

Archive of Record of 2011 Meetings: Pacific Advisory Group

[Insert, most recent at the top, Meeting details, Agenda and Minutes, Follow-up Actions and Sub-group Updates once completed.]

Meeting Details for 9 February 2011

Venue & Time	5.30 to 8.00 pm, Committee Room 1, 101 Wakefield Street
Present	Members: Ida Faiumu-Isaako, Vula Murphy, Malakai Jiko, Lopeti Tefoto, Danny Kauraka, Martha Ahmed, Tina McNicolas, Brenda Cottingham, Mailigi Hetutu, Avia Liai, Anna To'o Council Officers: Rebecca Hardie, Andy Scotland, Bessie Fepulea'i, Marie Retimanu-Pule, Trudy Smith. Councillor: Leonie Gill & Ian McKinnon Guests: Afamasaga Tealu Moresi
Apologies	Councillor Paul Eagle.

Agenda and Minutes 9 February 2011

#	Agenda Item (min)	Key points / Decisions
-	Chair welcomes the group	Welcome from Chairperson. Chairperson asked that the first items on the Agenda be moved to the end of the meeting and allow time for Afamasaga Tealu Moresi from Samoa Capital Radio to proceed with his presentation. The group agreed.
-	Adoption of Minutes	Minutes of the 19 January 2011 meeting were adopted. (Martha/Malakai)
1	SamoaCapital Radio	<u>Discussions: Samoa Capital Radio</u>

2	Pasifika Festival 2011	<p>Samoa Capital Radio – Afamasaga Tealu Moresi: A hardcopy proposal was tabled by Afamasaga. Please see Pacific Advisor if you would like to obtain a copy.</p> <p>Afamasaga is the CEO for Samoa Capital Radio. Afamasaga presented a hard copy proposal about how SCR can promote the Pasifika Festival and how this can work with other Language radio stations.</p> <p>Afamasaga spoke to his proposal. Promotions can be done through clients that are with SCR and put up Posters in clients shops and stores.</p> <p>Through a project that SCR and Access Radio Language Programmes are working with CCDHB Afamasaga has spoken with project leader about promoting the Festival during this timeslot. Project leader very happy to work colabratively to promote the Festival during their programme slot.</p> <p>There could be an opportunity for each Nation to be on stage on the day of the Festival to promote and talk about your community in your own language.</p> <p>A stall oppourtunity has been offered to Access Radio. SCR will take the lead for everyone and use this opportunity.</p> <p>Danny Kauraka from Ivanui Cook Island Radio station has sent through a proposal to Afamasaga with monetary figures.</p> <p>Ida has asked the rest of the group to send their proposals through to Afamasaga before the Festival.</p> <p>Afamasaga has suggested that it would be good for all Language Programme presenters to talk with SCR to sort out their programmes.</p> <p>Afamasaga will link in with the Councillors for PAG to sort out interview times.</p> <p>Pasifika Festival Update: Rebecca handed out Posters and will send out the email format for people to distribute. Festival has been promoted through the Capital Times and the Council Website.</p> <p>Start time on the Posters is 9.30am. Marie brought up a point that the reason why the Festival started a bit</p>
---	------------------------	---

later was because there were never enough people on site during the Opening Formalities.

Andy expressed that this is the only time the Mayor was available and the Mayor had expressed that she is very keen to attend.

Ida asked the group to please ask their communities to be at the park early for the formalities.

Danny asked that if all stalls can open by 9.30am this could help bring the communities in on the day for the formalities.

PA(Pacific Advisor) explained that this would all depend on the Health Inspections for the Food Stalls after the Inspector had gone through them.

Food Stalls & Craft Stalls:

Rebecca reported back to the group that the Food Stall Holders briefing will be held on Thursday 17 February 5.30pm in Committee Room 1. All Food Stall Holders are to attend this meeting.

PA asked if there would be a meeting with the Health Inspector before the Food Stall Holders meeting to look at menus? Rebecca replied that this can be organised and will liaise with PA to attend to help with the knowledge around Pacific Foods. Rebecca to organise meeting with Health Inspector and notify PA.

An update on all Stalls will be sent out by Rebecca.

There are no Samoan craft stalls. An idea was put forward to approach Langi's Island Styles to be the craft stall for the Samoan community. Rebecca will make contact and report back to the group.

