
ORDINARY MEETING

OF

COMMUNITY, SPORT AND RECREATION COMMITTEE

AGENDA

Time: 9.15am
Date: Wednesday, 26 November 2014
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERSHIP

Mayor Wade-Brown

Councillor Eagle (Chair)
Councillor Free
Councillor Marsh
Councillor Peck
Councillor Ritchie
Councillor Sparrow
Councillor Woolf

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

AREA OF FOCUS

The focus of the Community, Sport and Recreation Committee is to build strong, safe, healthy communities for a better quality of life. It will be responsible for social infrastructure (including social housing), social cohesion, encourage healthy lifestyles, support local community events, protect public safety, and provide a wide range of recreation and sporting facilities for residents and visitors to use and enjoy.

Quorum: 4 members

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1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 23 October 2014 will be put to the Community, Sport and Recreation Committee for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Community, Sport and Recreation Committee.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of the Community, Sport and Recreation Committee.

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Community, Sport and Recreation Committee for further discussion.

2. General Business

SOCIAL HOUSING RENTAL POLICY DISCUSSION DOCUMENT AND ENGAGEMENT PLAN

Purpose

1. This paper seeks approval to the Discussion Document and Engagement Plan on the Council's Social Housing Rental Policy.

Summary

2. The feedback on the attached Discussion Document and implementation of the Engagement Plan will inform subsequent work to review the Council's Social Housing Rental Policy.

Recommendations

That the Community, Sport and Recreation Committee:

1. Receive the information.
2. Agree to the Social Housing Rental Policy Discussion Document attached as Attachment 1 to the report.
3. Agree to delegate to the Chief Executive and the Chair of the Community, Sport and Recreation Committee, the authority to amend the Social Housing Rental Policy Discussion Document to include any amendments agreed by the Committee and any associated minor consequential edits.
4. Note the Social Housing Rental Policy Review Engagement Plan attached as Attachment 2 to the report

Background

3. On 23 October 2014, the Committee noted that the Council's Social Housing Rental Policy settings are simple and do not provide the flexibility to offer different levels of service to meet the different needs of our tenants. There is a degree of choice due to the Council offering different rentals in different locations. The Committee also noted that our rent setting policy does not easily align with Government policy nor does it recognise housing demand or the changing nature of tenant's circumstances or assist them meet their aspirations. Consequently, the Committee directed officers to review the Social Housing Rental Policy (May 2010).
4. To commence the review, officers undertook to provide the Committee with a public Discussion Document and a copy of the Council's Engagement Plan. The Discussion Document seeks early feedback from stakeholders on the direction of the Council's Policy. These documents are attached.

Discussion

5. The Discussion Document poses a number of questions and seeks feedback on the role of City Housing. The Discussion Document aims to:

- raise awareness of the Council’s Social Housing Rental Policy review
 - ensure that stakeholders are listened to and that they have channels to provide feedback, raise ideas, and identify issues or concerns for the Council to consider
 - ensure that decisions made about the Council’s Social Housing Rental Policy are made in an open and transparent manner.
6. The questions for discussion revolve around the following areas:
- who should the Council house and are there any barriers and housing issues that people face when they apply for housing?
 - are there any other groups the Council should consider providing rental accommodation to in Wellington city and under what conditions?
 - how should the eligibility criteria be set (i.e. levels of income and assets, and any other criteria) for people accessing Council housing?
 - in what ways could our rental settings be presented for different tenant groups so services can be tailored to their needs and income levels?
 - what relationships could we develop to help tenants find appropriate housing when they want to shift out of their Council unit? Is it appropriate and how can we assist tenants in these circumstances?
 - can any of the Council’s processes or our relationship with other providers, be streamlined and improved to make it easier for tenants to access housing appropriate for their needs?
7. Information provided by stakeholders will be used to inform the review of the Social Housing Rental Policy.
8. The Engagement Plan has identified a wide range of stakeholders and audiences that the Council will seek views from, including our tenants. The Plan also includes a tentative timetable for reporting back to the Committee in the first quarter of 2015. It is anticipated that a draft Policy document will be presented to the Committee in mid-2015.
9. The draft Policy will then be subject to a full consultation process before the Policy is presented to the Council for adoption.

Next Actions

10. The Discussion Document will be completed in its final presentation format and circulated to stakeholders identified in the Engagement Plan.

Attachments

- Attachment 1. Social Housing Rental Policy Discussion Document Page 10
Attachment 2. Social Housing Rental Policy Engagement Plan Page 17

Authors	Geoff Lawson, Principal Programme Adv,Policy, Vicki McLaren, Manager City Housing Philippa Aldridge, Senior Policy Advisor
Authoriser	Greg Orchard, Chief Operating Officer

SUPPORTING INFORMATION

Consultation and Engagement

The Engagement Plan sets out the full process of engaging with the public, stakeholders and tenants.

Treaty of Waitangi considerations

Not Applicable

Financial implications

Not applicable

Policy and legislative implications

There are a range of policy questions and issues that may be raised on this

Risks / legal

The primary risks relate to the engagement and consultation processes and ensuring that stakeholders have the opportunity to provide input.

Climate Change impact and considerations

Not applicable

Communications Plan

The Engagement Plan sets out the full process of engaging with the public, stakeholders and tenants.

Social Housing Rental Policy Discussion Document

Wellington City Council is reviewing its Social Housing Rental Policy. This is reviewed every five years.

The Council is committed to ensuring that Wellingtonians have long term access to good quality social housing for those that need it.

The Social Housing Rental Policy guides who we house and how we set the rent levels.

There are also recent changes in the social housing environment such as the registration of community housing providers, the ability of community housing providers to access income related rent, and the transfer of state houses. However, environmental changes are being considered separately and are not covered in this document.

Introduction

Wellington City Council (WCC) is a major provider in the social rental housing sector. The Council has a commitment to review its Social Housing Rental Policy every five years. It is interested in your views on a range of issues and opportunities that this review presents. The Council is fully aware of the importance of providing housing to people on low incomes and to some of the more vulnerable members of our community – it is in this sector for the long haul.

The housing environment, housing demand and Government policies have also changed and so the time is right to look at how the Council is running its housing portfolio.

We want to make it clear, especially to our tenants, that we are not proposing any radical shakeup. The Council is interested in social housing for a good reason – it is essential for the good of the city that vulnerable people, and people on low incomes, can live in the city and contribute rather than be pushed to the fringes.

The review reinforces the Council's broader interest in ensuring there is good quality social housing in Wellington; the review will take into account the Government's social housing policy and the protection of the interests of existing tenants.

The Council will take a close look at everything including the rental price set at 70% of the market rate, but will be mindful that it houses some of Wellington's most vulnerable people on very tight budgets.

The Council is halfway through a \$400 million upgrade of its housing stock, funded by the Government and Council social housing rents and is looking to build on its partnership with the Government and explore other opportunities.

Mayor Celia Wade-Brown and Councillor Paul Eagle

City Housing in Context

Much of the housing owned by Councils was funded in the 1950s by government grants or loans to accommodate low income older people. Councils tend to have smaller properties, typically studios and one bedroom units.

In 2007, Councils provide around 14,000 properties nationwide. However, property numbers owned by Councils have been falling.

Councils fund their housing business largely from rental income, without using ratepayer funds. They set their own eligibility requirements, determine rents and target particular groups.

In 2007, Wellington City Council entered into a funding agreement with the Crown. This agreement funds the current Housing Upgrade Programme. As part of this agreement the Council agreed to stay in social housing at similar levels (we provide about 2,300 housing units) for the next 30 years until 2037.

City Housing profile

Home ownership rates in Wellington City are just under the national average at 55% (New Zealand 58.6%, 2013). The proportion of social housing in Wellington City in 2013 was approximately 4.3%, just below the national average of 4.5%. WCC is the largest landlord in the city, followed closely by Housing New Zealand with approximately 3% of social housing provided by the third sector.

City Housing currently has 2,300 properties housing approximately 4,000 residents including over 800 children.

Wellington City Council's housing objectives are to provide:

- appropriate and affordable housing to low-income households who otherwise have barriers to accessing housing
- safe and secure housing to a good standard
- communities where people feel safe, have a sense of belonging and are proud to call home
- support for Council tenants to improve their quality of life and well-being and to contribute to and benefit from living in Wellington.

To achieve these objectives, the following principles guide our decision-making and the way we work. The Council will:

- work in partnership to improve the lives of tenants
- ensure the housing portfolio is financially sustainable into the future and affordable for tenants
- respond to demand for social housing equitably and efficiently
- support resilient and cohesive communities
- provide a high quality service to tenants.

Housing New Zealand provides the majority of the social housing across the Wellington region. Tenants placed with Housing New Zealand have access to the Income Related Rent subsidy from the Ministry of Social Development. This ensures that rents are more affordable for these tenants and Housing New Zealand also receives market rent for these properties.

Question 1: *The Council provides social rental housing to high needs tenants, pensioners and low income households. Other housing providers also provide housing to these or similar groups. Who do you think the Council should house and do you think there are any gaps in the provision of social housing in Wellington?*

Pensioners

Councils have traditionally provided rentals for pensioners. The majority of these tenants are reliant on Superannuation and Accommodation Supplement payments to meet their housing costs.

City Housing is not a registered aged care provider and does not provide the full range of support services that you would find in a rest home or retirement village. Our Community Action team runs a range of activities that keeps this group of tenants active and engaged in their community.

One of the questions that City Housing often faces is how to provide a suitable pathway for elderly tenants who are no longer able to live independently.

High needs tenants

This group tends to have high levels of housing need driven by their personal circumstances. They have a similar profile to those tenants who are housed by Housing New Zealand. These tenants are often the most vulnerable therefore a secure and affordable housing environment is a vital component to enable them to get on their feet and to play an active part in their community.

Low income tenants

Some tenants are employed and work hard but in relatively low paying jobs. They are vulnerable to changes in employment and other life changes so affordable housing is important to enable them to get established and to live independently.

Who do we house?

A wide range of tenants live in the Council housing. Some tenants are on very low incomes and rely on welfare benefits for support, some are working in low paying jobs in the city, and some are pensioners. To be eligible to apply and remain in our housing tenants and applicants must have income and asset below certain limits.

Income Limits

We set income limits based on 60% of the Wellington median income (after tax) for a couple. This limit is then adjusted for other household types. Our income limits are quite high compared to other forms of housing assistance. This means some tenants with higher incomes can get a reduction in rent when they would not receive assistance elsewhere.

Asset Limits

If you are aged under 50 years you must have cash assets less than \$38,115 and if you are aged over 50 years you must have cash assets less than \$54,450.

The following categories make up the groups that are given priority when they apply for housing.

Priority Applicants	Description and Issues
The fit elderly	65 years or older – and able to maintain an independent lifestyle at the time of application.
Refugees and migrants	Recently arrived either through the quota or asylum seekers accepted by the Immigration service as refugees and people entering the country under the humanitarian or family reunification categories.
Low level psychiatric	Those people able to maintain an independent lifestyle with minimum supervision and support.
Multiple disadvantaged	Households with a number of problems that make them vulnerable in the housing market.
People with physical disabilities	People with specific accommodation needs arising from a disability.

Note: this review does not cover wider housing affordability issues that might exist in the private rental or home ownership markets. It is focused on the Council's rental housing and tenants. This is driven much more from a social housing perspective, although affordability for these tenants is often a major issue.

Jean is on Superannuation and rents a 1 bedroom unit from City Housing. She receives Superannuation of \$366.94(net) per week with a gross income of \$21,336. The housing unit she rents has a market rent of \$266 per week.

She is eligible for up to \$100 per week of Accommodation Supplement support. City Housing discounts the rent by 30% to \$186 per week. Jean receives \$66 each week in Accommodation Supplement and pays the balance of \$120 to meet the rental payments. The rental payments are approximately 29% of her income. Jean is concerned about the future. Her income is fixed but rents keep going up in the city and she may have to move somewhere else when she needs support. How could this be done?

Bill is struggling to find work and there are not many affordable accommodation options for single men in the city. Bill is on Job Seeker Support and rents a studio unit from City Housing. He receives a Job Seeker Support payment of \$209.06 (net) per week with a gross income of \$12,147. The housing unit he rents has a market rent of \$182 per week.

He is eligible for up to \$100 per week of Accommodation Supplement support. City Housing discounts the rent by 30% to \$127 per week. Bill receives \$53 each week in Accommodation Supplement and pays the balance of \$75 to meet the rent. The rental payments are approximately 32% of his income and City Housing further discounts his rent by \$1/week.

Question 2: *The people who apply for Council housing cannot afford their rent in the private market, often face discrimination or cannot find suitable housing in the rental market. Are there any other major barriers and housing issues that we should consider when people apply for housing?*

Question 3: *Many housing providers around the world provide housing for key workers so that they can afford to live in locations near to where they work. This includes groups such as hospital staff, police, education staff, some student groups and others. What groups would you see as requiring rental accommodation in Wellington City and under what conditions?*

Question 4: *How would you set the eligibility criteria (levels of income and assets, and any other criteria) for people to access Council housing?*

How is our rent level set?

Wellington City Council uses professional property valuers to assess a group of City Housing units each year to agree market rent values for the portfolio.

The Council then reduces its rent levels to 70% of the assessed market rent for each unit. This is charged to all tenants that fit within our eligibility criteria. The Council also provides additional rent subsidies for those whose rental costs are greater than 35% of after tax income, excluding any accommodation supplement received. Setting our rent at this level for all tenants has a number of implications.

