

# Application for renewal and/or variation of an on-licence - checklist

## Type of application sought

- variation of conditions  
 renewal of licence

SR 380750.

## Have you provided the following?

Fee: 1471

The amount you must pay depends on the kind of business you run and your opening hours. Calculate the correct fee for your business at [wellington.govt.nz/alcohol-fees](http://wellington.govt.nz/alcohol-fees)

Your fee should include:

- the application fee
- the annual fee
- \$150 public notice fee, if you're choosing to advertise on our website.

I wish to advertise my public notice on the Council website

## Supporting documents

You must provide copies of all these documents with your application - if you don't, your application can be delayed or rejected. Check [wellington.govt.nz/alcohol-renew](http://wellington.govt.nz/alcohol-renew) for detailed information about what to provide for each of these documents.

- Scale plan of the premises
- Manager certificates (if not issued by Wellington City Council) *issued by Wellington City Council*
- Host responsibility policy
- Staff training plan
- CPTED site assessment (template attached)
- Building evacuation scheme declaration (template attached)
- Public notice (template attached)
- Menus and drinks list
- Outdoor management plan *N/A*
- Noise management plan
- Security plan



## Extra documents required for a variation

If you wish to make a variation to your licence please describe the changes (for example, change of hours/area):

Check [wellington.govt.nz/alcohol-variation](http://wellington.govt.nz/alcohol-variation) for detailed information about what to provide for each of these documents.

- Town planning certificate
- Building certificate
- A written statement from the owner of the building, and the body corporate if required (template attached)

## Need help?

Phone Alcohol Licensing on 04 801 3760 or email [SecretaryDLC@wcc.govt.nz](mailto:SecretaryDLC@wcc.govt.nz)

# Application for renewal and/or variation of an on-licence

Absolutely Positively  
Wellington City Council  
Me Heke Ki Pōneke

## Section 120 or 127, Sale and Supply of Alcohol Act 2012

To: The Secretary  
District Licensing Committee  
PO Box 2199  
Wellington 6140

I would like to receive the results of this application (including the licence, if applicable) by:  email  pcst

Please PRINT clearly.

### Endorsements

If you are seeking an endorsement, tick the appropriate box:

- BYO restaurant - applies to BYO-only restaurants (not fully licensed)  
 Caterer - off-site catering. You will need to provide evidence of catering (for example, menus, web information, booking agreements)

### Applicant details

Full legal name/s of the person/s or company who will receive any proceeds from alcohol sales (list any other names, including a maiden name, you may be known by):

BLT Express LTD

Applicant status:

- Individual  
 Private Company  
 Partnership  
 Body corporate  
 Public company  
 Club  
 Trustee  
 Local authority  
 Licensing trust  
 Government Department or other instrument of the Crown  
 Manager under the Protection of Personal and Property Rights Act 1988  
 Board, organisation or other body

Address: 101 Cuba Street, Te Aro, Wellington, 6011

Postal address for service of documents: 101 Cuba Street, Te Aro, Wellington

Postcode: 6011

### Contact details

Name of daytime contact: Trin Sunathvanichkul

Phone number(s): 021-125-2727

Email (this is our preferred way of contacting you): gaenmaneechots@gmail.com

If applicable, list all criminal convictions (except offences to which the Criminal Records (Clean Slate) Act 2004 applies). State the type and date of each conviction:

**Further details** (complete the section that applies)

**If the applicant is an individual**

Occupation:

Date and place of birth:

**If the applicant is a company or incorporated society**

**Private company:** For each person who holds any shares issued by the company please provide: name, address, date of birth, place of birth, designation, percentage of shares held. (Continue on a separate sheet if necessary.)

Trin Sunathvanichkul, 101 Cuba Street, Te Aro, Wellington, 6011 [redacted] 100% share held

**Public company:** For each person who holds 20 percent or more of the shares, or of any particular class of shares, issued by the company please provide: name, address, date of birth, place of birth, designation. (Continue on a separate sheet if necessary.)

**If the applicant is a partnership**

Name of partnership if legally established:

For each partner provide name, address, date of birth, place of birth. (Continue on a separate sheet if necessary.)

Signature of each partner:

**If the applicant is a body corporate**

Please state the authority the body corporate is incorporated under:

**Premises details** (For a conveyance licence, skip this section and complete the following section)

Address: 101 Cuba Street, Te Aro, Wellington, 6011

Trading name for the premises: Aroy Thai Eatery

Type of premises (for example, restaurant, tavern): Thai Restaurant

Is the licence being applied for conditional upon the premises being constructed or altered?

Yes  No

If yes, describe the changes you are making and what consents you have:

For new premises, what date do you intend to open?

Does the applicant own the proposed licensed premises?

Yes  No

If no, what is the full name, address, email and phone number of the owner?

