

GOVERNANCE, FINANCE AND PLANNING COMMITTEE



MINUTES

TUESDAY 15 APRIL 2014

9.20AM – 3.16PM,

**Committee Room One
Ground Floor, Council Offices
101 Wakefield St
Wellington**

PRESENT:

Mayor Wade-Brown	(9.20 – 10.34am; 10.55am – 12.37pm; 1.08 – 2.24pm; 2.33 – 3.16pm)
Councillor Ahipene-Mercer	(9.20 – 10.34am; 10.55 - 12.37pm; 1.10 – 2.24pm; 2.33 – 2.49pm; 2.52 – 3.16pm)
Councillor Coughlan	(9.20 - 10.34am; 10.55 - 12.37pm; 1.16 – 2.24pm; 2.33 – 3.16pm)
Councillor Eagle	(9.20 - 10.34am; 10.55am – 12.32pm; 1.08 - 2.24pm; 2.33 – 3.16pm)
Councillor Foster	(9.20 – 10.02; 11.43 - 12.37pm; 1.10 – 1.36pm; 1.41 - 2.24pm; 2.33 - 2.46pm)
Councillor Free	(9.20 - 10.34am; 10.55 - 12.37pm; 1.08 – 2.24pm; 2.33 – 3.16pm)
Councillor Lee	(9.20 – 9.58am; 10.17 – 10.34am; 10.55 - 12.37pm; 1.08 - 2.24pm; 2.33 – 3.16pm)
Councillor Lester (Chair)	(9.20 - 10.34am; 10.55 - 12.37pm; 1.08 - 2.24pm; 2.33 – 3.16pm)
Councillor Marsh	(9.20 - 10.34am; 10.55am – 12.29pm; 1.10 - 2.24pm; 2.33 – 3.16pm)
Councillor Pannett	(9.20 - 10.34am; 10.55 - 12.37pm; 1.08 - 2.24pm; 2.33 – 3.16pm)
Councillor Peck	(9.20 - 10.34am; 10.55 - 12.37pm; 1.08 - 2.24pm; 2.33 – 3.16pm)
Councillor Ritchie	(9.20 – 9.58am; 10.03 - 10.11am; 10.13 – 10.14am; 10.18 - 10.34am; 10.55 – 11.29am; 11.30 – 12.37pm; 1.10 - 2.24pm; 2.33 – 3.01pm; 3.03 – 3.16pm)
Councillor Sparrow	(9.20 - 10.34am; 10.55 - 12.37pm; 1.25 - 2.24pm; 2.33 – 3.16pm)
Councillor Woolf	(11.19 – 11.29am; 11.30 – 12.37pm; 1.08 – 1.47pm)
Councillor Young	(9.20 - 10.34am; 10.55am – 12.30pm; 12.33 – 12.37pm; 1.10 - 2.24pm; 2.33pm – 3.16pm)

DEMOCRATIC SERVICES OFFICERS IN ATTENDANCE:

Libby Kemp - Committee Advisor
Antoinette Bliss – Committee Advisor

Governance, Finance and Planning Committee – Meeting of Tuesday 15 April 2014

APOLOGIES:

Moved Councillor Lester seconded Councillor Coughlan that the Governance, Finance and Planning Committee receive apologies for absence from Councillor Woolf, and from Councillor Foster who would be temporarily absent throughout the day.

RESOLVED

THAT the Governance, Finance and Planning Committee:

Receive apologies for absence from Councillor Woolf and Councillor Foster.

The motion was put and declared CARRIED.

MINUTES FOR CONFIRMATION

Moved Councillor Lester, seconded Councillor Foster the motion that the Governance, Finance and Planning Committee approve the minutes of the meeting held on Tuesday 25 March 2014, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Governance, Finance and Planning Committee:

- 1. Approve the minutes of the meeting held on Tuesday 25 March 2014, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.*

PUBLIC PARTICIPATION

NOTED:

1. Wallace Simmers speaking on behalf of the Karori Community Hall Trust in respect of a 2014/15 Annual Plan item which includes \$260,000 for the Karori Community Hall/Event Centre
2. Toa Greening, speaking on behalf of Project Microcar in relation to 'transforming public transportation'.