- All tenants who remain eligible receive the same level of rent discount irrespective of their ability to pay. Some could afford to pay a greater share of the rental. This raises questions about how the rental subsidy should be structured, which tenants should receive the subsidy and what level of subsidy should be provided.
- At some higher income levels, tenants can still receive the reduced rental when they would receive no housing assistance in the private rental market or if they were housed by Housing New Zealand.
- Only 30% of the reduction in rent is passed directly to the tenant. The largest share of the rent reduction is absorbed by a reduction in the Accommodation Supplement that the tenant would be eligible for.
- We believe that many of our tenants could be eligible for Income Related Rent from Work and Income and would pay a lower rent if they were housed by Housing New Zealand or a registered community housing provider.

John and Aroha work in low paying jobs in the city. John is a part time security guard and Aroha works as a commercial cleaner. They have a young daughter. They rent a 2 bedroom unit from City Housing. They have a household income of \$38,000. (Not including Family Tax credits of \$4,420 p.a.) The housing unit they rent has a market rent of \$342 per week.

They are eligible for up to \$165 per week of Accommodation Supplement support.

City Housing discounts the rent by 30% to \$239 per week. They receive \$91 each week in Accommodation Supplement and pay the balance of \$148 to meet the rent. The rental payments are approximately 20% of their income.

They want to get ahead. Buying a house seems out of reach. They don't think they would be eligible for a state house. They may move to the Hutt to find something cheaper and to close to family.

Should they be paying a greater share of the rent? How should we support households like this?

Question 5:

The Council currently has only one rental setting – offering affordable rent at 70% of market rent. However, we house a wide range of tenants. Some groups of tenants require different services because of their personal circumstances or stages in life and some could afford to pay more rent as they are on higher incomes. In what ways could our rental settings accommodate different tenant groups so they get services tailored to their needs and income levels?

Housing Pathways

The Council has an objective to support tenants to improve their quality of life and well-being and to contribute to and benefit from living in Wellington. We understand that our tenants will make decisions from time to time about where they want to live. Some will shift to be near family and whanau, some will shift for employment, and some will want to find a new home or even buy one. A key question is to what extent the Council should be involved helping tenants with these decisions.

Question 6:

Supporting tenants to move on?

What relationships could we develop to help tenants find appropriate housing when they shift out of their Council unit? Some tenants are no longer able to live independently, some require a bigger or more accessible home, and some no longer wish to live in a high density environment. Some may want to buy their own home. Is it appropriate and how could we assist tenants in these circumstances? Who should fund these services?

Other Questions

Question 7:

Making the process to access housing easier?

Currently the Council and the Ministry of Social Development have different eligibility criteria, separate waiting lists and application processes for people applying for housing. People have to apply separately to either one or both, to access housing. How would you consider that this, and any other of our processes, could be streamlined and improved to make it easier for tenants to access housing appropriate for their needs?

Question 8: Do you have any other suggestions?

John and Aroha have worked hard and moved in to higher paying jobs in the city. They didn't move. Other family members moved in with them and they now rent a 3 bedroom unit from City Housing. They have a household income of \$66,000. The housing unit they rent has a market rent of \$438 per week.

They are no longer eligible for Accommodation Supplement support.

They are still eligible for the City Housing discounted rent of 30% to \$307 per week. The rental payments are approximately 24% of their income.

They could rent privately but their rental payments would increase significantly from the City Housing rent. That means working extra shifts. They would like their own home but that still seems too hard.

Should they still be eligible for Council housing and if so, how much rent should they pay? Should we help them to get ahead and not be reliant on Council housing support?

Our Questions

1. The Council provides affordable social rental housing to high needs tenants, pensioners and low income households. Other housing providers also provide housing to these or similar groups. Who do you think the Council should house and do you think there are any gaps in the provision of social housing in Wellington?

2. The people who apply for Council housing cannot afford their rent in the private market, often face discrimination or cannot find suitable housing in the rental market. Are there any other major barriers and housing issues that we should consider when people apply for housing?

3. Many housing providers around the world provide housing for key workers so that they can afford to live in locations near to where they work. This includes groups such as hospital staff, police, education staff, some student groups and others. What groups would you see as requiring affordable rental accommodation in Wellington City and under what conditions?

4. How would you set the eligibility criteria (levels of income and assets, and any other criteria) for people to access Council housing?

5. The Council currently has only one rental setting – offering affordable rent at 70% of market rent. However we house a wide range of tenants. Some groups of tenants require different services because of their personal circumstances or stages in life and some could afford to pay more rent as they are on higher incomes. In what ways could our rental settings accommodate different tenant groups so they get services tailored to their needs and income levels?

6. What relationships could we develop to help tenants find appropriate housing when they shift out of their Council unit? Some tenants are no longer able to live independently, some require a bigger or more accessible home, and some no longer wish to live in a high density environment. Some may want to buy their own home. Is it appropriate and how could we assist tenants in these circumstances? Who should fund these services?

7. Currently the Council and the Ministry of Social Development have different eligibility criteria, separate waiting lists and application processes for people applying for housing. People have to apply separately to either one or both, to access housing. How would you consider that this, and any other of our processes, could be streamlined and improved to make it easier for tenants to access housing appropriate for their needs?

8. Do you have any other suggestions?

[Have your say](#)

We need your feedback by 5pm on 27 March 2015.

Please make a submission online at Wellington.govt.nz, email your submission to policy.submission@wcc.govt.nz or complete the attached submission form and send it to

Social Housing Rental Policy Discussion Document
Freepost
Wellington City Council
PO Box 2199, Wellington.

You can get more copies online at wcc.govt.nz, the City Service Centre, libraries, by emailing policy.submission@wcc.govt.nz or phoning 499 4444.

It is planned that the feedback will be summarised and reported to the Community, Sports and Recreation Committee in June 2015.

Social Housing Rental Policy

Engagement Plan

Purpose

This Engagement Plan outlines how the Council will engage and communicate with stakeholders on the review of the Council Social Housing Rental Policy. Specifically, this plan:

- outlines the objectives and principles for stakeholder engagement
- defines the Council's approach to stakeholder engagement
- identifies stakeholder groups
- identifies the communication channels for engaging with these stakeholders.

Background

Wellington City Council is a major provider of affordable rental housing in Wellington. The Council has a housing portfolio of around 2,300 properties which houses approximately 4,000 people (including over 800 children).

The Council recognises the importance of providing housing to people on low incomes and the more vulnerable members of our community. The Council continues to be committed to ensuring that the City has good quality social housing. The Council is also committed to continuing to be a major contributor of good quality social housing for those in the City in need over the long-term. The Council has previously agreed a set of objectives for the provision of social housing services. These are to provide:

- appropriate and affordable housing to low-income households who otherwise have barriers to accessing housing
- safe and secure housing to a good standard
- communities where people feel safe, have a sense of belonging and are proud to call home
- support for Council tenants to improve their quality of life and well-being and to contribute to, and benefit from, living in Wellington.

The objectives of the Social Housing Rental Policy review are to:

- ensure that the objectives of the Social Housing Rental Policy are met
- ensure that social housing assistance is provided to Wellingtonians in need

- balance rents charged and subsidies provided to ensure the Council has sufficient revenue to fund its upgrade programme, and can continue to operate and maintain the portfolio
- improve and clarify the Council's Social Housing Operational Policy
- consider implications, opportunities and risk of recent Government changes to the social housing sector environment.

Project drivers

The key drivers for Social Housing Rental Policy review are:

- a requirement set out in the Social Housing Rental Policy that the Policy be reviewed every five years, a review is due in 2015
- to ensure that the objectives of the Social Housing Rental Policy (previously agreed by Council) are met and supported by the policy
- Central Government's social housing policy recently changed the housing environment in which the Council operates. It is important for the Council to understand these changes and respond appropriately.

In Scope

A large number of internal and external stakeholders have an interest in the Social Housing Rental Policy. This Engagement focuses on:

- engagement and communications to ensure that stakeholders are informed about the Policy Review and can provide input and feedback. In particular, input and feedback is required on:
 - who Wellington City Council will house? and
 - how rents will be set?

Out of scope

The Council's wider housing work programme is made up of a number of related work-streams that may have an influence on the review of the Social Housing Rental Policy. However, these work-streams will be progressed independently to ensure each work-stream has the appropriate resources and a targeted engagement and communications. Work-streams include:

- Wellington City Council's submission on the Productivity Commission Report on Social Services
- Te Mahana Homelessness Strategy
- work to explore options in response to any sale of stock from Housing New Zealand
- work to explore partnerships with community housing providers.

Engagement objectives

By implementing this Engagement Plan the Council aims to:

- raise awareness of the Council's Social Housing Rental Policy review
- ensure that stakeholders receive or can access accurate and timely information about the Review
- ensure that information provided is accessible to a wide variety of audiences
- ensure that stakeholders are listened to and that they have channels to provide feedback, raise ideas, issues or concerns, ask questions and seek more information
- ensure that decisions made about the Council's Social Housing Rental Policy are made in an open and transparent manner
- build stakeholder trust and confidence in the Council and any decisions made.

Information provided by stakeholders will be used to inform the development of Social Housing Rental Policy.

Assumptions and constraints

It is assumed that stakeholders will:

- be willing and able to engage and participate in this project
- have varying interests and comfort levels around engaging with the Council on this project.

Communications and engagement collateral will need to be audience appropriate and reinforce the Council's commitment to listen to stakeholder views.

Principles

The following principles will guide the Council's approach to engaging and communicating with stakeholders:

- we will engage with stakeholders in an **open and transparent way**
- we will seek to engage in a **timely manner** and ensure that stakeholders have sufficient time and opportunity to provide their views
- we will ensure that the level of engagement, and engagement and communication channels used are **appropriate** for the stakeholder group being consulted
- we will **engage stakeholders who have an interest in, or who would be affected** by, any decisions made as a result of the Social Housing Rental Policy review

- we will **respect** stakeholders views and provide feedback to those we have engaged with in a timely manner.

Approach

The Council must ensure that its processes and decision making comply with the Local Government Act 2002 (the Act). The Act gives the Council discretion to decide the appropriate level of consultation required on a particular decision based on the importance of the decision to the district or region.

The Council's approach to stakeholder engagement is based on the International Association for Public Participation spectrum (IAP2). The IAP2 spectrum is a framework to assist organisations to identify the appropriate level of stakeholder participation in a given project. The spectrum is summarised in Table 1.

Table 1: IAP2 Spectrum

Inform	Consult	Involve	Collaborate	Empower
Provide balanced and objective information to assist people to under the issue	Obtain public feedback on analysis, options and/or decisions	Work directly with the public throughout the process to ensure that public concerns and aspirations are understood and considered	Partner with the public on each aspect of the decision, including the development of options and identification of the preferred solution	Public makes the final decisions

Engagement on the Social Housing Rental Policy review will fall within the **Consult** part of the IAP2 spectrum.

Stakeholders

The stakeholders identified as either having an interest in, or being affected by, decisions made under the Social Housing Rental Policy review:

- Wellingtonians (the Community)
- Central government agencies
- Regional local authorities
- Community housing providers and social service providers
- Tenants
- Wellington City Council advisory groups.

Engagement and communications channels

Consultation will be undertaken in two phases:

- Phase 1: Consultation on Social Housing Rental Policy discussion paper
- Phase 2: Consultation on a draft Social Housing Rental Policy.

Engagement with tenants in phase 1 of the project will be through a number of focus groups. Tenants will be invited to join a focus group through various channels, including via the tenant newsletter.

Broad engagement will be undertaken with tenants in phase 2 of the project through various channels, including via a number of tenant workshops. Specifically, the engagement and communications channels to be employed in the project are outlined by stakeholder group in Table 2.

Table 2: Engagement and communications channels

Stakeholder	Channel
Wellingtonians (the Community)	<ul style="list-style-type: none"> • Media releases • Information posted to Council/City Housing website • Contact Centre
Central government agencies	<ul style="list-style-type: none"> • Meetings with senior officials • Written information and formal submission requests • Briefings and site visits
Regional local authorities	<ul style="list-style-type: none"> • Meetings with senior officials • Written information and formal submission requests
Community housing providers and social service providers	<ul style="list-style-type: none"> • Meetings with Wellington regionally based providers and the peak body - Community Housing Aotearoa • Written information and formal submission requests • Dissemination of information to housing providers outside the Wellington region
Tenants	<ul style="list-style-type: none"> • Consultation Phase 1: <ul style="list-style-type: none"> ▪ Focus groups (six groups with approximately six members) ▪ Tenant forum • Consultation Phase 2: <ul style="list-style-type: none"> ▪ Series of six tenant forums (Venues at: Newtown, Hanson, Central Park, Johnsonville/Newlands, Miramar/Kilbirnie, Rintoul) Transport to be provided <p>Additional channels to be used as appropriate:</p> <ul style="list-style-type: none"> • Flyers and posters

Stakeholder	Channel
	<ul style="list-style-type: none"> • Meetings with tenant groups/networks(e.g. Senior Prime-timers group) • Meetings with tenant ethnic groups with use of interpreters • Information available through 'Capchats' and Tenancy management site clinics • Information posted on the tenant website "Community Voice" and Wellington City Council website • Information included in the Quarterly newsletter to tenants • Letters • Interpreters will also be made available as appropriate
Wellington City Council Advisory Groups	<ul style="list-style-type: none"> • Briefings and workshops • Email, website.

Indicative key milestones

Table 3 outlines the indicative milestones of the Social Housing Rental Policy review.

Table 3: Indicative milestones

Milestone	Date
CSR Committee consider Discussion Document and Engagement and Communications Plan	26 November 2014
Discussion Document released	January
Consultation	January - April
CSR Committee receive presentation on an applicant and tenant housing need segmentation framework for City Housing and report back on the feedback provided on the Discussion Document	June
Review of the Existing Policy	April - July
CSR Committee agreement to consult on draft Policy sought	August
CSR Committee consider report back on potential partnerships with community housing providers	August
Formal consultation on draft Policy	August - October
CSR Committee agreement to draft Policy sought for referral to full Council for approval	October - November
Council asked to approve the Social Housing Rental Policy	November

Monitoring and review

The Council will monitor and review this Engagement Plan as the project progresses. This plan will be reviewed:

-
- if no or limited feedback is provided by stakeholders to Council
 - to incorporate appropriate stakeholders suggestions on engagement and communication channels
 - to incorporate any new stakeholders identified
 - if decisions arising from the Social Housing Review are deemed to be significant under the Council's Significance and Engagement Policy 2014
 - if timeframes for the delivery of milestones change over life-time of the project
 - if key messages need to be updated to ensure information is current and relevant.

