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**MINUTES**

**WEDNESDAY 29 FEBRUARY 2012**

**5.37PM - 6.12PM**  
**(6.06PM - 6.12PM - PUBLIC EXCLUDED)**

**Council Chamber**  
**First Floor, Town Hall**  
**Wakefield St**  
**Wellington**

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**PRESENT:**

Mayor Wade-Brown	(5.37pm - 6.12pm)
Councillor Ahipene-Mercer	(5.37pm - 6.12pm)
Councillor Best	(5.37pm - 6.12pm)
Councillor Cook	(5.38pm - 6.12pm)
Councillor Coughlan	(5.37pm - 6.12pm)
Councillor Eagle	(5.37pm - 6.12pm)
Councillor Foster	(5.37pm - 6.12pm)
Councillor Gill	(5.37pm - 6.12pm)
Councillor Lester	(5.37pm - 6.12pm)
Councillor McKinnon	(5.37pm - 6.12pm)
Councillor Marsh	(5.37pm - 6.12pm)
Councillor Morrison	(5.37pm - 6.12pm)
Councillor Pannett	(5.37pm - 5.48pm, 6.01pm - 6.12pm)
Councillor Pepperell	(5.37pm - 6.04pm, 6.06pm - 6.12pm)
Councillor Ritchie	(5.37pm - 6.12pm)

**DEMOCRATIC OFFICERS IN ATTENDANCE:**

Anusher Guler - Manager, Democratic Services  
Fiona Dunlop - Committee Advisor  
Sophie Rapson - Committee Advisor  
Antoinette Bliss - Committee Advisor

001/12C **APOLOGIES**  
(1215/11/IM)

**NOTED:**

There are no apologies.

002/12C **CONFIRMATION OF MINUTES**  
(1215/11/IM)

**Moved Mayor Wade-Brown, seconded Councillor McKinnon, the motion that Council approve the minutes of the meeting held on Friday 16 December 2011, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.**

**The motion was put.**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett, Pepperell and Ritchie.

Voting against: Nil.

Majority Vote: 14:0

**The motion was declared CARRIED.**

**RESOLVED:**

*THAT Council:*

- 1. Approve the minutes of the meeting held on Friday 16 December 2011, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.*

003/12C **PUBLIC PARTICIPATION**  
(1215/11/IM)

**NOTED:**

There was no public participation.

(Councillor Cook joined the meeting at 5.38pm.)

004/12C **ANNOUNCEMENTS BY THE MAYOR**  
(1215/11/IM)

**NOTED:**

Mayor Wade-Brown acknowledged the passing of Lloyd Morrison. She commented on his overwhelming drive and determination to positively shape this city, and the influence he had on so many people across so many interests. She described him as an inspirational figure for all Wellingtonians.

Mayor Wade-Brown also acknowledged the success of Bret McKenzie with winning an Oscar at the Academy Awards in Hollywood. She advised that Bret comes from a family of ardent, committed and proud Wellingtonians and that he grew up in an environment that fostered his creativity, and the city now celebrates his successes with him.

Mayor Wade-Brown advised that Wellington City had been formally re-accredited as an International Safe Community – the only Capital in the world to have received this honour.

She advised that she is proud to lead a council with elected members and staff that believe in a collaborative, multi-agency mission to keep our people keep themselves safe.

005/12C **PETITIONS**  
(1215/11/IM)

**NOTED:**

There were no petitions.

006/12C **CONFLICT OF INTEREST DECLARATIONS**  
(1215/11/IM)

**NOTED:**

There were no conflicts of interest declared.

## Reports from Committees – Committee Decisions requiring Council approval.

007/12C **STRATEGY AND POLICY COMMITTEE**  
**Meeting of Thursday 9 February 2012**  
 (1215/11/IM) (REPORT 1)

1. **ITEM 004/12P ACQUISITION OF LAND FOR ROAD – 495A  
 OHARIU VALLEY ROAD REPORT 2012**  
 (1215/52/IM) (REPORT 1)

**Moved Councillor Foster, seconded Councillor Best, the substantive motion.**

**The substantive motion was put.**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Cook, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett, Pepperell and Ritchie.

Voting against: Nil.

