

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

MINUTES

Time: 6.00pm
Date: Thursday, 14 November 2019
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Graeme Hansen
Richard Herbert (Deputy Chair)
Anna Scott
Steph Knight
Jackson Lacy
Robyn Parkinson (Chair)

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1 Meeting Conduct

1.1 Director of Strategy & Governance

The Chairperson opened the meeting at 6.00pm.

On behalf of the Chief Executive, Stephen McArthur, Director of Strategy and Governance, opened the meeting and welcomed those present.

The Barbershop Quartet group from Tawa College were thanked for their performance for this Tawa Community Board meeting.

1.2 Apologies

There were no apologies.

1.3 Address by the Deputy Mayor

The Deputy Mayor addressed the Tawa Community Board members and congratulated the members on their successful election to the Tawa Community Board.

1.4 Declaration by Tawa Community Board Members Elect

The Deputy Mayor invited the Tawa Community Board members to come forward to make their declarations in the following order:

1.3.1 Declaration by Graeme Mark Hansen

1.3.2 Declaration by Richard John Herbert

1.3.3 Declaration by Stephanie Lee Knight

1.3.4 Declaration by Jackson William James Lacy

1.3.5 Declaration by Robyn Louise Parkinson

1.4.6 Declaration by Anna Louise Scott

I, [NAME], declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of the Tawa Community, the powers, authorities, and duties vested in, or imposed upon, me as a member of the Tawa Community Board of the Wellington City Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Ko au a [NAME]. Ko taku kupu tēnei. Ka tutuki i ahau, ki tāku e pono nei, ngā kawenga katoa hei painga mō te hāpori o Tawa, i runga i te mana kua riro mai i ahau, hei mema o Te Poari Hāpori o Tawa, o te Kaunihera o Pōneke, i raro i te Ture Kāwanatanga ā-Rohe, rua mano mā rua, te Ture Pārongo, Huinga Ōkawa Kāwanatanga ā-Rohe, kotahi mano, iwa rau, waru tekau mā whitu, me ētahi atu ture rānei.”

Attachments

- 1 Signed Declaration by Graeme Mark Hansen
- 2 Signed Declaration by Richard John Herbert
- 3 Signed Declaration by Stephanie Lee Knight
- 4 Signed Declaration by Jackson William James Lacy
- 5 Signed Declaration by Robyn Louise Parkinson
- 6 Signed Declaration by Anna Louise Scott

1.5 General Explanation by the Chief Executive

On behalf of the Chief Executive, Stephen McArthur, Director of Strategy and Governance, provided a general explanation to the Tawa Community Board members about their legal responsibilities under various pieces of legislation.

The Local Government Official Information and Meetings Act 1987:

This Act governs the availability of information and is based on the principle that information should be made publicly available, unless one or more specific withholding grounds apply. Matters relating to requests and release of information are administered by officers of the Council.

This Act also sets meeting procedures and requirements. These include:

- the requirement to give public notice of meetings;
- the public availability of the agenda and supporting papers for meetings of the Council, and its committees and subcommittees;
- the circumstances when the Council may resolve to exclude the public from meetings, and the procedure that must be followed in such circumstances; and,
- the responsibility of the Chair to maintain order at meetings.

There are certain other legislative provisions which affect elected members and which they must be aware of. These other laws are:

- i) Local Authorities (Members' Interests) Act 1968
- ii) Crimes Act 1961
- iii) Secret Commissions Act 1910
- iv) Health and Safety at Work Act 2015
- v) Financial Markets Conduct Act 2013

2. Reports

2.1 Election of Chair and Deputy Chair

Moved Jackson Lacy, seconded Richard Herbert

Recommendation/s

That the Tawa Community Board:

1. Receive the information.
2. Agree to nominate and appoint a member of the Tawa Community Board as Chair for the 2019-2022 triennium.
3. Agree to nominate and appoint a member of the Tawa Community Board as Deputy Chair for the 2019-2022 triennium.

Moved Robyn Parkinson, seconded Jackson Lacy, the following amendment:

Resolved

That the Tawa Community Board:

4. Agree to the annual rotation of the Deputy Chair role between members of the Tawa Community Board for the 2019-2022 triennium.

Carried

Moved Jackson Lacy, seconded Richard Herbert the following substantive motion

Resolved

1. Receive the information.
2. Agree to nominate and appoint a member of the Tawa Community Board as Chair for the 2019-2022 triennium.
3. Agree to nominate and appoint a member of the Tawa Community Board as Deputy Chair for the 2019-2022 triennium.
4. Moved to annually rotate the Deputy Chair between members of the Tawa Community Board for the 2019-2022 triennium.

Carried

Stephen McArthur called for the nominations for the appointment of the Chair.

Moved Steph Knight, seconded Anna Scott, the following motion:

That the Tawa Community Board:

2. Agree to nominate and appoint a **Robyn Parkinson** of the Tawa Community Board as Chair for the 2016-2019 triennium.

Carried

The Chair called for nominations for the appointment of the Deputy Chair.

Moved Steph Knight, seconded Jackson Lacy, the following motion:

That the Tawa Community Board:

3. Agree to nominate and appoint **Richard Herbert** of the Tawa Community Board as Deputy Chair for the first year of the 2016-2019 triennium.

Carried

Newly elected Chair addressed the members and the audience.

Nau mai, haere mai. He Poari hou tō koutou tēnei.

Welcome. This is your new Board.

He hurihuri te ao - the world is changing.

This Board has existed for 30 years. To the best of my knowledge, this is the first time the Board has elected a woman to the position of Chair [correction: this is the second time.

Ngaire Best was Chair from 2004 - 2007].

I say to my fellow Board members, with no intended self-congratulation in this next statement: Ka pai! Well done.

Choosing a Chair is a difficult decision, especially as a new member. I am deeply grateful for the return of Graeme and Richard who bring their depth of experience and wisdom to the Board.

I see already in you three new members, many strengths, and I am excited for our term ahead of us.

I will finish with a whakatauki, a proverb, which really resonates with me:

Manaaki whenua, manaaki tangata, haere whakamua.

Let's care for the land, care for the people, and go forward.

2.2 Setting of the First Ordinary Meeting

Moved Richard Herbert, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Agree to set the first ordinary meeting of the 2019-2022 triennium for 7pm on Thursday, 12 December 2019 at the Tawa Community Centre.

Carried

The meeting concluded at 7.35pm.

Confirmed: _____

Chair