

MINUTES

THURSDAY 24 JUNE 2010

**9.22AM – 10.32AM
10.49AM – 12.21PM
12.21PM – 12.34PM (PUBLIC EXCLUDED)**

**Committee Room One
Ground Floor, Council Offices
101 Wakefield Street
Wellington**

PRESENT:

Mayor Prendergast	(9.22am – 10.32am, 10.49am – 11.26am, 11.37am – 12.20pm)
James Ogden (Chair)	(9.22am – 10.32am, 10.49am – 12.35pm)
Councillor Coughlan	(9.22am – 10.32am, 10.49am – 12.35pm)
Councillor Ritchie	(9.22am – 10.32am, 10.49am – 11.59am, 12.03pm – 12.35pm)
Councillor Foster	(9.22am – 9.59am, 10.00am – 10.03am, 11.12pm – 12.35pm)

APOLOGIES:

Alan Isaac
Councillor Foster (lateness)

IN ATTENDANCE (DEMOCRATIC SERVICES):

Maleik Edwards, Committee Advisor

020/10FM **APOLOGIES**
(1215/52/02IM)

Moved by Mr Ogden, seconded Councillor Coughlan, that the Council Controlled Organisation Performance Subcommittee accept apologies for absence from Mr Isaac and apologies for lateness from Councillor Foster.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

- 1. Accept apologies for absence from Mr Isaac.*
- 2. Accept apologies for lateness from Councillor Foster*

021/10FM **MINUTES FOR CONFIRMATION**
(1215/52/02/IM)

Moved Mayor Prendergast, seconded Councillor Coughlan, the motion that the minutes of the meeting held on Friday 30 April 2010 having been circulated be taken as read and confirmed as an accurate record of that meeting.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

- 1. Approve the minutes of the meeting held on Friday 30 April 2010 having been circulated be taken as read and confirmed as an accurate record of that meeting.*

022/10FM **CONFLICT OF INTEREST DECLARATIONS**
(1215/52/02IM)

NOTED:

1. Mayor Prendergast declared a potential conflict of interest in relation to Wellington International Airport Limited.
2. Councillor Coughlan declared a potential conflict of interest in relation to Positively Wellington Tourism.
3. Councillor Foster declared a potential conflict of interest in relation to Capacity Infrastructure Services Limited.

023/10FM **PUBLIC PARTICIPATION**
(1215/52/02IM)

NOTED:

There was no public participation.

024/10FM **ORDER OF BUSINESS**
(1215/52/02IM)

NOTED:

The Chair advised that the agenda would be considered as follows:

- Report 1: Update on Current Issues
- Report 3: Review of Council Controlled Organisations Statements of Intent for the Year 2010/11
- Report 4: Council Controlled Organisation Presentation: Wellington Museums Trust
- Report 5: Council Controlled Organisation Presentation: Wellington Zoo Trust
- Report 6: Forward Programme
- Report 2: Review of the Performance of all Council Controlled Organizations for the Quarter Ended 31 March 2010

025/10FM **UPDATE ON CURRENT ISSUES** (9.26AM – 9.45AM)
(1215/52/02IM) (REPORT 1)

NOTED:

Danny McComb, Manager - Funding and Financial Strategy, provided an update on the recent activities of the Council Controlled Organisations.

026/10FM **REVIEW OF COUNCIL CONTROLLED ORGANISATIONS STATEMENTS OF INTENT FOR 2010/2011** (9.45AM – 11.00AM)

Report of Ian Clements, Portfolio Manager, Council Controlled Organisations, Maree Henwood, Portfolio Manager, Council Controlled Organisations and Natasha Petkovic-Jeremic, Portfolio Manager, Council Controlled Organisations.

(1215/52/02IM)

(REPORT 3)

NOTED:

Mr Ogden noted that Officers would advise Council Controlled Organisations to make steps towards standardized templates for Reviews of Statements of Intent.

(Councillor Foster left the meeting at 9.59am.)
(Councillor Foster rejoined the meeting at 10.00am.)

(Councillor Foster left the meeting at 10.03am.)

NOTED:

Councillor Ritchie requested a report surrounding the Risk Management Policy for Wellington Waterfront Limited.

(The meeting adjourned for morning tea at 10.32am.)
(The meeting reconvened at 10.49am.)

(Mayor Prendergast and Mr Ogden and Councillors Coughlan and Ritchie were present when the meeting reconvened.)

NOTED:

Officers provided an explanation for Councillor Ritchie's request during the morning tea break.

