor Celia Wade Brown

City Leader's Name

CelWB

City Leader's Signature

18 December 2015

Date of Signature



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2015/16 FIRST QUARTER REPORT

Purpose

1. This report outlines progress towards the delivery of the projects and programmes outlined in Year One (2015/16) of the 2015/25 Long-term Plan as at 30 September 2015.

Summary

2. The quarterly report informs councillors of progress against Year One (2015/16) of the Long-term Plan 2015/25.
3. Year-to-date total income is above budget (\$0.56m), while year-to-date total expenditure is under budget (\$4.193m).

Recommendations

That the Governance, Finance and Planning Committee:

1. Receive the information.
2. Note the 2015/16 First Quarter Report.

Discussion

4. The quarterly report dashboard (Attachment 1) with accompanying performance summary by activity area (Attachment 2) outlines the Council's progress against planned or budgeted performance for:
 - Income
 - Operational expenditure
 - Capital expenditure
 - Service Delivery (KPI performance)
 - Compliance with Treasury Policy
 - Key programmes and projects
5. Significant variances – greater than 10% - are explained in Attachment 2.
6. Details relating to significant projects are highlighted on pages 2- 5 of Attachment 1.

Next Actions

7. Officers propose to continue working with Council on the development of Council reporting of organisational performance and outcomes.
8. A workshop with Councillors will be scheduled to develop and discuss operational issues and changes to our systems due to the implementation of Odyssey.

Attachments

Attachment 1.	First Quarter Dashboard July - September 2015	Page 41
Attachment 2.	First Quarter Performance Summary by Activity Area	Page 47

Author	Marissa Cairncross, Snr Adv Planning & Reporting
Authoriser	John McGrath, Acting Director Strategy and External Relations

SUPPORTING INFORMATION

Consultation and Engagement

Not applicable.

Treaty of Waitangi considerations

Not applicable.

Financial implications

This report outlines progress against the planned projects, spending and service levels indicated in Year One (2015-16) of the Long-term Plan 2015-2025.

Policy and legislative implications

Not applicable.

Risks / legal

Not applicable. This report outlines progress towards the Long-term Plan 2015-2025 and Annual Report, which are legislative requirements

Climate Change impact and considerations

Not applicable.

Communications Plan

Not applicable.

QUARTERLY REPORT

QUARTER 1 (1 JULY–30 SEPTEMBER 2015)

This report summarises the Council's progress in the first quarter of 2015/16 towards fulfilling the intentions outlined in the Long-term Plan 2015/25. Quarterly performance is assessed against:

- Income
 - Total operating expenditure
 - Capital expenditure
 - Service delivery (KPI performance)
 - Treasury policy compliance.
- Areas where there is a risk to or significant variance (> than 10%) from budgeted expectations are discussed in the performance summaries for each of the Council's seven activity areas.

Council is making good progress with the major projects outlined in the Long-term Plan 2015/25 and is largely on track to meet year-end targets. See activity performance summaries for more information.

HOW ARE WE PERFORMING?



Note: that the figures for service performance only include key performance indicators (KPI) that are measured on a monthly or quarterly basis. Annual KPIs will be incorporated at year-end (30 June 2016). In some areas, KPIs exceeded their targets by over 20%. These exceptional results are also outlined in the Activity performance summaries.

FINANCIAL SNAPSHOT

STATEMENT OF FINANCIAL PERFORMANCE

The Council's consolidated financial performance for the period 1 July 2015 to 30 September 2015 is presented in this section.

Note that numbers in brackets indicate an unfavourable variance from budget.

	YTD 2016			Full Year 2016	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
Rates Income	68,145	67,477	668	270,908	270,908
Other income	563	687	(124)	13,873	13,746
Lease Income	9,630	9,330	300	37,595	37,405
Interest Income	0	3	(3)	13	13
Income from Activities	26,560	26,880	(320)	133,546	135,581
Development Contributions	540	500	40	2,000	2,000
Total Income	105,439	104,877	562	457,935	459,653
Personnel Expenditure	24,954	25,059	105	99,659	98,745
General Expenses	54,614	57,321	2,707	217,742	217,704
Financing Expenditure	5,180	5,745	565	23,026	22,961
Depreciation & Loss/Gain on Sale	24,140	24,957	817	99,797	99,797
Total Expenditure	108,889	113,082	4,193	440,223	439,207
Net Operating Surplus/(Deficit)	(3,450)	(8,205)	4,755	17,712	20,446

The year-to-date net operating deficit of \$3.450m is \$4.755m better than the budgeted deficit of \$8.205m. This favourable variance is attributable to a combination of factors as outlined below.

INCOME

Year-to-date total income is above budget by \$0.562m:

- Rates Income is \$0.668m above budget mainly due the actual charging of rates penalties \$0.472m earlier than budgeted (timing difference only).

EXPENDITURE

Year-to-date total expenditure is under budget by \$4.193 million:

- General Expenses are \$2.707m under budget due to maintenance costs (transport, water, pools, sportsfields, etc) being behind schedule and some budgeted grant payments not made yet. These are timing differences only.
- Depreciation & Loss/Gain on Sale is \$0.817m under budget due to a decrease in some asset valuations at 30 June 2015.
- Financing Expenditure is under budget by \$0.565m due to lower levels of borrowings and some delays in the capital programme in the first three months of the year.

FULL YEAR FORECAST

The forecast Net Operating Surplus for the year is currently \$2.7m less than budget. This is due to lower forecast revenue from NZTA (for the Island Bay Cycle Network), pools, and building consents and inspections (\$2.0m), and higher Personnel costs (\$0.9m).

NET OPERATING EXPENDITURE

	YTD 2016			Full Year 2016	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
Governance	3,535	3,849	314	15,403	15,375
Environment	32,715	34,218	1,503	132,826	132,458
Economic Development	8,841	8,602	(239)	24,976	24,329
Cultural Wellbeing	6,742	7,116	374	18,190	18,155
Social and Recreation	14,660	16,076	1,415	46,692	45,229
Urban Development	4,643	5,297	654	22,363	21,532
Transport	5,956	6,558	602	26,905	26,875
Total Activity Area	77,091	81,716	4,625	287,354	283,953
Council	(73,641)	(73,511)	130	(305,066)	(304,399)
Total	3,450	8,205	4,755	(17,712)	(20,446)

CAPITAL EXPENDITURE

	YTD 2016			Full Year 2016	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
Environment	5,972	8,000	2,027	39,560	39,251
Economic Development	36	54	18	2,418	2,418
Cultural Wellbeing	1,160	2,094	934	2,220	2,220
Social and Recreation	4,797	5,853	1,056	47,133	47,133
Urban Development	2,779	3,174	395	18,931	18,631
Transport	5,864	5,854	(9)	43,112	43,113
Total Activity Area	20,608	25,029	4,421	153,375	152,767
Council	3,748	3,010	(738)	21,019	21,019
Total	24,356	28,038	3,683	174,394	173,786

STATEMENT OF BORROWINGS

Total committed borrowing facilities as at the end of September are \$496.5m providing headroom of \$149.0m. Our liquidity ratio is at 133% compared to the policy minimum of 115%.

