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**REPORT 3**  
*(1215/11/IM)*

**Report of the Strategy and Policy Committee**  
**Meeting of Thursday 16 November 2006**

**Members:** Mayor Prendergast, Councillors Armstrong (Chair), Ahipene-Mercer, Cook, Foster, Gill, Goulden, McKinnon, Morrison, Pepperell, Ritchie, Ruben, Shaw, Wade-Brown and Wain.

**THE COMMITTEE RECOMMENDS:**

1. **ITEM 278/06P AMENDED TERMS OF REFERENCE TO REFLECT THE NEW GRANTS FRAMEWORK**  
(1215/52/IM)(REPORT 2)

*THAT Council:*

1. *Agree to the revised terms of reference of the Strategy and Policy Committee and the Grants Subcommittee as attached at Appendix One of this report.*

2. **ITEM 279/06P ELECTIONS – HUTT-MANA CHARITABLE TRUST**  
(1215/52/IM)(REPORT 3)

*THAT Council:*

1. *Approve the Wellington City Council's Electoral Officer to conduct the election of Trustees to the Hutt Mana Charitable Trust in conjunction with the 2007 local authority elections (and subsequent triennial elections), subject to the Trust agreeing to meet its share of the costs incurred in running the election, the calculation of which to be determined under the current election cost sharing formula.*

3. **ITEM 280/06P TRAFFIC RESOLUTIONS**  
(1215/52/IM)(REPORT 4)

*THAT Council:*

1. *Approve the following amendments pursuant to the provisions of the Wellington City Council Consolidated Bylaw 1991 Part 18 (Traffic):*

a) **NO STOPPING AT ALL TIMES – LYALL PARADE – LYALL BAY - (28-06)**

*Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Lyall Parade</b>	<i>No Stopping At All Times Except Drainage Service Vehicles.</i>	<i>South-east side, commencing 302 metres north-east of its intersection with Sutherland Road and extending in a north-easterly direction following the south-eastern kerbline for 8 metres.</i>

b) **NO STOPPING AT ALL TIMES – WARIPORI STREET – BERHAMPORE - (29-06)**

*Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Waripori Street</b>	<i>No Stopping At All Times Except Drainage Service Vehicles.</i>	<i>North side, commencing 73 metres west of its intersection with Rintoul Street and extending in a westerly direction following the northern kerbline for 10 metres.</i>

c) **NO STOPPING AT ALL TIMES – BROOKLYN ROAD – BROOKLYN – (49-06)**

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Brooklyn Road</b>	<i>No Stopping At All Times.</i>	<i>South side, commencing 5 metres east of its intersection with Washington Avenue and extending in an easterly direction following the southern kerbline for 40 metres.</i>

**d) METERED PARKING – EBOR STREET – TE ARO – (52-06)**

*Add to Schedule F (Metered Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Ebor Street</b>	<i>Metered Parking P120 Maximum, Monday to Thursday, 8:00am – 6:00pm, Friday, 8:00am – 8:00pm, Saturday, 8:00am – 6:00pm.</i>	<i>North side, commencing 77 metres west of its intersection with Tory Street and extending in a westerly direction following the northern kerbline for 16.1 metres (2 car parks).</i>

*Add to Schedule F (Metered Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Ebor Street</b>	<i>Metered Parking P120 Maximum, Monday to Thursday, 8:00am – 6:00pm, Friday, 8:00am – 8:00pm, Saturday, 8:00am – 6:00pm.</i>	<i>South side, commencing 88 metres west of its intersection with Tory Street and extending in a westerly direction following the southern kerbline for 10 metres (2 car parks).</i>

**e) NO STOPPING AT ALL TIMES – RATA ROAD – HATAITAI – (54-06)**

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Rata Road</b>	<i>No Stopping At All Times.</i>	<i>East side, commencing 120 metres south of its intersection with Kainui Road and extending in a southerly direction following the eastern kerbline for 7 metres.</i>

**f) METERED PARKING – CABLE STREET – TE ARO – (56-06)**

*Delete from Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule.*

**Column One**  
**Cable Street**

**Column Two**  
*No Stopping At All  
Times.*

**Column Three**  
*North side, commencing 3  
metres west of its intersection  
with Chaffers Street and  
extending in a westerly  
direction following the  
northern kerbline for 15  
metres.*