Majority Vote: 15:0

**The substantive motion was declared CARRIED.**

**RESOLVED:**

*THAT Council:*

1. *Agree to acquire approximately 832 square metres of land described as Section 1 Survey Office Plan 334407 and located in front of 495 Ohariu Valley Road for legal road by compulsion under the Public Works Act 1981.*
2. *Authorise the Chief Executive Officer to carry out all further steps to acquire the land described in a) pursuant to the Public Works Act 1981 including vesting the land as road.*

008/12C **STRATEGY AND POLICY COMMITTEE**  
**Meeting of Thursday 16 February 2012**  
 (1215/11/IM) (REPORT 2)

1. **ITEM 016/12P DOG CONTROL REPORT 2011**  
 (1215/52/IM) (REPORT 5)

**Moved Councillor Cook, seconded Councillor Pannett, the substantive motion.**

**The substantive motion was put.**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Cook, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett, Pepperell and Ritchie.

Voting against: Nil.

Majority Vote: 15:0

**The substantive motion was declared CARRIED.**

**RESOLVED:**

*THAT Council:*

1. *Agree to the attached report (appendix 1 of the report of the Committee) on the Council's policy and practices in relation to the control of dogs for the year 1 July 2010 to 30 June 2011.*

2. **ITEM 017/12P ST PATRICK'S COLLEGE ARTIFICIAL SPORTSFIELD PARTNERSHIP PROPOSAL (1215/52/IM) (REPORT 6)**

**Moved Councillor Morrison, seconded Councillor Lester, the substantive motion, the recommendations from the Strategy and Policy Committee with the addition of the following:**

THAT Council:

2. Request that officers work actively with sports codes and user groups on promoting summer/off peak use including consideration of charging options such as seasonal charges with the aim of spreading cost recovery over a larger number of users.

**The Mayor sought the leave of the meeting for the addition to the recommendations of the Committee. The meeting agreed.**

**The substantive motion, the recommendations from the Strategy and Policy Committee with the addition was put.**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Cook, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett and Pepperell.

Voting against: Councillor Ritchie.

Majority Vote: 14:1

**The substantive motion, the recommendations from the Strategy and Policy Committee with the addition was declared CARRIED.**

**RESOLVED:**

*THAT Council:*

1. (a) *Agree to contribute 50% of the cost of constructing an artificial sportsfield at St Patrick's College Wellington, up to a maximum of \$800,000 excluding GST, in 2011/12.*
- (b) *Note that the Chief Executive will identify efficiencies across the Council in 2011/12 to fund this payment to St Patrick's College.*
- (c) *Agree that Council allocate \$40,000 per annum excluding GST following completion to help fund maintenance costs. This will be funded by income generated from user fees.*
- (d) *Delegate to the Chief Executive, the authority to negotiate the final agreement with St Patrick's College, Wellington and enter into an agreement recording such commitment.*
- (e) *Note that construction of the artificial sportsfield at St Patrick's College, Wellington is subject to regulatory consent and tender processes.*
- (f) *Note Council's commitment to the roll-out of the artificial turf programme as resolved at the Wellington City Council meeting of 20 April 2011, as listed below:*

<i>Year</i>	<i>CAPEX funding 2012/22 Long Term Plan</i>	<i>Turf Allocation</i>
<i>2012/13</i>	<i>\$50,000</i>	<i>Planning Alex Moore Park</i>
<i>2013/14</i>	<i>\$1.875million</i>	<i>Alex Moore Park</i>
<i>2014/15</i>	<i>\$1.45million</i>	<i>Grenada North/Tawa Area</i>
<i>2015/16</i>	<i>\$50,000</i>	
<i>2016/17</i>	<i>\$1.45million</i>	<i>To Be Confirmed</i>

2017/18	\$0	
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2. *Request that officers work actively with sports codes and user groups on promoting summer/off peak use including consideration of charging options such as seasonal charges with the aim of spreading cost recovery over a larger number of users.*

009/12C **STRATEGY AND POLICY COMMITTEE**

**Meeting of Thursday 23 February 2012**

(1215/11/IM)

(REPORT 3)

1. **ITEM 029/12P FINANCIAL SUSTAINABILITY FOR WELLINGTON CITY COUNCIL – ESTABLISHMENT OF A WORKING PARTY**  
(1215/52/IM) (REPORT 5)

**Moved Mayor Wade-Brown, seconded Councillor McKinnon, the substantive motion with amendments recommendations 3 and 5 (as follows).**

THAT Council:

3. Agree to the **amended** Terms of Reference for the Working Party as attached as Appendix 1 of the officer's report.
5. Appoint **four** Councillors to the Working Party, in addition to the Mayor and Deputy Mayor.

