

MINUTES

MONDAY 7 MARCH 2011

**10.04AM – 12.42PM
12.42PM – 12.44PM (PUBLIC EXCLUDED)**

**Committee Room One
Ground Floor, Council Offices
101 Wakefield Street
Wellington**

PRESENT:

Denise Church	(10.04am – 12.42pm)
Councillor Coughlan	(10.04am – 10.05am, 10.06am - 12.42pm)
Alan Isaac (Chair)	(10.04am - 12.42pm)
Councillor Marsh	(10.04am - 12.42pm)
Councillor Ritchie	(10.04am – 10.26am, 10.31am – 11.07am, 11.23am - 12.42pm)
Mayor Wade-Brown	(10.11am – 12.10pm, 12.13pm – 12.30pm)

IN ATTENDANCE:

Councillor Foster (11.22am – 12.42pm)

IN ATTENDANCE (DEMOCRATIC SERVICES):

Maleik Edwards, Committee Advisor

001/11FM **APOLOGIES**
(1215/52/02/IM)

NOTED:

There were no apologies.

002/11FM **MINUTES FOR CONFIRMATION**
(1215/52/02/IM)

Moved Mr Isaac, seconded Councillor Marsh, the motion that the Council Controlled Organisation Performance Subcommittee approve the minutes of the meeting held on Thursday 16 December, having been circulated, be taken as read and confirmed as an accurate record of those meetings.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

- 1. Approve the minutes of the meeting held on Thursday 16 December, having been circulated, be taken as read and confirmed as an accurate record of those meetings.*

003/11FM **CONFLICT OF INTEREST DECLARATIONS**
(1215/52/02/IM)

NOTED:

1. Councillor Marsh declared a potential conflict of interest in relation to Wellington Zoo Trust.

(Councillor Coughlan left the meeting at 10.05am.)

(Councillor Coughlan rejoined the meeting at 10.06am.)

004/10FM **PUBLIC PARTICIPATION**
(1215/52/02/IM)

NOTED:

There was no public participation.

005/10FM **REVIEW OF THE PERFORMANCE OF ALL COUNCIL
CONTROLLED ORGANISATIONS FOR THE QUARTER ENDED
31 DECEMBER 2010** (10.10AM – 12.38PM)

Report of Maree Henwood, Portfolio Manager - Council Controlled Organisations,
Natasha Petkovic-Jeremic, Portfolio Manager - Council Controlled
Organisations.
(1215/52/02/IM) (REPORT ONE)

**Moved Mr Isaac, seconded Councillor Coughlan the substantive
motion, as amended:**

2. *Recommend that the Strategy and Policy Committee notes the following matters with regard to the second quarter 2010/11 performance of Council Controlled Organisations:*
 - (a) *The Basin Reserve Trust continues its efforts towards securing a naming rights sponsor for the venues. ~~During the quarter progress continued on the asset review which is due in early 2011.~~ The Trust has now received the Asset condition report and is reviewing the time to prioritise the work required and timeframes. Officers will assess any implications for the Council Draft Annual Plan.*
 - (e) *During the second quarter, Wellington Cable Car Limited commissioned a passenger survey to obtain data on passenger trends and executed a long term funding agreement on the trolley bus overhead network with Regional Council for the provision and maintenance of the overhead network. The Regional Council provides traction services to a nominated bus company, which owns the trolley buses and arranges its own power supply.*
 - (j) *Karori Sanctuary Trust's visitor numbers for the quarter were 28,885, which were below budget by about 8,000. The Council has been approached by the trust and is discussing a number of issues raised in relation to the below budget performance and is currently working through a timeline for a response to those issues. ZEALANDIA won the International Virgin Holidays Responsible award for best conservation of wildlife and habitats.*

(Mayor Wade-Brown joined the meeting at 10.11am.)

NOTED:

1. David Perks from Positively Wellington Tourism delivered a presentation which provided an overview of the 'There's no place like Wellington' marketing campaign in Australia including the 'WLG' restaurant in Sydney. Mr Perks also discussed the ongoing discussions that Positively Wellington Tourism was having with Wellington International Airport Limited and also a range of airlines in promoting long-haul flights to and from Wellington.

(Councillor Ritchie left the meeting at 10.26am.)

(Councillor Ritchie rejoined the meeting at 10.31am.)

2. Nancy McKintosh-Ward on behalf of the Karori Sanctuary Trust delivered a presentation which discussed the year to date performance of Zealandia, which while it was still behind visitor targets had shown a 62% increase in visitor numbers. Mrs McKintosh-Ward discussed new initiatives being planned by the Trust to increase visitor numbers and satisfaction, including the bussing of customers from the Cable Car Site and ongoing development of the Visitors Centre experience.

(Mayor Wade-Brown left the meeting at 12.10pm.)

(Mayor Wade-Brown rejoined the meeting at 12.13pm)

(Mayor Wade-Brown left the meeting at 12.30pm.)

