**Pacific Advisory Group Agenda**

**Wednesday 13 December 2017, 6.00pm – 8.00pm**

**Wellington City Council, 101 Wakefield St, Committee Room 2**

**Members:** Merio Marsters, Sai Lealea, Aseri Kua, Ofania Ikiua, Ilisapeti Pouvalu, Sunia Foliaki, Jocelyn Kua (Deputy Chair), Samson Samasoni (Chair), Alvin Mitikulena

**Councillors:** Cr Dawson, Cr Day

**Staff:** Angela Sopp (Senior Democracy Advisor)

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|  | **Welcome/introductions and prayer**  Aseri Kua provided the opening prayer. The Chair welcomed Deputy Mayor Day and Dr Alvin Mitikulena to the meeting. | **6.00pm** |
|  | **Apologies**  Received from Mino Cleverly, Kira Hundleby and Anne Allan-Moetaua  Early Departure: Merio Marsters | **6.05pm** |
|  | **Confirmation of Minutes & Matters Arising (vacancies, fees, position allocation)**  Minutes for 15 November meeting were confirmed without any changes.  Sai Lealea moved and Jocelyn Kua seconded the confirmed minutes.  PAG vacancies and position allocation: it has been decided that a paper will be written and taken to Councillors with recommendations to fill the vacancies in PAG by ‘shoulder tapping’ Pacific representatives that have indicated an interest in becoming a member, and where there are contestable positions PAG will agree on a process for deciding. The Chair suggested a good starting point as to consider those who had contacted the Council after the election process had finished.  Action: Democracy Advisor to work with the Chair in writing up the paper for early 2018.  Meeting fees: Democracy Advisor has been investigating this by accessing establishment documentation for all advisory groups.  Action: Democracy Advisor to write a 1 page summary about how meeting fees are set for all advisory groups.  Fale update: David Chick has been on leave so no update yet.  Action: Democracy Advisor to follow up with Mayors office and Victoria University (Winnie Laban) for an update. | **6.10pm** |
|  | **Councillors Update**  Day provided an update about LTP related activities.  Dawson provided an update about Housing initiatives. | **6.30pm** |
|  | **Draft Forward Programme for 2018**  The draft forward programme for 2018 was handed out to PAG members and the Chair asked for indications of those papers scheduled for the first quarter of 2018 (Feb to March) that PAG members would like to know more about/provide advice.  Papers on housing, urban development, Outer Green Belt, the Tech Hub, Accessibility, Our City Tomorrow and Significance and engagement are all ear marked as papers/issues PAG would like to engage on.  Action: Democracy Advisor to follow up with report writers and schedule them to come speak with PAG. Early in the New year. | **6.35pm** |
|  | **PAG Planning Session**  The Chair passed over to Sai Lealea to lead this discussion. All PAG members present had the opportunity to provide ideas and thoughts, including Day and Dawson. The main points were:   * A need to understand the LTP * Some context would be needed such as previous PAG annual plans and the Pasifika Action Plan * Facilitation assistance from Council would be ideal * Taking a sectoral approach might be a good way to approach, for example, housing, social services, etc * The current Pasifika Action Plan should be used as a framework but be updated with new priorities and focus points * One of the priorities for PAG should be an increase in Pacific participation in Council through increased submissions. PAG should encourage communities to become more involved * A Pacific Forum should be looked at – these were held in the past and were useful; for gaining community buy-in and input * PAG need to look at what needs to be done to raise awareness of the group in Wellington’s Pacific communities * Lack of funding means PAG needs to think outside of the box in terms of what it can do to effect positive change for Pacific communities. Funding is available from a range of external sources – including central government. The example of the Youth Council accessing funding from the Ministry of Social Development is a good example of this * Community engagement needs to be a priority for PAG * PAG should also be a helpful source of information for Pacific communities particularly about things like Wellington based scholarships, community services, getting Pacific interns into Council, awards, celebrating Pacific excellence   A sub-committee will be formed to develop an agenda and organise the PAG planning session. This will consist of Sai Lealea, Ofania Ikiua, Alvin Mitikulena, Lisa Pouvalu, the Chair and Deputy. This will take place instead of a January normal PAG meeting.  