(Councillor Pannett left the meeting at 5.48pm.)

**Moved Councillor Foster, seconded Councillor Best the following amendment**

“THAT Council:

3. Agree to the **amended** Terms of Reference for the Working Party as attached as Appendix 1 of the officer's report with the following amendment:
  - (i) Duration  
The Working Party will first convene in late March 2012 and discontinue ~~21 December 2012~~ **30 June 2013.**”

**The amendment was put:**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Coughlan, Eagle, Foster, Lester and McKinnon.

Voting against: Councillors Cook, Gill, Marsh, Morrison, Pepperell and Ritchie.

Majority Vote: 8:6

**The amendment was declared CARRIED.****The substantive motion as amended was put.**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Cook, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pepperell and Ritchie.

Voting against: Nil.

Majority Vote: 14:0

**The substantive motion as amended was declared CARRIED.**

**Mayor Wade-Brown called for nominations for Councillors to be members of the Working Party. Councillor McKinnon advised that Councillors Coughlan, Eagle, Foster and Lester had indicated that they wished to be members.**

**Moved Councillor McKinnon, seconded Mayor Wade-Brown, the motion that Council appoint four Councillors being Councillors Coughlan, Eagle, Foster and Lester to the Working Party, in addition to the Mayor and Deputy Mayor.**

**The motion was put:**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Cook, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pepperell and Ritchie.

Voting against: Nil.

Majority Vote: 14:0

**The motion was declared CARRIED.**

**RESOLVED:**

*THAT Council:*

1. *Receive the information.*
2. *Agree to establish a Working Party to develop options that will deliver financial sustainability into the future for Wellington City Council.*
3. *Agree to the **amended** Terms of Reference for the Working Party as attached as Appendix 1 of the minutes with the following amendment:*
  - (i) *Duration*  
*The Working Party will first convene in late March 2012 and discontinue ~~21 December 2012~~ **30 June 2013.***
3. *Direct that the Working Party will report back to the Strategy and Policy Committee in August, October and December 2012.*
4. *Appoint **four** Councillors being Councillors Coughlan, Eagle, Foster and Lester to the Working Party, in addition to the Mayor and Deputy Mayor.*

2. **ITEM 031/12P PROPOSAL TO TRANSFER THE MANAGEMENT OF BELMONT RESERVE TO THE GREATER WELLINGTON REGIONAL COUNCIL**  
(1215/52/IM) (REPORT 4)

**Moved Councillor Ritchie, seconded Councillor Cook, the substantive motion.**

**The substantive motion was put.**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Cook, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pepperell and Ritchie.

Voting against: Nil.

Majority Vote: 14:0

**The substantive motion was declared CARRIED.**

**RESOLVED:**

*THAT Council:*

1. (a) *Agree to consult on the proposal to transfer the management responsibility for Belmont Reserve to Greater Wellington Regional Council.*
- (b) *Note that the proposal to transfer the responsibility for management of Belmont Reserve will be included in the draft Long Term Plan.*
- (c) *Note that the Minister of Local Government will be advised of the transfer of management responsibility in accordance with the requirements of the Local Government Act 2002.*
- (d) *Note that Council officers will continue to negotiate the management agreement details and those will be reported to Council following consultation.*

(Councillor Pannett returned to the meeting at 6.01pm.)

010/12C **REGULATORY PROCESSES COMMITTEE**  
**Meeting of Tuesday 14 February 2012**  
(1215/11/IM)

(REPORT 4)

1. **ITEM 007/12RP ROAD STOPPING AND DISPOSAL: LEGAL ROAD BETWEEN 8 AND 28 JAUNPUR CRESCENT, BROADMEADOWS**  
(1215/53/IM) (REPORT 2)

**Moved Councillor Gill seconded Councillor Morrison, the substantive motion.**

**The substantive motion was put.**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Cook, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett, Pepperell and Ritchie.

Voting against: Nil.

