

# Pacific Advisory Group Meeting Minutes

Absolutely Positively  
**Wellington City Council**  
Me Heke Ki Pōneke

**Date:** 12 June 2019, 6.10pm – 8.00pm

**Venue:** Wellington City Council, 101 Wakefield St, Committee Room 1

**Chairperson** – Jocelyn Kua

**Members:** Sai Lealea, Aseri Kua, Ilisapeti Pouvalu, Anne Allen-Moetaua, Natalia Fareti, Anthony Carter (Deputy Chair), Merio Marsters, Mino Cleverley

**Councillors:** Cr Dawson

**Staff:** Crispian Franklin, Elected Member Support Manager

**Apology:** Hayley Evans, Acting Director Strategy and Governance

1.	<p><b>Meeting procedures</b></p> <p><b>1.1 Opening Prayer</b></p> <p><b>1.2 Apologies</b></p> <p>Apologies received from Dr Alvin Mitikulena, Sunia Foliaki, Kira Hundleby and Ofania Ikiua</p> <p><b>1.3 Confirmation of Minutes</b></p> <p>Moved: Chairperson Seconded: Natalia</p> <p>The minutes of the 8 May 2019 Pacific Advisory Group meeting was adopted as a true and accurate record of the meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p>
2.	<p><b>Presentations</b></p> <p><b>2.1 Advisory Group Review – Carolyn Dick &amp; Erica Richards</b></p> <p>Presenter updated the group on:</p> <ul style="list-style-type: none"><li>• On the upcoming review and process of the review</li><li>• Question around review of the Terms of Reference</li><li>• Types of question for the review – broad question format</li></ul> <p><b>2.2 Pacific Financial Literacy Program – Heston</b></p> <p>Presenter updated the group on:</p> <ul style="list-style-type: none"><li>• Lessons learnt from running its first workshop – less jargon, language used and terminology for people to understand, more explanation required and cater to the audience, issue around credit rating and lenders of the last resort.</li><li>• Target market and financial literacy – younger parents and teenagers</li><li>• Intention to develop more facilitators in the community</li></ul>

	<ul style="list-style-type: none"> <li>• Question around measures used for the success of the workshop e.g number of people, home ownership, survey at the end of the workshop etc</li> <li>• Access to grants to run workshops</li> </ul>
3.	<p><b>Nomination of Deputy Group Chair</b></p> <p>Nominations received for Natalia Fareti and Anthony Carter and candidates addressed the Group. Members voted for the respective candidates. Anthony Carter appointed as Deputy Chair.</p>
4.	<p><b>Councillors Update</b></p> <p>Signed off the Annual Plan document Update on the library, pop-up library and LGWM. Focused on portfolio – Housing matter – Arlington, rollout of Housing First and Healthy Homes</p>
5.	<p><b>Action Plan Updates</b></p> <p>Opportunity for members to update the group on the Action Plan:</p> <p>Economic Development – no update Anthony – achieved to review the work plan and will present a draft at the next meeting Health and Wellbeing – Sunia updated the document in Dropbox. Events – Vic and Massey Universities events and updates on Facebook. Governance – agreed to include Natalia into this portfolio, fale project letter has not been added in. Sai – Charities Act review – present at the next meeting.</p>
6.	<p><b>Other Matters</b></p> <p>Planning for Growth – no updates – no submission put in Alcohol Management Strategy – not actioned. Member Anne has resigned and this is her last meeting.</p>
7.	<p><b>Closing prayer</b></p>