2014/15 FIRST QUARTER REPORT

Purpose

1. This report outlines progress towards the delivery of the 2014/15 Annual Plan as at 30 September 2014.

Recommendation

That the Community, Sport and Recreation Committee:

1. Note the information.

Background

2. The quarterly report informs Councillors of progress against the annual plan, and also ensures the annual report does not contain any unexpected and significant variances from performance. Responsibility for the report falls within the purview of the Governance, Finance and Planning Committee.

Discussion

3. The attached quarterly report, with the accompanying appendix one, outlines the Council's progress against planned or budgeted performance for:
 - Income
 - Operational expenditure
 - Capital expenditure
 - Service delivery (KPI performance)
 - Compliance with Treasury Policy
 - Key programmes.
4. Significant variances are explained, by activity group, in appendix one to the quarterly report. This quarterly report explains variances greater than 10%.
5. Details relating to significant projects are highlighted, by relevant committee, on pages 2-4 of the quarterly report itself.

Attachments

Attachment 1.	2014/15 First Quarter Report	Page 27
Attachment 2.	Appendix one: Quarterly Report 01 July 2014 to 30 September 2014	Page 31

Author	Shanan Smith, Snr Adv Planning & Reporting
Authoriser	Brian Hannah, Director Strategy and External Relations

SUPPORTING INFORMATION

Consultation and Engagement

Not applicable.

Treaty of Waitangi considerations

Not applicable.

Financial implications

This report outlines progress against the planned projects, spending and service levels indicated in the annual plan.

Policy and legislative implications

Not applicable.

Risks / legal

Not applicable. This report outlines progress towards the annual plan and annual report, which are legislative requirements.

Climate Change impact and considerations

Not applicable.

Communications Plan

Not applicable.

QUARTERLY REPORT

QUARTER 1 (1 JULY–30 SEPTEMBER 2014)

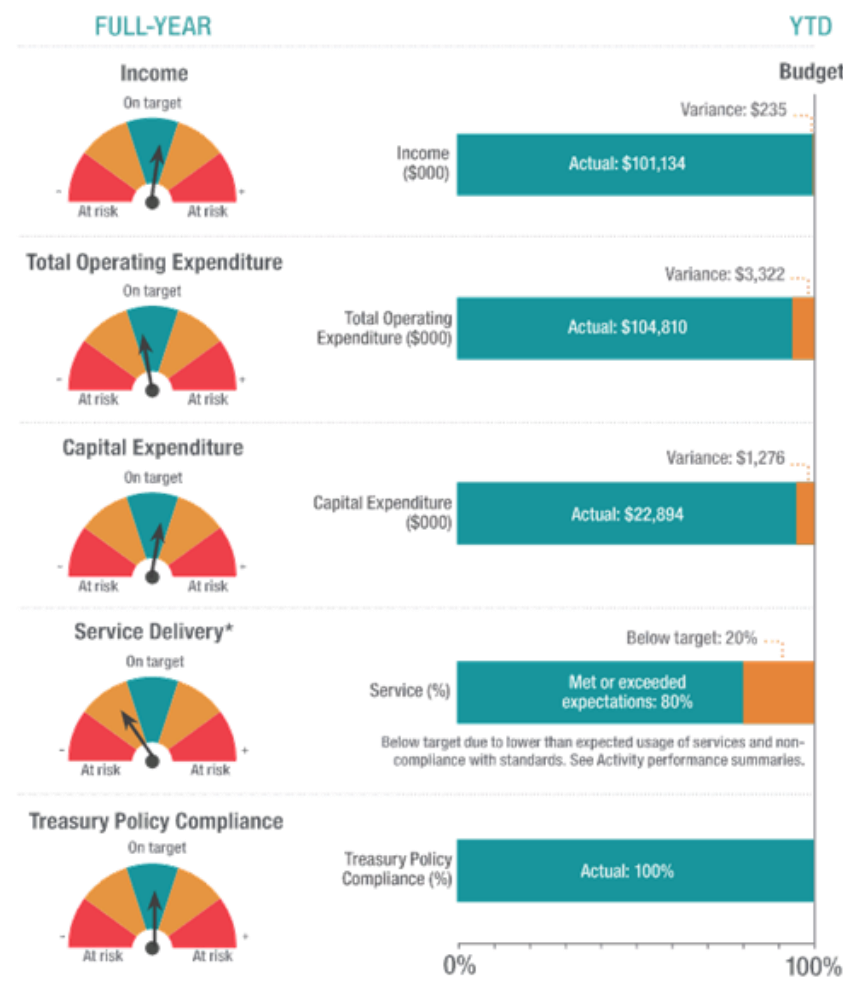
This report summarises the Council's progress in the first quarter of 2014/15 towards fulfilling the intentions outlined in the Annual Plan. Quarterly performance is assessed against:

- income
- total operating expenditure
- capital expenditure
- service delivery (KPI performance)
- Treasury policy compliance.

Areas where there is a risk to or significant variance from budgeted expectations are discussed in the performance summaries for each of the Council's seven activity areas.

Council is making good progress with the major projects it had planned for the year and is largely on track to meet year-end targets. Service performance exceptions are mainly due to lower than forecast use of services. See activity performance summaries for more information.

HOW ARE WE PERFORMING?



Note: that the figures for service performance only include key performance indicators (KPI) that are measured on a monthly or quarterly basis. Annual KPIs will be incorporated at year-end (30 June 2015). In some areas, KPIs exceeded their targets by over 10%. These exceptional results are also outlined in the Activity performance summaries.

FINANCIAL SNAPSHOT

STATEMENT OF FINANCIAL PERFORMANCE

The Council's consolidated financial performance for the period 1 July 2014 to 30 September 2014 is presented in this section. Note that numbers in brackets indicate an unfavourable variance from budget.

	YTD 2014/15			Full year 2014/15	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
Rates Income	63,754	63,817	(62)	255,267	255,267
Other Income	1,231	670	561	13,681	13,681
Lease Income	9,132	8,964	167	36,116	36,574
Interest Income	0	11	(11)	8	44
Income from Activities	26,175	26,939	(763)	126,110	123,205
Development Contributions	841	500	341	2,000	2,000
Total Income	101,134	100,901	235	433,182	430,771
Personnel Expenditure	24,002	24,441	439	97,615	97,678
General Expenses	52,636	52,450	(186)	202,256	200,245
Financing Expenditure	5,373	5,760	385	23,041	23,041
Depreciation & Loss/Gain on Sale	22,799	25,483	2,683	95,935	102,164
Total Expenditure	104,810	108,134	3,322	418,847	423,127
Net Operating Surplus/(Deficit)	(3,676)	(7,232)	3,557	14,335	7,644

The year-to-date net operating deficit of \$3.676m is \$3.557m better than the budgeted deficit of \$7.232m. This favourable variance is attributable to a combination of factors as outlined below.

INCOME

Year-to-date total income is above budget by \$0.235m:

- Other income is ahead of budget by \$0.561m due to unbudgeted income received from the disposal of assets.
- Development Contributions are \$0.341m higher than budget for the first three months, due to higher income from several residential developments.
- Income from Activities is \$0.763m under budget mainly due to lower New Zealand Transport Agency funding (\$0.581m) because of delays in the planned roading programme due to unfavourable weather.

EXPENDITURE

Year-to-date total expenditure is under budget by \$3.322 million:

- Depreciation & Loss/Gain on Sale is \$2.683m under budget due to savings as a result of the decrease in infrastructure asset values at 30 June 2014. These differences will be permanent.
- Personnel Expenditure is \$0.439m under budget mainly due to some vacancies across Council. These are timing differences only.
- Financing Expenditure is under budget by \$0.385m due to lower levels of borrowings and some delays in the capital programme in the first three months of the year.

FULL YEAR FORECAST

The forecast Net Operating Surplus for the year is currently \$6.7m more than budget. This includes \$6.3m of depreciation savings resulting from the decrease in infrastructure asset values at 30 June 2014 and \$3.8m additional funding from the New Zealand Transport Agency funding in respect of the capital roading programme. Offsetting these favourable forecast variances is lower revenue from pools, fitness centres, the ASB Sports Centre and building consents (\$1.4m), and Council-approved overspends for Community Events and the Events Development Fund (\$1.6m).

NET OPERATING EXPENDITURE

	YTD 2014/15			Full Year 2014/15	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
Governance	3,364	3,622	258	14,446	14,438
Environment	32,399	34,578	2,178	127,745	133,486
Economic Development	7,689	7,761	71	24,723	23,774
Cultural Wellbeing	6,544	6,809	265	18,012	17,190
Social and Recreation	13,235	13,733	497	51,111	50,228
Urban Development	4,803	4,706	(97)	19,537	19,270
Transport	5,795	6,457	662	25,581	25,028
Total Activity Area	73,829	77,664	3,835	281,157	283,414
Council	(70,153)	(70,432)	(279)	(295,492)	(291,058)
Total	3,676	7,232	3,557	(14,335)	(7,644)

CAPITAL EXPENDITURE

	YTD 2014/15			Full Year 2014/15	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
Governance	0	0	0	0	0
Environment	4,769	4,252	(518)	33,573	33,216
Economic Development	196	402	206	2,471	2,471
Cultural Wellbeing	0	0	0	356	356
Social and Recreation	6,783	8,006	1,223	30,607	30,775
Urban Development	2,083	1,562	(521)	22,837	22,717
Transport	5,718	6,655	937	44,111*	39,803
Total Activity Area	19,549	20,877	1,328	133,955	129,338
Council	3,345	3,293	(52)	24,090	22,675
Total	22,894	24,169	1,276	158,044	152,013

* The forecast includes additional expenditure on Rooding Capacity Projects of \$3.845m that will be funded from additional funding from the New Zealand Transport Agency.

STATEMENT OF BORROWINGS

Total committed borrowing facilities as at the end of September are \$486.5m providing headroom of \$165.5m. Our liquidity ratio is at 123% compared to the policy minimum of 110%.

	YTD 30 September 2014 \$000	30 June 2014 \$000
Facilities at start of year	460,500	429,000
New/matured facilities (net)	26,000	31,500
Facilities at end of period	486,500	460,500
Borrowings at start of year	348,000	341,000
Change in core borrowing + (-)	9,114	6,638
Repayment of loans + (-)	-	-
Change in working capital requirement + (-)	(36,114)	362
Net borrowings at end of period	321,000	348,000
Plus unutilised facilities	165,500	112,500
Total borrowing facilities available	486,500	460,500

Note: "Borrowing facilities" excludes \$5 million of uncommitted funding lines. Facilities do not include short term commercial paper or deposits.

TREASURY POLICY COMPLIANCE

At 30 September 2014 all of the core policy compliance requirements were achieved as shown below.

PRUDENTIAL TREASURY LIMITS

Prudential limits	Policy limit (%)	Actual (%)	Compliance
Borrowings as a % of equity	<10	4.8	Yes
Borrowing as a % of income	<150	77.1	Yes
Net interest as a % of annual rates income	<20	8.8	Yes

Notes: Equity is based on the 2014/15 annual plan. Net interest is actual. Annual rates and income are based on 2014/15 annual plan.

Interest rate risk control limits (interest rate exposure)	Policy limit (%)	Actual (%)	Compliance
Fixed interest proportion	50-95	89	Yes
Broken down: 0-3 year bucket	20-60	24	Yes
Broken down: 3-5 year bucket	20-60	22	Yes
Broken down: 5-10 year bucket	20-60	54	Yes

Liquidity/funding risk (access to funds)	Policy limit (%)	Actual (%)	Compliance
Liquidity/funding risk (access to funds)	>110	123	Yes
Broken down: 0-3 year bucket	20-60	52	Yes
Broken down: 3-5 year bucket	20-60	22	Yes
Broken down: 5-10 year bucket	15-60	26	Yes

Notes: Liquidity is defined as: Current borrowings + committed loan facilities divided by 12 month peak borrowings (for the purpose of measuring liquidity short dated Commercial Paper is excluded)

KEY PROGRAMMES

		Q1 Actual (1 Jul–30 Sep 2014)	Q2 Planned (1 Oct–31 Dec 2014)	Q3 Planned (1 Jan–31 Mar 2015)	Q4 Planned (1 Apr–30 Jun 2015)
Committee	Programme	Milestones			
GOVERNANCE	ACCOUNTABILITY AND PLANNING	Annual Report adopted			
		Long-term plan: • Workshop series commenced.	Long-term plan: • Financial strategy. • Infrastructure strategy. • Programme overview.	Long-term plan: • Revenue and Financing policy. • Performance framework. • Adopt draft plan.	Long-term plan: • Consultation. • Adopt final plan.
		Mid-term capex review – \$15m investment package adopted and to be implemented, including: • Funding for Meet the Locals enclosure at Wellington Zoo. • Expansion of City to Sea Museum. • Victoria Street transformation in line with Central City Framework. • Urban catalyst projects.			
ECONOMIC GROWTH AND ARTS	ECONOMIC DEVELOPMENT	Region wide consultation on development of Wellington Regional Economic Development Agency (WREDA).	WREDA proposal adopted. WREDA Chair appointed.	WREDA transition and implementation.	
	8 BIG IDEAS	Convention centre: • Public consultation undertaken.	Convention centre: • Council consideration and final decision on proposal.		
		Tech hub: • Developed Expression of Interest (EOI) documentation.	Tech hub: • EOI released, closes 19 November 2014. • Evaluation of EOI responses and determination of next steps.		
		Airport runway extension: • Results of economic impact assessments received.	Airport runway extension: • Reports being peer reviewed by council officers. Report back to Council.		
		Film museum: • Preliminary investigations and concept development continue			
MAJOR EVENTS	World of Wearable-Arts – 25 Sep to 12 Oct Beervana – 22 to 23 Aug All Blacks v South Africa Test – 13 Sep LUX Light Festival – 22 Aug to 1 Sep Oktoberfest – 19 to 20 Sep	SkyShow – 8 Nov Toi Māori Art Market – 14 to 16 Nov Rugby League Four Nations Final – 15 Nov Capital Christmas – 10 to 24 Dec New Year's Eve Festival – 31 Dec	IRB Sevens – 6 to 7 Feb Homegrown Music Festival – 7 Mar ICC Cricket World Cup – 14 Feb to 29 Mar Cuba-Dupa – 28 to 29 Mar	Wellington Fashion Week – 8 to 12 Apr World Water Ski Racing Championships – 9 to 20 Apr WW100 and ANZAC Commemorations – 25 Apr AFL match – 25 Apr FIFA Under-20 World Cup – 30 May to 20 Jun	
COMMUNITY SPORTS AND RECREATION	HOUSING UPGRADE	Berkeley Dallard and Etona: • Construction completed and buildings reoccupied.			
		Arlington Site 1: • Business case under development.		Arlington Site 1: • Business case presented to Community, Sports and Recreation Committee (CSR).	Arlington Site 1: • Implementation of CSR decision.
		Arlington Site 2: • RFP under development.	Arlington Site 2: • RFP to be issued.	Arlington Site 2: • RFP results evaluation.	Arlington Site 2: • Develop detailed design.

