

## ACCESSIBILITY ADVISORY GROUP

Tuesday 24 February 2015, Te Mahanga Committee Room 1, 101 Wakefield St, 5.30-7.30pm

1. **Present**
2. **Welcome from the Chair**
3. **Conflicts of interest**
4. **Cable Car Project (30 min)**

Maree Henwood (Programme Manager, City Growth and Partnerships) and Claudia Frutiger will seek your input on plans to improve the cable car visitor experience.

5. **Standards providing accessible routes on construction sites (20 min)**

Julie Sarvos (Idea Services) has raised questions about accessible routes on construction sites with the Council. Brett North, the Council's Compliance Co-ordinator, will be there to listen to concerns and explain what's currently in place.

6. **AAG Annual Report (30 min)**

Key messages for the AAG's Annual Report, which is due at the Governance, Finance and Planning Committee on 30 April

7. **Accessibility Forum 2015 (30 min)**

Building on what was discussed at the last meeting.

8. **Matters arising/Adoption of minutes**

9. **Project reports**

- Regional Land Transport Plan (closed 20 Feb)
- Social Housing Service Policy Review (closes 27 Mar)
- Long Term Plan (13 Mar – 17 Apr)
- Urban Growth Plan (13 Mar – 17 Apr)

10. **Other business (5 min)**

- P120 metered/unmetered mobility parking for Victoria Street
- Mount Victoria Master Plan consultation, closes 23 March
- Public presentation on the Urban Growth Plan, 6-8pm, 1 April, Mezzanine
- Long-term Plan Forum for all the advisory groups, 5.30-7.30pm, 14 April, Mezzanine
- Annual report at GFPC, 30 April

11. **Next Meeting - Tuesday 31 March 2015 in Committee Room One**

<b>Submission</b>	<b>Working Group</b>
Urban Growth Plan	Michael*, Tristham
Social Housing	Christine R*, Michael, Julia, Tristham
Long Term Plan	Christine R, Christine O, Michael

\* = leader

PTO

<b>Action points from 24 February</b>	<b>Person</b>	<b>Status</b>
Check whether the existing Kowhai walkway and the entire journey from the iSite are accessible, that is, NZS4121 compliant.	Maree Henwood	In progress
Forward the group's Annual Report comments to Michael who will start a Loomio thread for further additions and comments.	Simon	Done
Forward recent annual reports by the Environmental Reference Groups and the Youth Council to Michael	Simon	Done
Prepare a draft Annual Report for the 31 March AAG meeting. The report is to be saved in the AAG's Drop Box so that members have access to it and can comment	Michael & Paula	
Link working groups to consultation materials	Simon	In progress
Advice Richard Galloway of AAGs recommendation regarding metered mobility parking on Victoria Street and to enquire whether RFID sensors are going to be used on Victoria Street	Simon	Done
Mobility working group to meet to discuss next steps	Michael	
Scan Be Accessible reports	Tristram	
Review and report on work programme progress on Loomio	Michael	
Link members to the forward programme when it goes to the Governance, Finance and Planning Committee	Simon	
Send electronic meeting invites to all members for this year's meetings	Simon	Done
Tristram to draft a submission on the mobility parking traffic resolutions and post this to Loomio. The consultation closes on 13 March.		

<b>Action points from 27 January</b>	<b>Person</b>	<b>Status</b>
The Community Services team and the AAG Liaison Officer to develop a process for AAG to input into formal reporting on implementation of the Accessible Wellington Action Plan.	Jenny, Simon	In progress
The Community Services team to explore the idea of a champions network with Greg Orchard	Jenny	In progress
Invite Jenny Rains to the next meeting to discuss the timetable for updating the AWAP, discuss	Simon	In progress

whether Jenny should come regularly to AAG and to think through AWAP reporting.		
Invite Cr Lee to meeting with the Westpac Stadium	Lee	

