

**Absolutely Positively**  
**Wellington City Council**

Me Heke Ki Pōneke

# Ordinary Meeting of Unaunahi Māhirahira | Audit and Risk Committee Ngā Meneti | Minutes

9:30am Rāapa, 29 Whiringa ā-rangi 2023  
Wednesday 26 November 2023  
Ngake (16.09), Level 16, Tahiwī  
113 The Terrace  
Pōneke | Wellington



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## **PRESENT**

Mayor Whanau (via audio visual link)  
Councillor Chung  
Councillor Pannett (via audio visual  
link) Councillor Randle (Deputy Chair)  
Bruce Robertson (Chair)  
Wendy Venter

## **IN ATTENDANCE**

Deputy Mayor Foon (via audio visual link)  
Councillor Abdurahman  
Councillor Calvert  
Councillor Free  
Councillor Matthews  
Councillor McNulty  
Councillor O'Neill  
Councillor Young

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## 1. Meeting Conduct

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### 1.1 Karakia

The Chairperson declared the meeting (hui) open at 9:30am and read the following karakia to open the hui.

**Whakataka te hau ki te uru,  
Whakataka te hau ki te tonga.  
Kia mākinakina ki uta,  
Kia mātaratara ki tai.  
E hī ake ana te atākura.  
He tio, he huka, he hauhū.  
Tihei Mauri Ora!**

Cease oh winds of the west  
and of the south  
Let the bracing breezes flow,  
over the land and the sea.  
Let the red-tipped dawn come  
with a sharpened edge, a touch of frost,  
a promise of a glorious day

### 1.2 Apologies

**Moved Bruce Robertson, seconded Councillor Randle**

#### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Accept the apologies received from Councillor Apanowicz and Pouiwi Kelly

**Carried**

### 1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

### 1.4 Confirmation of Minutes

**Moved Bruce Robertson, seconded Councillor Randle**

#### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Approves the minutes of the Unaunahi Māhirahira | Audit and Risk Committee Meeting held on 11 October 2023, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### 1.5 Items not on the Agenda

There were no items not on the agenda.

## 1.6 Public Participation

No requests for public participation were received.

**Secretarial note:** In accordance with standing order 19.1, the chairperson accorded precedence to some items of business and announced that the agenda would be considered in the following order:

- 2.1 Audit New Zealand Governing Body Report 2022/23.
- 2.2 2024-34 LTP Audit Programme Timeline.
- 3.1 Te Kāinga Update.
- 3.2 Legal and Risk Updates.
- 2.3 Strategic Risks Update.
- 2.4 CCO risks that impact on Council's Strategic risks.
- 2.5 Quarter two Insurance Update.
- 2.6 Health and Safety Performance Report.
- 2.7 Assurance & Business Integrity Update.
- 2.8 Actions Tracking and Forward Programme.

## 2. General Business

### 2.1 Audit New Zealand Governing Body Report 2022/23

**Moved Councillor Chung, seconded Councillor Randle**

#### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.
2. Note the content of Audit New Zealand's Report to Council for the year ended 30 June 2023.

**Carried**

## 2.2 2024-34 LTP Audit Programme Timeline

Moved Councillor Chung, seconded Wendy Venter

### Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.
2. Note the LTP Audit programme timetable and that any delays will impact on the adoption date at the end of June 2024.
3. Note that the Office of the Auditor General will provide a verbal update on 2024-34 LTP audit engagement at the meeting.

**Carried**

## 3. Public Excluded

Moved Bruce Robertson, seconded Councillor Randle

### Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:

General subject of the matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 Te Kāinga Update	<p>7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>s48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>

- |                            |   |   |
|----------------------------|---|---|
| 3.2 Legal and Risk Updates | 7(2)(g)<br>The withholding of the information is necessary to maintain legal professional privilege.<br><br>7(2)(i)<br>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | s48(1)(a)<br>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
|----------------------------|---|---|
2. Direct officers to consider the release of the public excluded information in 3.1 Te Kāinga Update when commercial negotiations are complete.
  3. Agree to allow for the Audit Director, Karen Young and (Sector Manager – Local Government Group) Laura Cannon to remain in the room for the public-excluded items.
4. **Carried**

The hui went into public-excluded session at 10:37am.

The hui returned from public-excluded session at 1:32 pm with the following members present, Councillor Pannett, Councillor Randle, Bruce Robertson and Wendy Venter.

(Mayor Whanau joined the hui 1:35pm).

## 2.3 Strategic Risks Update

**Moved Councillor Chung, seconded Councillor Pannett**

### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.
2. Approve the inclusion of the Risk Profile *Inadequate Implementation of Tūpiki Ora and Tākai Here* as one of Council's strategic risks.
3. Note that the *Inadequate Policies and Controls* risk profile will be presented to the Committee at its next meeting in February 2024.

**Carried**



## **2.4 CCO risks that impact on Council's Strategic risks**

### **Moved Wendy Venter, seconded Councillor Randle**

#### **Resolved**

That Unaunahi Māhirahira | Audit and Risk Committee:

- 1) Receive the information.
- 2) Note the Council Controlled Organisation (CCO) risks that have an implication for Council group risk.
- 3) Note that more fulsome CCO risk information is contained in CCO Statements of Intent and regular reporting through the Kōrau Tōtōpū - Long-term Plan, Finance and Performance Committee.

**Carried**

(Mayor Whanau left the hui at 1:50pm)

## **2.5 Quarter two Insurance update**

### **Moved Councillor Pannett, seconded Councillor Chung**

#### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.
2. Note the workplan updates and summary.
3. Endorse the ongoing execution of the work plan given the challenging economic climate.

**Carried**

## **2.6 Health and Safety Performance Report**

### **Moved Councillor Randle, seconded Wendy Venter**

#### **Resolved**

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.

**Carried**

## 2.7 Assurance & Business Integrity Update

Moved Councillor Randle, seconded Councillor Chung

### Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

- 1) Receive the update on the Assurance Workplan and about integrity activities
- 2) Agree the changes to the Assurance and Business Integrity Workplan
- 3) Receive the update on Elected Members' Register of Gifts and Hospitality.

**Carried**

## 2.8 Actions Tracking and Forward Programme

Moved Wendy Venter, seconded Councillor Chung

### Resolved

That the Unaunahi Māhirahira | Audit and Risk Committee:

1. Receive the information.

**Carried**

The hui concluded at 2:21 pm with the reading of the following karakia:

<b>Unuhia, unuhia, unuhia ki te uru tapu nui</b>	Draw on, draw on
<b>Kia wātea, kia māmā, te ngākau, te tinana, te wairua</b>	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
<b>I te ara takatū</b>	
<b>Koia rā e Rongo, whakairia ake ki runga</b>	Oh Rongo, above (symbol of peace)
<b>Kia wātea, kia wātea</b>	Let this all be done in unity
<b>Āe rā, kua wātea!</b>	

Authenticated: \_\_\_\_\_  
Chair