	YTD 30 Sept 2015 \$000	30 June 2015 \$000
Facilities at start of year	476,500	460,500
New/matured facilities (net)	20,000	16,000
Facilities at end of period	496,500	476,500
Borrowings at start of year	366,000	348,000
Change in core borrowing + (-)	10,349	22,457
Repayment of loans + (-)	-	-
Change in working capital requirement + (-)	(28,849)	(4,457)
Net borrowings at end of period	347,500	366,000
Plus unutilised facilities	149,000	110,500
Total borrowing facilities available	496,500	476,500

Note: 'Borrowing facilities' excludes \$5 million of uncommitted funding lines. Facilities do not include short term commercial paper or deposits.

TREASURY POLICY COMPLIANCE

At 30 September 2015, all of the core policy compliance requirements were achieved as shown as below.

PRUDENTIAL TREASURY LIMITS

Prudential limits	Policy limit (%)	Actual (%)	Compliance
Borrowing as a % of income	<175	80.1	Yes
Net interest as a % of annual rates income	<20	8.3	Yes

Notes: Net interest is actual. Annual rates and income are based on 2015/16 annual plan.

Interest rate risk control limits (interest rate exposure)	Policy limit (%)	Actual (%)	Compliance
Fixed interest proportion	50–95	89	Yes
Broken down: 1–3 year bucket	15–60	15	Yes
Broken down: 3–5 year bucket	15–60	25	Yes
Broken down: 5–10 year bucket	15–60	60	Yes

Liquidity/funding risk (access to funds)	Policy limit (%)	Actual (%)	Compliance
Liquidity/funding risk (access to funds)	>115	133	Yes
Broken down: 0–3 year bucket	20–60	48	Yes
Broken down: 3–5 year bucket	20–60	20	Yes
Broken down: 5–10 year bucket	15–60	32	Yes

Notes: Liquidity is defined as: Current borrowings + committed loan facilities divided by current net external debt (for the purpose of measuring liquidity short dated Commercial Paper is excluded)

KEY PROGRAMMES

		Q1 Actual (1 July–30 Sept 2015)	Q2 Planned (1 October–31 Dec 2015)	Q3 Planned (1 January–31 March 2016)	Q4 Planned (1 April–30 June 2016)
Committee	Programme	Milestones			
GOVERNANCE Engage and maintain people's confidence in decision-making	ACCOUNTABILITY AND PLANNING	Implementation phase of Y2 projects of the LTP	Annual Plan: • Process and workshops • Update on position and major projects • Budgeting	Annual Plan: • Funding KPI workshops • Council initiatives proposals • Oral hearings • Funding workshops • Draft Annual Plan sign off • Consultation document	Annual Plan: • Engagement process • Workshops on engagement outcomes • Adoption of Annual Plan
		Annual Report adopted Quarterly Reporting	Quarterly Report 1	Quarterly Report 2	Quarterly Report 3 Annual Report 2015/16
	CITY ARCHIVES	New Building Consent Search Service introduced 1 July 2015; positive feedback from customers Physical stack area now full, routine transfers of records from WCC to City Archives halted, only small transfers being accepted on case by case basis	WCC function held 12 October to celebrate 20 years since Archives opened to the public Digitisation hub being established at City Archives to focus on digitisation of correspondence files for LIM research – equipment arrived, staff being recruited Planning underway to quantify resource required to process and make available backlog of inaccessible information at City Archives, and work required to bring whole collection up to minimum standards of storage and description		
ECONOMIC GROWTH AND ARTS Contribute to the city's economic wellbeing and prosperity	ECONOMIC DEVELOPMENT	WREDA: • Chief Executive started in role • Annual report for 2014/15 completed	WREDA: • Ongoing monitoring and planning • Transition of Major Events team	WREDA: • Ongoing monitoring and planning	
		Convention centre: • Master planning options with Willis Bond for Cable Street site	Convention centre: • Council consideration of master plan options	Convention centre: • Follow-up work looking at delivery options	
	8 BIG IDEAS	Tech hub: • Negotiated and finalised the tech hub funding agreement with the BizDojo • Building works for phase one of the tech hub commenced • Recruitment of the tech hub's activation and event programme delivery team commenced	Tech hub: • Building works for phase one of the tech hub will be complete • Tech hub will be officially launched in November • Delivery of the tech hub's activation and event programmes will commence • Planning and operating model design of phase two (including the <i>tech café</i>)	Tech hub: • Agreement on and implementation of the phase two development, which includes the establishment of a tech café • Ongoing delivery of activation programmes and events • Ongoing monitoring and planning	
		Airport runway extension: • Reporting to Council on the resource consent process	Airport runway extension: • Reporting to Council on the resource consent process	Airport runway extension: • Ongoing monitoring of resource consent process and planning	
		Film museum: • Site investigations and concept development continue	Film museum: • Council consideration of concept development work	Film museum: • Further scoping of planning and delivery options	
	MAJOR EVENTS	Events: • Super Rugby Final – July 4 • Wellington Marathon – July 5 • Capital 150th – 25 to 27 July • NRL: Warriors vs St George – 8 August • Beervana – 14 to 15 August • Tall Blacks v Boomers – 18 August • Wellington on a Plate – 14 to 30 August • LUX Light Festival – 21 to 30 August • World of Wearable Art – 25 September to 12 October	Events: • Oktoberfest – 2 to 3 October • Wellington Phoenix A League season – 11 October to 10 April • Semi Permeant – 16 November • Elton John concert – 21 November • AC/DC concert – 12 December	Events: • Blackcaps vs Sri Lanka T20 – 22 January • Blackcaps vs Pakistan ODI – 25 January • Wellington Sevens – 30 to 31 January • Capital Classic Ocean Swim – 31 January • Blackcaps vs Australia ODI – 6 February • Blackcaps vs Australia test – 12 to 16 February • Royal Edinburgh Military Tattoo – 17 to 20 February • New Zealand Festival – 25 February to 20 March • Cuba-Dupa – 19 to 20 March	Events: • Homegrown Music Festival – 2 April • Wellington Fashion Festival – 8 to 12 April • Wellington Jazz Festival – 9 to 12 June • All Blacks vs Wales Test – 18 June
	WATERFRONT FRAMEWORK	North Kumutoto: • Environment Court hearing of resource consent application completed late August 2015, WCC and Willis Bond await court decision, expected late October • Site survey and application for subdivision consent lodged with WCC early August. Consent expected October 2015	North Kumutoto: • Further development of design following court decision on resource consent application • Progress site subdivision process and lodge application to LINZ for new title • Commence detailed planning for relocation of motorhome park to adjacent CentrePort land	North Kumutoto: • Progress development of design of north Kumutoto public space • Prepare contract documentation for relocation of motorhome park • Relocate motorhome park to new site	North Kumutoto: • Progress development of design of north Kumutoto public space • Hand over site 10 to Willis Bond to commence construction • Complete site subdivision and new title process
TSB Arena and Shed 6: • Shed 6 exterior re-painting complete • TSB cladding contract out for tender		TSB Arena and Shed 6: • Let contract and commence re-cladding of TSB Arena	TSB Arena and Shed 6: • Ongoing re-cladding contract works of TSB.	TSB Arena and Shed 6: • Complete re-cladding contract works of TSB	