Majority Vote: 15:0

**The substantive motion was declared CARRIED.**

**RESOLVED:**

*THAT Council:*

1. *Pursuant to section 40 of the Public Works Act 1981:*
  - (a) *Agrees that the approximately 3,690m<sup>2</sup> (subject to survey) of unformed road (Road Land) situated between 8 and 28 Jaunpur Crescent, Broadmeadows is not required for a public work.*
  - (b) *Authorises Council officers to commission a section 40 report from suitably qualified consultants to identify whether the Road Land must be offered back to its former owner or their successor, or whether an exemption from offer back applies under section 40(2), 40(3) or 40(4).*
  - (c) *Delegates to the Chief Executive Officer the power to either offer the area of unformed legal road land back to its former owner(s) or their successor(s), or to approve the exercise of exemptions from offer back under section 40(2), 40(3), or 40(4) PWA(if appropriate).*
2.
  - (a) *Authorise Council officers to initiate the road stopping process for the Road Land in accordance with section 342 and the Tenth Schedule of the Local Government Act 1974.*
  - (b) *Delegate to the Chief Executive Officer the power to formally approve the road stopping and issue the public notice to declare the Road Land stopped as road subject to all statutory and Council requirements being met and no objections being received.*
  - (c) *Approve the disposal of the Road Land. (Subject to the proposed road stopping being successful)*
  - (d) *Delegate to the Chief Executive Officer the power to negotiate the terms of sale and enter into a sale and purchase agreement in respect of the unformed legal road land situated between 8 and 28 Jaunpur Crescent, Broadmeadows, either with the former owner, or their successor, or the Port Nicholson Block Settlement Trust, or the successful purchaser following the Land being marketed for sale.*

2. **ITEM 008/12RP ROAD STOPPING - LEGAL ROAD MAKARA PEAK MOUNTAIN BIKE CARPARK - SOUTH KARORI ROAD, KARORI**  
(1215/53/IM) (REPORT 3)

**Moved Councillor Gill, seconded Councillor Foster, the substantive motion.**

**The substantive motion was put.**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Cook, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett, Pepperell and Ritchie.

Voting against: Nil.

Majority Vote: 15:0

**The substantive motion was declared CARRIED.**

**RESOLVED:**

*THAT Council:*

1. (a) *Agree that the approximate 3,300m<sup>2</sup> (subject to survey) area of unformed legal road land in South Karori Road, Karori be stopped and amalgamated with adjoining reserve land.*
- (b) *Authorise Council officers to initiate the road stopping process for the area of unformed legal road in accordance with Section 116 of the Public Works Act 1981.*
- (c) *Delegate to the Chief Executive Officer the power to formally approve and conclude the road stopping process, subject to all statutory and Council requirements being met.*

011/12C **QUESTIONS**  
(1215/11/IM)

**NOTED:**

There were no questions.

012/12C **RESOLUTION TO EXCLUDE THE PUBLIC**  
(1215/11/IM)

**Moved Mayor Wade-Brown, seconded Councillor McKinnon, the motion to exclude the public.**

**The motion to exclude the public was put:**

Voting for: Mayor Wade-Brown, Councillors Ahipene-Mercer, Best, Cook, Coughlan, Eagle, Foster, Gill, Lester, McKinnon, Marsh, Morrison, Pannett, Pepperell and Ritchie.

Voting against: Nil.

Majority Vote: 15:0

**The motion to exclude the public was declared CARRIED.**

**RESOLVED:**

*THAT Council:*

1. *Pursuant to the provisions of the Local Government Official Information and Meetings Act 1987, resolve that the public be excluded from the following part of the proceedings of this meeting namely:*

*Report 5: Strategy and Policy Committee - Meeting of Thursday 16 February 2012*

*Grounds: Section 48(1) (a) that public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7*

*Reason: Section 7(2)(i) To enable the Council to carry out, without prejudice or disadvantage, negotiations of a commercial nature.*

2. *Permit Kerry Anderson and Craig Stevens of DLA Phillips Fox to remain at this meeting, after the public has been excluded because of their knowledge of Report 5: Strategy and Policy Committee - Meeting of Thursday 16 February 2012 as this knowledge, may be of assistance in relation to the matter being discussed.*

The meeting went into public excluded session at 6.04pm.

(Councillor Pepperell left the meeting at 6.04pm.)

For item 013/12C, please see the public excluded minutes.

(Councillor Pepperell returned to the meeting at 6.06pm.)