*Add to Schedule F (Metered Parking) of the Traffic Restrictions  
Schedule.*

**Column One**  
**Cable Street**

**Column Two**  
*Metered Parking P120  
Maximum, Monday to  
Thursday 8:00am –  
6:00pm, Friday,  
8:00am – 8:00pm,  
Saturday, 8:00am –  
6:00pm.*

**Column Three**  
*North side, commencing 3  
metres west of its intersection  
with Chaffers Street and  
extending in a westerly  
direction following the  
northern kerbline for 15  
metres (2 car parks).*

**g) METERED PARKING – WAKEFIELD STREET – TE ARO – (57-06)**

*Delete from Schedule D (No Stopping Restrictions) of the Traffic  
Restrictions Schedule.*

**Column One**  
**Wakefield Street**

**Column Two**  
*No Stopping At All  
Times.*

**Column Three**  
*North side, commencing 37  
metres east of its intersection  
with Tory Street and extending  
in an easterly direction  
following the northern  
kerbline for 8 metres.*

*Add to Schedule F (Metered Parking) of the Traffic Restrictions  
Schedule.*

**Column One**  
**Wakefield Street**

**Column Two**  
*Metered Parking P120  
Maximum, Monday to  
Thursday, 8:00am –  
6:00pm, Friday,  
8:00am – 8:00pm,  
Saturday, 8:00am –  
6:00pm.*

**Column Three**  
*North side, commencing 37  
metres east of its intersection  
with Tory Street and extending  
in an easterly direction  
following the northern  
kerbline for 8 metres (1 car  
park).*

**h) NO STOPPING AT ALL TIMES – RINTOUL STREET – NEWTOWN – (58-06)**

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Rintoul Street</b>	<i>No Stopping At All Times.</i>	<i>West side, commencing 185 metres north of its intersection with Waripori Street and extending in a northerly direction following the western kerbline for 24 metres.</i>

**i) BUS STOP – ONEPU ROAD – LYALL BAY – (62-06)**

*Delete from Schedule B (Bus Stops) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Onepu Road</b>	<i>Bus Stop At All Times.</i>	<i>East side, commencing 38 metres north of its intersection with Lyall Parade and extending in a northerly direction following the eastern kerbline for 12 metres.</i>

*Add to Schedule B (Bus Stops) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Onepu Road</b>	<i>Bus Stop At All Times.</i>	<i>East side, commencing 33 metres north of its intersection with Lyall Parade and extending in a northerly direction following the eastern kerbline for 14 metres.</i>

**j) BUS STOP – NEWLANDS ROAD – NEWLANDS – (63-06)**

*Delete from Schedule B (Bus Stops) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Newlands Road</b>	<i>Bus Stop At All Times.</i>	<i>South side, commencing 45 metres west of its intersection with Bracken Road and extending in a westerly direction following the northern kerbline for 25 metres.</i>

<b><i>Newlands Road</i></b>	<b><i>Bus Stop At All Times.</i></b>	<b><i>North side, commencing 146.5 metres west of its intersection with Bracken Road and extending in a westerly direction following the northern kerbline for 12 metres.</i></b>
<b><i>Newlands Road</i></b>	<b><i>Bus Stop At All Times.</i></b>	<b><i>North side, commencing 143 metres west of its intersection with Bracken Road and extending in a westerly direction following the northern kerbline for 25 metres.</i></b>

*Add to Schedule B (Bus Stops) of the Traffic Restrictions Schedule.*

<b><i>Column One</i></b>	<b><i>Column Two</i></b>	<b><i>Column Three</i></b>
<b><i>Newlands Road</i></b>	<b><i>Bus Stop At All Times.</i></b>	<b><i>South side, commencing 70 metres west of its intersection with Bracken Road and extending in a westerly direction following the northern kerbline for 24 metres.</i></b>
<b><i>Newlands Road</i></b>	<b><i>Bus Stop At All Times.</i></b>	<b><i>North side, commencing 115 metres west of its intersection with Bracken Road and extending in a westerly direction following the northern kerbline for 24 metres.</i></b>