(The Chair advised the Committee that debate would be adjourned until after moving to Report 4 – Council Controlled Organisation Presentations: Wellington Museums Trust and Report 5 – Council Controlled Organisation Presentations : Wellington Zoo Trust. See 028/10FM for the final decision on the matter.)

026/10FM **COUNCIL CONTROLLED ORGANISATION (11.00AM - 11.39AM)**
PRESENTATIONS: WELLINGTON MUSEUMS
TRUST
(1215/52/02IM) (REPORT 4)

NOTED:

Pat Stuart, Chief Executive Officer and Viv Beck, Chair of the Wellington Museums Trust provided the Subcommittee with an update on the activities of the Wellington Museums Trust and noted the extremely successful performance of the recent Yayoi Kasuma exhibition at the City Gallery. Pat Stuart and Viv Beck also provided an update on the financial performance of the Wellington Museums Trust, and outlook for the New Financial Year.

TABLED, 'Presentation to CCOPS by Wellington Museums Trust'
(labelled 026/10FM (a).)

Sarah Rusholme from the Carter Observatory provided the Subcommittee with an update on the recent performance of the Carter Observatory and noted the recent improvements made in financial performance and also visitor numbers subsequent to completed renovations on 27 March 2010. Ms Rusholme also noted that the Carter Observatory had recently been the recipient of a \$700,000 Lottery Significant Project Grant, which would be used to install a new exhibition in time for the Rugby World Cup in co-ordination with the Wellington City Council Project Management Office.

TABLED, 'Presentation to CCOPS by Sarah Rusholme from Carter Observatory' (labelled 026/10FM (b).)

(Councillor Foster rejoined the meeting at 11.12am.)

(Mayor Prendergast left the meeting at 11.26am.)

(Mayor Prendergast rejoined the meeting at 11.37am.)

027/10FM **COUNCIL CONTROLLED ORGANISATION (11.39AM - 12.08PM)**
PRESENTATIONS: WELLINGTON ZOO
TRUST
 (1215/52/02IM) (REPORT 5)

NOTED:

Karen Fifield, Chief Executive Officer and Francie Russell, Deputy-Chair of the Wellington Zoo Trust provided the Subcommittee with an update on the performance of the Wellington Zoo subsequent to the establishment of the Wellington Zoo Trust in 2003. Ms Fifield and Mrs Russell noted the steps currently being made by the Trust towards establishing the Wellington Zoo as the world's first carbon neutral zoo, and to reach a desired Zoo to Council funding ratio as outlined in the Statement of Intent.

The Subcommittee also noted the recent achievement of Ms Fifield in being recognized as the Business Leader of the Year at the 'Her Business Woman of the Year' awards.

Councillor Foster requested of Officers that financial performance figures be broken down month by month for Council Controlled Organisations so that climatic conditions can be evaluated for their impact on financial performance.

TABLED, 'Presentation to CCOPS by Wellington Zoo Trust (labelled 027/10FM (c).)

(Councillor Ritchie left the meeting at 11.59am.)

(Councillor Ritchie rejoined the meeting at 12.03am)

028/10FM **REVIEW OF COUNCIL** (12.08PM - 12.17PM)
CONTROLLED ORGANISATIONS STATEMENTS OF INTENT
FOR 2010/2011

Report of Ian Clements, Portfolio Manager, Council Controlled Organisations, Maree Henwood, Portfolio Manager, Council Controlled Organisations and Natasha Petkovic-Jeremic, Portfolio Manager, Council Controlled Organisations.

(1215/52/02IM)

(REPORT 3)

Moved by Mayor Prendergast, seconded Councillor Coughlan the substantive motion.

The motion, Recommendations 1, 2, 3, 4 (a), (b), (c), (d), (e), (g), (h), 5 and 6 were put and declared CARRIED.

The motion, Recommendation 4 (f) was put and declared CARRIED.

NOTED:

Councillor Ritchie requested that her dissenting vote be recorded.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

1. *Receive the information*
2. *Note that following the last Subcommittee meeting the Chair wrote to the Council Controlled Organisations requesting changes to be made in their Statements of Intent and that the majority of these changes have been included in the final Statements of Intent*
3. *Note that the usual practice is for the Strategy and Policy Committee to approve Statements of Intent; however, given that there are no more Strategy and Policy Committee meetings before 30 June 2010, officers advise that the Subcommittee should make its recommendations direct to Council*
4. *Agree to recommend that the Council approve the following 2010/11 Statements of Intent as outlined below:*
 - a) *Basin Reserve Trust*
 - b) *Capacity*
 - c) *Positively Wellington Tourism*
 - d) *St James Theatre Charitable Trust*
 - e) *Wellington Cable Car Ltd*
 - f) *Wellington Waterfront Limited*
 - g) *Wellington Zoo Trust*

h) Wellington Regional Stadium Trust

029/10FM **FORWARD PROGRAMME** (12.17pm - 12.18pm)

Report of Ian Clements, Portfolio Manager, Council Controlled Organisations, Maree Henwood, Portfolio Manager, Council Controlled Organisations and Natasha Petkovic-Jeremic, Portfolio Manager, Council Controlled Organisations.

