

## Minutes of the meeting of Wednesday 12 February 2020

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<b>Time</b>	6:00pm – 8:00pm
<b>Venue</b>	Ngake – Room 16.09, Tahiwī, 113 The Terrace, Wellington

### Members present

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<b>Chair</b>	Jocelyn Kua
<b>Members</b>	Anthony Carter (Deputy Chair), Mino Cleverley, Natalia Fareti, Sunia Foliaki, Kira Hundleby, Ofania Ikiua, Aseri Kua, Sai Lealea, Merio Marsters, Alvin Mitikulena, Lisa Pouvalu
<b>Councillors</b>	Councillor Teri O’Neill
<b>Staff</b>	Sean Johnson (Democracy Advisor)

### Minutes

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#### 1. Meeting Procedures 6:08 pm

1.1. Natalia lead the group in the opening prayer.

1.2. Apologies were received from the following members:

- Merio – for lateness;
- Kira, Lisa, Mino, Ofania, Sai – for absence.

Resolved That the Pacific Advisory Group accepts the given apologies.

Jocelyn Kua (Chair) / Natalia Fareti

**CARRIED**

1.3. The minutes of the previous meeting were presented for confirmation.

Resolved That the Pacific Advisory Group accepts the minutes of the previous meeting, amended to remove reference to Natalia leaving to let other members in, as a true and correct record.

Jocelyn Kua (Chair) / Alvin Mitikulena

**CARRIED**

1.4. Members made the following announcements:

- Sean announced that Hayley Evans, the former executive leadership team liaison for PAG, has resigned from WCC. A replacement liaison will be appointed.
- Alvin asked about the new CEO of Wellington City Council. Sean announced that Barbara McKerrow started as Acting CEO on 1 February 2020 and will start as CEO (not acting) on 1 March 2020. Barbara was formerly the COO of Wellington City Council, and CEO of New Plymouth District Council.

(Merio arrived at 6:16 pm)

## 2. Councillors Update

6:20 pm

Councillor O'Neill gave an update on her work over the summer and some of the issues that Council is looking at. Specific points mentioned included:

- Otaki Youth Camp
- Cr O'Neill's work with Cr Paul to raise over \$10,000 of donations for relief relating to the Australian bushfires.
- The Strategy and Policy Committee has discussed parking policy, bus priority, a submission on both the Government's issues and options paper on the comprehensive review of the resource management system, and a submission on the Urban Development Bill.
- Cr O'Neill's specific interests in affordable housing and the natural environment.

Anthony asked if there was anything specific that Cr O'Neill thought the Pacific Advisory group could help with. Cr O'Neill said that if anything came up she would let them know.

## 3. Members Update

6:28 pm

Each PAG member gave an update on some things they have been working on and what they think is important to the future of PAG. Some of the key points are summarised below.

- Anthony – Ensuring that PAG is thinking about the strategic approach.  
How can PAG make sure that they are engaging with projects as early in the process as possible? It can be harder to change things when you come in at the end.
- Aseri – Applauding the close connection between the Fijian community and PAG and the Council created through the good work of Sai.  
Interested in bringing the concerns of the community to Council.  
It is really good to see young people, such as Natalia, involved in PAG.
- Alvin – Spoke to his experiences in running for the DHB and how it both highlighted the strengths that Pacific people have and the uphill battle that they face.  
Noted that many Pacific people have limited knowledge local politics and what the organisations (Councils and DHB's) do.  
Challenged WCC to get information out to Pacific people. Noted that information supplied at gatherings was likely to be more effective than individually supplied information.
- Merio – Praised Alvin for stepping up and running in the DHB election.  
Looking forward to getting new members of the Cook Island community involved in PAG after the PAG election later this year.
- Natalia – Noted that committee work is largely on hold given that the review of the advisory group, that was to include looking at the purpose and scope of PAG, is yet to be received.

- Noted that the advisory groups review has helped people around the PAG table reflect on their individual purpose at PAG.
- Has been working on a project looking at Pacific leadership. Focusing on showing young people workplace norms and how Pacific thinking can change the system.
- Cr O’Neill – Noted that it was interesting to hear others experiences of PAG to better understand how she can help the group.
- She will be seeking opportunities for PAG input around Council.
- Stressed the importance of closing feedback loops and letting people know the effect of their feedback.
- Sean – Noted that he thinks that the most important thing that he thinks PAG needs to do to be a success is to make a good plan of what they are going to do.
- Noted that a good strategy is to concentrate on doing a smaller number of things really well rather than trying to do a large number of things.
- Jocelyn – Talked about the challenges of being a first time chair in her first term on PAG.
- Talked on the importance of just getting started on work and then building up to capacity.
- Finding the right mix between achieving what WCC wants and what PAG wants.
- Noted the importance of building relationships within WCC. So that PAG can most effectively represent a Pacific perspective.
- What can PAG do to most effectively prepare the way for the new PAG that will start after the PAG election.