***k) NO STOPPING AT ALL TIMES – NICHOLSON ROAD – KHANDALLAH – (68-06)***

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule.*

<b><i>Column One</i></b>	<b><i>Column Two</i></b>	<b><i>Column Three</i></b>
<b><i>Nicholson Road</i></b>	<b><i>No Stopping At All Times.</i></b>	<b><i>East side, commencing 68 metres east of its intersection with Torwood Road and extending in an easterly direction following the eastern kerbline for 25 metres.</i></b>

**l) BUS STOP – BAYLANDS DRIVE – NEWLANDS – (69-06)**

*Add to Schedule B (Bus Stops) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Baylands Drive</b>	<b>Bus Stop At All Times.</b>	<b>East side, commencing 33 metres north of its intersection with Somes Crescent and extending in a northerly direction following the eastern kerbline for 14 metres.</b>

**m) P60 – ADELAIDE ROAD – NEWTOWN – (71-06)**

*Delete from Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Adelaide Road</b>	<b>P30, At All Times.</b>	<b>East side, commencing 26.5 metres north of its intersection with Girton Terrace and extending in a northerly direction following the eastern kerbline for 20 metres.</b>

*Add to Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Adelaide Road</b>	<b>P60, At All Times.</b>	<b>East side, commencing 26.5 metres north of its intersection with Girton Terrace and extending in a northerly direction following the eastern kerbline for 20 metres.</b>

**n) P15 – WEBB STREET – MT COOK – (72-06)**

*Delete from Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<b>Webb Street</b>	<b>Time Limited Parking P60.</b>	<b>North side, commencing 123.5 metres west of its intersection with Cuba Street and extending in a westerly direction following the northern kerbline for 21.5 metres.</b>

*Add to Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule.*

<b><i>Column One</i></b>	<b><i>Column Two</i></b>	<b><i>Column Three</i></b>
<b><i>Webb Street</i></b>	<i>Time Limited Parking P15, Monday – Friday, 8:30am – 9:30am and 2:30pm – 3:30pm, During School Terms Only. P60 At All Other Times.</i>	<i>North side, commencing 123.5 metres west of its intersection with Cuba Street and extending in a westerly direction following the northern kerbline for 21.5 metres.</i>

***o) P10 – IRONSIDE ROAD – JOHNSONVILLE – (73-06)***

*Add to Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule.*

<b><i>Column One</i></b>	<b><i>Column Two</i></b>	<b><i>Column Three</i></b>
<b><i>Ironside Road</i></b>	<i>P10, Monday to Friday, 8:00am – 9:00am.</i>	<i>North side, commencing 100 metres west of its intersection with Morgan Street and extending in a westerly direction following the northern kerbline for 40 metres.</i>

***p) NO STOPPING AT ALL TIMES – MACAULEY STREET AND BURGESS ROAD – JOHNSONVILLE – (75-06)***

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule.*

<b><i>Column One</i></b>	<b><i>Column Two</i></b>	<b><i>Column Three</i></b>
<b><i>Macaulay Street</i></b>	<i>No Stopping At All Times.</i>	<i>East side, commencing at its intersection with Burgess Road and extending in a southerly direction following the eastern kerbline for 20 metres.</i>
<b><i>Macaulay Street</i></b>	<i>No Stopping At All Times.</i>	<i>West side, commencing at its intersection with Burgess Road and extending in a southerly direction following the western kerbline for 20 metres.</i>



<b>Burgess Road</b>	<i>No Stopping At All Times.</i>	<i>North side, commencing at its intersection with Arthur Carman Street and extending in a westerly direction following the northern kerbline for 20 metres.</i>
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**q) P5 – EVANS BAY PARADE – HATAITAI – (77-06)**

*Add to Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b> <i>Evans Bay Parade</i>	<b>Column Two</b> <i>P5, Monday – Friday, 7:00am – 9:00am, 11:00am – 1:00pm and 4:00pm – 6:00pm.</i>	<b>Column Three</b> <i>West side, commencing 416.5 metres north of its intersection with Rata Road and extending in a northerly direction following the western kerbline for 60 metres.</i>
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**r) P120 METERED PARKING – CUSTOMHOUSE QUAY – LAMBTON – (80-06)**

