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**ORDINARY MEETING**

**OF**

**COUNCIL CONTROLLED ORGANISATIONS SUBCOMMITTEE**

**MINUTES**

**Time:** 9:30 am  
**Date:** Wednesday, 24 May 2017  
**Venue:** Zealandia Eco Sanctuary  
end of Waiapu Road, Karori  
Wellington  
Karori, Wellington  
101 Wakefield Street  
Wellington

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**PRESENT**

Mayor Lester  
Councillor Lee  
Councillor Marsh  
Councillor Woolf (Chair)

**APOLOGY**

Councillor Eagle



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## **1 Meeting Conduct**

### **1.1 Apologies**

**Moved Councillor Woolf, seconded Mayor Lester**

**Resolved**

That the Council Controlled Organisations Subcommittee:

Accept apologies for absence from Councillor Eagle, apologies for lateness from Councillor Lee and apologies for early departure from Councillor Marsh.

**Carried**

### **1.2 Conflict of Interest Declarations**

Councillor Woolf declared a Conflict of Interest, as he is a board member on the Basin Reserve Trust.

### **1.3 Confirmation of Minutes**

**Moved Councillor Woolf, seconded Mayor Lester**

**Resolved**

That the Council Controlled Organisations Subcommittee:

Approve the minutes of the Council Controlled Organisations Subcommittee Meeting held on 12 April 2017, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### **1.4 Public Participation**

There were no requests to speak.

### **1.5 Items not on the Agenda**

There were no items not on the agenda.

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## **2. General Business**

### **2.1 Review of Quarter Three Reports for Council Controlled Organisations for the Period Ending 31 March 2017**

Representatives from the following organisations attended the Council Controlled Organisations Subcommittee to present on the Quarter Three Reports.

- Karen Fifield, Chief Executive and Craig Ellison, Board Chair from Wellington Zoo Trust

(Councillor Lee arrived at the meeting at 9:36 am.)

- Bryan Dickinson, Commercial Manager represented the Basin Reserve Trust and Cricket Wellington
- Simon Fleisher, Chief Executive and Anthony Wilson, Board from Wellington Cable Car Limited
- Pat Stuart, Chief Executive, Jackie Lloyd, Chair and James Unwin, Finance Manager from Experience Wellington, Wellington Museums Trust
- Paul Atkins, Chief Executive, Denise Church, Chair from Zealandia. Accompanied by Matt Valentine, Manager Corporate Services and Sarah O'Sullivan, EA to Chief Executive

The meeting adjourned at 10:53 am for morning tea break.

The meeting reconvened at 11:09 am and continued the presentations from the organisations.

- David Perks, General Manager from Wellington's Regional Economic Development Agency (WREDA)

(Councillor Marsh left the meeting at 11.22 am.)

#### **Attachments**

- 1 Wellington Zoo presentation
- 2 Experience Wellington | Wellington Museums Trust presentation
- 3 Zealandia presentation
- 4 Wellington Regional Economic Development Agency presentation

#### **Moved Councillor Woolf, seconded Mayor Lester**

#### **Resolved**

That the Council Controlled Organisations Sub-committee:

1. Receive the information.
2. Note any issues for the Chair to raise with the entities covered by this report.

**Carried**

## 2.2 Statement of Intent for Wellington Regional Stadium Trust

- Shane Harmon and John Shewan from the Wellington Regional Stadium Trust attended the Council Controlled Organisations Subcommittee to present on the Statement of Intent.

**Moved Councillor Woolf, seconded Mayor Lester**

### **Resolved**

That the Council Controlled Organisations Subcommittee Sub-committee:

1. Receive the information.
2. Agree to recommend to Council **City Strategy Committee** approval of the Wellington Regional Stadium Trust Statement of Intent for 2017/18.

**Carried**

## 2.3 Final Statements of Intent for Council Controlled Organisations

**Moved Councillor Woolf, seconded Mayor Lester**

### **Resolved**

That the Council Controlled Organisations Sub-committee:

1. Receive the information.
2. Note that following the sub-committee meeting on 12 April 2017 the officers requested changes to be made to the Statements of Intent and that these changes have been included in the final Statements of Intent.
3. Agree to recommend to the City Strategy Committee that it approves the 2017/18 Statements of Intent for the Basin Reserve Trust, the Karori Sanctuary Trust, the Wellington Cable Car Limited, the Wellington Museums Trust and the Wellington Zoo Trust.

**Carried**

## 2.4 Final Statement of Intent for the Wellington Regional Economic Development Agency

**Moved Councillor Woolf, seconded Mayor Lester**

### **Resolved**

That the Council Controlled Organisations Subcommittee sub Committee:

1. Receive the information.
2. Note that following the sub-Committee's meeting on 22 March 2017 and the Wellington Regional Strategy Committee meeting on 28 March changes were requested to be made to WREDA's final Statements of Intent.
3. Note that WREDA has constructively addressed the requested changes in their final

Statement of Intent.

4. Agrees to recommend to the City Strategy Committee that it approves the Wellington Regional Economic Development Agency 2017-19 Statement of Intent.

**Carried**

## **2.5 Review of the Annual Report for Wellington International Airport Limited to 31 March 2017**

**Moved Councillor Woolf, seconded Mayor Lester**

### **Resolved**

That the Council Controlled Organisations Subcommittee Sub-committee:

1. Receive the information.

**Carried**

## **2.6 Lambton Harbour Development Project financial statements for 30 June 2016**

**Moved Councillor Woolf, seconded Councillor Lee**

### **Resolved**

That the Council Controlled Organisations:

1. Receive the information.
2. Note that the Project has not complied with section 16 (2) of the Act as the full financial statements with the audit report were not presented by 31 December. All revenue and expenditure for the Project (including capital expenditure) were included in the Statements of Service Performance within the Council's Annual Report which was presented and adopted at the Council meeting on 28 September 2016. These separate financial statements are a procedural requirement of the Act and have no impact on the Council's Annual Report.

**Carried**

The meeting concluded at 11:33 am.

Confirmed: \_\_\_\_\_  
Chair