

## Archive of Record of 2010 Meetings: Pacific Advisory Group

[Insert, most recent at the top, Meeting details, Agenda and Minutes, Follow-up Actions and Sub-group Updates once completed.]

### Meeting Details for 16 December 2010

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| <b>Venue &amp; Time</b> | 5.30 to 7.30 pm, Committee Room 1, 101 Wakefield Street  |
| <b>Present</b>          | <b>Members:</b> Ida Faiumu-Issako, Vula Murphy, Malakai Jiko, Avia Liai, Lopeti Tefoto, Danny Kauraka, Martha Ahmed, Tina McNicolas, Brenda Cottingham,<br><b>Council Officers:</b> Rebecca Hardie, Andy Scotland, Bessie Fepulea'i, Marie Retimanu-Pule, Trudy Smith, Aroha Rangi<br><b>Councillor:</b> Leonie Gill, Paul Eagle, Ian McKinnon<br><b>Guests:</b> |
| <b>Apologies</b>        | Mailigi Hetutu, Manea Allan-Moetaua  |

### Agenda and Minutes 17 November 2010

| #        | Agenda Item<br>(min)                                    | Key points / <b>Decisions</b>   |
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| -        | Chair welcomes the group                                | Welcome from Chair. Chair expressed thanks to Trudy and the work she has under taken for PAG. Opening prayer Ida.   |
| -        | Adoption of Minutes                                     | Minutes of the 17 November 2010 meeting were adopted. (Brenda/Martha)   |
| <b>1</b> | Update from Aroha Rangi in Policy on Advisory Groups in | <b>Discussion – Aroha Rangi Policy Team:</b><br>An update from Policy Team on the Terms of Reference (TOR). Paper will go to Council in Feb 2011. The terms that will go up to Committee will be minor changes. Helen Walker from Citizens Engagement will be putting |

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|   | Council                | <p>paper up to Council in the new year.<br/>Any questions or more information about the PAG TOR please contact Aroha Rangi directly.</p>   |
| 2 | Pasifika Festival 2011 | <p><b>Discussion: Rebecca Hardie and Andy Scotland Events Team:</b><br/><b>RWC:</b> planning is going really well. A lot of engagement around the High Commissions and different Pacific Communities. Grants have finished accepting the applications from the different Pacific Communities.</p> <p><b>Pasifika Festival 2011 Planning:</b> Events team gave a presentation about how they see the Pasifika Festival working for 2011. Bessie will send out the presentation to all PAG members. Included in the presentation is the role that NiuFM will play on the day in regards to MC's. Discussions were made around looking for local MC's and local talent to be headliners on the day. Events will report back on their findings. All ideas for the Festival are to be sent to Rebecca.</p> <p>Events team looking at an idea of having a competition where a family can come dressed in cultural dress and spot prizes could be given out for best dressed on the day of the Festival.</p> <p>The size of the Home Grown Events tent is 70x30 metres. Events said the tent is robust enough to handle the weather, which will give a high chance of the PI Festival not being cancelled on the day. The tent has been secured and confirmed for the PI Festival costs still to be negotiated.</p> <p>Events have contracted people in to help with the programming of the Festival. Date confirmed for the PI Festival is Saturday 26 Feb 2011.</p> <p><b>Stalls/Performance Application Forms:</b> Forms are now available for food stalls, crafts and performers. There was discussion around the forms and some information. Rebecca agreed that she will work on the changes for the forms and re-send them out to PAG before the end of the year. All applications will come through to the Events Team who will meet with City Communities to make recommendations then the applications will be discussed with PAG.</p> <p>NiuFM will be looking after the corporate stalls. It was noted the Corporate agencies to be chosen need to have a Pacific element to be part of the Pasifika Festival. Example: MSD is a big organisation we need to make sure we get the right sectors from MSD to have a stall on the day.</p> <p>A concern around the cost for a stall especially the Craft Stalls for the smaller Island Nations. PAG agreed that</p> |

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|   |                  | <p>smaller Island Nation stalls should pay half the price if they cannot find a craft stall.</p> <p>A concern around the cost of the food stalls \$200, and then having to also pay for the recyclable cutlery. Events agreed that they would look into subsidising the cutlery for all food stalls if they can.</p> <p>A plan of the Venue is available from the Events Team to view. The budget of \$60k has been set aside for the event. Leonie will be looking at taking costs to the next Annual Plan if required.</p> <p><b>Radio Promotions:</b> There were great discussions around how much money NiuFM would be paid to promote and do work for the Festival. PAG feels the local radio groups should be given first priority. The group agreed that Ida (Chair) will draft up a proposal with a radio schedule and send through to Rebecca who will then come back to PAG with recommendations.</p> <p><b>Action:</b> Bessie to get Rebecca's presentation and send it to PAG.</p> |
| 3 | General Business | <p><b>Discussion: Community Reports / General Business</b></p> <p><b>Vula:</b> Tongan Toys advertised on Capital Times. Hard copy of report available on request.</p> <p><b>Trudy:</b> Thanked PAG for making her minute taking an enjoyable experience. Everyone agreed to have Trudy as a VIP guest at the 2011 Festival. Moved by Martha 2<sup>nd</sup> by Vula and Avia.</p> <p><b>Ian:</b> Attended meeting the late as he had another engagement. Ian explained that Leonie is now the main Councillor then it will be Ian as the alternative Councillor Rep.</p> <p><b>Paul:</b> Explained what his role as the holder of the Community Engagement Portfolio. What projects would the Pacific people input in?<br/>Paul and Leonie sit on the Grants Committee and have fed back that it's been great to see an increase from the Pacific communities for this last grants round.</p>   |

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|          |                        | <b>Actions:</b>                                      |
|          |                        | <b>Actions</b>                                       |
| <b>4</b> |                        | <b>Discussion:</b>                                   |
|          |                        | <b>Action</b>  |
| <b>5</b> |                        | <b>Discussion</b>                                    |
|          |                        | <b>Action</b>  |
| <b>6</b> |                        | <b>Discussion</b>                                    |
|          |                        | <b>Actions</b>                                       |
| <b>7</b> |                        | <b>Actions</b>                                       |
| <b>5</b> |                        |  |
| <b>6</b> |                        |  |
| <b>7</b> | Other business<br>(10) | Ida spoke last words and prayer by Ida Faiumu-Issako |
|          | Date for next meeting  | 19 Jan 2010 at 6.00pm.                               |