		Q1 Actual (1 Jul–30 Sep 2014)	Q2 Planned (1 Oct–31 Dec 2014)	Q3 Planned (1 Jan–31 Mar 2015)	Q4 Planned (1 Apr–30 Jun 2015)
Committee	Programme	Milestones			
COMMUNITY SPORTS AND RECREATION	HOUSING UPGRADE	Marshall Court: • Under construction.		Marshall Court: • Construction complete.	
		Kotuku: • Tender evaluation complete.	Kotuku: • Construction contract commencement.	Kotuku: • Under construction.	
	RECREATION UPGRADES	Keith Spry Pool: • Teaching pool and children's pool tanks completed. • Maintenance work started on existing pool.	Keith Spry Pool: • Upgrade work on new pools and change rooms scheduled to be completed mid-December 2014.	Keith Spry Pool: • Hand over from contractor to the Council. Commence operational set-up of new pools and preparation for opening to the public. • Opening to the public in February 2015.	
ENVIRONMENT	WATER UPGRADES	Seismic strengthening: • Strengthening of Maupuia No1 and No2 reservoirs completed. • Melrose reservoir design work completed.	Seismic strengthening: • Melrose reservoir construction commenced. • Install auto-shut valve (ASV) at Roseneath No2 reservoir.	Seismic strengthening: • Melrose reservoir construction completed. • Linden and Newlands reservoir design work underway.	Seismic strengthening: • Linden and Newlands reservoir design work completed. • ASV installations at Montgomery, Mt Wakefield and Broadmeadows reservoirs.
	NATURAL ENVIRONMENT	Our Capital Spaces: • Completed pre-engagement for review of Biodiversity Action Plan. • Completed sediment reduction plan for Porirua Harbour Strategy. • Established interagency planning group for the development of Watts Peninsula as a heritage park. • Funding approved for Mountain Bike Economic Growth Initiative (MBEGI) to develop business plan for Wellington as a premier mountain bike destination.	Our Capital Spaces: • Biodiversity Strategy to Environment Committee for approval to formally consult. • Consultation on Draft Suburban Reserves Management Plan.	Our Capital Spaces: • Consultation on Biodiversity Strategy. • Consultation on Mt Victoria Master Plan.	Our Capital Spaces: • Final Biodiversity Strategy approved by Council. • Mt Victoria Master Plan completed. • MBEGI completed business plan for Wellington as a premier mountain bike destination.
	Island Bay Seawall: • Project and engagement plans agreed by the Environment Committee.	Island Bay Seawall • Consultation and engagement completed. • Environment Committee to consider options.	Island Bay Seawall: • Detailed design of options, pending Environment Committee decision.	Island Bay Seawall: • Consult on detailed design options. Final decision on approach.	
TRANSPORT AND URBAN DEVELOPMENT	EARTHQUAKE RESILIENCE	Earthquake strengthening of Council buildings: • Clarrie Gibbons Building strengthening completed. • Network Newtown strengthening commenced. • Truby King House chimney strengthening completed. • Thistle Hall strengthening continues.	Earthquake strengthening of Council buildings: • Network Newtown strengthening completed. • Portico demolition commenced. • Band Rotunda remediation completed. • Planning for strengthening chapel and crematorium at Karori Cemetery commenced. • Thistle Hall strengthening completed.	Earthquake strengthening of Council buildings: • Portico demolition completed.	
		Application submitted to the Rockefeller Foundation's "100 Resilient Cities" programme.	Decision expected on application to "100 Resilient Cities" programme.		
		Town Hall strengthening project is awaiting further information on options. Alternative use continues to be worked on.			

KEY PROGRAMMES

		Q1 Actual (1 Jul–30 Sep 2014)	Q2 Planned (1 Oct–31 Dec 2014)	Q3 Planned (1 Jan–31 Mar 2015)	Q4 Planned (1 Apr–30 Jun 2015)	
Committee	Programme	Milestones				
TRANSPORT AND URBAN DEVELOPMENT	EARTHQUAKE RESILIENCE	Hataitai Bus Tunnel: • Portal strengthening design and tender documents completed and issued. • Public notification of works and stakeholder briefings.	Hataitai Bus Tunnel: • Portal tender evaluation and awarding of contract. • Work to strengthen portals commences in November 2014.	Hataitai Bus Tunnel: • Work to strengthen portals continues with 80% completed by end of quarter. Seatoun Tunnel: • Pending assessment of earthquake strengthening requirements the contract for professional services for this work will be tendered.	Hataitai Bus Tunnel: • Work to strengthen portals completed.	
	WATERFRONT FRAMEWORK	North Kumutoto project: • Council decision on building, long-term lease and public space projects.	North Kumutoto project: • Application for resource consent likely to be submitted.	North Kumutoto project: • Resource consent application process continues.		
		TSB Arena and Shed 6: • Investigations commenced.	TSB Arena and Shed 6: • Detailed planning completed and tender documentation prepared.	TSB Arena and Shed 6: • Work underway to renew exterior cladding.		
	URBAN DEVELOPMENT	Parliamentary precinct: • Contractor appointed for Cenotaph upgrade. • Construction commenced 1 September.	Parliamentary Precinct: • All demolition and ground works completed. • Work commenced on new staircase and paving.	Parliamentary Precinct: • Work completed and space opened up for public use.		
		Memorial park: • Arras Tunnel opened and park construction commenced.	Memorial park: • Park construction underway. Australian Memorial construction commences.	Memorial park: • Park construction complete.	Memorial park: • Park opening and Anzac day commemoration.	
		Kilbirnie town centre phase two: • Deferred pending confirmation of design brief.	Kilbirnie town centre phase two: • Design brief confirmed following consultation. • Concept design completed and detailed design underway.	Kilbirnie town centre phase two: • Detailed design completed and contract awarded.	Kilbirnie town centre phase two: • Construction underway.	
		Victoria Street: • Funding and concept design approved and detailed design commenced.	Victoria Street: • Detailed design completed and construction commenced.	Victoria Street: • Full construction work underway with construction commencing in southern block.	Victoria Street: • Major construction works completed by end of June. • Minor additional works may continue.	
		Lombard Lane: • Design brief being confirmed.	Lombard Lane: • Concept design completed.	Lombard Lane: • Detailed design completed.	Lombard Lane: • Tender documents prepared and construction programme agreed with developer.	
		TRANSPORT	Island Bay to City Cycle route: • Section one (Shorland Park to Wakefield Park) design and consultation. • Section two (Wakefield Park to John St) planning and preparation for public consultation.	Island Bay to City Cycle route: • Section one (Shorland Park to Wakefield Park) design and consultation completed. Committee to make decision. • Section two (Wakefield Park to John St) planning and preparation for public consultation.	Island Bay to City cycle route: • Section one (Shorland Park to Wakefield Park) construction commences. • Section two (Wakefield Park to John St) public consultation completed. Report to Committee.	Island Bay to City cycle route: • Section one (Shorland Park to Wakefield Park) construction completed. • Section two (Wakefield Park to John St) Committee decision on preferred option expected. Planning for preferred option.
			Johnsonville road improvements: • Broderick Rd Bridge construction started.	Johnsonville road improvements: • Broderick Rd Bridge construction continues.	Johnsonville road improvements: • Broderick Rd Bridge construction continues. • State Highway One off-ramp work commences. • Other work commences: Signal works, street and crossing upgrades, and pedestrian and cycling improvements.	Johnsonville road improvements: • Broderick Rd Bridge construction completed. • State Highway One off-ramp work continues. • Other work continues: Signal works, street and crossing upgrades, and pedestrian and cycling improvements.
	Public Transport Spine: • Undertake core spine assessments to determine physical corridor constraints and detailed assessment of core routes based on integration with the Council's cycle planning.					

APPENDIX 1: QUARTERLY REPORT 1 July 2014 – 30 September 2014

PERFORMANCE SUMMARY: BY ACTIVITY AREA

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1. GOVERNANCE

Pārongo ā-Tāone

We want to maintain confidence in our decision-making.

We have an obligation to ensure the views of Māori and mana whenua are heard.

WHAT WE DO

- Governance, information and engagement
- Māori and mana whenua partnerships.

HIGHLIGHTS OF THIS QUARTER

- We improved transparency and access by live streaming Council meetings.
- We adopted our annual report. The first local authority in the country to do so.
- We introduced a mid-term capex review. This resulted in \$15 million of investment in the city.
- The Council voted to retain Single Transferable Voting (STV) for the next triennial elections.
- The June/July Matariki and Māori Language Week programme of events was delivered.
- Our contact centre was the winner of the 2014 ALGIM Ultimate Customer Service Award.

SIGNIFICANT VARIANCES TO PERFORMANCE¹:

SERVICE DELIVERY

Measure	Actual	Target	Var	Variance explanation
Council, committee and subcommittee reports that are made available to the public five days prior to the meeting (%)	56%	80%	(30%)	We continued to achieve 100% for our statutory target to making reports available two days prior to meetings. Tight deadlines between Audit and Risk Subcommittee meetings and those of the Governance, Finance and Planning Committee have caused delays in getting agendas out.
Satisfaction with City Archive services and facilities	100%	90%	11%	

NET OPERATING EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
1.1 Governance, Information & Engagement	3,298	3,565	267	14,221	14,213
Under budget due to vacancies and timing of work programmes.					
1.2 Māori Engagement (mana whenua)	65	56	(9)	225	225
TOTAL	3,364	3,622	258	14,446	14,438

CAPITAL EXPENDITURE

No significant variances.

¹ Areas where performance varied from budgeted expectations by more than 10%.

2. ENVIRONMENT

Taiao

We aim to protect and enhance Wellington's natural environment.

WHAT WE DO

- Gardens, beaches and green open spaces
- Waste reduction and energy conservation
- Water
- Wastewater
- Stormwater
- Conservation attractions.

HIGHLIGHTS OF THIS QUARTER

Gardens and green open spaces

- The Botanic Gardens of Wellington Management Plan was approved by the Environment Committee.
- The Wellington Town Belt Bill was approved by the Council. The Bill will now be introduced into Parliament by the MP for Wellington Central, Grant Robertson.
- Mt Victoria master planning is underway – this is one of the key objectives under the Wellington Town Belt Management Plan 2013.
- The draft Suburban Reserves Management Plan was approved for public consultation.
- 16,880 plants were planted through the Council restoration planting programme and 18,371 plants were distributed to community groups.
- Habitat the Game smartphone app was launched in collaboration with the Department of Conservation.
- A series of videos were shot to demonstrate best practice restoration planting for public use.
- Otari Curator's house (Leonard Cockayne Centre) reconfiguration completed and officially opened.
- The Spring Festival was completed with partners reporting especially high levels of bookings this year on the back of a new marketing approach.
- Further consultation was undertaken with the Accessibility Advisory Group, kaumatua and children for the Wellington Botanic Garden Children's Garden.
- *Seaweek* events in the Wellington region were coordinated with NZ Association for Environmental Education.
- Our Living City grants were approved for five projects.

Waste reduction and energy conservation

- Smart Energy challenge – Aro Solar installed a solar PV system on the Aro Valley Community Centre.
- 77 insulation retrofits were completed as part of our Warm Up Wellington partnership with EECA, CCDHB, Hutt Mana Charitable Trust and the Sustainability Trust.

- 141 home assessments were completed as part of the Home Energy Saver programme.
- *Kai to Compost*, our food waste collection is up 7 percent up on last year's volumes, coupled with a 21 percent increase in revenue.
- Since May, our project to increase waste diversion at the Southern Landfill transfer station has diverted an estimated additional 24 tonnes for re-sale in the Second Treasures shop. Income for the shop is 28 percent above the same period last year.

Water, wastewater and stormwater

- Karori Road and Redwood Road water pumping stations were renewed.
- A demonstration of the Aquarius water conservation education display unit at the Wellington Home & Garden Show raised awareness of the value of low-flow shower heads and fixing leaks.
- Wastewater pipes at pump station 38 (Island Bay) were renewed.
- Renewal of the stormwater pipeline through Massey University is 70 percent complete. The stormwater drain at Main Road Tawa was renewed.