KEY PROGRAMMES

		Q1 Actual (1 July–30 Sept 2015)	Q2 Planned (1 October–31 Dec 2015)	Q3 Planned (1 January–31 March 2016)	Q4 Planned (1 April–30 June 2016)
Committee	Programme	Milestones			
ECONOMIC GROWTH AND ARTS Contribute to the city's economic wellbeing and prosperity	WATERFRONT FRAMEWORK	Frank Kitts Park: • Council approved proposed redevelopment of FKP contained in Waterfront Development Plan • Wellington Chinese Garden Society (WCGS) commenced fundraising programme	Frank Kitts Park: • Commence detailed design • Commence preparation of documentation supporting resource consent application • Continuation of WCGS fundraising programme	Frank Kitts Park: • Lodge application for resource consent • Resource consent process • Continuation of WCGS fundraising programme	
	Helicopter Facility – Outer-T Queens Wharf: • Completed conditional Heads of Agreement with commercial helicopter operator Wellington Helicopters Ltd for proposed development of facility	Helicopter Facility – Outer-T Queens Wharf: • Commence preliminary concept design	Helicopter Facility – Outer-T Queens Wharf: • Present development proposal and business case for Council approval	Helicopter Facility – Outer-T Queens Wharf: • Lodge application for resource consent	
	URBAN REGENERATION Civic Precinct	• Development of Urban Design Framework commenced. • Programme management framework completed • Music hub – appointment of Athfield Architects	• Strategy for Michael Fowler Centre car park, Jack Ilott Green and Municipal Office Building developed • Music Hub feasibility commenced • Procurement strategy for Town Hall EQS/Music Hub approved • Completion of Design Framework • Workplace and library modernisation planning commenced	• Business case for Music Hub completed	• Council approval for Music Hub • Implementation of Music Hub and/or EQS
COMMUNITY, SPORTS AND RECREATION Build strong, safe, healthy communities for a better quality of life	HOUSING UPGRADE	Arlington Site 1: • Development options refined	Arlington Site 1: • Further investigation of development options	Arlington Site 1: • Detailed Business Case for preferred option presented to Community, Sports and Recreation Committee (CSR).	Arlington Site 1: • Implementation of CSR decision commences.
		Arlington Site 2: • Preferred contractor appointed	Arlington Site 2: • Preliminary design underway	Arlington Site 2: • Developed design commenced • Enabling works underway	Arlington Site 2: • Develop detailed design.
		Standalone Project • 2015/16 programme plan developed	Standalone Project • Designs completed • Procurement Plan finalised	Standalone Project • Staged construction	Standalone Project • Staged construction
		Kotuku: • Under construction.	Kotuku: • Under construction.	Kotuku: • Under construction.	Kotuku: • Stage 1 construction complete and reoccupied April 2016 • Stage 2 construction continues into July 2016
	RECREATION UPGRADES	Wellington Regional Aquatic Centre: • Main Pool 5 year closure and maintenance work begin. • Upgrade works begin for front of house and sauna and spa area. • Club Active gym relocation upstairs	Wellington Regional Aquatic Centre: • Main pool maintenance work complete and main pool reopens. • Work completed on front of house and sauna & spa area.	Wellington Regional Aquatic Centre: • Teaching pool closure for 5 year maintenance work. Pool will reopen beginning of February.	
	SOCIAL AND RECREATION		Online forms for animal, liquor and food applications are being developed		
	COMMUNITY PROMOTION AND SUPPORT	RFID • RFT prepared and published via GETS a RFID system for WCL • Evaluation of tenders begun	• Evaluation completed and vendor selected • Tagging of WCL collection begun Initial planning of service area alterations begins	• Tagging of WCL collection completed • Alterations to service areas begins • Hardware for project is ordered	• Alterations to service area completed • Hardware installed • Project "goes live"
ENVIRONMENT Ensure there are high quality outdoor areas for residents and visitors to enjoy, and the city's natural resources are sustainably managed through waste minimisation, energy efficiency and management of the three waters (drinking water, stormwater and wastewater)	NATURAL ENVIRONMENT	Our Natural Capital: • Project planning underway for new work • Developing contract with GWRC to cover pest control delivery, biodiversity services and environmental monitoring. • Planning workshops for community groups – H&S workshop delivered	Our Natural Capital: • Guidelines for tiered support for community groups developed • Contract signed with GWRC • MOU in place with Victoria University	Our Natural Capital: • Guidelines for tiered support for community groups finalised	Our Natural Capital: • Implementation plan developed for guidelines for tiered support for community groups
		Botanic Garden Children's Garden: • Designs completed for consent • Building consent issued • Decision to phase construction beginning February 2016 • Fundraising continues	Botanic Garden Children's Garden: • Project manager appointed • Project to go to tender • Builder appointed • Communications Plan in place • Fundraising continues	Botanic Garden Children's Garden: • Construction begins February 2016 • Fundraising continues	Botanic Garden Children's Garden: • Construction continues estimated completion Phase 1 August 2016 • Fundraising continues

KEY PROGRAMMES		Q1 Actual (1 July–30 Sept 2015)	Q2 Planned (1 October–31 Dec 2015)	Q3 Planned (1 January–31 March 2016)	Q4 Planned (1 April–30 June 2016)
Committee	Programme	Milestones			
ENVIRONMENT	WATER, WASTEWATER AND STORMWATER	<ul style="list-style-type: none"> • Three water pipe renewals ongoing • Inflow and Infiltration investigations ongoing • Localised flood prone areas investigations ongoing • Seismic improvement work underway on Linden and Newlands Reservoir 	<ul style="list-style-type: none"> • Three water pipe renewals ongoing • Inflow and Infiltration investigations ongoing • Localised flood prone areas investigations complete • Seismic improvement work completed on Linden and Newlands Reservoir 	<ul style="list-style-type: none"> • Three water pipe renewals ongoing ICMP – Lambton Harbour Catchment – final draft • Inflow and Infiltration investigations ongoing • Localised flood prone area remedial works starting 	<ul style="list-style-type: none"> • Completion of the 15/16 pipe renewal programmes • Inflow and Infiltration investigations for 2015/16 complete • Localised flood prone area remedial works continuing
		<p>Earthquake strengthening of Council buildings:</p> <ul style="list-style-type: none"> • St James Theatre: programming of strengthening commenced • Town Hall: strengthening pending finalising music hub discussions • Karori Crematorium, Main Chapel: Planning for strengthening well underway. Work to start January 2016. • WRAC: Detailed seismic assessment of underway. • Zoo: Seismic assessment of buildings underway. • Portico: Practical completion issued. 	<ul style="list-style-type: none"> • Earthquake strengthening of Council buildings and the external stairs for Michael Fowler Centre 	<ul style="list-style-type: none"> • Earthquake strengthening of Council buildings 	
TRANSPORT AND URBAN DEVELOPMENT Foster a compact, vibrant, attractive and safe city that is easy to navigate	URBAN DEVELOPMENT	<p>Victoria Street:</p> <ul style="list-style-type: none"> • Minor snagging works completed. 	<p>Victoria Street:</p> <ul style="list-style-type: none"> • Project closure 		
		<p>Kilbirnie town centre phase two:</p> <ul style="list-style-type: none"> • Streetscape improvements including civic banners, replacement of seating and installation of murals complete • Footpath resurfacing and kerb re-setting commences for completion in October. 	<p>Kilbirnie town centre phase two:</p> <ul style="list-style-type: none"> • Footpath resurfacing and kerb re-setting completed by December. • Project closure 		
		<p>Mason's Lane:</p> <ul style="list-style-type: none"> • Contract lead-in • Construction commences in stairwell 14 September • Civic Assurance canopy removal works commence 28 September 	<p>Mason's Lane:</p> <ul style="list-style-type: none"> • Lighting improvements, cladding and painting works continue in stairwell. • Construction completed in laneway at the beginning of December and opened for public use. 	<p>Mason's Lane:</p> <ul style="list-style-type: none"> • Project closure 	
		<p>Eva Leeds Lane:</p> <ul style="list-style-type: none"> • Stage 1 works (Hannah's plaza) completed • Stage 2 works tendered 	<p>Eva Leeds Lane:</p> <ul style="list-style-type: none"> • Stage 2 construction works to Hannah's Courtyard and Eva Street completed by 30 November • Project launch 	<p>Eva Leeds Lane:</p> <ul style="list-style-type: none"> • Project closure 	
		<p>Lombard Lane:</p> <ul style="list-style-type: none"> • Conceptual Design completed • Stakeholder consultation 	<p>Lombard Lane:</p> <ul style="list-style-type: none"> • Detailed Design completed • Stakeholder consultation • Works tendered and contract awarded 	<p>Lombard Lane:</p> <ul style="list-style-type: none"> • WCC contract lead-in • Construction of CSP Development commences 	<p>Lombard Lane:</p> <ul style="list-style-type: none"> • Commence works (subject to developers programme)
		<p>Garrett Street/Swann Lane:</p> <ul style="list-style-type: none"> • Project scoping • Preliminary design 	<p>Garrett Street/Swann Lane:</p> <ul style="list-style-type: none"> • Conceptual Design completed • Stakeholder consultation 	<p>Garrett Street/Swann Lane:</p> <ul style="list-style-type: none"> • Detailed Design • Stakeholder consultation • Works tendered and contract awarded 	<p>Garrett Street/Swann Lane:</p> <ul style="list-style-type: none"> • Construction works • Project closure
		<p>Holland an York Streets:</p> <ul style="list-style-type: none"> • Project scoping • Preliminary design 	<p>Holland & York Streets:</p> <ul style="list-style-type: none"> • Conceptual Design completed • Activation programme scoped • Detailed Design completed • Stakeholder consultation 	<p>Holland & York Streets:</p> <ul style="list-style-type: none"> • Works tendered and contract awarded • Construction works completed • Delivery of activation programme February/March 	<p>Holland & York Streets:</p> <ul style="list-style-type: none"> • Project closure