Wool Felts LTD, PO Box 38061, Wellington Mall Centre [redacted]

What form and term of tenure will the applicant have? 15 Years from 10 Oct 2007

Tick the box if the premises will have:

A supervised area (under-18s must be with parent or guardian)

A restricted area (no under-18s allowed)

No designated areas

Supervised and restricted areas must be shown clearly on your scale plan of the premises.

## Conveyance details

Type of conveyance (for example, plane, boat, train, bus):

Trading name for the conveyance:

Address of home base:

Principal route travelled:

Does the applicant own the conveyance?

Yes  No

If no, what is the full name and address of the owner?

What form and term of tenure will the applicant have?

For a **ship, ferry or hovercraft**, do you have a current Safe Ship Management Certificate?  Yes  No

For an **airplane**, do you have a current Certificate of Airworthiness?  Yes  No

For a **train**, do you have a Rail Service Licence?  Yes  No

For a **bus**, do you have a current warrant of registration?  Yes  No

Registration number:

## Business details

Is the sale of alcohol intended to be the principal purpose of the business?

Yes  No

If no, state what the principal purpose of the business will be? *Thai Street Foods*

Is the applicant engaged, or intending to be engaged, on the premises selling goods other than alcohol and food, or providing services other than those directly related to selling and supplying alcohol and food?

Yes  No

If yes, describe the other goods or services:

## Days and hours

Days and hours when alcohol is to be sold or supplied

*Daily 11am - 10pm*

BYO-only - days and hours the applicant wants endorsed for a BYO licence

## Manager details

Full name and address of managers to be employed their certificate numbers and expiry dates:

Name: *Siriporn Gaenmaneechot*

Certificate number: *44C/CERT/178/2018* SR NO: *404867* Expiry date: *19<sup>th</sup> March 2022*

Name: *Piyakarn Suparskulanon*

Certificate number: *44C/CERT/108/2018* SR NO: *402669* Expiry date: *22<sup>nd</sup> February 2022*

Name: *Kamonchakrie Sae Hung*

Certificate number: *44D/CERT/389/2019* SR NO: *443676* Expiry date: *10 July 2023*

Name: *Warinporn Boonpratham*

Cert No. *44D/CERT/20/2021* SR NO: *478299* Expiry date *28 January 2022*

Name: *Rattiya Kansiri*

Cert No. *44D/CERT/587/2020* SR NO: *473911* Expiry date *28<sup>th</sup> December 2021*

## Conditions

Describe the applicant's experience and training in the sale and supply of alcohol:

All of our managers are well trained and have experienced working on a licenced premise, we also have another six restaurant with licence operating under our company. All of our staffs are well-trained by our experienced Manager, a training module have been developed by an approved industry.

Provide menus or descriptions regarding the available:

- food (describe type and range) Thai Street Food such as Phad Thai, Green Curry, Red Curry, Duck Noodle Soup
- non-alcoholic refreshments (describe type and range) Coca-Cola range, Bundaberg, Thai Iced Milk Tea, Thai Iced Hot Green Tea, Thai Iced Lemon Coffee tea
- low-alcohol beverages (describe type and range available containing 1.15%-2.5% alcohol) Amstel light
- alcoholic beverages (describe type and range) Beer (330 ml / Bottle) wine (187 ml / bottle)
- how and where drinking water will be made freely available to customers (if there is no access to mains water supply describe how you will make water available) water station available included filled jug<sup>1</sup> of water

What actions does the applicant propose to take to make sure minors (people under 18 years) and intoxicated people are not supplied alcohol?

We make sure that there are the Duty Manager, Acting Manager or Temporary Manager on-site at all time while alcohol will be served, to check appropriated ID to verify age also to make sure that alcohol will not be served to intoxicated person.

What actions does the applicant propose to take to provide help with and information about transport options from the licensed premises?

Details of transport will displayed in the premise, we also provide free phone-calls as required

What other actions does the applicant propose to take to promote responsible alcohol consumption?

Our Duty Manager will be on-site at all time while alcohol will be serve to make sure that we are operated in responsible way. A training module/policy will be in place to ensure all our staffs will comply with the act. Fire, safety and emergency systems will be in place as well.

What other systems (including training) and staff are, or will be, in place for compliance with the Act?

Our host responsibility policy will ensure we operate as responsible hosts. A training module/policy will be in place to make sure that all our staff well-trained and will comply with the Act.

**Please note:** The New Zealand Police and the Medical Officer of Health are required by the Sale and Supply Act 2012 to make enquiries into the application which includes the suitability of the applicant. The Police inform the District Licensing Committee of any convictions or concerns involving the applicant. Should there be concerns the applicant will also be advised.