Conservation attractions

- In September, the Wellington Zoo opened its new Grassland Cats habitat featuring servals and New Zealand's first caracal exhibit.
- 297 children attended the Zealandia Kids by Night tours.

SIGNIFICANT VARIANCES TO PERFORMANCE²:

SERVICE DELIVERY

Measure	Actual	Target	Var	Explanation
Freshwater sites (%) within acceptable faecal coliform counts	81%	95%	(14%)	Investigations are under way for the four areas where water quality is poor. Our investigations are ongoing. We have found some faults in the public and private networks, which we have corrected.
Visitors to the Zoo	45,000	50,286	(11%)	The Zoo expects to achieve its target at year-end.
Visitors to Zealandia	14,458	19,950	(26%)	Poor weather on peak days has affected visitor numbers. Visitor numbers may have been under-recorded because of technical issues. The Trust expects to resolve these issues in the next quarter and achieve its year-end target.
Zealandia – education programme attendees	1,547	2,371	(35%)	The Trust expects to achieve its year-end target.

NET OPERATING EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
2.1 Gardens, Beaches and Open Space	6,998	7,075	78	28,156	28,176
2.2 Waste Reduction & Energy Conservation	276	363	87	741	280
Under budget due to higher revenue from waste minimisation activities and lower than forecast contract costs due to delayed CPI increases.					
2.3 Water	9,126	9,960	835	37,229	39,879
Under budget due to lower depreciation and insurance costs.					
2.4 Wastewater	9,453	10,077	624	38,132	40,377
Under budget due to lower depreciation and insurance costs.					
2.5 Stormwater	4,143	4,662	519	17,350	18,647
Under budget due to lower depreciation and timing variances on the sump cleaning programme.					

² Areas where performance varied from budgeted expectations by more than 10%.

**COMMUNITY, SPORT AND RECREATION
COMMITTEE**
26 NOVEMBER 2014

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

2.6 Conservation Attraction	2,404	2,440	36	6,137	6,126
TOTAL	32,399	34,578	2,178	127,745	133,486

Item 2.2 Attachment 2

CAPITAL EXPENDITURE

Activity	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
2.1 Gardens, Beaches and Open Space	706	499	(207)	3,073	3,073
Over budget due to the capital programme being ahead of schedule. Costs are expected to be in line with budget at year end.					
2.2 Waste Reduction & Energy Conservation	24	76	52	979	979
Under budget due to the need to explore options for the Southern Landfill extension project.					
2.3 Water	1,688	1,660	(28)	13,361	13,004
2.4 Wastewater	710	734	24	7,745	7,745
2.5 Stormwater	1,482	1,050	(432)	4,255	4,255
Over budget due to construction on stormwater renewal programme being ahead of schedule.					
2.6 Conservation Attraction	159	233	74	4,160	4,160
TOTAL	4,769	4,252	(518)	33,573	33,216

3. ECONOMIC DEVELOPMENT

Whanaketanga ōhanga

By supporting city promotions, events and attractions, we underscore Wellington's reputation as a great place to live and visit.

WHAT WE DO

- City promotions and business support

HIGHLIGHTS OF THIS QUARTER

- Joint public consultation with GWRC on the proposal to establish the Wellington Regional Economic Development Agency (WREDA) was undertaken. On 30 September, Wellington City Council (WCC) approved the establishment of WREDA. WREDA will include the following functions and organisations:
 - Positively Wellington Tourism (WCC)
 - Positively Wellington Venues (WCC)
 - Major Events (WCC)
 - Destination Wellington (WCC)
 - Grow Wellington (GWRC)
- Work commenced on assessing the requirements for an indoor performance arena for Wellington.

Positively Wellington Tourism

- The *Tyrannosaurs - Meet the Family* campaign was launched in partnership with Te Papa.
- Represented the Wellington Region at KiwiLink India in July, training travel agents and talking to travel sellers ahead of the ICC Cricket World Cup 2015. Attended KiwiLink South East Asia in September along with agent training seminars in Singapore, Jakarta and Perth.
- Wellington hosted the AFAC international conference, with over 900 delegates from Australia, NZ and the Pacific. The conference resulted in an economic impact of over \$1 million for the city.

Wellington Museums Trust

- Capital E National Theatre for Children toured *An Awfully Big Adventure* through New Zealand, reaching more than 5,600 young people to date.
- City Gallery Wellington had excellent attendance of 55,135 for the exhibition *Seung Yul Oh: MOAMOA A Decade*.
- The introduction of an Open Late season (a programmed late night the first Thursday of the month) has proven to be a popular addition to the public programme/event schedule at City Gallery Wellington.

SIGNIFICANT VARIANCES IN PERFORMANCE³:

SERVICE DELIVERY

Measure	Actual	Target	Var	Explanation
Estimated attendance at Council supported events	134,564	95,000	42%	Estimated attendance at the LUX light festival was above forecast.

NET OPERATING EXPENDITURE

Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
3.1 City Promo & Business Support	7,689	7,761	71	24,723	23,774
TOTAL	7,689	7,761	71	24,723	23,774

CAPITAL EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
3.1 City Promo & Business Support	196	402	206	2,471	2,471
Under budget due to renewal works on Positively Wellington Venues being behind the schedule. Costs are expected to be in line with budget at year end.					
TOTAL	196	402	206	2,471	2,471

³ Areas where performance varied from budgeted expectations by more than 10%.

4. CULTURAL WELLBEING

Oranga ahurea

Supporting arts activity adds vibrancy to the city as well as promoting inclusive, tolerant and strong communities.

WHAT WE DO

- Arts and cultural activities

HIGHLIGHTS OF THIS QUARTER

- Paint Up 2014 workshops began. Paint Up is a schools' mural project that we piloted last year. It is now an annual community art project.
- We are developing murals on bus shelters prone to graffiti. Mica Still completed a mural on a bus shelter in Newlands and Michelle Carlton will paint a shelter in Newtown.
- The Toi Pōneke Review Report was delivered to the Economic Growth and Arts Committee. All report recommendations were agreed to.
- Toi Pōneke delivered three exhibitions – *Here we are...Home at Last* by Negin Dastgheib & Jessica Hubbard, *Lest We Go Ashore* by Shaun Mathews, and *Abstract / Ethics* by Robbie Whyte.
- We decided to fund three projects under the Public Art Fund. They are a guide to Wellington's permanent public art – *Art & About*; a project to highlight the history of the Embassy Theatre; and the final development of Kedron Parker's *Kumutoto Stream*, which will become a permanent installation.
- The Public Art Funded project, *Miniature Hikes*, began with the siting of artists Kemi Niko & Co.'s first miniature hut in Mount Cook.
- A new exhibition, *It's Love, Isn't It?* by Sarah Jane Parton was installed in the Courtenay Place Park light boxes.
- The City Art Collection was relaunched online, with the creation of virtual exhibitions providing easier access to the collection.
- The annual Artsplash Children's Festival took place between 2 and 12 September. This is New Zealand's largest participatory arts festival for primary and intermediate students. 8,000 children from almost 100 schools from across the Wellington Region took part in the festival.
- Construction of apartment at Clyde Quay Wharf for visiting international artist in residence commenced.

SIGNIFICANT VARIANCES IN PERFORMANCE⁴:

SERVICE DELIVERY

Measure	Actual	Target	Var	Explanation
Estimated attendance at Arts and Cultural festivals	4,000	12,000	(67%)	Festival attendance is typically low during the first quarter of the year. We expect attendance to increase during the next two quarters.

NET OPERATING EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
4.1 Galleries and Museums	6,544	6,809	265	18,012	17,190
Under budget due to timing variances for cultural grant allocations.					
TOTAL	6,544	6,809	265	18,012	17,190

CAPITAL EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
4.1 Galleries and Museums	0	0	0	356	356
TOTAL	0	0	0	356	356

⁴ Areas where performance varied from budgeted expectations by more than 10%.

5. SOCIAL AND RECREATION

Pāpori me te hākinakina

We provide a wide range of services throughout the city to encourage quality of life and healthy lifestyles.

WHAT WE DO

- Recreation promotion and support
- Community support
- Public health and safety.

HIGHLIGHTS OF THIS QUARTER

Recreation promotion and support

- \$250,000 funding received from New Zealand Community Trust for “Youth in Sport” programme at ASB Sports Centre and the Dragon Boat Festival.
- The new Education Noticeboard newsletter was developed for primary schools. The newsletter informs communities about relevant programmes, events and initiatives and will be produced each term.
- We initiated three Dodgeball events at Kilbirnie and Karori Recreation Centres. Dodgeball is very popular with young adults and attracts them to our recreation centres.
- We worked with Wellington Mountain Biking to establish beginners programmes at the South Coast Kids Track.
- We liaised with corporates about sponsoring community sport programmes, events and initiatives (MADD Gear Action Sports, Hasbro, Frucor, HART & Dynamic Sport).
- We hosted the Trans Tasman Cup (NZ v AUS Futsal series), Steve Adams Basketball Camp, and several national level sports events.
- The drainage upgrade at Nairnville Park was completed and we began work on the drainage upgrade at Redwood Park.
- We began work to replace the roof on the Newtown Park grandstand.
- We tendered and awarded a contract for renewal works at Martin Luckie Pavilion.

Community support

- Kim Hill chaired a panel discussion with section winners of the New Zealand Post Book Awards, which more than 100 people attended.
- We are coordinating projects for Neighbours Day Aotearoa 2015, and youth development workshops for the eastern suburbs.
- Emergency water tanks were installed in Karori West and Churton Park Schools.
- We are implementing the graffiti removal programme, including a volunteer programme with *BNZ Closed for a Day*, with communities, businesses and the Police.
- We are working with WREMO to implement training for welfare registration – scenario planning for welfare response and working with regional public health to plan for a pandemic response.
- We hosted discussions with licensees to re-establish Wellington Licensee Forum/Capital Hosts, encouraging joint action to reduce alcohol-related harm.

- We held a Tenant Open Forum with over 40 housing tenants giving us direct feedback on our services.
- We launched Discover Your Talents and Job Club initiatives to help housing tenants with literacy and finding employment.

Public Health and safety

- We are partnering with the New Zealand Police to prevent crime in car parks. The initial work involves working with private providers – Wilson Parking and Tournament Parking – and a prevention education programme.
- The Wolfpack app continues to be used and promoted as part of the student orientations.
- We are partnering with the Police to improve neighbourhood safety in Strathmore. Initiatives include playground improvements, graffiti removal and a planned community evening near the Palmer Head bunkers.
- Our local host team continues to provide a valuable service in the central city and has now expanded to trial a presence in Kilbirnie, Miramar and Newtown.

SIGNIFICANT VARIANCES IN PERFORMANCE⁵:

SERVICE DELIVERY

Measure	Actual	Target	Variance	Variance Explanation
Visits to facilities – recreation centres	94,837	108,100	(12%)	This result is mainly from lower than expected visits to the Nairnville Recreation Centre.
Visits to facilities: ASB Sports centre (peak)	95,132	110,906	(14%)	Weekday evening and Saturday usage was strong but Sunday usage was low. Initiatives to increase Sunday activities will be implemented.
ASB Sports Centre courts utilisation (off-peak)	42%	35%	21%	
ASB Centre courts utilisation (peak)	59%	71%	(16%)	Weekday evening and Saturday usage was strong but Sunday usage was low. Initiatives to increase Sunday activities will be implemented.
Libraries website visitor sessions	927,215	300,000	209%	In 2012/13 we changed the measurement methodology. We expected results to decrease and we reduced the target accordingly. The expected decrease has not occurred and we will review the target during the development of the next long-term plan.
Library programmes – estimated attendees	22,337	17,500	28%	This year, we increased the target for this measure but results are still above forecast. We will review the target during the development of the next long-term plan.
Occupancy rates (%) of Wellington City Council Community Centres and Halls	37%	45%	(18%)	We changed the methodology for this measure, which now combines community centres and community halls. We also set a new stretch target that we will struggle to meet by year-end.
Percentage of inspections carried out for high risk premises (category 3) carried out during high trading hours.	18%	25%	(29%)	No inspections were completed in July or August because of staff vacancies. Inspections picked up during September and we expect to achieve the year-end target.
Percentage of planned inspections carried out for high risk (category 3) premises	14%	25%	(44%)	No inspections were completed in July or August because of staff vacancies. Inspections picked up during September and we expect to achieve the year-end target.

⁵ Areas where performance varied from budgeted expectations by more than 10%.

NET OPERATING EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
5.1 Recreation Promotion & Support	6,462	6,317	(145)	26,184	25,126
Over budget due to maintenance costs ahead of budget. Costs are expected to be in line with budget at year end.					
5.2 Community Support	4,694	5,384	690	16,095	16,821
Under budget due to City Housing savings in interest, depreciation and insurance costs.					
5.3 Public Health and Safety	2,079	2,032	(47)	8,832	8,281
TOTAL	13,235	13,733	497	51,111	50,228

CAPITAL EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
5.1 Recreation Promotion & Support	2,076	1,976	(100)	7,243	7,243
Slightly over budget as work ahead of schedule. Costs are expected to be in line with budget at year end.					
5.2 Community Support	4,469	5,971	1,501	22,222	22,222
Under budget as Housing work is behind budget, this is mainly related to the Housing Upgrade Project. Costs are expected to be in line with budget at year end.					
5.3 Public Health and Safety	238	59	(179)	1,142	1,310
Over budget as costs incurred earlier than budgeted for the renewal of the Newtown Park Grandstand.					
TOTAL	6,783	8,006	1,223	30,607	30,775

6. URBAN DEVELOPMENT

Tāone Tupu Ora

Our focus is on enhancing Wellington as a compact, vibrant, attractive and safe city that is built on a human scale and is easy to navigate.

WHAT WE DO

- Urban planning, heritage and public spaces development
- Building and development control.