KEY PROGRAMMES

		Q1 Actual (1 July–30 Sept 2015)	Q2 Planned (1 October–31 Dec 2015)	Q3 Planned (1 January–31 March 2016)	Q4 Planned (1 April–30 June 2016)
Committee	Programme	Milestones			
TRANSPORT AND URBAN DEVELOPMENT Foster a compact, vibrant, attractive and safe city that is easy to navigate	TRANSPORT – JOHNSONVILLE TRIANGLE	<ul style="list-style-type: none"> Work on the Johnsonville Triangle project is substantially complete and operating well. The project is expected to achieve less traffic congestion in the town centre, reduced peak-hour queues on the State Highway 1 off-ramp, safe and easy walking and cycling routes, more reliable bus journey times, and a boost to the local economy through encouraging commercial and residential growth. The work involved in achieving these outcomes included providing a two-lane off-ramp from State Highway 1, new traffic lights and pedestrian crossings, replacing the Broderick Road / Moorefield Road bridge over the railway lines with a new bridge that is longer and wider to allow for cycle lanes and future train options, a path for cyclists and pedestrians to by-pass the two northern roundabouts and connect local schools, and better bus flow around the Johnsonville triangle (Johnsonville, Moorefield, Broderick roads) 	<ul style="list-style-type: none"> Further work to be completed in Q2 is the stairs leading from the bridge to the railway platform, the installation of a new bus shelter at the stop in the mall and minor finishing works. Work will be completely finished by the end of quarter two including resurfacing maintenance work on Broderick and Johnsonville roads 		
	PUBLIC TRANSPORT SPINE/BUS RAPID TRANSIT (BRT) PROJECT	<ul style="list-style-type: none"> In Quarter 1 we have been working with Greater Wellington Regional Council and NZTA on developing the process for undertaking a Detailed Business Case (DBC) which will focus on two specific options and take these through a detailed assessment to identify a preferred option which can be recommended for implementation. This work is expected to continue through Q2, 3 and 4 			
	CYCLE NETWORKS	<ul style="list-style-type: none"> We worked closely with NZTA to establish requirements for National Land Transport Fund approval including completing delivery plan for the Urban Cycleway Programme funding We developed, submitted to NZTA and had the Strategic Case for Cycling in Wellington City approved We developed and had approved through Council a Master Plan for cycling We developed a Programme Business Case in conjunction with a Councillor Working Party Undertook detailed design for The Parade upgrade in Island Bay 	<ul style="list-style-type: none"> Complete Programme Business Case Commence Indicative Business cases for each of the three projects Establish governance group Procurement plan agreed Complete communications and engagement plan Scheme Design for Hutt Corridor safety audit Commence construction on The Parade upgrade in Island Bay 	<ul style="list-style-type: none"> Complete Indicative Business Cases Commence Hutt Corridor Detailed Design Complete The Parade Upgrade in Island Bay 	<ul style="list-style-type: none"> Commence Detailed Business Cases for eastern package Commence Detailed Business Cases for Central City package Commence construction on Hutt Road
	TRANSPORT NETWORK RESILIENCE	<ul style="list-style-type: none"> Walls and Bridges renewals (Q1) Carlton Gore Road wall & footpath structure strengthening – 95% of work completed Karori Road wall and road widening completed design, tendering and site works commenced South Karori Road – Tender awarded to replace the bridge deck The Esplanade seawall, Island Bay – Design completed Pedestrian Bridge Replacement – The Drive, Tawa (Investigation and assessment are completed) Aotea Quay Bridge remedial Stage 5 (Parapet renewal) – Work completed Boom Rock Road Bridge Replacement (Design) New Walls Onslow Road: wall – 95% completed Bidwill Street: wall – Completed Breaker Bay Road: wall – GWRC processing application for resource consent Takapu Valley Road: wall (west) – Progressing detailed design Takapu Valley Road: wall (east) – Progressing detailed design Horokiwi Road: walls located close to SH2 intersection (2 sites) – Works tendered Middleton Road: – Works tendered The Esplanade: – Completed Takarau Gorge Road – Works tendered Tunnels Northland tunnel Seismic risk assessment in progress Road Risk Mitigation Ngaio Gorge Road wall – design is in progress 	<ul style="list-style-type: none"> Walls and Bridges renewals (Q2) Carlton Gore Road wall & Footpath structure strengthening – work completed Karori Road wall and road widening – Expected to complete 55% of construction South Karori Road – Contract awarded and programmed to be completed prior to Christmas The Esplanade seawall, Island Bay – Seek consents, award the contract and planned to start work in November Pedestrian Bridge Replacement – The Drive, Tawa – complete design and tender the works Moana Road: wall – Design and tender stages Boom Rock Road Bridge Replacement – complete 100% of construction Melville Bridge, Tawa – Complete Condition Assessment and reporting New Walls Onslow Road: wall – 100% completed Breaker Bay Road – Resource Consent processing with construction expected to start mid/end November Takapu valley Road (west) – Starting work mid-November Takapu valley Road (east) – Starting work mid-November Horokiwi Road close to SH2 (2 sites) Planning completion before Christmas. Middleton Road: wall – Start work Takarau Gorge Road – Planning completion before Christmas Tunnels Northland tunnel planning to complete seismic risk assessment and call for tender to complete a detailed design and tender works for seismic strengthening of the tunnel portals Road Risk Mitigation Ngaio Gorge Road wall – Planning to complete 	<ul style="list-style-type: none"> Walls and Bridges renewals (Q3) Karori Road wall and road widening – Expected to be 85% completed The Esplanade seawall, Island Bay – Expecting to complete 50% of construction. Pedestrian Bridge Replacement – The Drive, Tawa – complete 100% of construction Moana Rd wall – wall completion Melville Bridge, Tawa – Complete repair works to 100% New Walls Breaker Bay Road – 100% Completion of works is expected mid- February 2016 Takapu valley Road (west) – 100% completion Takapu valley Road – 100% completion Middleton Road – Completion Tunnels Northland tunnel planning to complete detail design and tender construction works Road Risk Mitigation Ngaio Gorge Road – Planning to start site works 	<ul style="list-style-type: none"> Walls and Bridges renewals (Q4) Karori Road wall and road widening – Planned to be fully completed The Esplanade seawall, Island Bay – Expecting to complete all works Tunnels Northland tunnel – Expect to complete 20% of construction work Road Risk Mitigation Ngaio Gorge Road wall – Planning to complete 40% of construction