CONFLICT OF INTEREST DECLARATIONS

NOTED:

There were no declared conflicts of interest.

(Councillor Lee left the meeting at 9.58am)
(Councillor Ritchie left the meeting at 9.58am)

MAYOR'S INTRODUCTION TO THE 2014/15 ANNUAL PLAN

(Report 1)

NOTED

Mayor Wade-Brown introduced the 2014/15 Annual Plan reports.

(Councillor Foster left the meeting at 10.02am)
(Councillor Ritchie returned to the meeting at 10.03am)
(Councillor Ritchie left the meeting at 10.11am)
(Councillor Ritchie returned to the meeting at 10.13am)
(Councillor Ritchie left the meeting at 10.14am)
(Councillor Lee returned to the meeting at 10.17am)
(Councillor Ritchie returned to the meeting at 10.18am)

Moved Mayor Wade-Brown, seconded Councillor Free the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED

THAT the Governance, Finance and Planning Committee:

1. *Receive the information.*
2. *Note that the Mayor recommends the projects, programmes and budgets contained in Report 4 (2014/15 Annual Plan Deliberations)*

(The meeting adjourned for morning tea at 10.34am and reconvened at 10.55am)

(Mayor Wade-Brown, and Councillors Ahipene-Mercer, Coughlan, Eagle, Free, Lester, Lee, Marsh, Pannett, Peck, Ritchie, Sparrow and Young were present when the meeting reconvened).

2014/15 ANNUAL PLAN: SUMMARY OF COMMUNITY FEEDBACK

Martin Rodgers, Manager Research, Consultation and Planning

(Report 2)

(Councillor Woolf arrived at the meeting at 11.19am)
(Councillor Woolf left the meeting at 11.29am)
(Councillor Ritchie left the meeting at 11.29am)
(Councillor Woolf returned to the meeting at 11.30am)
(Councillor Ritchie returned to the meeting at 11.30am)
(Councillor Foster returned to the meeting at 11.43am)

Moved Mayor Wade-Brown, seconded Councillor Pannett the substantive motion.

THAT the Governance, Finance and Planning Committee:

1. Receive the information.
2. Receive the submissions that were lodged as part of the Special Consultative Procedure for the 2014/15 Draft Annual Plan (previously distributed).
3. Note that a response will be provided to all submitters on the issues raised in their submissions following adoption of the 2014/15 Annual Plan.
4. Note that submissions of an operational nature will be provided to relevant business units for consideration against existing work programmes and will be actioned as appropriate.

Moved Councillor Foster, seconded Councillor Coughlan the following amendment (a new 5):

5. **Agree that in response to issues raised during consultation that Council:**
 - a. **Note that in June 2013 Council recommended to the incoming Council that the sum of \$260,000 (Opex) for the Karori Community Event Centre be included in the 2014/15 Draft Annual Plan for consultation**
 - b. **Note that there has been a delay in planning and fundraising for the Karori Event Centre**
 - c. **Consider including as part of the 2015/2025 Draft Long term Plan, that Council consult on the sum of \$260,000 (Opex) for the Karori Events Centre provided the Trust has raised at least \$1 million from non-Council sources in addition to the approximately \$350,000 raised to date**
 - d. **Note that Council has agreed in principle that if St Johns Hall is declared surplus and sold the proceeds would be allocated to the Karori Community Hall - Events Centre, provided the Trust has raised at least \$1 million from non-Council sources in addition to the approximately \$350,000 raised to date.**

The amendment (new 5) was put and a division called:

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Coughlan, Eagle, Foster, Lee, Lester, Marsh, Pannett, Peck, Sparrow, Woolf and Young

Voting against: Councillors Free and Ritchie

Majority Vote: 13:2

The amendment (new 5) was put and CARRIED.

The substantive motion as amended was put and declared CARRIED.

