

Submission on a notice of requirement

Notes for the applicant

Use this form to make a submission on a designation application you support or oppose. You can also make a submission online, visit wellington.govt.nz/have-your-say/public-notice.

If you have any questions, visit wellington.govt.nz/resourceconsents, or email planning@wcc.govt.nz or phone us on **04 801 3590**.

Send the completed submission by email to planning.admin@wcc.govt.nz or post to:

Resource Consents
Wellington City Council
PO Box 2199, Wellington 6140

Submission details

Name of applicant:

Site address:

Proposal:

Service request number:

Support the application

Neutral

Oppose the application

Submitter details

Name of submitter:

Address of submitter:

Phone (*day*):

Mobile:

Email:

Trade Competition **Select one.*

I am/we are a trade competitor

I am/we are not a trade competitor

Submission statements *(use additional pages if required)*

I/we support the aspects of the application

I/we oppose the aspects of the application

Please write in more detail:

The reason/ for this submission is:

The decision I/we would like Wellington City Council to make is:
(include any conditions you would like to see imposed)

Note: *Select one.

I request/ do not request, pursuant to section 100A of the Act, that you delegate your functions, powers, and duties to hear and make a recommendation on the notice to one or more Hearings Commissioners who are not members of the local authority.

Oral submission at the hearing

- I/we wish to speak in support of the submission
- I/we do not wish to speak in support of the presented submission
- If others make a similar submission, I/we will consider a joint case with them at the hearing

Signature(s) of submitter(s) or agent of submitter(s)*	Date

Note:

- The Council must receive this submission before the closing date and time indicated in the public notice. A copy of this submission must also be given to the applicant, as soon as reasonably possible, at the applicant's address for service.
- All submitters will be advised of hearing details at least 10 working days before the hearing. If you change your mind about whether you wish to attend the hearing, please phone 04-801 3590 so that the necessary arrangements can be made.
- This is not a statutory form but is provided as a guide to people wishing to lodge a submission.

Please note that your submission (or part of your submission) may be struck out if the authority is satisfied that at least one of the following applies to the submission (or part of the submission):

- it is frivolous or vexatious
- it discloses no reasonable or relevant case
- it is supported only by material that purports to be independent
- it contains offensive language
- it would be an abuse of the hearing process to allow the submission expert evidence, but has been prepared by a person who is not independent or who does not have sufficient specialised knowledge or skill to give expert advice on the matter.

Privacy information

All submissions (including name and contact details) are published and made available to elected members and to the public from our offices and on our website. Personal information will also be used for the administration of the notified resource consent process. All information collected will be held by Wellington City Council, with submitters having the right to access and correct personal information.

How do you wish to be served with any correspondence

- via email *(please ensure you have provided your email address on page 1)* via post