ATTACHMENT 2: QUARTERLY REPORT

1 JULY – 30 SEPTEMBER 2015

PERFORMANCE SUMMARY – BY ACTIVITY AREA

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1. GOVERNANCE

Pārongo ā-Tāone

We want to maintain confidence in our decision-making.

We have an obligation to ensure the views of Māori and mana whenua are heard.

WHAT WE DO

- Governance, information and engagement
- Māori and mana whenua partnerships.

WHAT HAPPENED THIS QUARTER

- From 1 July 2015 all subject-based committees became committees of the whole
- All four Council Advisory Groups transferred to Democratic Services for governance support
- The Council appointed an Electoral Officer from electoral service provider electionz.com
- The Council adopted the Annual Report
- The Council voted to participate in the on-line voting trial for the 2016 Local Body Elections
- Wellington Regional Amenities Joint Fund Committee approves funding for a range of organisations that benefit the Wellington region
- The Council voted to re-establish the Joint Committee on Wellington Region Waste Management and Minimisation Plan
- Ngā Manu Kōrero National Māori Secondary Schools Speech Competition 50th anniversary 21-24 September at Te Rauparaha Arena Porirua – supporting Wellington Colleges attendance
- \$35K transferred to Te Wharewaka o Pōneke Charitable Trust for maintenance of Te Rerenga Kōtare waka and Te Aro Pā visitor centre
- Co-hosted Kai a te Rangatahi event with Te Awe Māori Business Network
- Ongoing relationship management with iwi partners
- Building consents, resource consent and public health enquiries are now being handled from the Service Centre.

SIGNIFICANT VARIANCES TO PERFORMANCE¹:

SERVICE DELIVERY

Measure	Actual	Target	Variance	Explanation
Council, committee and subcommittee reports that are made available to the public five days prior to the meeting (%)	100%	80%	20%	Council hosted 19 meetings over the last 3 months and received no late supplementary agenda reports

NET OPERATING EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
1.1 Governance, Information & Engagement	3,419	3,711	292	15,123	15,093
Under budget due to lower remuneration and overhead costs.					
1.2 Māori Engagement (mana whenua)	115	138	23	281	281
Under budget due to timing of professional costs.					
TOTAL	3,535	3,849	314	15,403	15,375

¹ Areas where performance varied from budgeted expectations by more than 10%.

2. ENVIRONMENT

Taiao

We aim to protect and enhance Wellington's natural environment.

WHAT WE DO

- Gardens, beaches and green open spaces
- Waste reduction and energy conservation
- Water
- Wastewater
- Stormwater
- Conservation attractions.

WHAT HAPPENED THIS QUARTER

Gardens and green open spaces

- Spring Festival began with Tulip Sunday and the Otari Open Day – both were a great success, with good visitor participation and sunny weather
- Botanic Garden staff member, Karl Noldan, has won his way through local competition to the Young Horticulturist of the Year national finals
- The Wellington Town Belt Bill was introduced into Parliament by MP Grant Robertson and the first reading took place on the 16 September and has been referred to the Local Government and Environment Select Committee
- We started the process of integrating the operational activities of the waterfront into Parks, Sport and Recreation Business Unit
- Flagstaff Hill was acquired as an inner city reserve
- We began our spring renovations of high profile lawn areas
- We completed the sand replenishment work at Oriental Bay beaches
- We completed a number of track renewals including boardwalks in Khandallah Park, Johnson Hill and track works in Central Park and Tanera Park
- Council planting sites have been audited to ensure continual improvement regarding increased survival and restoration management
- 23,270 eco-sourced native plants were given out to community groups
- 19,951 eco-sourced native plants were planted through Council restoration programmes
- A fifth Park Ranger joined the Parks, Sport and Recreation team
- We supported a PhD research project looking at the relationship between native birds and introduced mammals in reserves across Wellington City
- We completed landscaping scope and drawings for Glenside Reserve and a Request for Quote went out to the market
- Kaka Cam was set up in secret forest reserve www.wellington.govt.nz/kakacam and is proving very popular
- The Great Kereru Count was our most successful yet – over 1060 kereru counted in Wellington City in more than 660 observations by citizen scientists.

Climate change and smart energy

- Launched the Wellington Smart Buildings Challenge in partnership with the Energy Efficiency and Conservation Authority (EECA), Microsoft, and the Energy Management Association of New Zealand (EMANZ). The challenge aims to significantly reduce energy consumption in Wellington's commercial building sector by harnessing the collective commitment of Wellington's building owners to reduce costs and increase sustainability performance.

The challenge involves voluntary commitment, collaboration, incentives, data management and shared resources to help property owners deliver improved energy performance for their buildings. The Wellington Smart Buildings Challenge supports the goal of achieving a minimum 10 percent reduction in energy use (electricity and gas) after 1 year of participation and achieving NABERSNZ certification after 1 year of participation

The first 25 participants in the Wellington Smart Buildings Challenge participants receive access to tools, incentives and more, including:

- Recommendations on how to start improving efficiency
- Free subscription to the Switch Automation data platform including set up and a 1 year licence valued at \$1800
- Up to \$4000 in funding for approved energy efficiency initiatives.

Water, wastewater and stormwater

- Wellington Water made a submission on behalf of its client councils to Wellington Regional Council's proposed Natural Resources Plan on matters relevant to the three waters networks. The submission focused on greater recognition of the benefits of the three waters networks, the need to protect the networks in accordance with the Regional Policy Statement, and recognition of the urban environment as a physical, community and social resource that should be treated in a different way to the rural environment. The submission complements the submission made by Wellington City Council.

Water Supply

- Completed construction of approximately 50% of reservoir walls for the new Melrose reservoir. Construction to be completed by January 2016
- Checking seismic strength of water reservoirs, pump stations, telemetry systems and critical pipeline fittings. Strengthening Linden and Newlands reservoirs to enhance performance to retain at least 80% of the water after significant seismic event
- Initiated further work to improve water network resilience and emergency preparedness including additional 6 emergency water tanks
- Commenced projects to renew approximately 2.5km of watermains including service pipes to properties.

