

Pacific Advisory Group

Minutes of the meeting of Wednesday 9 October 2019

Time	6:00pm – 8:00pm
Venue	Whataitai – Room 16.11, Tahiwī, 113 The Terrace, Wellington

Members present

Chair	Jocelyn Kua
Members	Anthony Carter (Deputy Chair), Natalia Fareti, Aseri Kua, Sai Lealea, Alvin Mitikulena
Councillors	
Staff	Sean Johnson (Democracy Advisor), Hayley Evans (Director, Legal and Risk)

Minutes

1. Meeting Procedures 6:11 pm

- 1.1. Sai lead the group in the opening prayer.
- 1.2. Apologies

(There was not a quorum at this stage and so this item was deferred until later in the meeting)

- 1.3. Confirmation of minutes

(There was not a quorum at this stage and so this item was deferred until later in the meeting)

- 1.4. Members made the following announcements:
 - It was acknowledged that it was Fiji Language Week.

2. Discussion 6:14 pm

- 2.1. Herbee Bartley and Rachel Yates – Pacific Heritage Arts Fono
 - 2.1.1. Herbee and Rachel updated the group on the Pacific Heritage Arts Fono, which is coming to Wellington for the first time.
 - 2.1.2. The Pacific Heritage Arts Fono is a three day celebration of Pacific Heritage Arts being held across Te Papa and the Massey University Campus.
 - 2.1.3. The opening night will be on Wednesday 20th November 2019. The Fono will run from 21st November 2019 to 23rd November 2019.

Action points

- Democracy Advisor to forward information about the Fono to PAG members when it has been received.

(Natalia arrived at 6:46 pm, with this arrival a quorum was met)

Wellington City Youth Council

Te Rūnanga Taiohi o te Kaunihere o Pōneke

(The meeting adjourned at 7:06 pm to farewell Herbee and Rachel. The meeting reconvened at 7:17 pm with the following members present: Jocelyn Kua (Chair), Anthony Carter (Deputy Chair), Natalia Fareti, Aseri Kua, Sai Lealea, Alvin Mitikulena)

1. Meeting Procedures (Continued)

7.17 pm

1.2. Apologies were received from the following members:

- Natalia – for lateness;
- Mino, Sunia, Kira, Ofania, Merio, Lisa, Cr Dawson, Cr Free, and Hayley – for absence.

Resolved That the Pacific Advisory Group accepts the given apologies.

Natalia Fareti / Alvin Mitikulena

CARRIED

1.3. The minutes of the previous meeting were presented for confirmation.

Resolved That the Pacific Advisory Group accepts the minutes of the previous meeting as a true and correct record.

Alvin Mitikulena / Sai Lealea

CARRIED

2. Discussion

7:22 pm

2.1. Geoff Lawson – Update on Council's use of 'Kapasa The Pacific Policy Analysis Tool'

2.1.1. This item was deferred until a future meeting.

2.2. Sean Johnson – Key points for PAG webpage update

2.2.1. Sean advised the group that he was looking at updating the PAG webpage on the Wellington City Council website. He called for suggestions for the webpage from the group. The following suggestions were received:

- More vibrancy on the page in general;
- Nation flags next to PAG members names;
- Photo of members;
- Pacific greetings at the top of the page;
- Dates for Pacific Language weeks;
- Recent PAG work;
- PAG Annual Reports;
- New 'Purpose of PAG' section;
- Details about Kapasa and the Council signing of it;
- Link to Council statistics on the Pacific Community Census;
- Links to other Pacific pages and Pacific embassy's;
- Link to the Pasifika Festival page;

- A database of Pacific events;
- Links to Pacific news hubs;
- Links to Council work involving Pasifika;
- Links to other Council services.

Action points

- Democracy Advisor to liaise with the WCC Digital Team about which of these changes are possible and start making a plan to get the changes incorporated into the PAG webpage.

3. Councillors Update

3.1. There was no Councillors Update at this meeting due to the proximity to the local body elections.

4. Action Plan Updates

4.1. There were no Action Plan Updates.

5. Other Matters

7:45 pm

5.1. Pacific Advisory Group members discussed other matters.

- The Democracy Advisor noted that voting for the local body elections was closing on Saturday 12th October 2019 and encouraged members to vote.
- The Democracy Advisor announced the trial of Loomio as a decision making platform to replace Dropbox.
 - Emails will be sent out to members prompting them to join.
 - The Democracy Advisor will run a session at the next PAG meeting showing how Loomio works.
- Jocelyn announced that she had spoken on 531pi (radio) about voting.
- Alvin asked if moves were being made to introduce online voting.
 - Natalia answered that there are currently concerns around cost and security, but that it is likely that at online voting will happen at some point in the future.
- Sai talked about the ongoing Fiji Language Week and gave a rundown of events happening as part of it.
- The Democracy Advisor announced the upcoming Advisory Groups Workshop with the new Councillors.
 - More information will be provided as it is confirmed.
 - It was suggested that the new Councillors be invited along to a PAG meeting to be further introduced to the group.
 - It was suggested that PAG could run an 'Understanding Pacific Culture' session for Councillors and interested staff.

Wellington City Youth Council

Te Rūnanga Taiohi o te Kaunihere o Pōneke

- Alvin was acknowledged for attending the launch of the book 'Te Folauga' at Parliament on Monday 7th October 2019. 'Te Folauga' is a collection put together outlining the student journeys of some of the Pasifika Health Sciences students at Otago University over the last 20 years.
- It was queried if PAG still has a standing invitation to the Creative New Zealand Arts Pasifika Awards ceremony.
 - Democracy Advisor to check on this.
- Natalia is running fono around the country recording traditional and contemporary stories from Pacific leaders. Sai will be interviewed as part of this.
 - Natalia will present the final report from this work to PAG when it is completed.
- A request was made for an overview of the staff leadership structure to be provided at the next PAG meeting.
 - The Democracy Advisor will find this information and present it at the next meeting.
- Information was requested on the percentage of Pacific staff employed by Council.
 - The Democracy Advisor will look into whether this information is available.

6. Closing Prayer

8:06 pm

6.1. Alvin led the group in a closing prayer.

(The meeting closed at 08:07 pm)