

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

AGENDA

Time: 7.00pm
Date: Thursday, 9 May 2019
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

MEMBERSHIP

Jill Day
Graeme Hansen
Richard Herbert (Chair)
Liz Langham
Margaret Lucas (Deputy Chair)
Jack Marshall
Robyn Parkinson
Malcolm Sparrow

VISION STATEMENT

Tawa Community Board - A strong voice for a connected community
"A village atmosphere in a world class city"

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 04-803-8334, emailing public.participation@wcc.govt.nz or writing to Democracy Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number, and the issue you would like to talk about.

TABLE OF CONTENTS
9 MAY 2019

Business	Page No.
1. Meeting Conduct	5
1.1 Whakatauki	5
1.2 Apologies	5
1.3 Conflict of Interest Declarations	5
1.4 Confirmation of Minutes	5
1.5 Tawa Community Board Service Award	5
1.6 Public Participation	5
1.7 Items not on the Agenda	5
2. Oral Reports	7
2.1 Oral Reports 9 May 2019	7
3. Reports	9
3.1 Childcare Allowance for Elected Members of Local Government	9
3.2 New Zealand Community Boards Conference, 11-13 April 2019	21
3.3 Resource Consent Applications and Approvals for 27 March 2019 to 28 April 2019	23
3.4 Current or upcoming council consultations and surveys	25
3.5 Tawa Community Board Discretionary fund - Monthly Allocations April 2019	29
3.6 Forward Programme	33

1. Meeting Conduct

1.1 Whakatauki

A whakatauki will be read to open the meeting.

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 11 April 2019 will be put to the Tawa Community Board for confirmation.

1.5 Tawa Community Board Service Award

A Tawa Community Board Service Award may be presented.

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.7 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2. Oral Reports

ORAL REPORTS 9 MAY 2019

Purpose

1. Oral reports provide an opportunity for Council officers, guests and Tawa Community Board members to share updates on relevant issues.
2. The following oral reports are scheduled to be delivered at this meeting:
 - a. Update on Election 2019 – Anusha Guler (Head of Governance), Dominic Tay (Deputy Electoral Officer)
 - b. Greater Wellington Regional Council – Jenny Brash (GWRC Council Deputy Chair) Employment review Committee), Barbara McDonald (GWRC Council Deputy Chair)
 - c. Emergency Management and Business Continuity –Esta Harding (Emergency & Continuity Manager), Simon Fleisher (Chief Executive Officer).
 - d. Tawa Community Board members' updates.

Recommendation/s

That the Tawa Community Board:

1. Receives the information.
2. Thanks the presenters for their oral reports.

Attachments

Nil

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Team Leader, Elected Member Support Advisors

3. Reports

CHILDCARE ALLOWANCE FOR ELECTED MEMBERS OF LOCAL GOVERNMENT

Purpose

1. The report seeks the Board's feedback on the Childcare Allowance for Elected Members of Local Government Policy Paper to the Remuneration Authority by 31 May 2019.

Summary

2. The Remuneration Authority has received submissions from councils, groups of elected members and individuals requesting that there be an allowance for childcare for elected members in local government while they attend to local authority business. As there were concerns that a lack of financial support for childcare created a barrier for people, in particular women, to enter into elected positions in local government.
3. The Authority has decided to provide for councils to pay a childcare allowance if they wish.

Recommendation/s

That the Tawa Community Board:

1. Receive the Childcare Allowance for Elected Members of Local Government Policy Paper drafted by the Remuneration Authority.
2. Provide any feedback on the Childcare Allowance for Elected Members of Local Government Policy Paper report by 31 May 2019.

Background

4. Under Schedule 7, Section 6 of the Local Government Act 2002, the Authority must determine the remuneration, allowances, and expenses payable to all elected members of local authorities. At present, the Authority determines allowances for vehicle mileage, travel time and communications. Each individual council considers its approach to the expenses and allowances and writes its own policies within the upper limits set by the Authority.
5. In its major review of local government remuneration in 2016-2019, the Authority received numerous comments on the difficulties of being in local government, in particular for mothers, due to the lack of financial support for childcare.

Discussion

6. Remuneration Authority is proposing that the following be inserted in the next Local Government Determination:

x. Childcare allowance

- (1) A local authority may pay a childcare allowance, in accordance with subclauses (2) and (3), to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.
- (2) A member is eligible to be paid a childcare allowance in respect of childcare provided for a child only if-
- (a) the member is a parent or guardian of the child, or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and
 - (b) the child is aged under 14 years of age; and
 - (c) the childcare is provided by a person who-
 - (i) is not a family member of the member; and
 - (ii) does not ordinarily reside with the member; and
 - (d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.
- (3) A local authority may not make childcare allowance payments to a member-
- (a) at a rate greater than \$15 per hour; or
 - (b) that exceed the amount that the member paid to the childcare provider; or
 - (c) in respect of childcare provided for more than 8 hours in any 24-hour period; or
 - (d) that total more than \$6,000 per annum.
- (4) In this regulation, family member of the member means-
- (a) a spouse, civil union partner, or de facto partner:
 - (b) a relative, that is, another person connected with the person within 2 degrees of a relationship, whether by blood relationship or by adoption.