Conservation attractions

Zealandia

- Zealandia hosted the bi-annual visit of Sirocco (the celebrity Kakapo) and had a good first quarter with over 21,000 visitors.

Wellington Zoo

- Work continued on Meet the Locals He Tuku Aroha. The official opening is planned for 22 October 2015
- The 'Mark of Support' fundraising campaign exceeded its target. The engraved metal plaques have been purchased by individuals and families to show their support for Wellington Zoo and will be displayed along the pathway of Meet the Locals He Tuku Aroha

- A full time Health and Safety Manager joined the Zoo in September 2015.

SIGNIFICANT VARIANCES TO PERFORMANCE²:

SERVICE DELIVERY

Measure	Actual	Target	Variance	Explanation
Visitors to Otari-Wilton's Bush AND Botanic Gardens	195,900	321,341	(39%)	Variance largely due to timing. Cruise ship season started earlier and the Spring Festival is about to begin which should mitigate this shortfall by the end of the year.
WCC Corporate energy use: WCC general	14945979kWh	13183732kWh	13%	Keith Spry was closed last year during this reporting time and other pools and recreation centres used significantly more energy
Number of unplanned supply cuts per 1000 connections	0.07	<4	98%	This a cumulative total, results to date indicate that we are going to be below 4 at year end.
Median response time for: Attendance for urgent call outs	45 min	60 min	25%	Year to date the contractors are meeting all required timeframes
Median response time for: Resolution for urgent call outs	2.38hrs	4 hrs	41%	Year to date the contractors are meeting all required timeframes
Median response time for: Attendance for non-urgent call outs	24.42hrs	36 hrs	32%	Year to date the contractors are meeting all required timeframes
Median response time for: Resolution of non-urgent call outs	1.15 days	15 days	92%	Year to date the contractors are meeting all required timeframes
Number of wastewater reticulation incidents per km of reticulation pipeline (blockages)	0.15	<=1.2	88%	This is a cumulative total, results to date indicate that we are going to be below 1.2 at year end
Number of pipeline blockages per km of pipeline	0	<= 0.5	100%	This is a cumulative total, results to date indicate that we are going to be below 0.5 at year end
Median response time for wastewater overflows: (a) Attendance time (b) Resolution time	0.71hrs 2.14 hrs	<=1 hrs <=6 hrs	29% 64%	Year to date the contractors are meeting all required timeframes.
Median response time to attend a flooding event	50 minutes	<=60 minutes	17%	Year to date the contractors are meeting all required timeframes.
Percentage of monitored sites that have a rolling 12 month median value for E.coli (dry weather samples) that do not exceed 1000cfu/100ml	78%	90%	(12%)	The water quality at freshwater sites is highly dependent on the condition of the public and private network. Investigations are aimed at identifying these faults. Once faults are identified, remedial actions are taken towards it. Freshwater water quality in certain catchments is poor. Investigations are on-going in these catchments to identify faults. Some faults have been identified and remedied. Further investigations are on-going to further improve the water quality.
Zealandia visitor number	21,501	18,307	17.4%	3,250 visitors to Sirocco including guests from USA, Singapore and Japan plus 20 th anniversary celebration events were popular

NET OPERATING EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
2.1 Gardens, Beaches and Open Space	6,838	7,310	472	28,949	28,922
Under budget as the work programme is behind the budgeted spend in several areas.					
2.2 Waste Reduction & Energy Conservation	121	352	231	713	765
Under budget due to higher revenue in Waste Minimisation activities.					

² Areas where performance varied from budgeted expectations by more than 10%.

2.3 Water	8,902	9,559	657	38,363	38,292
Under budget due to timing of contract and unplanned maintenance costs.					
2.4 Wastewater	10,146	10,134	(12)	40,865	40,578
2.5 Stormwater	4,217	4,326	110	17,433	17,442
Under budget due to the timing of asset planning consulting costs as well as other contract costs.					
2.6 Conservation Attraction	2,492	2,537	45	6,501	6,459
TOTAL	32,715	34,218	1,503	132,826	132,458

CAPITAL EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
2.1 Gardens, Beaches and Open Space	452	461	9	3,268	3,268
2.2 Waste Reduction & Energy Conservation	36	407	371	1,298	1,298
Under budget due to delays on the work programme re Stage 4 of the Landfill expansion and the purchase of carbon credits. Both of these variances are temporary.					
2.3 Water	2,860	3,089	230	15,913	15,751
Under budget due to delay in the commencement of a number of projects.					
2.4 Wastewater	1,704	1,385	(319)	10,579	10,481
Over budget due to a number of projects commencing ahead of programme.					
2.5 Stormwater	496	1,052	556	5,703	5,655
Under budget due to delays in awarding a number of contracts programmed to commence in quarter 1.					
2.6 Conservation Attraction	424	1,606	1,181	2,799	2,799
Under budget due to delay in capital works at Wellington Zoo.					
TOTAL	5,972	8,000	2,027	39,560	39,251

3. ECONOMIC DEVELOPMENT

Whanaketanga ōhanga

By supporting city promotions, events and attractions, we underscore Wellington's reputation as a great place to live and visit.

WHAT WE DO

- Projects
- Major Events
- WREDA/Destination Wellington

WHAT HAPPENED THIS QUARTER

Projects

- Funding for the tech hub from the WEID fund was confirmed, the funding agreement was signed, recruitment for the tech hub programme delivery team started and building works for phase one commenced
- Work continued on developing the convention centre master planning options with Willis Bond in relation to the Cable Street site
- Concept development work on the Film Museum continued
- Wellington International Airport presented to the Council on progress on the resource consent process and funding.

Major Events

- Wellington hosted our first Super Rugby final, with the Highlanders defeating the Hurricanes in front of a packed Westpac Stadium
- The City celebrated the 150th anniversary of being New Zealand's capital, with over 85,000 visiting 40 institutions in the very successful open house, and a further 15,000 celebrating the Capital's birthday with a concert and spectacular projection mapping show at Parliament
- Beervana, Wellington on a Plate and LUX combined to attract record audiences to bring the city to life in August with a celebration of craft beer, culinary experiences and creativity excellence
- The World of Wearable Art season once again opened to acclaim, attracting sell-out audiences of 55,000 across the 14 show dates.

WREDA / Destination Wellington

- WREDA, through the Destination Wellington funding, facilitated the programme for the business delegation to China in September
- Chris Whelan started as the Chief Executive of WREDA in September.

SIGNIFICANT VARIANCES IN PERFORMANCE³:

SERVICE DELIVERY

Measure	Actual	Target	Variance	Explanation
Estimated attendance at Council supported events	223,225	125,000	78.5%	The Super Rugby final attracted 35,000 spectators and the 150 th Capital anniversary was significantly ahead of projected figures with more than 90,000 people attending instead of 23,000 as projected.

NET OPERATING EXPENDITURE

Activity	YTD			Full Year	
	Actual	Budget	Variance	Forecast	Budget
	\$000	\$000	\$000	\$000	\$000
3.1 City Promo & Business Support	8,841	8,602	(239)	24,976	24,329
Over budget due to timing of major events compared to budget.					
TOTAL	8,841	8,602	(239)	24,976	24,329

CAPITAL EXPENDITURE

Activity	YTD			Full Year	
	Actual	Budget	Variance	Forecast	Budget
	\$000	\$000	\$000	\$000	\$000
3.1 City Promo & Business Support	36	54	18	2,418	2,418
TOTAL	36	54	18	2,418	2,418

³ Areas where performance varied from budgeted expectations by more than 10%.

