

Section 112A, Local Electoral Act 2001

I, Michael George APPLEBY was a candidate for the following elections held on 12 October 2013:
[List all elections at which the candidate stood for election on the above date.]

Part A

Return of electoral donations

I make the following return of all electoral donations received by me that exceed \$1,500:

Name of donor (state "anonymous" if an anonymous donation)	Address of donor (leave blank if anonymous)	Amount ¹	Date received ²	Campaign to which donation designated (if an anonymous donation)	Amount paid to Electoral Officer and date payment made (if an anonymous donation)
nil					

¹ For aggregated donations (being donations from the same contributor) state the total amount of the donations.

² For aggregated donations state the date that each individual donation was received.

Part B

Return of electoral expenses

I make the following return of all electoral expenses incurred by me:

Name and description of person or body of persons to whom sum paid ¹	Reason for expense	Total expense paid (GST incl.)
nil	nil	nil

¹ Sums paid for radio broadcasting, television broadcasting, newspaper advertising, posters, pamphlets, etc, must be set out separately and under separate headings.

NOTE: Any shared election expense should be equitably apportioned and included in the description of expenses above (refer section 112 of the Local Electoral Act 2001)

Signed: Michael Appleby
Date: 12 / 12 / 13
Place: 15 Fairview St
Kelburn
Wellington 6012

Part A requirements:

Set out the following details in respect of every electoral donation received (other than an anonymous electoral donation) that, either on its own or when aggregated with all other donations made by or on behalf of the same donor for use in the same campaign, exceeds \$1,500 in sum or value:

- *the name of the donor:*
- *the address of the donor:*
- *the amount of the donation or, in the case of aggregated donations, the total amount of the donations:*
- *the date the donation was received or, in the case of aggregated donations, the date that each donation was received.*

Set out the following details in respect of every anonymous electoral donation received that exceeds \$1,500:

- *the date the donation was received:*
- *the amount of the donation:*
- *the specific election campaign to which the donation was designated:*
- *the amount paid to the electoral officer and the date the payment was made.*

In the case of any electoral donation funded from contributions, set out the following details in respect of each contribution that, either on its own or when aggregated with other contributions made by the same contributor to the donation, exceeds \$1,500 in sum or value:

- *the name of the contributor:*
- *the address of the contributor:*
- *the total amount of the contributor's contributions made in relation to the donation.*

Part B requirements:

Set out the following details in respect of every electoral expense incurred by or on behalf of the candidate at the election in respect of any electoral activity:

- *the name and description of every person or body of persons to whom any sum was paid:*
- *the reason that sum was paid.*

Sums paid for radio broadcasting, television broadcasting, newspaper advertising, posters, pamphlets, etc, must be set out separately and under separate headings.

Return of electoral donations and expenses

You are required to supply a return of electoral donations and expenses (Return) to Wellington Regional Council's Electoral Officer (whether or not you're elected) within **55 days** after the official declaration of the election results. If you are out of the country when the result is declared, your Return must be filed within **76 days** after the official declaration of the election results.

If there are no election expenses or donations to report on, you must file a **nil Return**.

The Returns are open to public inspection and will be published on Greater Wellington Regional Council's website.

The relevant sections of the Local Electoral Act 2001, which relate to electoral donations and expenses, are attached as **Attachment 1**.

What information must be included in my Return?

Your Return must include details on:

- All your electoral expenses
- Any electoral donations you received exceeding \$1,500.

Electoral expenses

You need to provide the name and description of every person or body of persons to whom or which any sum is paid. You must also include the reason for which any sum is paid.

(Section 18 of the Candidate Handbook provides advice on electoral expenses.)

Electoral donations

You must include any donation worth over \$1,500 that is received for use by you or on your behalf in your election campaign. This includes a series of donations made by one donor that aggregate more than \$1,500.

You must set out whether the donation is made up of contributions of more than \$1,500, and if so include:

- The name and address of each contributor
- The amount of each contribution made by the contributor.

You need to provide the name, address and description of every person or body of persons from whom or which any donation is received.

(Refer to section 103A of the Local Electoral Act 2001 in for the full definition of electoral donation. In addition, section 19 of the Candidate Handbook provides advice on electoral donations.)

Anonymous donations

You must include any anonymous donations worth over \$1,500 received for use by you or on your behalf in your election campaign.

You need to provide the date the donation was received, the amount received, and the amount paid to the Electoral Officer.

Donations received before 29 June 2013

For the purposes of this election the following provisions do not apply to anonymous donations received before 29 June 2013

- Section 112A(4)(a) and (c) *(these provisions require certain details relating to anonymous donations to be included in the Return)*
- Section 112A(2)(ab) *(this provision sets out the requirement to include certain details relating to contributions)*
- Section 112A(3)(d) *(this provision sets out the need to record the date that a donation was received on the Return)*
- Section 112A(3A) *(this provision sets out the details that must be recorded under section 112A(2)(ab))*
- Section 112E *(this provision sets out the requirement to retain records necessary to verify your Return).*

Offences relating to returns of electoral donations and expenses

It is an offence:

- To file a false Return
- To fail to provide a Return in the prescribed form within **55 days (or 76 days if overseas)** of the successful candidates being declared elected
- To fail to retain records necessary to validate your Return.

To avoid committing an offence, it is important that you clearly understand the requirement to apportion your election expenses and know what needs to be included in your Return. (Section 30 of the Candidate Handbook contains the Local Electoral Act 2001 provisions relating to electoral offences.)

Keeping records to verify your Return

Candidates must take all reasonable steps to retain all records, documents, and accounts that are necessary to enable a Return to be verified.

The records, documents, and accounts must be retained by you until the expiry of the period within which a prosecution may be commenced under the Local Electoral Act 2001 in relation to the return or to any matter to which the Return relates.

(Refer to section 138AA of the Local Electoral Act 2001, which sets out time limits for prosecutions.)

Your Return is a public document

Your electoral expenses and electoral donations return becomes a public document once it is returned to us. Anyone may inspect this document, or take a copy of it, for a period of up to 7 years after it is received.

A copy of your Return is required to be published on Greater Wellington Regional Council's website.

