
MINUTES

MONDAY 9 MARCH 2009

9.20AM

**Committee Room One
Ground Floor, Council Offices
101 Wakefield Street
Wellington**

PRESENT:

Mayor Prendergast (9.20am – 12.03pm))
Councillor McKinnon (Chair)
Councillor Best
Councillor Pepperell
David Pilkington
John Milne

APOLOGIES:

Mayor Prendergast

001/09QA **APOLOGIES**
(1215/52/01/IM)

RESOLVED:

THAT the Audit and Risk Management Subcommittee:

- 1. Accept apologies for early departure from Mayor Prendergast.*

002/09QA **CONFLICT OF INTEREST DECLARATIONS**
(1215/52/01/IM)

NOTED:

There were no conflicts of interest declared.

003/09QA **PUBLIC PARTICIPATION**
(1215/52/01/IM)

NOTED:

There was no public participation.

004/09QA **MINUTES FOR CONFIRMATION**

THAT the Audit and Risk Management Subcommittee:

- 1. Approve the minutes of the ordinary meetings held on Monday 3 March 2008 and Friday 15 August 2008, having been circulated, be taken as read and confirmed as an accurate record of this meeting.*

005/09QA **ORDER OF BUSINESS**
(1215/52/01/IM)

RESOLVED:

THAT the Strategy and Policy Committee:

- 1. Consider the agenda as follows:
Report 2: Implications for Council of new and proposed Financial Reporting Standards
Report 1: Status Report on Audit New Zealand arrangements, progress and recommendations
Report 3: Risk Assurance Summary of Work Completed
Report 4: Internal Audit Programme – 2008/09 Progress and Planning for 2009/10
Report 5: Risk Management Update
Report 6: Global Financial Crisis and Recession Risk
Report 7: Summary of Incidents
Report 8: Council Debtors Report*

006/09QA **IMPLICATIONS FOR COUNCIL OF NEW AND PROPOSED FINANCIAL REPORTING STANDARDS**

Report of Helen Rogers, Financial Controller.
(1215/52/01/IM)

(REPORT 2)

Moved Mayor Prendergast, seconded Councillor Pepperell the substantive motion.

The substantive motion was put and declared CARRIED.

RESOLVED:

THAT the Audit and Risk Management Subcommittee:

1. *Receive the information.*
2. *Note the developments in New Zealand generally accepted accounting practice (GAAP) since the last regular Subcommittee meeting in June 2008.*
3. *Note the appointments of Council officers to positions within New Zealand Institute of Chartered Accountants (NZICA) committees and boards.*

007/09QA **STATUS REPORT ON AUDIT NEW ZEALAND ARRANGEMENTS, PROGRESS AND RECOMMENDATIONS**

Report of Helen Rogers, Financial Controller.

(1215/52/01/IM)

(REPORT 1)

NOTED:

This Report 1 was introduced by officers and adjourned until the conclusion of public excluded business as the external auditors were not available to speak to the report.

(The meeting adjourned at 10.25am for morning tea.)

(The meeting reconvened at 10.42am.)

008/09QA **RESOLUTION TO EXCLUDE THE PUBLIC**

Moved Councillor Pepperell, seconded Mr Pilkington, the motion to exclude the public.

The motion was put and declared CARRIED.

RESOLVED:

THAT the Audit and Risk Management Subcommittee:

1. *Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, exclude the public from the following part of the proceedings of this meeting namely:*

Report 3: Risk Assurance Summary of Work Completed

Grounds: Section 48(1)(a) that public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7.

Reasons: Section 7(2) (b) To protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of Council.

Report 4: Internal Audit Programme

Grounds: Section 48(1)(a) that public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7.

Reasons: Section 7(2) (b) To protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of Council.

Report 5: Risk Management Update

Grounds: Section 48(1)(a) that public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7.

Reasons: Section 7(2) (b) To protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of Council.

Report 6: Global Financial Crisis and Recession Risk

Grounds: Section 48(1)(a) that public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7.

Reasons: Section 7(2) (b) To protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of Council.

Report 7: Summary of Incidents

Grounds: Section 48(1)(a) that public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7.

Reasons: Section 7(2) (b) To protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of Council.

Report 8: Council Debtors Report

Grounds: Section 48(1)(a) that public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7.

Reason: Section 7(2)(a) protect the privacy of natural persons, including that of deceased natural persons.

Section 7(2)(i) to enable the Council to carry out negotiations without prejudice or disadvantage.

2. *Permit Audit New Zealand to remain at this meeting after the public has been excluded, because of their specialist knowledge of the matters under discussion.*

The meeting went into public excluded session at 10.43am.

For items 009/09QA – 014/09QA see public excluded minutes

(Mayor Prendergast left the meeting at 12.03pm.)

The meeting returned to open session at 12.53pm.

007/09QA STATUS REPORT ON AUDIT NEW ZEALAND ARRANGEMENTS, PROGRESS AND RECOMMENDATIONS (CONTINUED)

Report of Helen Rogers, Financial Controller.
(1215/52/01/IM)

(REPORT 1)

RESOLVED:

THAT the Audit and Risk Management Subcommittee:

1. *Receive the information.*

2. *Note the content of the 2007/08 financial statements audit management letter attached in Appendix One of the officer's report.*
3. *Note the progress made in implementing the Audit New Zealand recommendations attached in Appendix Two of the officer's report.*
4. *Authorise the Mayor **and the Chief Executive** to finalise and sign the Audit Arrangements letter for the Long Term Council Community Plan (attached in Appendix Three of the officer's report).*
5. *Note the Planned Audit Approach letter prepared by Audit New Zealand for the 2008/09 audit (attached in Appendix Four of the officer's report).*

NOTED:

The resolutions differed from the recommendations in the officer's report as follows:

The Subcommittee added the words in **bold**.

The meeting concluded at 1.27pm.

Confirmed: _____
Chair / /