<b>Action points from 16 December</b>	<b>Person</b>	<b>Status</b>
Find out the status of the Mobility Parking Policy 2005 and also request copies of the recent electronic copies of the Be Accessible reports on CBD accessibility parking commissioned by the Council.	Simon	In progress

# ACCESSIBILITY ADVISORY GROUP

Tuesday 24 February 2015 in Committee Room One, Wakefield Street 5.30pm to 7.30pm

## 1. Present

**Members:** Christine O'Sullivan, Christine Richardson, Julia Mosen, Michael Bealing, Paula Booth Tim Pate, Tristram Ingham

**Apologies:** Lee Rutene, Cr Sparrow for leaving early

**Councillor:** Cr Lee

**Officers:** Simon Wright (Consultation & Engagement), Greg Orchard (Chief Operating Officer), Maree Henwood (Programme Manager, City Growth and Partnerships)

**Guests:** Claudia Frutiger (Locales)

## 2. Welcome from the Chair

Michael welcomed everyone and opened the meeting.

## 3. Conflict of Interest

No conflicts of interest were declared.

## 4. Cable Car Project (30 min)

Maree Henwood and Claudia Frutiger sought feedback on proposals to make it easier for people to find Cable Car Lane and to improve the visitor experience near the Cable Car terminus in the Botanical Garden by adding a new loop walk and improved maps and information.

Comments, questions and responses included:

- Align the style of signage across Council projects (e.g. make them similar to the ones on Mt Victoria)
- Since accessibility was not explicitly covered in the project's terms of reference, what's specifically proposed to improve accessibility?
  - In addition to the existing fully accessible loop walkway, a new walkway, albeit one that is not fully accessible because of the topography
  - The 3-D map will clearly show gradients, stairs and attractions, and may include Braille
- Make sure the new signage uses high contrasts for the partially sighted and consider using Braille and a range of languages. Online information may be a way of providing information in multiple languages in phase 2 of the project
- Ensure seating is provided so people can rest during their journeys. The seats should have backs and armrests. These help people get up out of the chair and should be in the normal position so that blind or partially sighted people know where they are
- It was noted that the brick footpaths near the Cable Car terminus are slippery when wet. This is dangerous for people on crutches.
- Maree will check whether the existing Kowhai walkway and the entire journey from the iSite are accessible, that is, NZS4121 compliant. Non accessible elements should be identified in information if not mitigated.

## 5. Standards providing accessible routes on construction sites

This item was deferred until the next AAG meeting.

## 6. AAG Annual Report

This year's annual report will differ from previous annual reports because of the AAG's new Terms of Reference.

This year's Annual report should note the following:

- The Council is to be congratulated for:
  - fixing long standing accessibility issues in lower Cuba Street
  - the creating a significant number of new mobility parks in the city
  - adding an accessibility section to the draft Mount Victoria Master Plan.
- The AAG further developed relationships with the sector and the Council through:
  - a successful accessibility forum to help develop the Accessible Wellington Action Plan in May
  - by co-hosting an event with the Disabled Persons Assembly for International Day of Persons with Disability in December
  - regularly meeting with officers to provide formal and informal advice.
- The AAG is disappointed that the joint Parliamentary Services – Council project to upgrade the Parliamentary Precinct has not improved accessible access to the cenotaph or to Parliament via the grand stairway. In our view, these decisions are short-sighted and contrary to both the Accessible Wellington Action Plan and the second strategic objectives of Parliamentary Services – an “Accessible Parliament”.
- The AAG believes that removing accessibility barriers will help grow the city and therefore recommends ensuring that accessibility is improved by reviewing and strengthening the Accessible Wellington Action Plan in 2015/16. The Council should consider:
  - Adding a section on accessibility in project Terms of Reference and templates
  - Developing a network of accessibility champions across the Council
  - Ensuring that there are a good range of accessible attractions for cruise ship passengers.

In addition to making these points through the Annual Report, the above messages should be included in the AAG's submissions on the Long Term Plan and Urban Growth Plan.

Simon to forward the group's Annual Report comments to Michael who will start a Loomio thread for further additions and comments.

