

**ORDINARY MEETING**

**OF**

**WELLINGTON CITY COUNCIL**

**MINUTES**

**Time:** 1:00pm  
**Date:** Thursday, 5 April 2018  
**Venue:** Committee Room 1  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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**PRESENT**

Mayor Lester  
Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Dawson  
Councillor Day  
Councillor Fitzsimons  
Councillor Foster  
Councillor Free  
Councillor Gilberd  
Councillor Lee  
Councillor Marsh  
Councillor Pannett  
Councillor Sparrow  
Councillor Woolf  
Councillor Young



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## 1 Meeting Conduct

### 1.0 Karakia

<b>Whakataka te hau ki te uru,</b>	Cease oh winds of the west
<b>Whakataka te hau ki te tonga.</b>	and of the south
<b>Kia mākinakina ki uta,</b>	Let the bracing breezes flow,
<b>Kia mātaratara ki tai.</b>	over the land and the sea.
<b>E hī ake ana te atākura.</b>	Let the red-tipped dawn come
<b>He tio, he huka, he hauhū.</b>	with a sharpened edge, a touch of frost,
<b>Tihei Mauri Ora!</b>	a promise of a glorious day

### 1.1 Apologies

**Moved Mayor Lester, seconded Councillor Pannett**

#### **Resolved**

That the Council

1. Accept the apology from Cr Marsh for absence.

A division was called for, voting on which was as follows:

**For:**

Mayor Lester  
Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Dawson  
Councillor Day  
Councillor Fitzsimons  
Councillor Foster  
Councillor Free  
Councillor Gilbert  
Councillor Lee  
Councillor Pannett  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Majority Vote: 14:0

**Carried**

### 1.2 Announcements by the Mayor

The Mayor made no announcement.

### 1.3 Conflict of Interest Declarations

There were no conflicts of interest to declare.

### 1.4 Confirmation of Minutes

#### **Moved Mayor Lester, seconded Councillor Calvi-Freeman**

That the Council:

1. Approve the minutes of the Ordinary Council Meeting held on 28 March 2018, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

A division was called for, voting on which was as follows:

**For:**

**Against:**

Mayor Lester  
Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Dawson  
Councillor Day  
Councillor Fitzsimons  
Councillor Foster  
Councillor Free  
Councillor Gilbert  
Councillor Lee  
Councillor Pannett  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 14:0

**Carried**

### 1.5 Items not on the Agenda

There was no item not on the agenda.

### 1.6 Public Participation

There was no request for public participation.

## 2. General Business

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There was no report under general business.

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### **3. Committee Reports**

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#### **3.1 Report of the Long-term and Annual Plan Committee Meeting of 7 March 2018**

**Moved Mayor Lester, seconded Councillor Day**

**Resolved**

#### **SIGNIFICANT FORECASTING ASSUMPTIONS**

That the Council:

1. Agree to adopt the draft Significant Forecasting Assumptions (Attachment 1) as supporting documents for formal consultation alongside the 2018-28 Long-term Plan consultation document.
2. Agree to delegate to the Mayor and Chief Executive the authority to make editorial changes to the Significant Forecasting Assumptions that may arise as part of the final audit review process.

*Note: Significant Forecasting Assumptions – all plans are subject to change. These forecasting assumptions set out our starting point for the development of the Long-term Plan including the key facts and projections that we know today and expect to be important over the ten years of the plan.*

#### **FINANCIAL AND INFRASTRUCTURE STRATEGY**

That the Council:

3. **Agree the draft** Financial and Infrastructure Strategy (circulated as a separate document at this meeting).
4. Agree to delegate to the Mayor and Chief Executive the authority to make editorial changes to the Financial and Infrastructure Strategy that may arise as part of the final audit review process.

#### **HOUSING STRATEGY**

That the Council:

5. Note that the draft Housing Strategy has already been approved for consultation and that this will occur alongside the consultation for the 2018-28 draft Long-term Plan.

#### **STATEMENTS OF SERVICE PROVISION: OUR LONG-TERM PLAN**

That the Council:

6. Agree to the draft Statements of Service Provision (Attachment 2) and the projects and programmes budgets (Attachments 3 CAPEX and 4 OPEX), be included in the 2018-28 draft Long-term plan.
7. Agree to delegate to the Mayor and Chief Executive the authority to make editorial changes to the Statements of Service Provision that may arise as part of the final audit

review process.

*Note: Draft Statements of Service provision details out our activities, associated performance measures, and the capital and operating expenditure for each activity area.*

## **WATERFRONT DEVELOPMENT PLAN**

That the Council:

8. Agree to the draft Waterfront Development Plan (Attachment 5) for consultation as part of the 2018-28 draft Long-term Plan.
9. Agree to delegate to the Mayor and Chief Executive the authority to make editorial changes to the Waterfront Development Plan that may arise as part of the final audit review process.

## **2018-28 10-YEAR PLAN FINANCIAL AND FUNDING POLICIES**

That the Council:

10. Note the inclusion of a new Activity (6.1.5: Housing Development) to the draft Revenue and Financing Policy to be considered as part of the 2018-28 draft Long-term Plan formal consultation
11. Agree to adopt the draft Revenue and Financing Policy (Attachment 6) as supporting documents for formal consultation alongside the 2018-28 draft Long-term Plan consultation document
12. Agree to adopt the proposed changes to fees and charges (Attachment 7)
13. Agree to adopt the draft Rates Remission Policy (Attachment 8) as supporting documents for formal consultation alongside the 2018-28 draft Long-term Plan Consultation Document
14. Agree to adopt the draft Rates Postponement Policy (Attachment 9) as supporting documents for formal consultation alongside the 2018-28 draft Long-term Plan consultation document
15. Agree to adopt the draft Investment and Liability Management policies (Attachment 10) as supporting documents for formal consultation alongside the 2018-28 draft Long-term Plan Consultation Document
16. Agree to delegate to the Mayor and Chief Executive the authority to make editorial changes to the Revenue and Financing Policy that may arise as part of the final audit review process.

