

RECORD OF MEETING: ACCESSIBILITY ADVISORY GROUP

Meeting of 22 February 2011, Committee Room 1, 101 Wakefield Street, 5.30 to 7.30 pm

1. Present

- Members: Thomas Bryan (Chair), Lisette Wesseling, Alan Royal, Linda Hobman, Rosemary Cole, Angela Vanderpoel, Kendal Akhurst
- Council Officers: Ken Bowater
- Councillors: Iona Pannett
- Guests: Jason Strawbridge, Clay Johnsen
- Interpreters: None
- Minutes: Lorraine Guthrie

2. Welcome from the Chair (2 min)

- Apologies: Isobel King, Julian Todd, Brian Hannah, Jennifer Rains, Errolyn Jones, Robyn Steel, Stephen Simpson

3. Adoption of Minutes (2 min)

- Minutes of the 25 January 2011 meeting (held on 8 February) were adopted.
Alan/Lynda

4. AAG member induction (15 min each, including questions, = 60 min)

- Project implementation – [Project Management Office – Stephen Simpson]
Main points: Presentation deferred due to Christchurch earthquake response needs

- Urban Development [Cr Pannett / Clay Johnsen]
Main points: Urban Development requires a complex negotiation across competing interests. Recent examples include: Manners Mall, Wellington 2040 project. The approach is based on the objectives (including accessibility) and principles set out in their planning documents. The city is a legacy of past projects, continued improvements in access is the new legacy.

Discussion:

- shared spaces
- recognition of the changing demographics in the next 2040 years
- waterfront development is not yet universally accessible
- Early engagement of AAG is recommended. Material must be communicated in an appropriate and useful manner to facilitate understanding and engagement.

Action: AAG compile any concerns about access (with evidence) and forward for consideration. Clay will ensure a representative will sit on Urban Development project reference groups. Clay will provide a list of current projects for circulation to the AAG.

- City Communities and Grants, including Local emergency welfare management [Jenny/ Karen Hill]

Main points: Presentation deferred due to Christchurch earthquake response needs

5. How we are addressing accessibility for the RWC - Manager CBD and Rugby World Cup 2011 (Robyn Steel) (20 min)

- Overview of plans for the RWC 2011
- Fan Zones
- Stadium accessibility
- Accessible walking routes to the stadium (Jenny Rains)

Discussion

- Presentation deferred due to Christchurch earthquake response needs

Action

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6. Report from the Chair (Thomas) (5 min)

Discussion:

- Delays to the AAG work programme due to induction needs and the Christchurch earthquake response needs. There may be a need for an extra meeting.

Actions:

- Thomas to talk with Jenny about possible options for an additional meeting in April to regain momentum lost due to recent events.

7. Officer's Report (Jenny) (5 min)

Jenny was absent due to the Christchurch earthquake response.

8. Sub-groups: range, alignment with the FP, membership, expectations (15 min)

Discussion

- Sub-groups initially proposed
 - Urban form and function (including housing)
 - Inclusive communities (including culture and arts)
 - Information access and participation
 - Transport (including parking)
- Revised sub-group proposal
 - Environment, Transport and Urban Development
 - Including: parking, roads, bus lanes, public transport, natural environment, parks, waste, building, planning, parks and transport
 - Economy and Arts/Culture,
 - Including: arts, access, employment, events, economy, museums, employment
 - Social services and recreation –
 - Including: housing, employment, homelessness, access to services, recreation, emergency preparedness
 - Governance and Engagement –
 - Including: participation, communication, annual forum, information technology

Action:

Thomas will talk with absent members to assess interest in each of the groups and circulate the final list of group membership

Chairpersons of each subgroup to advise either Ken or Jenny of their contact person

Guidelines for sub-groups:

- Meet (probably at least monthly), as programme commitments require
- Designate a contact person through whom communications will be channelled

- Propose priorities and a work programme for the group, in alignment with the AAG Terms of Reference and AAG Forward Programme, but retaining flexibility to allow for unforeseen opportunities
- Report on the activities of the subgroup by email for inclusion in the monthly AAG record of meeting

[Please note: Meeting fees are not available for subgroup meeting attendance. Pre-agreed actual and reasonable expenses can be claimed from the Manager, City Communities.]

9. Questions to AAG follow-up actions (See Appendix 2) (5 min)

Discussion

- There were no follow-up actions from the last meeting

Action

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10. Questions to AAG Sub-group reports (See below) (5 min)

Discussion

- There were no reports from the subgroups

Action

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11. Other business (5 min)

Discussion

- Meeting times – concern at what can be done to ensure all members are able to attend. All discussion at the meeting affirmed maintaining the status quo (i.e. Tuesdays) for this year.

Action

- October/November would be a suitable time to consider meeting options for 2012. This would allow for timely booking of meeting spaces, etc. and enable members to make any necessary personal arrangements for attendance.

Sub-group reports

[Sub-group contact people are asked to email in an update on sub-group activity since the previous meeting, a week in advance for inclusion with the 'agenda'.]

Governance [Alan, Thomas, Lisette, Rosemary]

- Nothing to report

Culture and Economy [Lisette, Isobel, Rosemary]

- Nothing to report

Transport and Urban Design [Thomas, Errolyn]

- Nothing to report

Housing [Errolyn, Linda]

- Nothing to report

Meeting Closed at 7.30 pm

Next Meeting

March 29, 2011

Committee Room 1

**AAG FORWARD PROGRAMME [DRAFT]
(the last Tuesday of each month)**

29 March [Committee Room 1]

[subject to changes necessary due to the Christchurch earthquake response needs]

- Induction
 - SPC Forward Programme (Aroha Rangi)
 - Transport and Parking – [Manager, Safe and Sustainable Transport (Paul Barker)]
 - Overview of Recreation Services (e.g. Hydrotherapy facilities) (Julian Todd)
- Draft Accessible Wellington Action Plan, and draft engagement plan
- Consideration of Call Centre call logging categories (TBC)
- Newlands McMillan Court project (Stephen Simpson)
- How the AAG works and its forward programme [Jenny/Thomas]

26 April [Committee Room 1]

- City Housing tenants and inclusive community building [Rosie Gallen] TBC
- Wellington 2040 Strategy [Cr Pannett/Brian Hannah]

31 May [Committee Room 1]

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28 June [Council Chambers]

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26 July [Committee Room 1]

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30 August [Committee Room 1]

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27 September [Committee Room 1]

- Planning for annual forum/workshops

25 October [Committee Room 1]

- Preparation for annual AAG report to SPC

29 November [Committee Room 1]

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20 December [Committee Room 2]

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FOLLOW-UP ACTIONS FROM 8 FEBRUARY 2010

- There were no actions required