(1215/52/02IM)

(REPORT 6)

Moved by Mayor Prendergast, seconded Councillor Foster the substantive motion.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Council Controlled Organisation Performance Subcommittee:

- 1. Receive the information.*
- 2. Agree to the forward programme attached to this report.*

NOTED:

Chair Ogden requested of Officers that the CPI Paper be reprioritised in the Subcommittee's Forward Programme.

(Mayor Prendergast left the meeting at 12.20pm.)

030/10FM **RESOLUTION TO EXCLUDE THE PUBLIC**

(1215/52/02IM)

Moved Councillor Foster, seconded Councillor Coughlan the motion to exclude the public.

The motion was put and declared CARRIED:

RESOLVED:

THAT Council:

- 1. Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, resolve that the public be excluded from the following part of the proceedings of this meeting namely:*

Report 2 - Review of the performance of all Council Controlled Organisations for the Quarter ended 31 March 2010.

- **Wellington International Airport Limited**

Grounds: S48(1)(a)

That public conduct of the whole or the relevant part of the proceedings of the meeting will be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

Reason: S7(2)(c)

Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information –

- (i) Would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied.*

The meeting went into public excluded at 12.21pm.

For item 031/10FM, please see the public excluded minutes.

The meeting returned to open session at 12.34pm.

032/10FM **REVIEW OF THE PERFORMANCE OF ALL COUNCIL CONTROLLED ORGANISATIONS FOR THE QUARTER ENDED 31 MARCH 2010** (12.34pm - 12.35pm)

Report of Ian Clements, Portfolio Manager, Council Controlled Organisations, Maree Henwood, Portfolio Manager, Council Controlled Organisations and Natasha Petkovic-Jeremic, Portfolio Manager, Council Controlled Organisations.

(1215/52/02IM)

(REPORT 2)

Moved by Mr Ogden, seconded Councillor Foster the substantive motion.

The motion was put and declared CARRIED.

RESOLVED:

- 1. Receive the information*
- 2. Recommend that the Strategy and Policy Committee notes the following matters with regard to the third quarter 2009/10 performance of Council Controlled Organisations:*
 - a) The Basin Reserve Trust has completed the construction of the off-field practice wicket. The new facility has been rated the best*

practice surface in the country. The Basin Reserve is now the 11th test ground in the world to host 50 matches.

- b) Capacity Infrastructure Services Limited's new Service Level Agreement has been signed.*
 - c) Positively Wellington Tourism developed and launched its major Australian campaign with TV, online and cinema primary mediums presented in Sydney in March. The Trust worked closely with Carter Observatory and the Karori Sanctuary on the TV and online campaigns for the openings of these two new Wellington visitor attractions.*
 - d) The St James Theatre Charitable Trust's operating position improved during the March quarter and it has now returned to a net cash position.*
 - e) Wellington Cable Car Limited has continued the preparatory work in Manners Mall for the relocation of the overhead trolley bus network.*
 - f) The Museums Trust institutions continue to perform well with visitor numbers and revenue targets higher than budget. The Trust offered a range of exhibitions and public programmes with 19 new temporary exhibitions and 37,000 visitors to its events to date. The Trust is working closely with the Council planning the Carter transition to the Trust. The transition is on schedule to be finalised on 1 July 2010.*
 - g) In a first for a New Zealand zoo, Wellington Zoo Trust's The Nest – Te Kohanga won the Large Exhibit Award at the Zoo and Aquarium Association conference, held in Australia.*
 - h) Wellington Regional Stadium Trust had a very good third quarter, hosting 15 events. The annual result is expected to exceed the revised forecasts.*
 - i) The Karori Sanctuary Visitor Centre Project was delivered on the revised budget and on time. The new visitor centre was opened by the Prime Minister on 31 March.*
- 3. Note any other issues for the Chair to raise with the Strategy and Policy Committee in regard to this report.*
 - 4. Note any issues for the Chair to raise with the entities covered by this report.*

The meeting concluded at 12.35pm.

Confirmed: _____

Chair

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