Dated at (place): 2/04/2021 Wellington

on (date): 2/04/2021

Print name: Trin Sunathvanichkul

Applicant's signature:



Print name: Trin Sunathvanichkul

Applicant's signature:



## Privacy statement

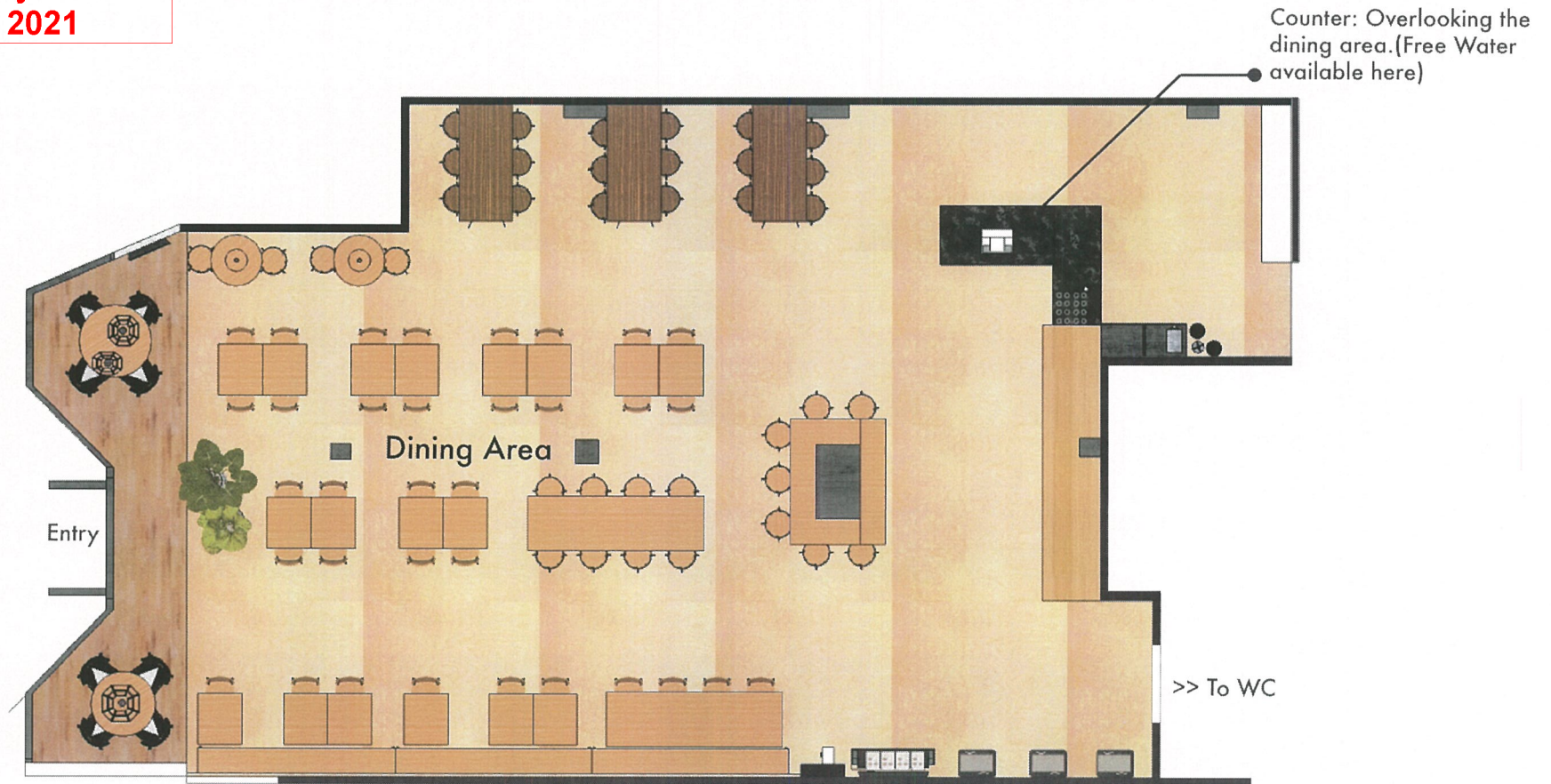
Information you provide in this application and any supporting documents will be used by Wellington City Council (WCC) to process your application under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public upon request, and will be shared with the Wellington District Licensing Committee, the Police, the Medical Officer of Health and WCC's Licensing Inspectors.

This information may form part of a public hearing or other consideration of your application before the Wellington District Licensing Committee, and may be used in the Committee's decision on your application. The decision will be made publicly available.

WCC is required to keep a statutory register of all alcohol licence applications. Anyone can request a copy of information held on the register from [SecretaryDLC@wcc.govt.nz](mailto:SecretaryDLC@wcc.govt.nz). The District Licensing Committee's decision on applications can be found at [www.nzlii.org](http://www.nzlii.org). WCC is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. This information may also be used or shared for other purposes in line with the Privacy Act 1993. You have the right to see and correct personal information that WCC holds about you, and you can do so by contacting [info@wcc.govt.nz](mailto:info@wcc.govt.nz).



**Wellington City Council**  
**6 April 2021**



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**Scaled Floor Plan**  
101 Cuba Street,  
Wellington