Action: Democracy Advisor to assist with scheduling and booking a room. Sai Lealea to lead development of the planning session.  Chair has been reaching out to a range of ‘influencers’ at local and central government level and is keen for the new Pacific People’s Minister and Children’s Commissioner to come to speak with PAG to help inform priorities and focus of PAG. Day and Dawson would like Community Services and UNICEF Child Friendly Cities officers to be invited to a PAG meeting to speak and get PAG input.  Papers scheduled in the first quarter of 2018 that are of interest to PAG include:   * National Policy Statement for Urban Development Capacity * Outer Green Belt Management Plan * Tech Hub * Accessible Wellington Action Plan * Our City Tomorrow – Central City Vision * SHIP – business cases for 2 development sites * City Housing Operational Policy Update * Significance and Engagement Policy Review   Action: Democracy Advisor to arrange for officers from Community Services and UNICEF child friendly cities initiative to attend a PAG meeting. Democracy Advisor will follow up with Chair about arranging for other report writers and external stakeholders to meet with PAG. | **7.00pm** |
|  | **Cultural Events Review: meeting with Angus & Associates**  The Chair provided a debrief of the meeting held on the 4 December with Angus & Associates – given a number of members could not attend. There are concerns that the TORs guiding the review vary from those that were developed by PAG. The meeting was not well facilitated with issues well outside of scope being raised and making for a messy start to the discussion. Some of the main points provided to Angus & Associates were:   * More community ownership of Pasifika was needed, but the community spirit had been ‘lost’ since 2009 when relationships between the Council, PAG and the community became strained * A celebration of Pacific culture in Wellington needed to extend beyond one event a year * Grassroots approach is missing * Concern PAG consultation restricted to the very end of the process, when the review was first launched in March 2017 * Approach to organising the festivals needs to be looked at * Should be ‘By Pacific, for Pacific’ for the Wellington public * Engagement should start earlier * A week long celebration would be welcome, and this doesn’t need to be done by Council, just provide a marketing ‘umbrella’ for community groups to undertake their own activities * Did not feel Angus & Associates were engaging with the right stakeholders for the review * Pacific media should be used more * Despite concerns about the way in which Council organised the festival, PAG and Pacific communities would always support a festival carrying their ‘name’ and will look forward to how things can be better * A strong desire for the whole of Wellington to be proud of these cultural events as a reflection of who we are * Feel there have been a lot of missed opportunities in the past * Perhaps the Pasifika Festival should be run by the community rather than the Council (who could provide support) but with full accountability to the Council | **7.30pm** |
|  | **Other matters of interest**  Pasifika Festival 2018: The draft programme, update on arrangements and information for stall holders was provided to PAG. A request was made for a Minister to open the festival and bless the food stalls. Lisa Pouvalu will check with Tongan Wesleyan Church Minister Simote Taunga to see if he is available. If not, Ofania will check if her Niuean Minister is available.  Action: Lisa Pouvalu to check availability of Minister and let Suzanne Tamaki know. Democracy Advisor to check on Pacific VIP attendance with Suzanne Tamaki.  Sai Lealea reminded everyone how important it is to share information about Wellington City Council and its services to Pacific communities.  Alvin Mitikulena wanted to emphasise the importance of PAG identifying and supporting a Pacific face for Council.  Merio Marsters asked that people consider visits to rest homes over the holiday season and a flyer for a Community Christmas BBQ at the Centennial Community Centre in Berhampore on Wednesday 20 December 4pm to 6pm. | **7.50pm** |
|  | **Closing and prayer**  Alvin provided the closing prayer and the meeting concluded at 8pm. | **8.00pm** |