The meeting concluded at 6.12pm.

Confirmed: \_\_\_\_\_

Chair

/ /

## Terms of Reference for a Financial Sustainability Working Party

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### Membership

Membership of the Working Party will consist of five elected members; the Mayor, the Deputy Mayor and **four** other councillors.

The working party will also be supported by relevant senior staff and external advice as required.

### Quorum

The quorum for the Working Party will be three members.

### Chair

The Chair shall be the Mayor. The Deputy Mayor will **chair** in her absence.

### Frequency of Meeting

The Working Party will meet on an 'as required' basis.

### Parent Body

The Working Party will report to the Strategy and Policy Committee.

### Purpose

In developing its 2012-22 Long Term Plan, the Council has developed and adopted a new strategic direction (as outlined in its *Wellington Towards 2040: Smart Capital Strategy*), identified a new set of Community Outcomes and a new set of Council priorities.

However, Wellington City Council is facing a number of challenges, some of them are sector wide, others have a uniquely Wellington character.

- Increasing community expectations in terms of quality and quantity of services
- A growing asset base that requires significant financial investment to maintain. Local authorities are also entering a period when significant replacement of network and community infrastructure will be required as a result of the lifecycles of critical infrastructure elements
- Cost pressures greater than the rate of inflation
- A regulatory environment that is changing significantly (Resource Management Act, Building Act, Alcohol Management and changes flowing from the Christchurch earthquake)
- A gloomy national and international economic outlook
- A growing debate about the form of local governance in the region

Consequently, it is proposed that a working group of Councillors be established to develop options that will deliver financial sustainability into the future for the Wellington City Council.

# APPENDIX 1

## Principles

### 1. *Financial Strategy*

The working party will operate within the constraints imposed by the Council's Financial Strategy.

### 2. *Wellington Towards 2040; Smart Capital*

The working party will align its recommendations to the strategic direction as outlined in *Wellington Towards 2040; Smart Capital* – connected city, people centred city, dynamic central city, eco city.

### 3. *Council Priorities*

The working party will also consider the priorities

- We will focus on those things that make Wellington an inclusive place where talent wants to live
  - Focus on the CBD, otherwise where necessary along growth spine to maintain quality and with co-investment
- We will improve the resilience of the city
  - Infrastructure
  - Neighbourhoods
- We will reduce our costs
  - Reduce regulation – remove red tape
  - Technology
  - Manage demand
  - Partner with others to deliver
  - Income opportunity
  - ~~Cost reduction through demand management~~
- **Identify income opportunities**

## Terms of Reference

The Working Party will examine the cost pressures facing Council and consider mitigating strategies including:

### 1. *Services*

- 1.1. What services should the Council provide now and into the future?
- 1.2. What is Council's role? funder, provider, facilitator etc
- 1.3. What different delivery options are available to the Council? e.g. regional delivery, contracting out, partnership with other entities etc)
- 1.4. What options are available to change current service levels with reference to projects, programmes and assets.

# APPENDIX 1

## **2. Assets**

- 2.1. What assets, if any, will be required to deliver the service?
- 2.2. What is the appropriate degree of risk the Council will tolerate in terms of managing these assets

## **3. Demand Management**

- 3.1. Consider strategies that will manage demand

## **4. Funding**

- 4.1. Assess who benefits from the services and how they should be paid for
- 4.2. Re-assess the rationale behind revenue and financing policies across activities for consistency

## **5. Debt**

- 5.1. Review the Council's debt management policies so that debt is reduced

## **6. Investment/revenue options**

- 6.1. Consider options to balance the Council's investment profile
- 6.2. Identify options to increase revenue and revenue sources

## **Deliverables**

The working party will report to the Strategy and Policy Committee in June, August, October and finally in December 2012 in time for any changes that will be needed for the 2013/14 Annual Plan and/or amendment to the Long Term Plan.

This does not preclude the Working Party from reporting to Councillors at other times.

All agendas for, and minutes from, meetings of the Working Party will be sent to all Councillors.

## **Delegation**

The Working Party has the authority to carry out its activities in line with its terms of reference.

## **Frequency of Meetings**

A schedule of meetings will be agreed by the working party with the chair having the discretion to call additional meetings as required.

## **Duration**

The Working Party will first convene in late March 2012 and discontinue ~~21 December 2012~~ **30 June 2013**.