RESOLVED

THAT the Governance, Finance and Planning Committee:

1. *Receive the information*
2. *Receive the submissions that were lodged as part of the Special Consultative Procedure for the 2014/15 Draft Annual Plan (previously distributed)*
3. *Note that a response will be provided to all submitters on the issues raised in their submissions following adoption of the 2014/15 Annual Plan*
4. *Note that submissions of an operational nature will be provided to relevant business units for consideration against existing work programmes and will be actioned as appropriate*
5. *Agree that in response to issues raised during consultation that Council:*
 - a. *Note that in June 2013 Council recommended to the incoming Council that the sum of \$260,000 (Opex) for the Karori Community Event Centre be included in the 2014/15 Draft Annual Plan for consultation*
 - b. *Note that there has been a delay in planning and fundraising for the Karori Event Centre*
 - c. *Consider including as part of the 2015/2025 Draft Long term Plan, that Council consult on the sum of \$260,000 (Opex) for the Karori Events Centre provided the Trust has raised at least \$1 million from non-Council sources in addition to the approximately \$350,000 raised to date*
 - d. *Note that Council has agreed in principle that if St Johns Hall is declared surplus and sold the proceeds would be allocated to the Karori Community Hall - Events Centre, provided the Trust has raised at least \$1 million from non-Council sources in addition to the approximately \$350,000 raised to date.*

DEVELOPMENT CONTRIBUTIONS POLICY – ADOPTION OF AMENDMENTS TO POLICY

Martin Read, Manager Financial Strategy and Planning and Jacinta Straker Principal Analyst, Funding and Financial Strategy.

(Report 3)

Moved Mayor Wade-Brown, seconded Councillor Pannett the substantive motion.

The substantive motion was put and a DIVISION called:

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Coughlan, Eagle, Free, Lee, Lester, Marsh, Pannett, Peck, Sparrow, Woolf and Young

Voting against: Councillors Foster and Ritchie

Majority Vote: 13:2

The substantive motion was declared CARRIED. Councillors Foster and Ritchie wished to have their dissenting votes recorded.

RESOLVED

THAT the Governance, Finance and Planning Committee:

1. *Receive the information*
2. *Agree to recommend to Council the amendments to the Development Contributions policy as outlined in appendix one*
3. *Agree that the Council delegate authority for approving payment delay applications and associated security requirements for development contributions to the Chief Financial Officer*
4. *Agree that the Council delegate authority for approving remission applications based on Green Star certification or equivalent ratings to the Chief Executive Officer*
5. *Note the Development Contributions Policy will be reviewed alongside the 2015-25 Long-term Plan as the setting of the capital expenditure programme determines the Development Contributions levies.*

(Councillor Marsh left the meeting at 12.29pm)

(Councillor Young left the meeting at 12.30pm)

(Councillor Eagle left the meeting at 12.32pm)

(Councillor Young returned to the meeting at 12.33pm)

(The meeting adjourned at 12.37pm for lunch and reconvened at 1.08pm)

(Mayor Wade-Brown, and Councillors Eagle, Free, Lester, Lee, Pannett, Peck, Woolf were present when the meeting reconvened)

(Councillor Ahipene-Mercer returned to the meeting at 1.10pm)

(Councillor Foster returned to the meeting at 1.10pm)

(Councillor Marsh returned to the meeting at 1.10pm)

(Councillor Ritchie returned to the meeting at 1.10pm)

(Councillor Young returned to the meeting at 1.10pm)

2014/15 ANNUAL PLAN DELIBERATIONS

Martin Read – Manager Financial Strategy and Planning

Martin Rodgers –Manager Research, Consultation and Planning

(Report 4)

(Councillor Coughlan returned to the meeting at 1.16pm)

(Councillor Sparrow returned to the meeting at 1.25pm)

Moved Mayor Wade-Brown, seconded Councillor Peck the substantive motion.