*Delete from Schedule A (Time Limited Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b> <i>Customhouse Quay</i>	<b>Column Two</b> <i>P120, At All Times.</i>	<b>Column Three</b> <i>East side, commencing 147.5 metres north of its intersection with Jervois Quay and extending in a northerly direction following the eastern kerbline for 96.5 metres.</i>
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*Add to Schedule F (Metered Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b> <i>Customhouse Quay</i>	<b>Column Two</b> <i>P120 Pay and Display, Monday to Thursday, 8:00am – 6:00pm, Friday, 8:00am – 8:00pm, Saturday, 8:00am – 6:00pm.</i>	<b>Column Three</b> <i>East side, commencing 147.5 metres north of its intersection with Jervois Quay and extending in a northerly direction following the eastern kerbline for 96.5 metres (16 spaces).</i>
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**s) METERED AND RESTRICTED PARKING – WELLINGTON ARTS CENTRE, ABEL SMITH STREET – TE ARO – (83-06)**

*Add to Schedule B (Restricted Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<i>Wellington Arts Centre Car Parking Area</i>	<i>No Stopping Except for Authorised Vehicles, At All Times.</i>	<i>Eastern side of the Arts Centre Building at 65-69 Abel Smith Street, commencing 24 metres south of its intersection with Abel Smith Street and extending in a southerly direction following the western building line for 14 metres. (3 angle carparks) [Spaces 1-3 on plan].</i>
<i>Wellington Arts Centre Car Parking Area</i>	<i>No Stopping Except for Authorised Vehicles, At All Times.</i>	<i>Southern end of the Arts Centre Building at number 61-63 Abel Smith Street commencing 2.5 metres west of its intersection with Footscray Avenue and extending westwards for 16 metres. (3 carparks) [Spaces 4-6 on plan].</i>
<i>Wellington Arts Centre Car Parking Area</i>	<i>No Stopping Except Vehicles Displaying Operation Mobility Permits At All Times.</i>	<i>West side, commencing at a point 46.5 metres south of its intersection with Abel Smith Street and extending in a southerly direction for 3.5 metres. (1 carpark) [Space 7 on plan].</i>
<i>Wellington Arts Centre Car Parking Area</i>	<i>No Stopping Except Vehicles Displaying Operation Mobility Permits At All Times.</i>	<i>Southern boundary commencing 10 metres north of a point 15 metres from the western property boundary and extending in a northerly direction for 3.5 metres. (1 carpark) [Space 8 on plan].</i>

*Add to Schedule F (Metered Parking) of the Traffic Restrictions Schedule.*

<b>Column One</b>	<b>Column Two</b>	<b>Column Three</b>
<i>Wellington Arts Centre Car Parking Area</i>	<i>Pay and Display, Monday to Saturday, 8:00am – 6:00pm.</i>	<i>Southern end of the Arts Centre Building at number 61-63 Abel Smith Street commencing 37 metres west of</i>

		<i>its intersection with Footscray Avenue and extending westwards for 5 metres. (1 carpark) <sup>[Space 9 on plan]</sup>.</i>
<i>Wellington Arts Centre Car Parking Area</i>	<i>Pay and Display, Monday to Saturday, 8:00am – 6:00pm.</i>	<i>Eastern side of the Arts Centre carpark commencing at its south-eastern boundary and extending in a northerly direction for 14 metres. (5 angle carparks) <sup>[Spaces 21-25 on plan]</sup>.</i>
<i>Wellington Arts Centre Car Parking Area</i>	<i>Pay and Display, Monday to Saturday, 8:00am – 6:00pm.</i>	<i>Western property boundary line, commencing 50 metres south of its intersection with Abel Smith Street and extending in a southerly direction following the western boundary line for 7.5 metres. (3 carparks) <sup>[Spaces 10-12 on plan]</sup>.</i>
<i>Wellington Arts Centre Car Parking Area</i>	<i>Pay and Display, Monday to Saturday, 8:00am – 6:00pm.</i>	<i>Southern boundary commencing 10 metres north of a point 15 metres from the western property boundary and extending in a northerly direction for 10 metres. (8 angle carparks) <sup>[Spaces 13-20 on plan]</sup>.</i>

**t) NO STOPPING AT ALL TIMES – HALLEYS LANE – TE ARO – (132-06)**

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule.*

<b><i>Column One</i></b> <b><i>Halleys Lane</i></b>	<b><i>Column Two</i></b> <b><i>No Stopping At All Times.</i></b>	<b><i>Column Three</i></b> <b><i>North side, at its intersection with Taranaki Street and extending in an easterly direction following the northern kerbline for its entire length.</i></b>
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**u) MOBILITY PARKING – ADELAIDE ROAD – NEWTOWN – (134-06)**

