

## Draft Minutes of the Pacific Advisory Group meeting, 12 June, 2013

<b>Time &amp; Venue</b>	6.00 to 8.00 pm, Committee Room2, Council Offices, Wakefield St.
<b>Present</b>	<b>PAG</b> - Tina McNicholas (Chair), Anthony Leaupepe, (Deputy Chair), Dan Kauraka (Deputy Chair) Siofilisi Tafo'ou, Sainimili Pouvalu, Violet Ekenasio, Teloma Munro, Maria Solouota, Martha Samasoni, Fetu Ole Moana Tamapeau, Manuila Tausi, Mailigi Hetutu, Stacey Kokaua-Balfour <b>Councillors:</b> Cllr Paul Eagle <b>Council Officers:</b> Janette Wallace Gedge, Martin Rodgers, Rebecca Martin
<b>Apologies for absence</b>	Cllr McKinnon, Cllr Leonie Gill
<b>Apologies for lateness or leaving early</b>	

<b>Welcome</b>	<b>Chair Tina McNicholas</b> opened the meeting and welcomed all PAG members Councillor Eagle, Martin Rodgers, Rebecca Martin
<b>Opening Prayer</b>	<b>Manuila Tausi</b> gave the opening prayer
<b>Consultation team structure update</b>	<p><b>Martin Rodgers.</b> Martin acknowledged what a great event the Pacific Forum was and expressed thanks on behalf of the organisation for the warm welcome and the work done by Anthony Leaupepe and his community at Ioane Vito Centre to provide the welcome to our new Chief Executive.</p> <p>Martin then tabled the new Research, Engagement and Planning team structure and gave an overview of the reorganisation and the structure of the Consultation and Engagement team and how that relates to liaison with PAG.</p> <p>Martin announced that Janette Wallace Gedge has decided to leave the Council and that liaison of the PAG will be taken up by the new Team leader who starts at Council on 1 July. Sharelle Peck now manages administration such as payments of meeting allowances.</p> <p>Tina asked that PAG's acknowledgement of Janette's commitment and wonderful work be recorded in the minutes.</p> <p>Question from Anthony: Will there be any more changes or is this it?</p> <p>Response from Martin: The CEO believes the process that was begun should be completed and we can then start building with clarity and security.</p> <p>Question from Anthony: will there be increased support for Advisory Group.</p> <p>Response from Martin: as work on the engagement policy develops will come and discuss with group how we can do the work better. The session at the forum was intended to be an input but it was rushed.</p> <p>Question from Maria: What's the view of Council on Advisory Groups? If making suggestions about engaging with the Pacific</p>

	<p>Community we'd like to hear about them.  Response from Martin: ERG has been asked to discuss amongst themselves how the Council could use the Group more effectively and report back.</p> <p>Question from Fetu: Will the Terms of Reference be reviewed?  Response from Martin: We will do the policy work first. That may then flow into a review of the terms of reference for all groups. That would possibly take place after the election.  Comment from Anthony that this may be an opportunity to begin to develop a Pasifika Strategy.  Tina: Appreciate Martin coming and showing the structure. Wouldn't want changes to affect way PAG has a relationship with Council. If any changes planned PAG would appreciate a heads up.</p>
<b>Pasifika Festival</b>	<p>Rebecca Martin, Community Events, joined the meeting. Rebecca said she had come to get feedback and to discuss the next steps for the 2014 Pasifika Festival.  Congratulations to everyone it was a truly great Festival. Each year has been building on the last and builds its place in the events calendar.  At last festival a team was taking email addresses to survey audience. Fifty five people responded. Compliments about a genuine community festival and high quality performers. Some feedback received about working with the food stalls to have more available for sales from the community, more opportunities to join in arts and crafts, more targeted stage entertainment – getting the balance right.  Wind came up form 4pm.  Rebecca will circulate Marisa's report.  If there are any more payments that need to be actioned please send them to Rebecca. They must be received before the end of June.  Mailigi to send invoice to Rebecca.</p> <p>Next steps; Date locked in on 18 January, Saturday of Wellington Anniversary Weekend. Will be the first event in a big calendar.  Staffing: restructure includes events from what is known will still have a dedicated resource for community events. Rebecca to let PAG know how will be staffed; Rebecca intends to have the right person doing the right job. Rebecca said she is happy to host a workshop to kick off Festival and talk through items such as the theme.  Involving other agencies and exploring opportunities for growth. Maximise community food stalls and targeting performers.</p> <p>Asked if PAG wish to create a subcommittee again and ideally have the first meeting within a month.  Volunteers for subcommittee included: Fetu, Mailigi, Dam, Anthony, Maria, and Sainimili. Suggestion of an MoU for subcommittee making clear where decisions get made and subcommittee reporting back to PAG on the decisions that have been made.  Questions: Could we start discussing sponsorship now? Hopefully by end of July there will be a resource in place.</p> <p>Tina commented: If you are passionate about organising the Festival put your hand up for the subcommittee and trust the</p>