(Councillor Foster left the meeting at 1.36pm)
 (Councillor Foster returned to the meeting at 1.41pm)
 (Councillor Woolf left the meeting at 1.47pm)

Moved Councillor Marsh, seconded Councillor Eagle the following amendment:

- 2 Agree to the following changes to operating and capital expenditure from the 2014/15 Draft Annual Plan, **amended to include a new 2g) as follows:**

#	<i>New funding in the Annual Plan (arising since the Draft Annual Plan was agreed)</i>	<i>Funding impact for 2014/15 in \$000</i>	
		<i>Opex</i>	<i>Capex</i>
g)	Reinstatement of funding for phase two of the Kilbirnie Town Centre upgrade in the 2014-2015 year. Work will include public space improvements from the Coutts Street and Onepu Road corner to connect with stage one of the town centre upgrade at the southern end of Bay Road.	16	555
	Johnsonville Library - For design brief, detailed design and Resource Consent application	7	250
	<i>Funded by:</i>		
	Reduce funding for Lombard Lane	(23)	(805)
	Development and delivery of city-wide “graffiti vandalism removal volunteer programme”.	100	
	<i>Funded by:</i>		
	Reallocate Funding from the reduced Regional Amenities Fund in (e) by \$100k (i.e. increase the Economic Development Fund in (f) by \$627k not \$727k)	(100)	

The amendment new recommendation 2g), was put and a DIVISION called:

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Coughlan, Eagle, Free, Lee, Lester, Marsh, Peck, Ritchie, Sparrow and Young

Voting against: Councillors Foster and Pannett

Majority Vote: 12:2

The amendment (new 2g) was declared CARRIED.

(The meeting adjourned at 2.24pm and reconvened at 2.33pm)

Moved Councillor Foster, seconded Councillor Pannett the foreshadowed following amendment:

- 2 Agree to the following changes to operating and capital expenditure from the 2014/15 Draft Annual Plan, **as amended to include a revised 2g) as follows:**

#	<i>New funding in the Annual Plan (arising since the Draft Annual Plan was agreed)</i>	<i>Funding impact for 2014/15 in \$000</i>	
		<i>Opex</i>	<i>Capex</i>
g)	The reinstatement of funding for phase two of the Kilbirnie Town Centre upgrade in the 2014-2015 year. Work will include public space improvements from the Coutts Street and Onepu Road corner to connect with stage one of the town centre upgrade at the southern end of Bay Road.	16	555
	Johnsonville Library – For design brief, detailed design and Resource Consent application	7	250
	<i>Funded by:</i> Reduce funding for Lombard Lane	(23)	(805)
	Development and delivery of city-wide “graffiti vandalism removal volunteer programme”.	100	
	<i>Funded by:</i>		
	Reallocate Funding from the reduced Regional Amenities Fund in (e) by \$100k (i.e. increase the Economic Development Fund in (f) by \$627k not \$727k)	(100)	

The foreshadowed amendment new recommendation 2h), was put and a DIVISION called:

Voting for: Councillor Foster

Voting against: Mayor Wade-Brown, Councillors Ahipene-Mercer, Coughlan, Eagle, Free, Lee, Lester, Marsh, Pannett, Peck, Ritchie, Sparrow and Young

Majority Vote: 1:13

The foreshadowed amendment was declared LOST.

(Councillor Foster left the meeting at 2.46pm)

The substantive motion 1 and 2 (a) – (f) were put and CARRIED.

The substantive motion 2g) was put and CARRIED. Councillor Pannett wished to have her dissenting vote recorded.

The substantive motion 3 to 15 were put and CARRIED.

(Councillor Ahipene-Mercer left the meeting at 2.49pm)

(Councillor Ahipene-Mercer returned to the meeting at 2.52pm)

(Councillor Ritchie left the meeting at 3.01pm)

(Councillor Ritchie returned to the meeting at 3.03pm)

RESOLVED

THAT the Governance, Finance and Planning Committee:

1. *Receive the information.*
2. *Agree to the following changes to operating and capital expenditure from the 2014/15 Draft Annual Plan, as amended:*