*Add to Schedule D (No Stopping Restrictions) of the Traffic Restrictions Schedule.*

<b><i>Column One</i></b> <b><i>Adelaide Road</i></b>	<b><i>Column Two</i></b> <b><i>No Stopping At All Times Except For</i></b>	<b><i>Column Three</i></b> <b><i>East side, commencing 28 metres south of its intersection</i></b>
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*Vehicles Displaying An Operational Mobility Permit.* with Colombo Street and extending in a southerly direction following the eastern kerbline for 8 metres.

**v) *METERED PARKING – COURTENAY PLACE – TE ARO – (135-06)***

*Delete from Schedule F (Metered Parking) of the Traffic Restrictions Schedule.*

<b><i>Column One</i></b> <b><i>Courtenay Place</i></b>	<b><i>Column Two</i></b> <i>Pay and Display Parking, P120 Maximum, Monday to Thursday 8:00am – 6:00pm, Friday 8:00am – 8:00pm, Saturday 8:00am – 6:00pm.</i>	<b><i>Column Three</i></b> <i>South side, commencing 109.3 metres west of its intersection with Tory Street and extending in a westerly direction following the southern kerbline for 44 metres (7 carparks).</i>
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*Add to Schedule F (Metered Parking) of the Traffic Restrictions Schedule.*

<b><i>Column One</i></b> <b><i>Courtenay Place</i></b>	<b><i>Column Two</i></b> <i>Pay and Display Parking, P120 Maximum, Monday to Thursday 8:00am – 6:00pm, Friday 8:00am – 8:00pm, Saturday 8:00am – 6:00pm.</i>	<b><i>Column Three</i></b> <i>South side, commencing 109.3 metres west of its intersection with Tory Street and extending in a westerly direction following the southern kerbline for 14 metres (2 carparks).</i>
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<b><i>Courtenay Place</i></b>	<i>Pay and Display Parking, P30 Maximum, Monday to Thursday 8:00am – 6:00pm, Friday 8:00am – 8:00pm, Saturday 8:00am – 6:00pm.</i>	<i>South side, commencing 123.3 metres west of its intersection with Tory Street and extending in a westerly direction following the southern kerbline for 30 metres (5 carparks).</i>
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**Robert Armstrong  
Chair**

## Strategy and Policy Committee

### **Voting Membership:**

The Mayor and all Councillors are members of the Committee.

### **External Membership (non voting):**

- One representative of Ngati Toa appointed by Ngati Toa
- One representative of the Tenth Trust appointed by the Tenth Trust

*[Representation by members of Greater Wellington Regional Council will be determined by a separate Council resolution]*

### **Quorum:**

8

### **Chair:**

The chair will be elected by Council and remunerated at a level determined by the Remuneration Authority.

### **Portfolio Leader:**

The Strategy and Policy Committee will have seven Portfolio Leaders. The Portfolio Leader would have responsibilities relating to strategy and policy in the following areas:

- Economy
- Environment
- Social
- Culture and Arts
- Transport
- Urban Development
- Governance, Communication and Participation.

### **Frequency of Meetings:**

Meetings will be held on a weekly basis or as required.

### **Assets:**

All assets.

### **Strategic Outcomes:**

All strategic outcomes

### **General Purpose:**

The Strategy and Policy Committee will focus on all social, cultural, economic and environmental matters relating to council, appropriate to the committee's level of decision making, and will:

- a) develop and review appropriate outcomes and priorities necessary to ensure the achievement of the city's strategic vision and outcomes.
- b) focus on strategy and policy relating to assets and services that are related to infrastructure, road safety, and emergency management.

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- c) focus on strategy and policy relating to assets and services that relate to urban form and the natural environment, including transport policy.
- d) focus on strategy and policy relating to assets and services that relate to the city's economic prosperity and cultural values.
- e) focus on strategy and policy relating to assets and services that relate to community, health and safety and recreation and leisure outcomes.
- f) have responsibility for:
  - (i) Monitoring organisational financial performance;
  - (ii) Financial management of the Council's interests; and
  - (iii) Liability management.