The substantive motion, as amended, was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

1. *Receive the information.*
2. *Recommend that the Strategy and Policy Committee notes the following matters with regard to the second quarter 2010/11 performance of Council Controlled Organisations:*
 - (a) *The Basin Reserve Trust continues its efforts towards securing a naming rights sponsor for the venues. ~~During the quarter progress continued on the asset review which is due in early 2011.~~ The Trust has now received the asset condition report and is reviewing the time to prioritise the work required and timeframes. Officers will assess any implications for the Council Draft Annual Plan.*
 - (b) *Year to date, Capacity Infrastructure Services is underspent relative to budget on capex for Wellington City Council. The*

Company expects that the capex work will be completed and the budget will be fully spent by the end of the year.

- (c) *Positively Wellington Tourism continues to work closely with Rugby New Zealand 2011 and visitor attractions to ensure Wellington is prepared to maximise the national activity and investment as much as possible.*
- (d) *The second quarter was successful for the St James Theatre Charitable Trust with performance numbers above budget for the St James and in line with budget for the Opera House.*
- (e) *During the second quarter, Wellington Cable Car Limited commissioned a passenger survey to obtain data on passenger trends **and executed a long term funding agreement on the trolley bus overhead network with Regional Council for the provision and maintenance of the overhead network. The Regional Council provides traction services to a nominated bus company, which owns the trolley buses and arranges its own power supply.***
- (f) *Overall, visitor numbers for Wellington Museums Trust in the second quarter were 176,692, above its quarterly target. Museum of Wellington and Cable Car Museum performed particularly well; however, ~~Carter Observatory and City~~ Gallery visitors were well short of their targets.*
- (g) *Council considered a report on a proposed review of Wellington Waterfront Limited at its meeting of 15 December 2010. As a result, Council officers undertook a comprehensive review to report on the options for the future of Council's Waterfront Implementation Agency. The Strategy and Policy Committee considered the report at its committee meeting on 17 February and voted for a reduced status quo option to retain Wellington Waterfront Limited as a Council-Controlled Organisation.*
- (h) *The Zoo's year to date visitor number total of 97,266 is ahead of target and last year. Wellington Zoo Trust management attribute this to favourable word of mouth and press around new exhibits and the Zoo experience, and changes to the marketing program.*
- (i) *Wellington Regional Stadium Trust is tracking above its budgeted surplus year to date. The Stadium has hosted thirty events, with total attendance of 233,301.*
- (j) *Karori Sanctuary Trust's visitor numbers for the quarter were 28,885, which were below budget by about 8,000. **The Council has been approached by the trust and is discussing a number***

of issues raised in relation to the below budget performance and is currently working through a timeline for a response to those issues. ZEALANDIA won the International Virgin Holidays Responsible award for best conservation of wildlife and habitats.

- (k) *The Transition Working Group made steady progress in the establishment of the new Venues Council-Controlled Trading Organisation. On 1 February 2011 all of the activities of Wellington Convention Centre transferred to the new entity, Wellington Venues Limited.*
3. *Note any other issues for the Chair to raise with the Strategy and Policy Committee in regard to this report.*
4. *Note any issues for the Chair to raise with the entities covered by this report.*

006/10FM **COUNCIL CONTROLLED ORGANISATION (12.38PM – 12.41PM)**
TEAM FORWARD WORK PROGRAMME

Report of Maree Henwood, Portfolio Manager - Council Controlled Organisations, Richard Hardie, Portfolio Manager - Council Controlled Organisations and Natasha Petkovic-Jeremic, Portfolio Manager - Council Controlled Organisations. (REPORT 2)

Moved Mr Isaac, seconded Councillor Ritchie, the substantive motion.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

1. *Receive the information.*
2. *Note any issues for the Chair to raise with the Strategy and Policy Committee.*
3. *Note any issues for the Chair to raise with the Council Controlled Organisation team.*

007/10FM **FORWARD PROGRAMME (12.41PM - 12.42PM)**

Report of Maree Henwood, Portfolio Manager - Council Controlled Organisations, Richard Hardie, Portfolio Manager - Council Controlled Organisations and Natasha Petkovic-Jeremic, Portfolio Manager - Council Controlled Organisations. (REPORT 3)

Moved Mr Isaac, seconded Councillor Coughlan, the substantive motion.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

- 1. Receive the information.*
- 2. Agree to the forward programme attached to this report.*

008/10FM **RESOLUTION TO EXCLUDE THE PUBLIC**
(1215/52/02/IM)

Moved Mr Isaac, seconded Councillor Coughlan, the motion to exclude the public.

The motion was put and declared CARRIED.

RESOLVED:

THAT Council Controlled Organisation Performance Subcommittee:

- 1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, resolve that the public be excluded from the following part of the proceedings of this meeting namely:*

Report 1 - Review of the performance of all Council Controlled Organisations for the quarter ended 31 December 2010.

- ***Wellington International Airport Limited***

Grounds: S48(1)(a) That public conduct of the whole or the relevant part of the proceedings of the meeting will be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

Reason: S7(2)(c) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the

authority of any enactment, where the making available of the information –

- (i) Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied.*

The meeting went into public excluded at 12.42pm.

For item 009/11FM, please see the public excluded minutes.

The meeting moved out of public excluded at 12.44pm.

The meeting concluded at 12.44pm.

Confirmed: _____
Chair / /