	<p>committee members to make decisions.  Sofi: commented Group as a whole had some good ideas to add last year but make sure that the group as a whole don't make changes to the plans.  Payments for performers were more in 2012 than 2013 will groups be paid same amount in 2014?</p> <p>Note from Rebecca: Contribution to Festival was about \$20,000 higher. Really high logistical costs. To get a set up that works. Can come up with different options for paying performers. E.g. income from food stalls could go towards performers,  Q from Dan: could we look elsewhere for staging  Response from Rebecca: Events team are looking at procurement over all the events and trying to get a better rate.  Dan: What is cost of Marquee  Response: Approx \$50,000 – year that was used for festival was also used for Home-grown and that event contributed majority of cost.  Q from Violet: what kind of person will be recruited for events?  Rebecca: position will be advertised next month and will be announced to the PAG  Question from Sofi: Can council pay the subcommittee for their meetings in recognition of the effort?</p> <p><b>Proposal: That the Council value the subcommittee time by paying for meetings Moved by Sofi Seconded by Anthony, passed unanimously</b></p> <p>Tina commented important that the mechanism of a subcommittee happens so that PAG can deal with its care business and the Festival is dealt with in subcommittee meetings who report to PAG on progress.</p>
<b>Councillor update</b>	<p>Councillor Eagle  Currently deliberating on Annual Plan. Council has approved to support in principle the Living Wage affects many Pacific Communities.  Councillor Eagle put the proposal that if we had to amalgamate councils what would it be like. Different councils doing work with residents to get their views. Suggestions for smaller wards in Wellington if amalgamated. Councillor ratio of 1 to 15,500 residents gets to ensure people have access to decision makers. Could have community boards if they wish. Suggested that the PAG might look at: What should a Pasifika voice look like? Look at Auckland and see what we think.</p> <p>Comment from Anthony: this group would like to congratulate WCC on their support for the Living Wage.  Question from Maria: Where is the \$250,00 allocated to Living Wage to come from?  Response from Cllr Eagle: No immediate impact on rates, work has to be done on impacts and reports provided to Council. Likely to be phased implementation depending on funding and contracts.  Proposal from Fetu: As PAG we support the Living Wage initiative from Council.  Proposed Fetu, Seconded: Sofi. passed unanimously</p>

<b>Minutes of last meeting</b>	<p>Minutes were amended with removal of paragraph of suggestions for Pacific Forum. These points were to be discussed in the matters arising.</p> <p>Moved Fetu, seconded Stacey</p>
<b>Matters arising</b>	<p>Anthony requested agenda item Pacific Forum review be changed to Pacific Forum Feedback.</p> <p><b>Pacific Forum feedback:</b>  <b>A request is to be made by email to Martin Rodgers for a budget to promote the next Froum.</b>  Suggestions that budget include:</p> <ul style="list-style-type: none"> <li>• Sufficient funds to run month-long radio advertisements about the forum across all Pacific ethnic radio programmes</li> <li>• Sufficient funds to promote the Forum to the Samoan community through the media</li> <li>• For Cook Islands programme \$20 per announcement would be suffiecient and having a councillor on a radio programme would cost about \$100</li> <li>• Invite secondary schools with high number of Pacific students, and Pacific student associations at tertiary institutions. Follow up with phone call and work with Youth Council. Suggestion that all under 18s go into a draw to shadow the Mayor for a day</li> <li>• Invite all Pacific churches in the WCC boundary</li> </ul> <p>Feedback on Forum: brilliant venue, acknowledge Anthony and the team.  Room for improvement: Format of meeting time frame too short, need to cut down on content and needs to be focusse dnad well facilitated  Needed more context for discussion Assuming the community knows about alcohol does not work. The community do not know the role of council and it needed someone to set the scene. Questions were not relevant to the group. Needed to be broken down and clearer. Must consider cultural context in future. Wordy questions not helpful.  Mayor should open and welcome then move straight tto the discussion  Pacific Contexturisation of the topic is essential and how it relates to the region.  Consider introducing a Mayor’s question time. Think about who is on which table in future and group people/. Consider that people like to stand up and give their feedback – it’s in the Pacific tradition.  If genuinely wanting to engage with the community need to consider making presentaiton shorter nad have more conversation.  Would be good for PAG Chair to facilitate the forum – be MC.</p> <p>Response from Martin: appreciate feedback and will pass to new Team Leader and team. Hears the messages and intention is ot make more interactive. Now we need ot look at content. Martin happy to review promotion and where budget is prioritised.</p>
<b>Annual Report</b>	Request to send information for Annul Report to Janette before Friday 21 June
<b>Next meeting</b>	10 July in Committeee Room one. Opportunity to attend workshop from 5.30pm on Making submissions.