## **Objectives:**

- (i) To develop a LTCCP for Wellington city;
- (ii) To develop Annual Plans, Community Outcomes, and all other policies required under the Local Government Act 2002 and other legislation (including but not limited to the funding and financial policies and the Significance Policy)
- (iii) To oversee and foster integrated planning within the Council, and between the Council and the community in order to achieve the outcomes in the LCCTP;
- (iv) To develop and review policy and promote activities that will advance achievement of strategic outcomes, consistent with the principles of economic, cultural, social and environmental sustainability;
- (v) To develop and review all strategies consistent with the principles of economic, social, cultural and environmental sustainability;
- (vi) To set standards for prudent management and maintenance of assets used to deliver outputs associated with the specific Council activities relevant to this committee.
- (vii) To monitor the external policy environment of Council.

## **Terms of Reference:**

The committee has responsibility and authority to:

- 1.0 delegate to any subcommittee of the Strategy and Policy Committee any authorities which have been delegated by Council to the committee (note that authority to establish any subcommittee is retained by the Council);
- 1.1 undertake the administration of all statutory functions, powers and duties within its terms of reference, other than those specifically delegated to the Regulatory Processes Committee;
- 1.2 develop the Council's draft and final LTCCP, Annual Plans, Community Outcomes, and all other policies required under the Local Government Act 2002 to be included in the LTCCP (including but not limited to the funding and financial policies and the Significance Policy) for recommendation to Council;<sup>1</sup>
- 1.3 determine the form and extent of public consultation methods to be employed for the draft Annual Plan and LTCCP, and any other matter within the committees terms of reference (this is subject to the requirements as set out in the Local Government Act 2002);

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<sup>1</sup> This will include projects/new initiatives, income and expenditure, and includes recommending the draft for notification, and the final for adoption.

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- 1.4 hear submissions under the special consultative procedure, or submissions received as part of any consultative process undertaken by Council in relation to any decision or power of recommendation within the committee's terms of reference;
- 1.5 approve the exceeding of the budget level for a Key Achievement Area with no commensurate savings elsewhere, up to \$500,000 and recommend to Council amounts exceeding \$500,000, if required after the Annual Plan or Long Term Council Community Plan is approved;
- 1.6 approve submissions on behalf of the Council in relation to proposed legislation or policy by Government, Local Government or other regulatory authorities within its terms of reference (except that in cases where the submission is of a technical nature and the nature of the Council's submission is consistent with Council policy, a submission may be approved by the Chief Executive);
- 1.7 perform any of its delegated functions jointly with another committee when issues arise which are also within the terms of reference/delegated authority of that other committee. In such cases, a joint meeting of two or more committees can be called in the following circumstances:
  - the chairs of the committee agree to such a meeting; or
  - Council directs a joint meeting; or
  - at least one third of the members of each committee so request;
- 1.8 develop, monitor and review policy, and recommend to Council the adoption of a new or amended policy;
- 1.9 review, develop and recommend to Council the adoption of new or amended strategy;
- 2.0 receive and consider reports on the Council's performance against the LTCCP and AP;
- 2.1 set the strategic guidelines for the AP and the LTCCP;
- 2.2 recommend service level changes and new initiatives for the AP and LTCCP;
- 2.3 develop, review and recommend to Council, Council's consultation policy,
- 2.4 review and approve Asset Management Plans;<sup>2</sup>
- 2.5 review and recommend to Council that it make any resolution where in a bylaw the Council has reserved any matter to be regulated, controlled, or prohibited by the Council by resolution either generally, for any specified case, or in a particular case;<sup>3</sup>
- 2.6 review and approve the Statements of Intent and Business Plans of Council's CCOs;
- 2.7 oversee, develop and approve an appropriate Council response on the Treaty of Waitangi and relationship with Maori;

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<sup>2</sup> Need to be aware that the actual \$\$ amounts will not be approved until in the LTCCP/ AP - which is reserved for Council

<sup>3</sup> Includes matters such as: 1) any new or amended traffic resolutions under the Traffic Bylaw; 2) setting fees if a bylaw provides for fees to be set by resolution of Council; 3) the extension of the Liquor ban for a special event