#	<i>New funding in the Annual Plan (arising since the Draft Annual Plan was agreed)</i>	<i>Funding impact for 2014/15 in \$000</i>	
		<i>Opex</i>	<i>Capex</i>
a)	<i>Bring forward budgeted funding for Makara School playground from 2016/17 to 2014/15</i>		47
b)	<i>Reduced interest due to increased Capex carry forward</i>	(346)	
c)	<i>Fund maintenance of the National Memorial Park</i>	150	
d)	<i>Fund free wi-fi in the Central Business District</i>	180	
e)	<i>Reduce planned contribution to the Regional Amenities Fund</i>	(727)	
f)	<i>Increase contribution to the Economic Development Fund</i>	727	
g)	<i>Reinstatement of funding for phase two of the Kilbirnie Town Centre upgrade in the 2014-2015 year. Work will include public space improvements from the Coutts Street and Onepu Road corner to connect with stage one of the town centre upgrade at the southern end of Bay Road.</i>	16	555
	<i>Johnsonville Library - For design brief, detailed design and Resource Consent application</i>	7	250
	<i>Funded by:</i>		
	<i>Reduce funding for Lombard Lane</i>	(23)	(805)

	<i>Development and delivery of city-wide “graffiti vandalism removal volunteer programme”.</i>	100	
	<i>Funded by:</i>		
	<i>Reallocate Funding from the reduced Regional Amenities Fund in (e) by \$100k (i.e. increase the Economic Development Fund in (f) by \$627k not \$727k)</i>	(100)	

3. *Agree the projects and programmes budget attached as Appendix 1 and as amended in point 2 above*
4. *Agree that it is prudent for the Council to forecast a surplus as outlined in section 4.2 of this report*
5. *Agree that the Trade Waste fee changes in section 4.3.1 of this report, are included in the final 2014/15 Annual Plan for adoption by Council*
6. *Agree the 2014/15 proposed variances from Revenue and Financing Policy funding targets on a range of activities as described in section 4.3.2 of this report, are included in the 2014/15 Annual Plan for adoption by Council*
7. *Note that the 2014/15 Annual Plan includes revised revenue from Development Contributions for 2014/15, based on the proposed changes to the Development Contributions Policy in report 3 of this agenda*
8. *Agree the changes to performance measures in section 4.6 of this report for inclusion in the 2014/15 Annual Plan*
9. *Agree the Waterfront Development Plan for 2014/15 attached as Appendix 3*
10. *Recommend to Council that it agree to amend the Rates Remission Policy to provide for:*
 - a) *Partial remission of rates for buildings where remedial works result in their removal from the Earthquake Prone Buildings List*
 - b) *Remission of sector based targeted rates on property under development, including property undertaking earthquake strengthening, where these works preclude occupancy of the building*
11. *Agree to include in the 2014/15 Annual Plan a targeted rate totalling \$80,000 to be applied to the commercial rated properties in the Miramar Business Improvement District Area*
12. *Note that the Funding Impact Statement and Prospective Financial Statements will be included in the 2014/15 Annual Plan for adoption by Council*

13. *Note that the 'what it costs' statements will form part of the activity statements included in the 2014/15 Annual Plan for adoption by Council*
14. *Recommend to Council the 2014/15 Annual Plan for adoption based on the 2014/15 Draft Annual Plan and amended as provided for in recommendations 2 – 13 above*
15. *Delegate the Chief Executive to prepare the 2014/15 Annual Plan document reflecting the decisions of this meeting for consideration at the Council meeting on 7 May 2014.*

LGNZ ANNUAL GENERAL MEETING, NELSON 20 JULY 2014

Charlie Ingg, Project Officer, Democratic Services

(Report 5)

Moved Mayor Wade-Brown, seconded Councillor Coughlan the substantive motion:

The substantive motion was put and CARRIED.

RESOLVED

THAT the Governance, Finance and Planning Committee:

1. *Receive the information.*
2. *Appoint the following delegates to attend the Local Government New Zealand Annual General Meeting to be held on Sunday 20 July 2014:*
 - (a) *the Deputy Mayor as its presiding delegate, with authority to exercise Wellington City Council's six votes*
 - (b) *an alternate presiding delegate (in the event that the Deputy Mayor is absent from the floor of the meeting at any time), who shall be a Councillor*
 - (c) *two other delegates, who shall be Councillors*
3. *Note that the attendance by Councillors at the Conference on 21 and 22 July 2014 will be determined by the Deputy Mayor under delegated authority.*

The meeting concluded at 3.16pm.

Confirmed: _____
Chair
/ /