

Record of Meeting: Youth Council

Venue Committee Room 2, 101 Wakefield St, Wellington

When 4.00 pm - 5.15 pm, 30 October 2013

Present

Members: Amanda Yong, Ben Oglivie, Brittany Hogan, Daisy Lutyens, Duncan Armstrong, Erin Lockhart, Jack Marshall, Maddie Bell, Morgan Watkins, Oliver Michie, Petelo Leaupepe, Rawinia Thompson and Sean Johnson

Officers: Simon Wright (Consultation and Engagement)

Guests: Khalid Ahmed and Jennifer (Whitireia Journalism School)
Siobhan Davies, Jack Comer-Hudson, Alex Mair, Henry Shin, Kate Millsworkman

Minutes

1. Opening

Jack welcomed everyone.

2. Apologies

Apologies were received from Bing-Ying Lou and Cr Marsh.

3. What's on top?

Each member shared an important thing that is going on in their life with the group.

4. Conflicts of interest

No conflicts of interest were declared.

5. Previous minutes and matters arising

Daisy moved that the minutes for the previous meeting, with minor corrections, be accepted as true and correct. Morgan seconded the motion and it was passed.

6. Portfolios / Forward Programme

The Local Government Commission is considering applications to change the shape of local authorities in Wellington and is running a workshop at 12.00-1.30pm, 15 November at the Spectrum Theatre, Cnr Jonston St & Customhouse Quay.

7. General Business

Recruitment update

A week after sending letters to Wellington secondary schools, 6 applications have been received. Applications will be open until mid-February.

YC Annual Report

Members broke into small groups and commented on sessions of a draft Annual Report. The working group will review the comments and intended to present a final draft at the Youth Council meeting on 13 November for ratification. The Annual Report can flag issues to do with the administration of the YC, the work of the group and future intentions.

There was discussion about a Terms of Reference review. WCC is likely to review the YC's Terms of Reference shortly as:

- minor technical changes are required (e.g. YC can no longer report to the Strategy and Policy Committee as this committee no longer exists)
- the Terms of Reference for the Accessibility Advisory Group require a review at the beginning of each triennium and WCC generally reviews all the groups at the same time.

Youth Council agreed to devote a full meeting to discussing issues and determining recommendations for the Terms of Reference review.

End-of-Year event

The YC decided that Bing, Jack and Simon should organise an end-of-year function to celebrate the year's achievements.

Public Transport Spine Study Submission

The YC has received excellent feedback about its Public Transport Spine Study submission.

Inauguration ceremony

Brittany will accompany Jack to the function after the Councillor Inauguration Ceremony.

Delegation from the Indonesian Ministry of Youth and Sport

The Youth Council decided to accept an invitation to meet with officials from the Indonesian Ministry of Youth and Sport on Friday 8 November at Wellington City Council.

Drinking Fountains update

Sections from the Terms of Reference were read out in response to issues raised in a Drinking Fountains discussion thread on Loomio. These included:

- The Chair will work with Council officers to compile meeting agenda
- The Chair will be the spokesperson for the Youth Council and represent the views and recommendations of the group
- The Council officer will be responsible for the administration, support and promotion of the group
- The Council officer will work across Council business units to ensure youth are considered in the development and implementation of policy, strategy, planning and service delivery in the city
- The Council Officer will enable other business units to develop effective working and consultation relationships and practices with young people and Wellington's Youth organisations.

In response to a query about how YC agrees things, members were reminded that YC decisions require quorum plus one at a meeting. Loomio can be used to ratify submissions.

The YC's Terms of Reference set out two main activities for the YC: providing advice and youth outreach. The elections website is an example of an outreach project where the working group got approval for the project plan from YC and then provided regular updates and opportunities for YC input.

When advising the WCC, the YC agrees its submission. WCC action occurs when the

Council or the appropriate Council committee directs the Chief Executive Officer and the CEO then directs Council officers.

8. Closing

The meeting closed at 5.15pm. Most members then went to the Michael Fowler Centre for the Councillor Inauguration Ceremony.

The next YC meeting starts at 4.00pm, 13 November 2013 in Committee Room 2.

Decision and Action Summary

1. A full meeting will be devoted to discussing issues and determining recommendations for the Terms of Reference review
2. Bing, Jack and Simon to organise an end-of-year function to celebrate the year's achievements
3. The Youth Council will meet with officials from the Indonesian Ministry of Youth and Sport on Friday 8 November at Wellington City Council