

COUNCIL CONTROLLED ORGANISATION PERFORMANCE SUBCOMMITTEE

8 JUNE 2012

REPORT 4
(1215/52/02/IM)

COUNCIL CONTROLLED ORGANISATION TEAM FORWARD WORK PROGRAMME

1. Purpose of report

This report is to provide the Subcommittee with a summary of the Forward Work Programme for the Council Controlled Organisations (CCO) team.

2. Recommendations

It is recommended that the Subcommittee:

1. *Receive the information.*
2. *Note any issues for the Chair to raise with the Strategy and Policy Committee.*
3. *Note any issues for the Chair to raise with the Council-Controlled Organisations team.*

3. Background

The CCO Team Forward Work Programme outlines key issues to be considered, and assists officers with planning by providing guidance as to the priorities of the CCO Performance Subcommittee (CCOPS).

The CCO Team Forward Programme is designed to assist CCOPS with fulfilling its responsibility for:

- Making recommendations to the Strategy and Policy Committee (SPC) regarding the approval of business plans, strategic plans and (where applicable) the adoption of Statements of Intent (SOIs);
- Monitoring Council's interests in its CCOs and Council Organisations (COs);
- Bringing to the attention of SPC any matters that it believes are of relevance to the Committee's consideration of the financial performance or the delivery of strategic outcomes of CCOs and COs; and
- Monitoring the performance of Council appointed board members on CCOs.

4. CCO Team Forward Work Programme

The CCO team's current priorities are:

- Working with each CCO to ensure that any asset management or budget concerns are addressed as part of the Council's 2012 long term plan process;
- Discuss with CCOS on their commitment to shared services opportunities now that the reviews are complete;
- Finalise the integration of shared services with Wellington Waterfront Limited now that it is live;
- Assisting as required with implementing a Council decision post the Eco-City CCO consultation process;
- Working with Capacity and the other Councils on draft documentation for Capacity to include extra shareholders and shift to an outcomes-based model;
- Working with Wellington Waterfront on issues arising from the DPV 11 decision and the implications for the Waterfront Development Plan;
- Undertaking a review of the format of reports to CCOPS and seeking feedback from CCOPS members as to how to further improve reporting to the Subcommittee from officers;
- Assisting in finalising the leasing agreements with Positively Wellington Venues;
- Assisting with plans to find suitable temporary premises for Positively Wellington Venues during the period that the Town Hall is closed for earthquake strengthening;
- Continuing to work with the Grants team where necessary on the allocation of venue access subsidy funding;
- Assisting in the wind up of the St James Theatre Charitable Trust;
- Working with the Museums Trust to finalise a Management Agreement with respect to the Carter Observatory;
- Working with staff and trustees at the Basin Reserve to establish priorities for a future work programme with respect to the deferred maintenance issues at the Basin Reserve and address how the programme will be funded;
- Working with the Basin Reserve Trust, officers and stakeholders on developing and implementing plans for the future of the Museum Stand;
- Final work on the June 2012 round of appointments for CCO directors and trustees;
- Working with the Procurement team on potential CCO procurement opportunities;
- Assisting as required with the CCO structure review; and
- Potential work that may involve whether the CCO team will play a role in the Regional Amenities fund if this goes ahead.

5. Conclusion

The CCO Forward Work Programme is presented to the CCO Performance Subcommittee at each meeting. It is intended that, in addition to assisting the Subcommittee in raising strategic issues for discussion, the CCO Team Forward Work Programme will also support Council officers in programming and prioritising reports.

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SUPPORTING INFORMATION

1) Strategic fit / Strategic outcome

CCOs support the achievement of a range of outcomes across most strategic areas.

2) LTP/Annual Plan reference and long term financial impact

The CCO Team Forward Work Programme indicates areas for discussion that may impact on LTP and Annual planning.

3) Treaty of Waitangi considerations

This report raises no new Treaty considerations.

4) Decision-making

This is not a significant decision.

5) Consultation

a) General consultation

No consultation required.

b) Consultation with Maori

See section 3, above.

6) Legal implications

There are no new legal issues raised in this report.

7) Consistency with existing policy

This report is consistent with existing WCC policy.