

## RECORD OF MEETING: ACCESSIBILITY ADVISORY GROUP

Meeting of 29 March 2011, Committee Room 1, 101 Wakefield Street, 5.30 to 7.30 pm

### 1. Present

- Members: Thomas Bryan (Chair), Lisette Wesseling, Alan Royal, Linda Hobman, Rosemary Cole, Angela Vanderpoel, Kendal Akhurst
- Council Officers: Jennifer Rains, Ken Bowater,
- Councillors: Iona Pannett
- Guests: Jason Strawbridge, Aroha Rangi, Julian Todd, Stephen Simpson
- Interpreters: None
- Minutes: Lorraine Guthrie

### 2. Welcome from the Chair (2 min)

- Apologies: Iona Pannett (late arrival)
- Absent: Errolyn Jones
- Isobel King's resignation: The Chair explained the value of the contributions that Isobel has made to the group as a member, and the group agreed that a letter of thanks be written as Isobel was not able to be present.

### 3. Adoption of Minutes (2 min)

- Minutes of the 22 February 2011 meeting were adopted. (Rosemary/Kendall)

### 4. AAG member induction (Up to 15 min each, including questions, = 60 min)

- SPC Forward Programme, submissions and how the AAG can have input to decisions [Cr Pannett / Policy (Aroha Rangi)]

Main points: There are opportunities to consult and advise on policies and plans. The advisory group can make submissions early. Council staff can assist to make a contribution. The closing date for the 2040 City Strategy consultation is not yet decided. The Annual Plan closing date is May 12. Concern was raised by AAG members about the difficulty of contributing within consultation timeframes. Holding a separate meeting on the annual plan was agreed.

Action: Meeting to be arranged for the group in early May with a focus on the Annual Plan. (Jenny, Ken and Thomas)

- Overview of Recreation Services (e.g. Hydrotherapy facilities) (Julian Todd)

Main points: Tasked with allowing all Wellingtonians to enjoy their leisure time. Responsible for 7 pools, 4 recreation centres, engagement with local communities to empower them to promote active recreation, train and develop community organisations, participation events, and access to facilities and removing barriers to access. Current projects and the opportunity for informal comment were explained. Council could showcase the Sports Centre as an example of an accessible venue (opening in August). Carers of people using the hydrotherapy pool have free access.

Action: AAG members would like a site visit to Kilbirnie Indoor Community Sports Centre. (Ken and Thomas)

- Project implementation – [Project Management Office – Stephen Simpson]  
Main points: AAG can contribute by raising areas the project design misses or where an approach to a project can change. The Project team seeks to achieve best value and best outcome from Council resources.

- City Communities and Grants, including Local emergency welfare management [Jenny]

Main points: Social and community strategy – achieving social wellbeing for the city through community facilities, accommodation assistance fund, venues assistance grants, community centres, grants team, building resilience locally, access to civil and civic activities, emergency preparedness and welfare centres, ICT projects across the city and city gardens. The team advocates for communities and works with partners to ensure the city is provided with all social services; responding to and answering difficulties in community areas of interest.

Action: Can the grants be used to assist businesses to increase physical accessibility of buildings? The Community Venue Assistance Fund can assist with improving the accessibility of multiple-use community facilities.

#### **5. Newlands McMillan Court project [Stephen Simpson] (5 min)**

Main points: The concept plan was approved by the Council in April 2011. The project delayed by the road stopping process. A portion of existing car park space has been sold to New World which is putting in its own car park under the building. Aiming to redevelop the car park to revive business opportunity and increase safety. There will be a new toilet block and planting. They will be consulting with the local Newlands community as well. An accessible car park close to WCC and tread on ramps etc were suggested.

Action: Provide comment on the concept plan (e.g. design of accessibility route, surface of areas, ramps) to Ken for collation.

#### **6. How we are addressing accessibility for the RWC - Manager CBD and Rugby World Cup 2011 (Robyn Steel) (20 min)**

Presentation deferred until April

#### **7. Kerb Cuts – [Ken/Thomas]**

Main points: Field trip cancelled due to time shortage. Members are invited to have a look at the kerb cuts at the end of Cuba Street to see some good examples.

Action: Accessibility around road works is an ongoing issue. Put this on the AAG forward programme for discussion with the Project Management Office and Infrastructure Performance.

#### **8. How the AAG works and its forward programme [Jenny/Thomas] (15 min)**

Main points: The Council has a large policy and strategy programme including operational and development interests, and urban design interests around Council. The AAG can have input at a project level, but also at the high level strategic level. The

Accessibility Action Plan should influence all Council policy direction and action.

Action: Jenny and Ken to prepare spreadsheet of current and future projects to allow AAG members to indicate priority and interest areas. Iona will circulate the forward plan to AAG members.

## **9. Draft Accessible Wellington Action Plan update and proposed engagement (Ken) (15 min)**

Main points: The current draft was presented for further input from the AAG.

Actions: Ken to email draft Action Plan and a background information document to members. AAG members to provide feedback to Ken in hard copy or tracked changes by the end of April please. Suggested further discussion on terms to use (e.g. inclusion or accessibility) at a later AAG meeting

## **10. Report from the Chair (Thomas) (5 min)**

- Finalising sub-groups
- Request from the Restaurant Association for an article for their association newsletter

Action: Culture and economy sub group to draft the article (doing this soon would be helpful for getting the message out before the RWC).