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- 2.8 review, develop and recommend to Council policy and practices in respect of governance (including elections, Standing Orders, representation reviews and related issues);
- 2.9 review and notify a Proposed District Plan, or proposed changes to the District Plan;
- 3.0 receive reports from Advisory Groups;
- 3.1 develop policy and practices (and approve policy and practices if not delegated to a subcommittee) in respect of:
  - Auditing
  - Financial Reporting
  - Rates
  - Risk Management
- 3.2 review and approve all new borrowings approved in the LTCCP;
- 3.3 monitor the financial management of the Council's borrowings and investments in accordance with Council's revenue and financing policy and investment policy;
- 3.4 review and recommend to Council the adoption of the Annual Report;
- 3.5 approve the Waterfront Development Subcommittee's annual work plan and project development plan covering the Waterfront Development Subcommittee projected activities for the year.
- 3.6 In respect of land held or managed under the Reserves Act 1977 and council owned open space land:**
  - a) to conduct public engagement/consultation processes as required by the Reserves Act 1977;
  - b) to review, notify and approve the adoption of reserve management plans;
  - c) to approve leases, licenses and concessions on council owned open space and reserve land when not provided for in approved council policy, except for decisions to approve leases to recreation and community groups (of land and/or buildings) on public land which are made by the Regulatory Processes Committee;
  - d) to approve easements over town belt land;
  - e) to approve the purchase of any land for open space purposes that is consistent with council policy and within the funding provided in the LTCCP;
  - f) to review and approve (and recommend to Council where required) reserve:
    - declarations
    - revocation
    - classification
    - naming;
- 3.7 ~~consider and approve non-contestable grants;~~ Approve three year funding contracts from the economic, environmental, social and cultural grants pools.**
- 3.8 Consider and approve Built Heritage Incentive Fund grants.**
- 3.9 Approve the priorities for allocating grants within the economic, environmental, social and cultural grants pools.**



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- 3.10** set fees in accordance with legislative requirements unless the fees are set under a bylaw or set as part of the LTCCP or AP (in which case the decision is retained by Council and the committee has the power of recommendation);
- 3.11** approve any resolution required under section 319A of the Local Government Act 1974 (naming of road);
- 3.12** consider and approve the attendance of Elected Members at conference and seminars (domestic).

### *Delegated Authority*

The Strategy and Policy Committee will have delegated authority to carry out activities within its terms of reference.

## Grants Subcommittee

### **Voting Membership:**

The Subcommittee will have up to six Councillors as members

### **External Membership (non-voting):**

Nil.

### **Quorum:**

2

### **Chair:**

The chair will be elected by Council and remunerated at a level determined by the Remuneration Authority.

### **Frequency of Meetings:**

The Subcommittee will meet on an as required basis.

### **Parent Body:**

The Subcommittee reports to the Strategy and Policy Committee.

### **General Purpose:**

The Grants Subcommittee has primary responsibility for the effective allocation and monitoring of Council's grants.

### **Objective:**

To achieve an equitable distribution of grants funding in line with the criteria applicable to each grant type and the characteristics and merits inherent in individual grants claims.

### **Terms of Reference:**

The Subcommittee will have responsibility and authority to:

~~1.0 — adjudicate on the applications made to the Council's contestable grants funds;~~

~~1.1 — approve the allocation of contestable grants funds;~~

~~1.2 — ensure that decisions reached on individual contestable grants funding are in line with the criteria laid down for the different types, and to adjudicate on the individual contestable grant applications in a fair and equitable manner;~~

~~1.3 — monitor contestable grants allocation and contestable grants criteria and recommend changes to Council.~~

**1.0** consider and approve annual grants from the economic, environmental, social and cultural pools in line with Wellington City Council's grants criteria, grants pool priorities and strategic fit.

**1.1** consider and recommend to the Strategy and Policy Committee for approval three year funding contracts from the economic, environmental, social and cultural pools in line with Wellington City Council's grants criteria, grants pool priorities and strategic fit.

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- 1.2 **consider and recommend to the Strategy and Policy Committee for approval the priorities for allocating grants within the economic, environmental, social and cultural grants pools.**
- 1.3 **consider and approve the criteria applicable to grants in general and each grant type.**

### ***Delegated Authority***

The Grants Subcommittee will have delegated authority to carry out activities within its terms of reference.