Simon will forward annual reports recently completed by the Environmental Reference Groups and the Youth Council to Michael as templates.

Michael and Paula will prepare a draft Annual Report for the 31 March AAG meeting. The report will be saved in the AAG's Drop Box so that members have access to it and can comment.

## 7. Accessibility Forum 2015

After reviewing what was discussed at the last AAG meeting about the Accessibility Forum 2015, members discussed what the purpose of the Forum should be, what they hoped it would achieve and possible topics and formats.

The purpose could be for the AAG, the Council and the accessibility community to meet, express ideas and possibly collaborate. The Forum should provide feedback on actions resulting from last year's Forum (e.g. increased mobility parking) and could also focus on:

- How can the AAG and WCC champions better represent the community? Engaging more

Council staff, especially potential accessibility champions. This would be an opportunity for the Council and the community to connect with each other.

- Accessibility information for visitors, e.g. cafes and bars rated for accessibility. AAG could look to work with Be Accessible and DPA as both these organisations have done or are doing work on similar ideas
- Facilitating engagement to improve the Council's approach to accessibility. Forum discussions could feed into the process for updating the Accessible Wellington Action Plan (AWAP)
- Demystifying mobility parking
- Accessible public transport, which is a city issue even though the Greater Wellington Regional Council (GWRC) is primary responsible for it. Go Bus could be invited to the Forum.
- How urban development can deliver accessibility: the Victoria Street case study

The Forum would be successful if things happened in the 12 months after the forum that would not have otherwise. Participant satisfaction with the Forum could be measured by a survey.

Depending on the final focus of the Forum, the Chief Operating Officer for Go Bus and the Manager of the Council's Community Networks business unit (Jenny Rains) should be invited to an AAG meeting to discuss the Forum.

## 8. Matters arising/Adoption of minutes

Christine R and Christine O moved and seconded that the minutes of the last meeting be ratified with minor amendments. The motion was passed.

## 9. Project reports

Submissions on the GWRC's draft Regional Land Transport Plan have closed. There will be another opportunity to submit during statutory consultation later in 2015. Feedback can also be channelled through Michael who is a member of the GWRC public transport group.

Working group membership for Council consultations was confirmed as follows:

Urban Growth Plan	Michael*, Tristham, Tim
Social Housing	Christine R*, Michael, Julia, Tristham, Paula
Long Term Plan	Christine R, Christine O*, Michael, Tristham*

\* = leader

Michael will lead the Social Housing working group when Christine R is away.

Simon to link working groups to consultation materials.

## 10. Other business

### P120 metered/unmetered mobility parking for Victoria Street

Simon to advise Richard Galloway that the AAG recommend P120 unmetered mobility parking on Victoria Street because current parking meters are not accessible. The AAG would also like to enquire whether RFID sensors are going to be used on Victoria Street as these could be used to alert people about available parks and to facilitate automatic payment.

### Mount Victoria Master Plan consultation, closes 23 March

This was noted.

### Public presentation on the Urban Growth Plan, 6-8pm, 1 April, Mezzanine

This was noted.

**Long-term Plan Forum for all the advisory groups, 5.30-7.30pm, 14 April, Mezzanine**

This was noted.

**Annual report at GFPC, 30 April**

This was noted.

**Review of action points from previous meetings and other actions**

- The Council's Fix It App can be used to report the misuse of mobility parks however it is not designed for this purpose and the best result such a report would produce would be a letter to the offender. Using the Fix It App will not lead to enforcement action as the evidential thresholds for prosecutions are high. Park Wardens will generally only have vehicles towed for safety reasons.
- Mobility working group to meet to discuss next steps
- Tristram to scan Be Accessible reports
- Michael to review and report on work programme progress on Loomio
- Simon to link members to the forward programme when it goes to the Governance, Finance and Planning Committee
- Simon to send electronic meeting invites to all members for this year's meetings
- Tristram to draft a submission on the mobility parking traffic resolutions and post this to Loomio. The consultation closes on 13 March.