## **11. Officer's Report (Jenny) (5 min)**

- Membership options to fill the vacancy created by Isobel's resignation  
[Jason left the room]  
The group confirmed that Jason Strawbridge be invited to fill the current vacancy as suggested by the selection committee and agreed by the AAG at the end of the last appointment process.  
[Jason was invited into the room]

Moved: Jason Strawbridge to be appointed as a member of the AAG

Linda/Rosemary

- Correspondence received from Tony Doyle (past member of the AAG)
- Updating the Accessible Wellington pamphlet
- The current grants round closes 31 March – any involving accessibility will be discussed with the group

Action: Jenny to contact Errolyn to clarify her membership intentions

Action: Council website Advisory Group page needs updating – Ken/Democratic Services

## **12. Questions to AAG follow-up actions (See Appendix 2) (5 min)**

Discussion

- There was no discussion

Action pending from February 22

- Ken to notify Clay of the new UD etc. subgroup membership (once the contact person is agreed) so Clay can ensure a representative is included in all project reference groups.
- Can the new UD etc. subgroup take the lead on compiling concerns about access

- (with evidence) for forwarding to Clay for consideration?
- The potential additional meeting is now suggested for May rather than April
- Please advise Ken of the names of the contact person for each sub-group once decided.

### 13. Questions to AAG Sub-group reports (See below) (5 min)

#### Discussion

- No reports received.
- Culture and Economy has had its first meeting.

#### Action

- [Please note: rooms for sub-group meetings can be arranged on request to Ken]

### 14. Other business (5 min)

- Terms of reference in regards membership of AAG and the number of members with a lived experience of disability? – suggested for discussion at a future meeting
- 26 April Meeting agenda is overfull - Ken, Thomas and Jenny to review the agenda to reduce the number of items. Agreed for 26 April: - RWC, Annual Plan
- Additional meeting suggested due to workload / agenda size – early May suggested. Ken, Thomas and Jenny to propose date
- Human Rights Commission workshop – Alan reported on his attendance at the workshop
- Appreciation and Congratulations to the Web Centre - the documents attached with the recent online Long Term Plan material was fully accessible
- Safe and Sustainable transport meeting – Rosemary represented the group

## Sub-group reports

*[Sub-group contact people are asked to email in an update on sub-group activity since the previous meeting, a week in advance of each AAG meeting for inclusion with the 'agenda'.]*

### NEW SUB-GROUPS AND CURRENT MEMBERSHIP

- **Environment, Transport and Urban Development** [Including: parking, roads, bus lanes, public transport, natural environment, parks, waste, building, planning, parks and transport] **Jason, Thomas, Kendall, Angela**
- **Economy and Arts/Culture** [Including: arts, access, employment, events, economy, museums, employment] **Rosemary, Lisette, Kendall, Linda, Jason**
- **Social Services and Recreation** [Including: housing, employment, homelessness, access to services, recreation, emergency preparedness] **Angela, Rosemary, Jason**
- **Governance and Engagement** [Including: participation, communication, annual forum, information technology] **Lisette, Alan, Linda**

Meeting Closed at 8.00 pm

Next Meeting  
26 April 2011  
Committee Room 1

**AAG FORWARD PROGRAMME [DRAFT]**  
**(the last Tuesday of each month)****26 April [Committee Room 1]**

- DAP [Iona Pannett / Baz Kaufman]
- How we are addressing accessibility for the RWC - Manager CBD and Rugby World Cup 2011 (Robyn Steel) (20 min)
  - Overview of plans for the RWC 2011
  - Fan Zones
  - Stadium accessibility
  - Accessible walking routes to the stadium (Jenny Rains)

**17 May [TBC] - Potential additional meeting**

- Induction - Transport and Parking [Steve Spence]
- Consultation - Wellington 2040 Strategy [Cr Pannett/Brian Hannah]
- Draft article for Restaurant Association Newsletter

**31 May [Committee Room 1]**

- City Housing tenants and inclusive community building [Rosie Gallen] TBC
- Draft Action Plan, including discussion on terms to use (e.g. inclusion or accessibility)
- Discussion on AAG membership balance

**28 June [Council Chambers]**

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**26 July [Committee Room 1]**

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**30 August [Committee Room 1]**

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**27 September [Committee Room 1]**

- Planning for annual forum/workshops

**25 October [Committee Room 1]**

- Preparation for annual AAG report to SPC
- Planning for 2012

**29 November [Committee Room 1]**

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**20 December [Committee Room 2]**

- Annual forum/workshops

## APPENDIX 2

### FOLLOW-UP ACTIONS PENDING FROM 22 FEBRUARY 2011

- Ken to notify Clay of the new UD etc. subgroup membership (once the contact person is agreed) so Clay can ensure a representative is included in all project reference groups. Ken
- Can the new UD etc. subgroup take the lead on compiling concerns about access (with evidence) for forwarding to Clay for consideration? Sub-group
- Please advise Ken of the names of the contact person for each sub-group once decided. Sub-groups

### FOLLOW-UP ACTIONS PENDING FROM 29 March 2011

- Letter of appreciation to Isobel. Thomas/Jenny
- Meeting to be arranged for the group in early May with a focus on the Annual Plan. Jenny/Thomas
- Arrange site visit to Kilbirnie Indoor Community Sports Centre. Ken/Thomas
- Provide comment on the McMillan Court concept plan All
- Indicate priority and interest areas on the spreadsheet of current and future projects All - to Ken by 10 April
- Provide feedback on the draft Action Plan and draft companion document All - to Ken by the end of April
- Draft article for the Restaurant Association Culture and Economy Sub-group
- Check Council website Advisory Group page for currency Ken/Democratic Services Ken
- Pass on appreciation to the Web Centre for providing fully accessible documents with the Annual Plan Ken