*Note: Funding and Financial policies include:*

- Revenue and Financing Policy*
- Rates Remission Policy*
- Rates Postponement Policy*
- Investment and Liability Management Policy*
- Revenue and Financing policy*



## **2018-28 LONG-TERM PLAN FINANCIAL AND FUNDING STATEMENTS**

That the Council:

17. Recommend that it is prudent to forecast a surplus in 2018/19 (Attachment 11), noting that the Council forecasts a balanced budget and that any surplus is a result of items that are presented in the Prospective Statement of Comprehensive Revenue and Expense but do not offset rates. Agree to adopt the Indicative Financial Statements and Statement of Significant Accounting Policies as supporting documents (Attachment 12) as supporting documents for formal consultation alongside the 2018-28 draft Long term Plan consultation document.
18. Agree to adopt the draft Funding Impact Statements (Attachment 13) for formal consultation alongside the 2018-28 draft Long-term Plan Consultation Document
19. Agree to delegate to the Mayor and Chief Executive the authority to make editorial changes to the above Indicative Financial Statements, Statement of Significant Accounting Policies Financial and Funding Impact Statements that may arise as part of the final audit review process

*Note: Financial and Funding statements include details on projects and programmes.*

## **SIGNIFICANCE AND ENGAGEMENT POLICY**

That the Council:

20. Note that the Significance and Engagement Policy (the Policy) has been reviewed as part of the development of the Long-term Plan. The updated Policy was considered by the Long-Term and Annual Plan Committee on 13 February 2018.
21. Agree to the Significance and Engagement Policy (Attachment 14) as supporting documents for formal consultation alongside the 2018-28 draft Long-term Plan Consultation Document

## **LONG TERM PLAN 2018-2028 CONSULTATION DOCUMENT**

That the Council:

22. Note that Audit New Zealand **will finalise their audit in the coming days and will** provide their audit opinion on the Consultation Document at the **reconvened** Council meeting on **Thursday, 12 April 2018**.
23. **Note formal** adoption of the Consultation Document will follow the receipt of the Auditor's opinion.

A division was called for, voting on which was as follows:

**For:**

Mayor Lester  
Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Dawson  
Councillor Day  
Councillor Fitzsimons  
Councillor Foster  
Councillor Free  
Councillor Gilbert

**Against:**

Councillor Lee  
Councillor Pannett  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 14:0

**Carried**

**Secretarial Note:** The meeting was adjourned on 5 April 2018 at 1:09pm, to reconvene on 12 April 2018 at the conclusion of the City Strategy Committee meeting.

**Moved Mayor Lester, seconded Councillor Day**

**Resolved**

That the Council:

1. Adjourn the Council meeting and to reconvene to Thursday, 12 April 2018 at the conclusion of the City Strategy Committee meeting.

A division was called for, voting on which was as follows:

**For:**

Mayor Lester  
Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Dawson  
Councillor Day  
Councillor Fitzsimons  
Councillor Foster  
Councillor Free  
Councillor Gilbert  
Councillor Lee  
Councillor Pannett  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Majority Vote: 14:0

**Carried**

The meeting reconvened at 12:05pm on Thursday, 12 March 2018 with Deputy Mayor Jill Day presiding and the following members present: Councillors Calvert, Calvi-Freeman, Dawson, Fitzsimons, Foster, Gilberd, Lee, Marsh, Pannett, Sparrow, Woolf and Young.

(Councillor Free returned to the meeting at 12:06pm.)

### **3.2 Apologies**

#### **Moved Deputy Mayor Day, seconded Councillor Young**

That the Council:

1. Accept the apology from Mayor Lester for absence.

A division was called for, voting on which was as follows:

**For:**

Deputy Mayor Day  
Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Dawson  
Councillor Fitzsimons  
Councillor Foster  
Councillor Free  
Councillor Gilberd  
Councillor Lee  
Councillor Marsh  
Councillor Pannett  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Majority Vote: 14:0

**Carried**

### **3.1 Report of the Long-term and Annual Plan Committee Meeting of 7 March 2018 (continued)**

Bede Kearney, Audit New Zealand addressed the Committee and provided his audit opinion on the Long-term Plan Consultation Document. The Deputy Mayor signed off the Letter of Representation and Bede Kearney signed off his Audit Opinion and exchanged documents.

#### **Moved Deputy Mayor Day, seconded Councillor Gilberd**

#### **24. Adopt the Long-term Plan Consultation document.**

25. Delegate to the Mayor and Chief Executive the authority to make **formatting and minor editorial changes to prepare the final published consultation document.**

A division was called for, voting on which was as follows:

**For:**

**Against:**

Deputy Mayor Day  
Councillor Calvert  
Councillor Calvi-Freeman  
Councillor Dawson  
Councillor Fitzsimons  
Councillor Foster  
Councillor Free  
Councillor Gilbert  
Councillor Lee  
Councillor Marsh  
Councillor Pannett  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 14:0

**Carried**

**Attachments**

1 Updated Long-term Plan Consultation Document

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**4. Public Excluded**

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Nil

The meeting concluded at 12:12pm.

Confirmed: \_\_\_\_\_  
Chair