Theming for the Festival:

Rebecca explained that Shane Tufferey has been approached to work on Pacific Panels for the theming of the Festival. This programme will link with the children on the day.

Shane is looking after the artists that will be working on the panels.

Andrew Richardson will be decorating the stage with make-shift palm trees.

VIP's Update:

VIP invites have been sent out this week (07/02 – 11/02). The RSVP for the VIP's invitation is this week on Friday 11.

Questions were asked about who was going on stage out of the VIP's? Ana to coordinate the VIPs on the day and take up those who will be speaking as there may not be enough room on the stage for all the VIP's.

Rebecca to send the list of VIP's that have been invited.

Headline Act:

Headline Act has not been confirmed yet. There are a few people that have been contacted. King Kapisi made contact but the costings are very high and he would be flying in from Auckland.

People that have been contacted are:

Rosita Vai

Musical Island Boys (MIB)

King Kapisi

Danny asked if it was possible to have Cindy of Samoa perform again as she was a great hit with the Pacific communities last year.

Marie phoned Cindy and confirmed that Cindy of Samoa is available for the 26 February and her fee would be \$2000.00

Group agreed that Cindy of Samoa would be one the main act. Rebecca expressed that the budget for the Headline Act was \$5K and the Festival would be able to afford Rosita Vai and MIB. Group agreed for all 3 groups to be asked to perform if the budget allows it to. Rebecca will contact Rosita and MIB to confirm.

Rebecca will have a performance programme by Friday to send out to PAG.

Payment for Groups:

If a group is registered under a church name they will be paid on the day. Please email Rebecca if you have any concerns about getting your group paid on the day.

Site Visit:

Ida asked if there would be a site visit and Rebecca replied that this can be organised. Ida asked for the site visit to be held Friday 25 Feb before the Festival. People interested to visit the site are Ida, Brenda, Mailigi and Martha.

Rebecca to arrange time to meet a the site.

Volunteers on the day:

Rebecca has said that there is a group that was used for Waitangi Day that have been approach to help on the day. If PAG have people that would like to volunteer please send an email to Rebecca with contact details.

MC for Festival:

Rebecca explained that NiuFm had suggested Nicole (Niue girl) to MC at the event. Group had a few mixed feelings about Nicole and felt that she needed to be briefed well in advance if she were to MC. A suggestion came through to have a second to co-MC with Nicole. Fuimaono Karl Puloto-Endermann was mentioned and Ida said she will contact Karl. Ida will speak with Nicole and let her know what the PAG expectations are.

Parking for the stall holders:

Rebecca will report through email about Parking for stall holders.

Action:

Rebecca to organise meeting with Pacific Advisor and Health Inspectors to go through menus for the day.

Rebecca to send updated list of Stall holders to PAG.

Rebecca to make contact with Langi's Island Styles about a Craft Stall for Samoa.

Rebecca to send out the final list of the VIP's that have been invited.

		<p>Rebecca to confirm with Rosita Vai and MIB regarding headline act performance. PAG to email Rebecca if they have any concerns about their groups getting paid on the day. Rebecca to organise and arrange site visit for PAG members on Friday 25th Feb. Ida to brief Nicole if she is to MC the Festival with expectation from PAG. Ida to ask Fuimaono Karl Puloto-Enderman about co MC. Rebecca to confirm parking layout for stall holders.</p>
3	Pacific Advisory Elections	<p>Discussion: PAG Elections PAG elections will be held on Monday 28 March 2011 at Te Papa. More information will be available at the next meeting.</p> <p>Please spread the word to your communities.</p> <p>Actions:</p>
4	Pacific Forum	<p>Discussion: Pacific Forum The first Pacific Forum for this year will be held Monday 2 May at Te Papa.</p> <p>There will be a new approach on how all the Forums will be run on the night. There will be 3 workshops on the night for people to choose which to attend.</p> <p>Topics we are looking at are Climate Change, Annual Plan and we are asking PAG to name the last workshop.</p> <p>More updates at the next PAG meeting</p> <p>Action: PAG to provide the 3rd topic for the Forum Workshop.</p>

5	General Business	Discussion: Action:
6		Discussion Actions
7		Actions
5		
6		
7	Other business (10)	Ida spoke last words. Prayer Ida Faiumu Isaako
	Date for next meeting	9 March 2011 at 6.00pm.