## 4. Presentations

6:57 pm

### 4.1. Palliative Care Among Pacific People in Aotearoa

*Presented by Sunia Foliaki*

Sunia presented on the research he had been doing looking at Pacific people in palliative care. The research looked at both the attitudes of Pacific people to palliative care, and the different needs that Pacific people in palliative care have.

Some key conclusions were:

- That the role of palliative and hospice services are underutilised and commonly misunderstood among Pacific populations in Aotearoa/New Zealand.
- The younger age of death in Pacific populations needs to be taken into account.
- That letting others take over the care of elderly and critically ill family members is often see as ‘dumping’ and is ‘talked’ about. Hence, Pacific families need to be empowered to actively participate in the care of their own.
- Including accounting for Pacific views on heath and terminal and supportive health care, which aligns with the principles of palliative care (home care, family involvement, and team work).

- That a win-win situation from a socio-economic perspective for both the NZ services and involved families if 'portable pensions' be applicable to more Pacific islanders returning home.

Some discussion followed the presentation.

Merio noted that many Pacific elders do not know what enduring power of attorney is.

Alvin noted that most Pacific people know very little about palliative care and that death tends not to be spoken about. He stressed the importance of advanced care planning.

Jocelyn noted that it was good to see what PAG members can achieve and the importance of sharing knowledge among the group.

## 5. Workshop

7:40 pm

### 5.1. Pacific Advisory Group Annual Report – Initial Discussion

Sean led the group in a discussion of planning for the PAG Annual Report for the year of 2019.

An annual report is required by the PAG Terms of Reference.

It must be presented to the relevant Council committee within the last four months of the financial year. In this case it must be presented to the Strategy and Policy Committee between 1 March 2020 and 30 June 2020.

It must include the agreed work plan, progress against it, the names of members, and their attendance at meetings.

In this case, no work plan was agreed for 2019 and so the annual report will detail the work done by PAG over the previous year.

During the summer break, Jocelyn, Anthony, and Sean agreed to the following plan for working on the annual report:

1. At February meeting, come up with a list of PAGs achievements in 2019.
  - a. Between meetings, PAG members will discuss and trim these groups over Loomio until there is a list of 4-6 key areas.
2. At the March meeting, a PAG member will be assigned to write a couple of paragraphs on each of the key areas.
  - a. A piece of paper will be available for each of the key areas and the YC members can circle the room and write down what they think should be highlighted in each of the areas.
  - b. The assigned member will take these pieces of paper home and write a couple of paragraphs up.
  - c. Discussion can continue on Loomio.
  - d. Before the April meeting the Chair will collate all of the draft sections into a document with the assistance of the Democracy Advisor.
3. At the April meeting, a draft Annual Report will be presented.
  - a. Any minor changes can be incorporated and then PAG can vote to adopt the Annual Report.

4. On Thursday 4<sup>th</sup> June, the Annual Report will be presented to the Strategy and Policy Committee.

At the meeting, PAG members came up with the following list of work done by PAG in 2019:

- Pasifika Festival
- Building relationships with WCC officers
- Getting to know new Councillor liaisons
- Advisory groups review
- Building relationships with other advisory groups
  - Joint meeting with AAG
  - Presentation on disability parking around city
- Presentations and advice given
  - Financial literacy
  - Pacific Heritage Arts Fono
  - MPP
- Local Elections
- Kapasa, heard back from Policy Team
- Empowering Young Pasifika event
- Community Submissions
  - Liquor ban submission
- 531 pi
- Loomio presentation

#### Actions

- Sean to upload this list to Loomio
- PAG members to add to list on Loomio and condense into 'key areas'
- Anthony to review old PAG minutes

## **6. Closing Prayer**

Aseri thanked both PAG and WCC for their support of his and Jocelyn's family.

Alvin led the group in a closing prayer.

(The meeting closed at 8:02 pm)