4. CULTURAL WELLBEING

Oranga ahurea

Supporting arts activity adds vibrancy to the city as well as promoting inclusive, tolerant and strong communities.

WHAT WE DO

- Arts and cultural activities
- Support Wellington Museums Trust
- Support Te Papa

WHAT HAPPENED THIS QUARTER

- We supported 19 arts and cultural projects, including events, performances and workshops with a total of \$69,900 during this quarter. Projects supported included Youth Circus, a new Wellington Street Art Map, a large scale NZ Opera work involving children and young people and a number of new theatre works
- The 2015 Artsplash Festival was held at the Michael Fowler Centre from 31 August to 4 September. Music, wearable arts, dance and visual art from approximately 8000 primary and intermediate children were showcased
- WAITUHI 2015, a Matariki mural was launched on August 28
- The inaugural Ahi Kaa festival was held during Matariki from 9 June to 11 July, celebrating Māori theatre and dance across four theatres and supported via the Arts and Culture Fund
- The City Arts team worked in partnership with Wellington Cable Car Ltd on a project to design murals for a series of new trolleybus cabinets being installed across the city
- The latest Wellington Asia Residency Exchange (WARE) artist in residence Sutthirat Supaparinya arrived from Thailand and will be a resident in Wellington for three months
- The Visitors', a light box exhibition by Des Hughes curated by Katharine Allard, opened in Courtenay Place in August
- The latest Te Whare Hera international artist in residence Martin Sastre arrived from Uruguay in July. Te Whare Hera is a partnership between Council and Massey University
- We hosted the annual Eventing the Future Conference and NZAEP Awards
- Our long running Gardens Magic Series was a finalist in the NZAEP Awards.

Toi Pōneke Arts Centre

- Toi Pōneke celebrated its 10th anniversary with an open day and key stakeholders function
- Toi Pōneke delivered three exhibitions – As A Lattice by Hannah Hallam Eames, Retold by Rebecca Holden and The Nummulosphere by Carlos Wedde and Hayden Prujean.

Museums Trust

- Capital E's public programme had a very successful quarter with the Musical Forest attracting large numbers of families to explore, create and experiment with sound, dance and music. Capital E welcomed over 1500 Wellingtonians through their doors during Wellington's Open Weekend to mark the city's 150th birthday celebration
- *Demented Architecture* opened at City Gallery and is proving to be very popular with visitors
- The performance of Space Place in its first quarter since rebranding is better than forecast. Space Place participated in the 'International Year of Light New Zealand' project by distributing free light experiment kits to visiting schools
- Wellington Museum continued its redevelopment - the opening of the *Attic* is planned for

November.

Te Papa

- Te Papa had an excellent first quarter, with *Gallipoli: The Scale of Our War* continuing to attract high levels of visitation. The *Air NZ 75th Anniversary* exhibition closed in July after a very successful run.

SIGNIFICANT VARIANCES IN PERFORMANCE⁴:

SERVICE DELIVERY

Measure	Actual	Target	Variance	Explanation
Venues Subsidy – Total numbers of performers and attendees at supported events	9,484 (performers) 25,298 (attendees)	1,811 21,017	424% 20%	Artsplash had higher numbers of young people participating than the previous year with 4,000 children in the massed choir and 4,648 in the visual arts and dance shows.

NET OPERATING EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
4.1 Galleries and Museums	6,742	7,116	374	18,190	18,155
Under budget mainly due to the timing of grant payments.					
TOTAL	6,742	7,116	374	18,190	18,155

CAPITAL EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
4.1 Galleries and Museums	1,160	2,094	934	2,220	2,220
Under budget due to delays in works for Wellington Museum.					
TOTAL	1,160	2,094	934	2,220	2,220

⁴ Areas where performance varied from budgeted expectations by more than 10%.

5. SOCIAL AND RECREATION

Pāpori me te hākinakina

We provide a wide range of services throughout the city to encourage quality of life and healthy lifestyles.

WHAT WE DO

- Recreation promotion and support
- Community support
- Public health and safety.

WHAT HAPPENED THIS QUARTER

Recreation promotion and support

- We received funding of \$200k from NZCT for “Youth in Sport” programme at ASB Sports Centre
- In addition to a number of local and community events we have also hosted Wellington Short Course Swimming Champs, Underwater Hockey NZ Club Nationals, Austswim Conference, North Island Wheelchair Basketball Champs, Commonwealth Cup International Futsal Champs, NZ Basketball U15 National Champs, NZBA Steve Adams Camp, Wellington Open Floorball Event and Netball NZ National Champs
- We held various meeting with schools as part of the School Pool Partnership Fund
- A Mayoral presentation was held on 4 August for athletes participating in Council Sport Talent Development programme
- We continued with planning for the cremator replacement at Karori Cemetery. We are including earthquake strengthening work as part of this project on the Old Chapel, Rosehaugh Ave Chapel and the Cemetery depot mess room. Work is planned to begin in February 2016
- We are progressing plans including design and resource consent for a small sized artificial turf at Karori Park
- We are working closely with Capital BMX Club Inc on the funding, construction and project management of a BMX track at Ian Galloway Park
- Our Lifeguard Team won the National Lifeguard Competition held at the recent aquatics conference in Dunedin
- We secured funding to support a programme aimed at getting teenage girls active
- We completed the winter sports season and commenced our field renovations for summer sport
- We completed the scope of works and drawings for the Hataitai Softball Pavilion changing room’s renewal
- We developed five playground renewal plans and consulted with the local communities on the designs: Hanson St, Churchill Park, Gilbert Young Play Area, Cheyne Walk Play Area, Chorley Grove Play Area.

Community support

- We won a NZIA Award for Marshall Court (Miramar) and were shortlisted for a national award
- We appointed Hawkins and Novak & Middleton Architects as our ‘design build’ partner for

the Arlington Site 2 redevelopment

- We engaged Athfield Architects to design the new Johnsonville library. We begin community engagement on design options next quarter
- Libraries and Community Spaces have begun a process to implement Radio Frequency Identification (RFID) across the Libraries network. Currently, a tendering process is wrapping up. It is expected that the successful vendor will be announced early in the next quarter with the project being fully implemented by June 2016. RFID will replace the present barcode system making the issuing and returning of library material much faster and providing better stock control
- Libraries and Community Spaces took part in the first New Zealand Chinese Language Week hosting a variety of events including Chinese language lessons, Chinese story time for children, and Chinese painting and calligraphy classes.

Public Health and safety

- We have been conducting late night/early morning monitoring of taverns that have stayed open for rugby cup games – overall performance has been good with no issues for concern.