HIGHLIGHTS OF THIS QUARTER

- We have had an increase in Commercial Consents related to earthquake strengthening.
- The first tranche of special housing areas was approved by Council as part of the implementation of the Housing Accord signed with the Government.
- A memorandum of understanding was signed by the Council, Ministry for Culture and Heritage, and Port Nicholson Block Settlement Trust for the future use and development of Shelly Bay and Watts Peninsula.
- The re-hearing before the Environment Court in relation to the proposed demolition of the Harcourts building has been heard.
- Over \$205,000 was allocated to 11 applicants in the first round of the Built Heritage Incentive Fund. Recipients include Wesleyan Methodist Church, St Mary's Anglican Church, Owhariu Community Hall and Wellington Rowing and Star Boating Clubs, supporting their upcoming seismic strengthening projects.
- The green man signalling pedestrian crossings at eight traffic lights in the Parliamentary precinct were replaced with a silhouette of Kate Sheppard, drawing attention to the 121st anniversary of New Zealand women gaining the right to vote, the day before the 2014 General Election.
- The Tinakori Road enhancements are nearing completion and have been well received.
- The Opera House Lane improvements were completed.
- Civic Precinct (scoping) study commenced, with concept proposals for Mercer Street, Civic Square and Illott Green being explored.
- Concept design, stakeholder engagement and costings for Bond Street have started.
- Concept design and stakeholder engagement are progressing for Masons Lane.

SIGNIFICANT VARIANCES IN PERFORMANCE⁶:

SERVICE DELIVERY

Measure	Actual	Target	Var	Variance Explanation
Noise control (excessive noise) complaints investigated within one hour	99%	90%	10%	All but three of the 369 noise complaints received were investigated within one hour.
Resource consents that are monitored within three months of project commencement	99%	90%	10%	Only one site was not monitored within three months of project commencement.
Earthquake strengthened council buildings: programme achievement	Partially-Achieved	Achieved	n/a	Work on the Town Hall and Portico are ongoing.
Earthquake prone building notifications that are issued without successful challenge	67%	100%	(33%)	A notification was successfully challenged on one building.

NET OPERATING EXPENDITURE

Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
6.1 Urban Planning and Policy	2,693	2,882	190	11,649	11,951
Under budget due to timing variances on maintenance expenditure and lower insurance costs both relating to Waterfront assets.					
6.2 Building & Development Control	2,110	1,824	(286)	7,889	7,319
Over budget due to resource consent revenue behind budget and contracts and professional fees over budget in earthquake prone building assessment. At this stage this is expected to be mainly a timing variance.					
TOTAL	4,803	4,706	(97)	19,537	19,270

CAPITAL EXPENDITURE

Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
6.1 Urban Planning and Policy	996	441	(555)	17,279	17,159
Over budget due to timing variances on the Victoria St, Clyde Quay Wharf Artist in Residence and Parliamentary Precinct projects					
6.2 Building & Development Control	1,087	1,122	35	5,558	5,558
TOTAL	2,083	1,562	(521)	22,837	22,717

⁶ Areas where performance varied from budgeted expectations by more than 10%.

7. TRANSPORT

Waka

We manage the transport network so it is sustainable, safe and efficient.

WHAT WE DO

- Transport
- Parking.

HIGHLIGHTS OF THIS QUARTER

Parking

- From 1 July 2014, Parking Services has been provided as an in-house operation with a focus on customer service, education and ambassadorial roles in Wellington City. We have had compliments from the public and retailers about the customer service, energy and enthusiasm of the team.

Temporary Road Use Compliance

- Approved 1090 Corridor Access Requests for Utility Network maintenance and other temporary activities on the transport network, monitoring activity as appropriate.
- Provided 491 approvals for significant temporary traffic management plans.

Other

- We installed LED street lighting in Courtenay Place, Allen Street and Blair Street. Planning and design work for the installation of LED lights in Cuba Mall commenced.
- LED street lights were installed in Grenada Road.
- We installed larger rubbish bins in Oriental Parade and Courtenay Place.
- We worked with developers to enable LED lights to be installed in new development areas of Woodridge.

SIGNIFICANT VARIANCES IN PERFORMANCE⁷:

SERVICE DELIVERY

No significant variances.

NET OPERATING EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
7.1 Transport	9,405	9,845	439	39,354	39,114
Under budget mainly due to lower depreciation costs.					
7.2 Parking	(3,610)	(3,388)	222	(13,773)	(14,086)
Under budget due to staff vacancies and savings in debt collection costs.					
TOTAL	5,795	6,457	662	25,581	25,028

⁷ Areas where performance varied from budgeted expectations by more than 10%.

CAPITAL EXPENDITURE

Outcome Description	YTD			Full Year	
	Actual \$000	Budget \$000	Variance \$000	Forecast \$000	Budget \$000
7.1 Transport	5,718	6,648	930	43,930	39,623
Under budget due to timing variances on work programmes, predominantly pre-seal preparations for renewals and shape and camber corrections, both as a result of unfavourable weather conditions.					
7.2 Parking	0	8	8	180	180
TOTAL	5,718	6,655	937	44,111	39,803

JOHNSONVILLE LIBRARY PROJECT UPDATE

Purpose

1. The purpose of the report is to update the Committee on progress with the project and fulfil a request for information about accelerating the project.

Summary

2. The Long Term Plan makes provision for the development of a new library in Johnsonville as a community hub together with the Johnsonville Community Centre and Keith Spry Pool. The Committee has requested a report on information about accelerating the project ahead of the three-year programme of works between 2015/16 and 2017/18. The report outlines that due to the community engagement elements in the design process, the project would be need to progress to the design phase now to be able to complete construction by May 2018.

Recommendations

That the Community, Sport and Recreation Committee:

1. Receive the information.
2. Confirm that the project proceeds to the design phase for the construction of a new library, developed as a community hub together with the Johnsonville Community Centre and Keith Spry Pool subject to final funding decisions in the Long Term Plan.
3. Note that the design phase will include a community engagement component that will explore opportunities for greater integration with the community centre and pool.

Background

3. The Community Facilities Policy 2010 categorised Johnsonville as the sub-regional centre for the northern suburbs.
4. In 2011, the Council commissioned a site feasibility study that looked at four options (current site, Johnsonville Shopping Centre expansion, Mobil Site redevelopment, and next to Keith Spry Pool/Johnsonville Community Centre).
5. In 2012, the Council consulted on the four site options. Submission feedback supported developing a community hub as an integrated pool, library, and community centre. The Council subsequently included funding in the Long term Plan for a \$16.5m development over three years between 2015/16-2017/18.
6. Through the draft 2014/15 annual plan process, the Council decided to bring forward \$252,000 to progress the design brief, detailed design and resource consent application. The funding in the current LTP is allocated as follows:

2014/15	2015/16	2016/17	2017/18
252,015	843,920	6,372,600	9,045,480

7. The Committee received an oral briefing on the status of the Johnsonville Library project at its meeting on 19 June 2014. The briefing highlighted that the assumptions

underpinning the decision to include the project in the Long Term Plan required updating and that the budget in the current Annual Plan would initially be used for undertaking a desktop geotechnical assessment. At the meeting, the Committee resolved to “*seek officer advice to the Community, Sport and Recreation Committee as part of the Long Term Plan process regarding the funding implications and changes that need to be made to the programme in order to accelerate the Johnsonville Library project design, detailed design, consenting and tendering, so that construction can begin in 2016*”.

Discussion

Current progress: Geotechnical assessment:

8. The initial work with the 2014/15 budget has been to commission a desktop geotechnical report to assure the Council that the land can accommodate a development the size of the library within the financial parameters in the Long Term Plan. The report concluded that while ‘the site is appropriate for the proposed development’, there was a ‘medium risk’ around building foundations that would warrant a ground investigation. Further geotechnical studies will be undertaken should the project proceed to the design phase.

Initial programme of works

9. The Committee has asked for advice on the funding implications and changes that need to be made to the programme in order to accelerate the project. Now that the desktop geotechnical assessment has been completed, officers are in a position to outline an initial programme of works in the following table:

Description	Forecast Completion
1. Decision to proceed to design phase	November 2014
2. Project Governance (including project charter, risk management plan, communications plan and procurement plan)	March / April 2015
3. Main Consultant Procurement <ol style="list-style-type: none"> a. Architect b. Quantity Surveyor c. Structural Engineer 	July 2015
4. Preliminary Design (including QS estimate, public consultation)	December 2015
5. Developed Design	April 2016
6. Detailed Design	August 2016
7. Lodgement of Resource Consent	September 2016
8. Lodgement of Building Consent	September 2016
9. Award Construction Contract	November 2016
10. Construction Complete	May 2018

10. The table highlights that construction could be completed by May 2018 if the project was initiated immediately following a decision to proceed to the design phase. As such, this programme could only be efficiently achieved if there is confidence that the funding for the design phase in 2015/16 financial year would be available. Otherwise, the procurement of main consultants would need to be pushed back three months meaning the project would not be completed in the 2017/18 financial year.
11. The initial programme of works is ambitious – it is largely the optimal timetable for a project that involves a community engagement component as part of the design phase and allows for discussions with stakeholders about integration opportunities. The procurement process will place a weighting on finding a lead architect that has experience in working on collaborative design process that deploy a range of community engagement techniques, such as interactive web-based tools, in designing community facilities, such as libraries and community centres.
12. Design processes with a community engagement element have greater scope for slippage and it is therefore recommended that the procurement of main consultants begins immediately following a decision to proceed to the design phase. The Committee should note that under this scenario, the procurement process would proceed with an expectation that the funds allocated in the current LTP for the 2015/16 financial year to undertake design work will be available.

Options

13. The Council has options in relation to when to begin the procurement of lead consultants. The options for deciding when to procure lead consultants are:
 - Immediately following the decision to proceed to the design phase; consultants engaged by July 2015.
 - When the budget becomes available; currently in 2015/16; consultants engaged by September 2015.
14. Officers have recommended initiating the procurement immediately following the decision to proceed to the design phase for the reasons outlined in paragraph 12.

Next Actions

15. Should the Committee agree with the recommendations to proceed to the design phase and immediately initiate the procurement of lead consultants, the next steps are to establish the reporting structures for the project, appoint a lead project manager, and begin preliminary engagement with stakeholders about their involvement in contributing to the design phase.

Attachments

Nil

Author	Jaime Dyhrberg, Service Development and Improvements Manager
Authoriser	Greg Orchard, Chief Operating Officer

SUPPORTING INFORMATION

Consultation and Engagement

The Council undertook a consultation exercise in reaching its decision to include the project in the 2012 Long Term Plan. Community engagement is expected to be a key feature of the design process.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations arising from this report.

Financial implications

The report outlines the procurement of lead consultants will be most efficiently undertaken if there is confidence that the funding for the design phase in 2015/16 financial year would be available. This either starting the procurement with an expectation the funding will become available to complete the project in 2017/18 or pushing the procurement back until funding for 2015/16 has been completed meaning the project would be completed in 2018/19.

Policy and legislative implications

Developing a library in Johnsonville to serve a subregional catchment and to be the catalyst for creating a community hub with Keith Spry Pool and the Johnsonville Community Centre is consistent with the Community facilities Policy 2010.

Risks / legal

Construction projects inherently have risks associated with timeframes, costs, and quality. These will be managed by appointing a specialised project manager to oversee the works programme.

Climate Change impact and considerations

There are no climate change considerations arising from this report. The design phase will consider options to include sustainable design elements.

Communications Plan

There is no communications plan required at this stage of the project.

SOCIAL AND RECREATION FUND- OCTOBER 2014

Purpose

1. Provides recommendations for the distribution of the Council's Social and Recreation Fund.

Summary

2. The Council provides grants to assist community groups to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.
3. The 2013 review of the grant criteria proposed a move away from generic criteria in favour of specific criteria for each fund. While each pool may share a number of criteria, others would be tailored to suit the particular demands of that community of interest and relevant Council outcomes.

