
REPORT 5
(1215/52/02IM)

COUNCIL CONTROLLED ORGANISATION TEAM FORWARD WORK PROGRAMME

1. Purpose of Report

This report is to provide the Subcommittee with a summary of the Forward Work Programme for the Council Controlled Organisations (CCO) team.

2. Recommendations

It is recommended that the Subcommittee:

- 1. Receive the information.*
- 2. Note any issues for the Chair to raise with the Strategy and Policy Committee.*
- 3. Note any issues for the Chair to raise with the Council-Controlled Organisations team.*

3. Background

The CCO Team Forward Work Programme outlines key issues to be considered, and assists officers with planning by providing guidance as to the priorities of the Council Controlled Organisation Performance Subcommittee (CCOPS).

The CCO Team Forward Programme is designed to assist CCOPS with fulfilling its responsibility for:

- Making recommendations to the Strategy and Policy Committee (SPC) regarding the approval of business plans, strategic plans and (where applicable) the adoption of Statements of Intent (SOIs);
- Monitoring Council's interests in its CCOs and Council Organisations (COs);
- Bringing to the attention of SPC any matters that it believes are of relevance to the Committee's consideration of the financial performance or the delivery of strategic outcomes of CCOs and COs; and
- Monitoring the performance of Council appointed board members on CCOs.

4. CCO Team Forward Work Programme

The CCO team's current priorities are:

- Working with each CCO to ensure that any asset management or budget concerns are addressed as part of the Council's 2012 long term plan process;
- Working with Wellington Zoo Trust to present its updated asset management plan to the Funding and Activity Review Committee as part of the long term plan process;
- Finalising the December 2011 round of appointments for CCO directors and trustees to go to the Council meeting on 16 December;
- Undertaking a review of the format of reports to CCOPS and seeking feedback from CCOPS members as to how to further improve reporting to the Subcommittee from officers;
- Working on completing the reviews of CCO back office functions and the implementation of shared services for Wellington Waterfront Ltd;
- Reviewing the performance of Karori Sanctuary Trust, given lower than planned visitor numbers, and the Trustees' response to the potential funding issues arising as a consequence;
- Assisting in the finalisation of the Heads of Agreement for Wellington Venues Ltd and the wind up of the St James Theatre Charitable Trust;
- Continuing to monitor the performance of Carter Observatory and City Gallery within Wellington Museums Trust, given lower than planned visitor numbers;
- Working with staff and trustees at the Basin Reserve to establish priorities for a future work programme with respect to the deferred maintenance issues at the Basin Reserve and address how the programme will be funded;
- Working with the relevant CCOs on the implications of the Council's Arts and Culture Strategy (currently in post-consultation phase);
- Working with the Grants team on the criteria and allocation of venue access subsidy funding;
- Sending the letters of expectation to each Council Controlled Organisation and assessing the draft Statements of Intent once received;
- Potential work involved in the governance structure review and in suggested changes to Grow Wellington reporting; and
- Potential work that may involved in whether the CCO team will play a role in the Regional Amenities fund if this goes ahead.

While each CCO has been asked to outline strategies for closer co-operation in marketing, promotion and public relations to better leverage the Council's overall investment in Wellington's visitor attractions, this work stream is still at a very early stage and progress towards this will be monitored. Specific projects have been proposed for the letters of expectation as part of this work stream.

5. Conclusion

The CCO Forward Work Programme is presented to the CCO Performance Subcommittee at each meeting. It is intended that, in addition to assisting the Subcommittee in raising strategic issues for discussion, the CCO Team Forward Work Programme will also support Council officers in programming and prioritising reports.

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Supporting Information

1) Strategic Fit / Strategic Outcome

CCOs support the achievement of a range of outcomes across most strategic areas.

2) LTCCP/Annual Plan reference and long term financial impact

The CCO Team Forward Work Programme indicates areas for discussion that may impact on LTP and Annual planning.

3) Treaty of Waitangi considerations

This report raises no new treaty considerations.

4) Decision-Making

This is not a significant decision.

5) Consultation

a) General Consultation

No consultation required.

b) Consultation with Maori

See section 3, above.

6) Legal Implications

There are no new legal issues raised in this report.

7) Consistency with existing policy

This report is consistent with existing WCC policy.