SIGNIFICANT VARIANCES IN PERFORMANCE⁵:

SERVICE DELIVERY

Measure	Actual	Target	Variance	Explanation
Libraries website visitor sessions	962,704	625,000	54%	The variance is due to the fact that we are now including website visitor statistics from the Library App – a functionality we have not had previously.
Percentage of inspections carried out for medium to high-risk premises carried out during high trading hours	35%	25%	10%	More inspections due to the Rugby World Cup and bars staying open later

NET OPERATING EXPENDITURE

Activity	YTD			Full Year	
	Actual	Budget	Variance	Forecast	Budget
	\$000	\$000	\$000	\$000	\$000
5.1 Recreation Promotion & Support	6,664	6,700	36	27,401	26,169
5.2 Community Support	5,798	7,021	1,223	9,585	9,519
Under budget primarily due to Social Housing. The key variances are the timing of the recognition of the Crown grant for the Housing Upgrade Project and savings in depreciation.					
5.3 Public Health and Safety	2,198	2,354	157	9,706	9,540
Under budget primarily due to higher revenue and some costs occurring later than expected for the Public Health team.					
TOTAL	14,660	16,076	1,415	46,692	45,229

⁵ Areas where performance varied from budgeted expectations by more than 10%.

CAPITAL EXPENDITURE

Activity	YTD			Full Year	
	Actual	Budget	Variance	Forecast	Budget
	\$000	\$000	\$000	\$000	\$000
5.1 Recreation Promotion & Support	908	1,325	417	8,863	8,863
Under budget mainly due to the timing of renewal works for the RA Vance Stand at the Basin Reserve.					
5.2 Community Support	3,660	4,338	678	36,445	36,445
Under budget due to delays in the Housing renewal programme and the introduction of new Radio Frequency technology into the Libraries.					
5.3 Public Health and Safety	229	189	(39)	1,825	1,825
Over budget due to works at the Cemeteries ahead of the budgeted schedule.					
TOTAL	4,797	5,853	1,056	47,133	47,133

6. URBAN DEVELOPMENT

Tāone Tupu Ora

Our focus is on enhancing Wellington as a compact, vibrant, attractive and safe city that is built on a human scale and is easy to navigate.

WHAT WE DO

- Urban planning, heritage and public spaces development
- Building and development control.

WHAT HAPPENED THIS QUARTER

Urban Planning

- The proposal for a building at Site 10 on the waterfront which was a direct referral to the Environment Court was granted subject to amendments to some of the conditions
- The Environment Court has issued an interim decision to grant approval for the resource consent and district plan change with minor amendments for Curtis Street
- A declaration regarding the ground level where the recession plane and fence height should be taken from was made to the Environment Court regarding a play structure that was constructed to essentially block the neighbours view. The declaration has implications for developments around Wellington and so a plan change is likely
- An appeal to the Environment Court against a decision that was declined for additions and alterations in Washington Ave was withdrawn at the last minute
- Stage 1 works for Eva and Leeds were successfully completed ahead of Visa Wellington on a Plate and Lux Festival. We have been working closely with local residents and retailers on planning Stage 2 works to take place during October/November, including resurfacing works, heritage interpretation, installation of greenwalls, feature lighting and screening
- Stage 2 streetscape improvements in Kilbirnie including refurbishment of planting beds, installation of civic banners, replacement of seating and installation of murals are complete. Footpath resurfacing and kerb re-setting in the area has now commenced and will be completed by December
- A successful collaboration with Zeal has seen a container café installed adjacent to Volunteer's Corner on Victoria Street. The café hosted a popular 'pop-up' donut event during Visa Wellington on a Plate. Further activation projects are planned for summer 2016
- Mason's Lane refurbishment works have commenced and are on-track for completion by early December 2015. The parallel project to remove the Civic Assurance canopy over the laneway is now also underway
- Newlands Canopy was removed in July to address anti-social behaviour and poor sightlines. Colourful street planters and furniture have been installed to improve the quality of the public space.

Building and development control

- Consent volumes have been progressively trending down and are approaching 20% below forecast

SIGNIFICANT VARIANCES IN PERFORMANCE⁶:

SERVICE DELIVERY

No significant variances.

NET OPERATING EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
6.1 Urban Planning and Policy	2,429	3,089	660	12,132	12,084
Under budget mainly due to the timing of heritage grant payments.					
6.2 Building & Development Control	2,214	2,209	(6)	10,231	9,449
TOTAL	4,643	5,297	654	22,363	21,532

CAPITAL EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
6.1 Urban Planning and Policy	2,270	2,650	380	11,469	11,169
Under budget due to delays on the work programme, particularly regarding the Wellington Waterfront development and renewals.					
6.2 Building & Development Control	509	524	15	7,462	7,462
TOTAL	2,779	3,174	395	18,931	18,631

⁶ Areas where performance varied from budgeted expectations by more than 10%.

7. TRANSPORT

Waka

We manage the transport network so it is sustainable, safe and efficient.

WHAT WE DO

- Transport
- Parking.

WHAT HAPPENED THIS QUARTER

Parking

- The planning for the Parking Sensor Trial has been completed with an initial install of the sensors to be completed early in 2015. The trial evaluation concluded in September 2015 with results presented thereafter.

Transport

- Johnsonville Triangle upgrade - Work on this project is substantially complete and operating well
- Received and processed over 7,950 service requests relating to drainage, street and footpath cleaning, street lighting and street furniture (bins, seat and cycle racks)
- Applied for the necessary building and resource consents to be able to commence the rebuilding of the Island Bay Seawall
- Commenced work on replacing a portion of failed wall on Karori Road between Flers and Lancaster streets
- Started the seismic assessment of the Northland Tunnel
- Pedestrian Network - In this quarter we have completed 4.7 km footpath renewals. This is slightly below our Quarter 1 target of 5.5 km due to inclement weather
- Vehicle Network- In this quarter we have completed 2.3 km of kerb and channel renewals. As with the footpath renewals this is slightly below our Quarter 1 target (3.0 km) due to inclement weather
- Repaired or replaced nearly 6,100 traffic or street name signs and poles
- Repaired, painted or upgraded 1 km of handrails
- Installed and repaired 26 Street Furniture items
- Repainted roadway signs including 282 directional traffic arrows, 83 'Give Way' triangles, 9 disability park symbols and 28 pedestrian crossing diamonds. We also remarked 20km of roadway centre lines
- Processed nearly 1600 Corridor Access Requests and 760 traffic management plans
- LED lights installed in Ashton Fitchett Street and surrounds, Treasure Grove and Goldies Brae
- Completed the relighting of Cuba Mall with LED lights, this will see a reduction in energy consumption for the mall's lights of over 75%
- There is a potential risk that NZTA funding for the Island Bay Cycle Network (\$0.72m) will not be approved.

SIGNIFICANT VARIANCES IN PERFORMANCE⁷:

SERVICE DELIVERY

No significant variances.

NET OPERATING EXPENDITURE

Activity	YTD			Full Year	
	Actual	Budget	Variance	Forecast	Budget
	\$000	\$000	\$000	\$000	\$000
7.1 Transport	9,332	10,199	867	40,668	40,644
Under budget due to timing on both programmed and reactive work.					
7.2 Parking	(3,376)	(3,641)	(265)	(13,764)	(13,769)
Under budget due to lower parking enforcement revenue.					
TOTAL	5,956	6,558	602	26,905	26,875

CAPITAL EXPENDITURE

Activity	YTD			Full Year	
	Actual	Budget	Variance	Forecast	Budget
	\$000	\$000	\$000	\$000	\$000
7.1 Transport	5,853	5,854	2	41,663	41,664
7.2 Parking	11	0	(11)	1,449	1,449
TOTAL	5,864	5,854	(9)	43,112	43,113

⁷ Areas where performance varied from budgeted expectations by more than 10%.