Recommendations

That the Community, Sport and Recreation Committee:

1. Receive the information.
2. Agree to fund applicants as listed below:

Appl No	Organisation Name	Project Description	Total Cost	Amount requested	Recommended Amount	Director Comments
1	Aro Creative Inc	Khandallah Village Fair	\$8,550.40	\$2,995.40	\$1,718.00	Support for local community festival.
2	Aro Valley Community Council Inc	My Country - Right or Wrong - An Aro Valley Perspective	\$7,250.00	\$5,000.00	\$3,500.00	WW1 commemorative project
3	Aro Valley Community Council Inc	Sit and Be fit Classes 2015	\$3,362.00	\$2,462.00	\$1,230.00	Support for classes for local people, contribution to costs.
4	Arthritis Foundation of New Zealand Inc	Water based exercise classes	\$13,565.00	\$6,000.00	\$0.00	Lower priority given pressure on available fund and applications more closely meeting criteria.
5	Blueprint Community Trust	The Free Store	\$52,500.00	\$15,000.00	\$0.00	Lower priority given pressure on available fund and applications

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						more closely meeting criteria.
6	Brooklyn Community Association	ANZAC Day 2015	\$5,709.94	\$5,209.94	\$3,000.00	Local WW100 Anzac commemorative event, support through First World War Centenary Project
7	Budokand Judo Club	Budokan Judo Mats Replacement	\$19,500.00	\$19,500.00	\$0.00	Lower priority given pressure on available fund and applications more closely meeting criteria.
8	Creswick Valley Resident's Association Incorporated	Operational Assistance	\$1,500.00	\$1,500.00	\$1,500.00	Operational support for local residents association
9	Cycle Aware Wellington Inc	Go By Bike day 2015 - Wednesday 11 February	\$11,390.00	\$6,200.00	\$1,000.00	Contribution to Go by Bike Day
10	Dress for Success Wellington	Dress for Success-	\$61,850.00	\$10,000.00	\$7,000.00	Support for local project, working with volunteers to help get women into employment. Existing support with rent
11	English Language Partners Wellington	English Language Groups	\$3,973.44	\$2,873.44	\$2,000.00	Support for English Language classes delivered in Miramar and Strathmore
12	Johnsonville Club Inc	Johnsonville Xmas Tree Lights	\$2,500.00	\$2,000.00	\$0.00	Lower priority given pressure on available funding and ability for club to self-fund
13	Johnsonville Community Association	Running the Association	\$1,500.00	\$1,500.00	\$1,500.00	Operational support for local residents

**COMMUNITY, SPORT AND RECREATION
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	Incorporated					association
14	Karori Association Incorporated	Operational Grant	\$1,500.00	\$1,500.00	\$1,500.00	Operational support for local residents association.
15	Kilbirnie/Lyall Bay Community Centre Incorporated	Kilbirnie Festival 2015	\$20,500.00	\$5,000.00	\$4,000.00	Local community festival
16	Lions Club Of Karori Charitable Trust	Karori Lions Karnival & Fair	\$2,572.58	\$2,500.00	\$0.00	Local community fair, raises funds for donation to local groups, lower priority given demand on this fund.
17	Mt Cook Mobilised under Newtown Residents Association Inc	Operational assistance	\$1,500.00	\$1,500.00	\$1,500.00	Operational support for local residents association.
18	Newtown Residents Association Inc	Street Basketball - Newtown Fairday	\$830.00	\$630.00	\$0.00	Newtown Fair is supported directly through contract funding and via City Events, lower priority given demand on this fund.
19	Newtown Residents Association Inc	Pedal-less Balance Bike Races - Newtown Fairday	\$2,030.00	\$560.00	\$0.00	Newtown Fair is supported directly through contract funding and via City Events, lower priority given demand on this fund.
20	Newtown Residents Association Inc	Carrara Park - Social Volleyball	\$1,480.00	\$600.00	\$0.00	Lower priority given pressure on available funding in this round and applications more closely

Item 2.4

Item 2.4

						meeting criteria.
21	Newtown Residents Association Inc	Newtown Futures - Shopfront Exhibition	\$6,730.00	\$2,280.00	\$0.00	Lower priority given pressure on available fund and applications more closely meeting criteria.
22	Newtown Residents Association Inc	Operating grant	\$1,540.00	\$1,500.00	\$1,500.00	Operational support for local residents association
23	Ngaio Crofton Downs Residents Association	Residents Association	\$1,900.00	\$1,500.00	\$1,500.00	Operational support for local residents association
24	Oriental Bay Residents Assn Inc	Communication with Residents	\$5,200.00	\$1,500.00	\$1,500.00	Operational support for local residents association
25	Parafed Wellington Incorporated	Disabled Sport	\$22,340.00	\$16,340.00	\$0.00	Lower priority given pressure on available funding in this round and applications more closely meeting criteria.
26	Parent to Parent Wellington Region	Regional Coordinator	\$35,000.00	\$5,000.00	\$5,000.00	Support for volunteer driven programme working with children who have a disability or are unwell.
27	Pie In The Sky under Newtown Community & Cultural Centre	Wellington Neighbourhoods Festival Back of Yard Cricket	\$11,300.00	\$11,300.00	\$0.00	Lower priority given pressure on available funding in this round and applications more closely meeting criteria.

**COMMUNITY, SPORT AND RECREATION
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28	RSCDS NZ Branch Inc. Wellington Region	ANZAC Weekend School	\$12,088.00	\$3,000.00	\$0.00	Limited public access, lower priority for funding in this round.
29	School's Out under Wellington Gay Welfare Group Incorporated	Volunteer Coordinator Administration Costs	\$6,000.00	\$6,000.00	\$0.00	Lower priority given pressure on available funding, Council supports a range of youth organisations
30	Sing Your Lungs Out (Community Chronic Lung Disease Choir)	Sing Your Lungs Out	\$3,360.00	\$3,000.00	\$0.00	Lower priority given pressure on available funding- health outcomes, seeking support for choral director
31	Southern Bays Historical Society Inc	WW1 Display	\$400.00	\$400.00	\$400.00	WW100 commemorative local project
32	Strathmore Park Community Base Inc	SPCC Satellite - Wages	\$49,300.00	\$15,000.00	\$0.00	Officers will work with organisation and Council will support rental through Community Venue Assistance.
33	Strathmore Park Progressive & Beautifying Association (Inc)	Operational Funding	\$900.00	\$600.00	\$600.00	Operational support for local association
34	Suzanne Aubert Compassion Centre Wellington Ltd	Wellington Street Outreach Training Sessions 2015	\$22,300.00	\$18,700.00	\$18,700.00	Support for street outreach project working with a range of agencies in the city
35	Tawa Leisure Marchers under Tawa Rugby Football Club	Support for Tawa Leisure Marchers	\$1,680.00	\$1,680.00	\$1,000.00	Support for Tawa leisure Marchers group
36	Tawa Progressive & Ratepayers Association Inc.	Sponsoring a float in the Tawa Christmas Parade	\$2,058.50	\$2,058.50	\$2,000.00	Contribution to costs of floats for local community parade.

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37	The International Muslim Association of New Zealand	Office coordinator	\$15,600.00	-	\$0.00	Supporting Neighbours Day event for this group.
38	The Parenting Place Inc - Parents Incorporated	Toolbox Parenting Groups	\$25,277.58	\$5,198.76	\$0.00	Lower priority given pressure on available funding.
39	The Salvation Army New Zealand - Youth 614 Youth Services Wellington	Wellington 614 Youth Services - Emergency Transitional Home - The Inn	\$120,947.00	\$10,000.00	\$0.00	Not a current priority for Council funding
40	The Salvation Army Wellington Community Ministries	Wellington Community Ministries (also known as the Hope Centre)	\$33,000.00	\$18,000.00	\$0.00	Not a current priority for Council funding
41	The Wellington Regional Sports Education Trust T/A Sports Wellington	Sport Wellington Volunteer Strategy	\$10,147.00	\$6,800.00	\$0.00	Organisation are well resourced, lower priority given pressure on available funding.
42	Thorndon Residents Association Inc	Thorndon Community	\$3,000.00	\$1,500.00	\$1,500.00	Operational support for local residents association
43	Vincent's Art Workshop Inc	Access to Vincent's for visiting groups and provision of services to Wellington Hospital and Arohata Prison	\$16,360.00	\$10,000.00	\$0.00	Vincent's are supported through contract funding, Officers will work with Corrections and DHB to explore options for support
44	Wellington Deaf Society Inc	staff wages	\$16,340.00	\$16,340.00	\$4,000.00	Support for local community organisation including with deaf young people.

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45	Wellington Rape Crisis Incorporated	Wellington Rape Crisis multiyear assistance with agency costs	\$297,492.00	\$15,000.00	\$12,000.00	Annual support for important local service delivering to Safe City outcomes
46	Wellington SPCA	Wellington SPCA's Volunteer Programme	\$54,000.00	\$14,000.00	\$0.00	Lower priority given pressure on available funding in this funding round
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48	WORD Ltd	WORD - Director salary contribution	\$107,460.00	\$9,030.00	\$0.00	Lower priority given pressure on available funding and ability for this project to self fund through fees.
49	Youthline Wellington Incorporated	Youthline Wellington Salaries & Youthline's Ongoing Education Programme	\$141,660.00	\$30,000.00	\$7,000.00	Support for local youth organisation delivering quality services
Additional						
A1	Great Harbour Way Trust under Cycle Aware Wellington Inc	Miramar Peninsula Ciclovias	\$14,760.00	\$14,760.00	\$3,000.00	Contribution to cycling community event, applied through Our Living City Fund
A2	Rotary Club of Courtenay Place	Annual Big Dig on Oriental Parade Beach	\$1,500.00	\$1,500.00	\$0.00	Lower priority-fundraising event for local charitable causes.
		Social & Recreation Fund Total:	\$1,272,273	\$335,118	\$89,148.00	

Neighbours Day Aotearoa Fund

50	Aro Creative Inc	Neighbours Day Mitchelltown	\$1,130.00	\$300.00	\$300.00	Local event in Aro Valley including sports and an outdoor movie
51	Barbarian Productions Limited	Vogelmorn Community Activity	\$900.00	\$500.00	\$500.00	Local event at Vogelmorn bowling club

**COMMUNITY, SPORT AND RECREATION
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52	Brooklyn Community Association	Playground Mural	\$500.00	\$500.00	\$400.00	-
53	Brooklyn Community Resource Centre	Neighbourhood Christmas Market	\$500.00	\$500.00	\$500.00	Local event at centre around a Christmas Market with transport help provided for seniors
54	Challenge 2000	Challenge 2000 Connections	\$2,044.75	\$500.00	\$0.00	Supported through ongoing contract funding for Neighbours day project in 2015
55	Churton Park Community Association Inc	Erlestoke Crescent event	\$300.00	\$300.00	\$300.00	Local Churton Park event
56	Churton Park Community Association Inc	-	\$400.00	\$400.00	\$150.00	Local event based around petanque, support for hire of equipment
57	Creswick Valley Resident's Association Incorporated	CVRA Neighbours Day 2015	\$500.00	\$500.00	\$350.00	Local event including clean up event at Creswick Park
58	Glenside Progressive Association Inc	Glenside Neighbours Day	\$500.00	\$500.00	\$500.00	Local event including emergency preparedness and local musicians
59	Highland Park Progressive Assoc. Inc	Highland Park Good Neighbours Picnic	\$927.47	\$500.00	\$350.00	Local event at Fort Buckley
60	Hill St Farmers' Market	Christmas Market	\$1,200.00	\$500.00	\$0.00	Not a close fit with aims of fund
61	Houghton Valley Progressive Association	Neighbours Summer Art Workshop	\$500.00	\$500.00	\$500.00	Local arts based event working across age groups
62	Khandallah Arts Theatre	Khandallah Play in the Park	\$3,860.00	\$500.00	\$500.00	Local community theatre project tied in with Neighbours Day
63	Khandallah Cornerstone Resource Centre Trust Board	Neighbours Day BBQ	\$400.00	\$400.00	\$400.00	Local event in Khandallah

**COMMUNITY, SPORT AND RECREATION
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64	Miramar Uniting Church	Miramar Uniting Church Street Party	\$978.38	\$500.00	\$400.00	Local event reaching out to local community and user groups
65	New Crossways Community Trust	Community Treasure Hunt	\$500.00	\$500.00	\$500.00	Local Neighbours day event themed on Mt Vic places and activities culminating in an event at New Crossways
66	Newtown Residents Association Inc	Newtown Community Garden Neighbours' BBQ	\$855.00	\$500.00	\$500.00	Local Neighbours day event for local residents including older members of the community and those living in City Housing
67	Newtown Residents Association Inc	Carrara Park Christmas Carols	\$700.00	\$450.00	\$400.00	Local Neighbours day event, Carols in Carrara Park
68	Newtown Residents Association Inc	Christmas Carols for Oldies	\$800.00	\$500.00	\$0.00	Supporting other Newtown projects through this fund
69	Newtown Residents Association Inc	Carrara Park Christmas Tree Lights	\$680.00	\$460.00	\$0.00	Providing new lights is not a close fit with the aim of the fund
70	Nga Hau e Wha o Papararangi	Neighbours Day - Newlands Wellington	\$1,160.00	\$500.00	\$500.00	Local Neighbours day event in Newlands
71	Ngaio Playcentre	Ngaio Playcentre Open Day	\$291.00	\$291.00	\$0.00	Not a close fit with aims of fund, open day event
72	Paul Boland and Friends under The Long Hall Trust	Neighbours Days 2015	\$445.00	\$400.00	\$400.00	Local Neighbours day event
73	School's Out under Wellington Gay Welfare Group Incorporated	School's Out Open Day	\$1,000.00	\$1,000.00	\$0.00	Not a close fit with aims of fund, open day event in James Smith building
74	St Paul's Lutheran Church	King Street BBQ	\$250.00	\$250.00	\$250.00	Local event in King Street, Mt Cook
75	The International Muslim Association of New	Neighbours Day 2015	\$3,000.00	\$3,000.00	\$500.00	Support for local event for immediate neighbourhood

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	Zealand					
76	Wadestown Presbyterian Church	Wadestown Community Shrove Tuesday Mardi Gras	\$500.00	\$500.00	\$500.00	All ages community event in Wadestown
77	Wellington Newcomers Network	Newcomers community summer picnic/potluck	\$500.00	\$500.00	\$500.00	Neighbours day event focus on newcomers to the city
		Neighbours Day Aotearoa Fund Total:	\$25,322	\$15,751	\$9,200	
		Social & recreation Total:	\$1,297,595	\$350,869	\$98,348	

Background

- The Social and Recreation focus areas are aligned with and contribute to our strategic direction and reflect key social policies, such as the Positive Ageing Policy, Accessible Wellington Action Plan, Te Mahana and Our Volunteer Capital.
- Neighbours Day Aotearoa 2015 is the annual celebration to encourage neighbourliness in our communities and is scheduled to take place on 28-29 March 2015. The focus for 2015 is on youth and seniors in our communities. Local community organisations were invited to seek support for projects up to \$500 through a Neighbours Day Aotearoa Fund. These projects could take place from November 2014 through to the end of March 2015 to encourage local 'neighbourly' events and projects during the summer months.
- The criteria and focus areas for the Social and Recreation Fund are included as Attachment 1.

Discussion

- These funds provide grants to community organisations for projects that meet the criteria for the fund. This is second of three funding rounds for 2014-15 and there are applications in this funding round with 79 organisations requesting a total of \$350,369. 28 of these applications are seeking support from the Neighbours Day Aotearoa Fund for requests for local projects (under \$500 each).
- Officers are recommending the Committee, Sports and Recreation Committee support projects with grants totalling \$98,348, with 22 of the 28 Neighbours Day Aotearoa events being recommended for support.
- The recommendations include projects relating to WW100 for projects timed around Anzac Day 2015 in line with significant events and commemorations. The Economic Growth and Arts Committee (Arts and Culture Fund) has also considered a number of

other commemorative projects relating to the centenary. Council's First World War Centenary Project have advised and support these projects.

10. These recommendations are based on evidence of need, alignment with the Council's strategic goals, the fund criteria (Attachment 1) and the likely effectiveness of funding the project. Officers also take into account the management of previous funding (through accountability reports).
11. The original information provided through online application has been made available.
12. The assessment process may include consultation with; the applicant, persons or organisations referred to in the application and Council officers. Applicants are given two working days where possible to respond to a request for more information. To ensure funds are used appropriately, conditions may be suggested should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget, to confirm with Council where activity might take place or if they are awaiting confirmation of sufficient funds from other sources

Attachments

Attachment 1.	Social and Recreation Fund Criteria	Page 65
Attachment 2.	Recommendations - Social and Recreation and Neighbours Day Aotearoa Fund October 2014	Page 68

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Greg Orchard, Chief Operating Officer

SUPPORTING INFORMATION

Consultation and Engagement

N/A

Treaty of Waitangi considerations

Application that could have implications for Maori are referred to Council's Treaty Relations Office for recommendations. For each of these grant funds there are specific criteria and questions relating to Maori, for the Social and Recreation Fund applicants are asked to describe how their project serves to assist Maori potential.

Financial implications

The Long Term Plan makes provision for community grants in several places -2.1.6 - Community environmental initiatives, 3.1.4 - Grants and creative workforce, 4.1.4 – (Arts and) Cultural grants, and 5.2.4 - Grants (Social and Recreation). The Social and Recreation Fund (and sub fund for Neighbours Day Aotearoa 2015) come under project C668.

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

N/A

Climate Change impact and considerations

N/A

Communications Plan

N/A

Attachment 1- Social and Recreation Fund Criteria

Criteria

Your project makes a positive contribution to achieving the Council's Strategic outcomes:

Towards 2040: Smart Capital strategy

- People Centred City: Contributes to healthy, vibrant, affordable and resilient communities, with a strong sense of identity and 'place' expressed through urban form, openness and accessibility.
- Connected City: Supports a city with easy physical and virtual access to regional, national and global networks.
- Eco-City: Allows the city to proactively respond to environmental challenges and seize opportunities to grow the green economy.
- Dynamic Central City: Supports a central city of creativity, exploration and innovation, helping Wellington to offer the lifestyle, entertainment and amenity of a much bigger city.

Long Term Plan 2012-22 priorities:

- An inclusive place where talent wants to live
- A resilient city
- A well managed city
- Annual Plan priorities for the relevant year.

The project is Wellington-based and mainly benefits the people of Wellington (exceptions may be made for projects based elsewhere in the region, but which significantly benefit Wellington City residents).

The applicant is a legally constituted community group or organisation

The applicant provides evidence of sound financial management, good employment practice, clear and detailed planning, clear performance measures, and reporting processes.

The applicant outlines how physical accessibility has been built into project development.

The applicant outlines how pricing has been set to ensure access by a wide range of people or by the intended users.

The project should show evidence of community support, collaboration, and building partnerships with other organisations (e.g. social media interest, letters of support from other organisations/leaders).

The applicant must show that the project discernibly improves community wellbeing and adds value to the range of similar types of services in the community.

Māori are often over-represented in many determinants of social deprivation. Outline whether and how the specific needs of Māori have been incorporated into the planning of your project.

Emergent and innovative community projects can be supported through this fund. Applicants that apply under this category will need to demonstrate the transformative nature of the project.

Focus Areas

Build capability and capacity within the community

Priority will be given to projects that:

- strengthen the local community, address local issues, strengthen and contribute to social wellbeing
- Support volunteers and foster skill development and training for the community.

Promote personal and community safety

Priority will be given to projects that:

- Support community activity that enhances Wellington as an International Safe Community
- Support projects that enhance community safety and/or personal safety.

Physically active communities encouraging health and wellbeing

Priority will be given to projects that:

- Target communities of interest, including youth and seniors.
- Support the strategic planning of sports codes

Youth

Priority will be given to projects that:

- Involve young people in the development and delivery of the project
- Help young people gain a better understanding of community, an increased sense of belonging as active citizens and positive contributors to society
- Promote volunteer opportunities for young people.

Community Preparedness

Priority will be given to projects that:

- Strengthen local neighbourhood connectedness in an ongoing manner
- Increase community resilience and emergency preparedness locally

Criteria for Residents and Progressive Association applicants:

The organisation must:

-
- be registered with Wellington City Council Community Services as a residents/progressive association
 - have a committee
 - meet at least twice a year and keep minutes of these meetings
 - have an active membership of 10 or more, excluding the committee
 - keep accurate and detailed accounts
 - agree to make their accounts and minutes available to Wellington City Council on request.

When submitting an application Residents and Progressive Associations should give a summary of their current membership, meeting pattern (e.g. monthly) and provide a copy of minutes from recent meetings.

Neighbours Day Aotearoa Funding

- A maximum grant of \$500 can be allocated for each project.
- Projects planned for the end of November 2014 through to 29 March 2015 will fit the timeframe of this funding round.
- The grant will support projects from registered organisations or societies. If you are a non-legal entity group then we can offer assistance to find an umbrella organisation. Your project or event will need to meet the necessary requirements.

**Social And Recreation Fund & Neighbours Day Aotearoa Fund
October 2014 Recommendations**

Appl No	Organisation Name	Project Description	Total Cost	Amount requested	Recomm ended Amount	Director Comments
1	Aro Creative Inc	Khandallah Village Fair	\$8,550.40	\$2,995.40	\$1,718.00	Support for local community festival.
2	Aro Valley Community Council Inc	My Country - Right or Wrong - An Aro Valley Perspective	\$7,250.00	\$5,000.00	\$3,500.00	WW1 commemorative project
3	Aro Valley Community Council Inc	Sit and Be fit Classes 2015	\$3,362.00	\$2,462.00	\$1,230.00	Support for classes for local people, contribution to costs.
4	Arthritis Foundation of New Zealand Inc	Water based exercise classes	\$13,565.00	\$6,000.00	\$0.00	Lower priority given pressure on available fund and applications more closely meeting criteria.
5	Blueprint Community Trust	The Free Store	\$52,500.00	\$15,000.00	\$0.00	Lower priority given pressure on available fund and applications more closely meeting criteria.
6	Brooklyn Community Association	ANZAC Day 2015	\$5,709.94	\$5,209.94	\$3,000.00	Local WW100 Anzac commemorative event, support through First World War Centenary Project
7	Budokand Judo Club	Budokan Judo Mats Replacement	\$19,500.00	\$19,500.00	\$0.00	Lower priority given pressure on available fund and applications more closely meeting criteria.
8	Creswick Valley Resident's Association Incorporated	Operational Assistance	\$1,500.00	\$1,500.00	\$1,500.00	Operational support for local residents association
9	Cycle Aware Wellington Inc	Go By Bike day 2015 - Wednesday 11 February	\$11,390.00	\$6,200.00	\$1,000.00	Contribution to Go by Bike Day
10	Dress for Success Wellington	Dress for Success-	\$61,850.00	\$10,000.00	\$7,000.00	Support for local project, working with volunteers to help get women into employment. Existing support with rent
11	English Language Partners Wellington	English Language Groups	\$3,973.44	\$2,873.44	\$2,000.00	Support for English Language classes delivered in Miramar and Strathmore

**Social And Recreation Fund & Neighbours Day Aotearoa Fund
October 2014 Recommendations**

12	Johnsonville Club Inc	Johnsonville Xmas Tree Lights	\$2,500.00	\$2,000.00	\$0.00	Lower priority given pressure on available funding and ability for club to self fund
13	Johnsonville Community Association Incorporated	Running the Association	\$1,500.00	\$1,500.00	\$1,500.00	Operational support for local residents association
14	Karori Association Incorporated	Operational Grant	\$1,500.00	\$1,500.00	\$1,500.00	Operational support for local residents association.
15	Kilbirnie/Lyall Bay Community Centre Incorporated	Kilbirnie Festival 2015	\$20,500.00	\$5,000.00	\$4,000.00	Local community festival
16	Lions Club Of Karori Charitable Trust	Karori Lions Karnival & Fair	\$2,572.58	\$2,500.00	\$0.00	Local community fair, raises funds for donation to local groups, lower priority given demand on this fund.
17	Mt Cook Mobilised under Newtown Residents Association Inc	Operational assistance	\$1,500.00	\$1,500.00	\$1,500.00	Operational support for local residents association.
18	Newtown Residents Association Inc	Street Basketball - Newtown Fairday	\$830.00	\$630.00	\$0.00	Newtown Fair is supported directly through contract funding and via City Events, lower priority given demand on this fund.
19	Newtown Residents Association Inc	Pedal-less Balance Bike Races - Newtown Fairday	\$2,030.00	\$560.00	\$0.00	Newtown Fair is supported directly through contract funding and via City Events, lower priority given demand on this fund.
20	Newtown Residents Association Inc	Carrara Park - Social Volleyball	\$1,480.00	\$600.00	\$0.00	Lower priority given pressure on available funding in this round and applications more closely meeting criteria.
21	Newtown Residents Association Inc	Newtown Futures - Shopfront Exhibition	\$6,730.00	\$2,280.00	\$0.00	Lower priority given pressure on available fund and applications more closely meeting criteria.
22	Newtown Residents Association	Operating grant	\$1,540.00	\$1,500.00	\$1,500.00	Operational support for local residents association

**Social And Recreation Fund & Neighbours Day Aotearoa Fund
October 2014 Recommendations**

	Inc					
23	Ngaio Crofton Downs Residents Association	Residents Association	\$1,900.00	\$1,500.00	\$1,500.00	Operational support for local residents association
24	Oriental Bay Residents Assn Inc	Communication with Residents	\$5,200.00	\$1,500.00	\$1,500.00	Operational support for local residents association
25	Parafed Wellington Incorporated	Disabled Sport	\$22,340.00	\$16,340.00	\$0.00	Lower priority given pressure on available funding in this round and applications more closely meeting criteria.
26	Parent to Parent Wellington Region	Regional Coordinator	\$35,000.00	\$5,000.00	\$5,000.00	Support for volunteer driven programme working with children who have a disability or are unwell.
27	Pie In The Sky under Newtown Community & Cultural Centre	Wellington Neighbourhoods Festival Back of Yard Cricket	\$11,300.00	\$11,300.00	\$0.00	Lower priority given pressure on available funding in this round and applications more closely meeting criteria.
28	RSCDS NZ Branch Inc. Wellington Region	ANZAC Weekend School	\$12,088.00	\$3,000.00	\$0.00	Limited public access, lower priority for funding in this round.
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**Social And Recreation Fund & Neighbours Day Aotearoa Fund
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**Social And Recreation Fund & Neighbours Day Aotearoa Fund
October 2014 Recommendations**

Neighbours Day Aotearoa Fund						
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**Social And Recreation Fund & Neighbours Day Aotearoa Fund
October 2014 Recommendations**

	Board					
64	Miramar Uniting Church	Miramar Uniting Church Street Party	\$978.38	\$500.00	\$400.00	Local event reaching out to local community and user groups
65	New Crossways Community Trust	Community Treasure Hunt	\$500.00	\$500.00	\$500.00	Local Neighbours day event themed on Mt Vic places and activities culminating in an event at New Crossways
66	Newtown Residents Association Inc	Newtown Community Garden Neighbours' BBQ	\$855.00	\$500.00	\$500.00	Local Neighbours day event for local residents including older members of the community and those living in City Housing
67	Newtown Residents Association Inc	Carrara Park Christmas Carols	\$700.00	\$450.00	\$400.00	Local Neighbours day event, Carols in Carrara Park
68	Newtown Residents Association Inc	Christmas Carols for Oldies	\$800.00	\$500.00	\$0.00	Supporting other Newtown projects through this fund
69	Newtown Residents Association Inc	Carrara Park Christmas Tree Lights	\$680.00	\$460.00	\$0.00	Providing new lights is not a close fit with the aim of the fund
70	Nga Hau e Wha o Paparangi	Neighbours Day - Newlands Wellington	\$1,160.00	\$500.00	\$500.00	Local Neighbours day event in Newlands
71	Ngaio Playcentre	Ngaio Playcentre Open Day	\$291.00	\$291.00	\$0.00	Not a close fit with aims of fund, open day event
72	Paul Boland and Friends under The Long Hall Trust	Neighbours Days 2015	\$445.00	\$400.00	\$400.00	Local Neighbours day event
73	School's Out under Wellington Gay Welfare Group Incorporated	School's Out Open Day	\$1,000.00	\$1,000.00	\$0.00	Not a close fit with aims of fund, open day event in James Smith building
74	St Paul's Lutheran Church	King Street BBQ	\$250.00	\$250.00	\$250.00	Local event in King Street, Mt Cook
75	The International Muslim Association of New Zealand	Neighbours Day 2015	\$3,000.00	\$3,000.00	\$500.00	Support for local event for immediate neighbourhood

**Social And Recreation Fund & Neighbours Day Aotearoa Fund
October 2014 Recommendations**

76	Wadestown Presbyterian Church	Wadestown Community Shrove Tuesday Mardi Gras	\$500.00	\$500.00	\$500.00	All ages community event in Wadestown
77	Wellington Newcomers Network	Newcomers community summer picnic/potluck	\$500.00	\$500.00	\$500.00	Neighbours day event focus on newcomers to the city
		Neighbours Day Aotearoa Fund Total:	\$25,322	\$15,751.00	\$9,200.00	
		Social & recreation Total:	\$1,297,595	\$350,869	\$98,348	