Next Actions

7. The Tawa Community Board should provide feedback on the changes to the next Local Government Determination with regards to childcare allowance by 31 May 2019.

Attachments

Attachment 1. Childcare Allowance Proposed Policy Paper by Remuneration Authority [↓](#)  Page 12

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Team Leader, Elected Member Support Advisors

SUPPORTING INFORMATION

Engagement and Consultation

The Remuneration Authority has considered submissions and comments from a various groups, in particular the Young Elected Members (YEM) Network.

Treaty of Waitangi considerations

N/A

Financial implications

N/A

Policy and legislative implications

Under Schedule 7, Section 6 of the Local Government Act 2002, the Authority must determine the remuneration, allowances, and expenses payable to all elected members of local authorities. At present, the Authority determines allowances for vehicle mileage, travel time and communications. Each individual council considers its approach to the expenses and allowances and writes its own policies within the upper limits set by the Authority.

Risks / legal

N/A

Climate Change impact and considerations

N/A

Communications Plan

N/A

Health and Safety Impact considered

N/A



Policy Paper

Childcare Allowance for Elected Members of Local Government

April 2019



Executive Summary

1. Over the past few years, the Remuneration Authority has received submissions from councils, groups of elected members and individuals requesting that there be an allowance for childcare for elected members in local government while they attend to local authority business. There were concerns that a lack of financial support for childcare created a barrier for people, in particular women, to enter into elected positions in local government. Research shows that a number of councils in similar jurisdictions (Australia and the United Kingdom) provide their elected members with allowances to cover costs associated with child and dependent care whilst the elected member is on council business. The Authority has decided to provide for councils to pay a childcare allowance if they wish. This paper contains details of the proposed policy as well as some background information.

Background

2. Under Schedule 7, Section 6 of the Local Government Act 2002, the Authority must determine the remuneration, allowances, and expenses payable to all elected members of local authorities. At present, the Authority determines allowances for vehicle mileage, travel time and communications. Each individual council considers its approach to the expenses and allowances and writes its own policies within the upper limits set by the Authority.
3. In its major review of local government remuneration in 2016-2019, the Authority received numerous comments on the difficulties of being in local government, in particular for mothers, due to the lack of financial support for childcare.
4. Of particular note was a submission from the Young Elected Members (YEM) Network. The YEM Network is an informal group comprising local government elected members aged under 40 years. This included representatives on city, district, regional and unitary councils, as well as on community boards and Auckland local boards. The submission said that its members struggle with balancing the challenges of local government commitments and raising children. Their main concern was that because council commitments are not structured or fixed, parents are forced to pay for full-time care or take the risk of being unable to obtain childcare when they require it. The YEMs called on the Authority to “break down the barrier” for younger people wanting to enter into local government. They believe that if childcare were claimable expense it will make serving in local government a realistic option for parents who are currently prevented from considering the role because of the costs of childcare. The YEMs also believe that failing to do so would see the sector continuing to miss out on the ideas, talent, skills, insights, contacts and passion that young parents could bring to local government.
5. In its information paper following the consultation, the Authority said *“another issue that appears to be of growing concern in local government is that caring for dependents may limit options for some people, particularly younger women who may have child care responsibilities. This is seen by many as a barrier to participation. The Authority is looking at the carer issue and*



will make a decision prior to the 2019 election. We need to point out, however, that were we to approve councils providing reimbursement for carers, it would be up to each individual council to implement such a decision, as it is with all the allowances and reimbursements included in our local government determinations”.

Dependent care

6. The Authority considered the issue of dependent care allowances. This broadened the scope of any potential allowances and after careful consideration the Authority decided that at this stage it would not take any further the issue of allowances for dependent care outside of child care. Allowances for dependent care raised complex issues that would have taken considerably more time in researching and which we felt would need to be the subject of an extended consultation. Also, and perhaps more importantly at this stage, the issue of a childcare allowance as a mechanism for encouraging more and younger women to enter local government politics was the main driver for this review and was cited more frequently than a general dependent care allowance in responses to our previous consultation. Many responses cited issues around childcare as a significant barrier to diversity on councils.

Childcare

7. In considering the issue of childcare the Authority looked at similar schemes in other jurisdictions and also at the current law around and financial provision of childcare and childcare allowances in New Zealand.
8. In New Zealand, from the age of 14 years, children are allowed to be left alone. They are also legally allowed to babysit other children from the age of 14 years.
9. The cost of childcare and subsidies vary from centre to centre and are not regulated. The cost of care also depends on the type of care.

Care Type	Average Cost per Hour (source: Huggies.co.nz)
Nanny	\$18
Long Day Care	\$6
Home Based Care	\$7

Location	Average Cost per Hour for Nannies in the location (source: Care.com)
Auckland	\$17.71
Wellington	\$16.71
Christchurch	\$16.20
Napier	\$15.38
Te Kuiti	\$13.57

10. Work and Income provide a Childcare Subsidy that helps families with the cost of pre-school childcare. To be eligible for the subsidy, a person must be the main carer of the dependent



child, a NZ citizen or permanent resident, and their family is on a low or middle income. The child must be under 5 years of age.

11. The subsidy payment is dependent on number of children and gross weekly income, however the maximum amount payable is \$5.13 per hour, per child (\$256.50 per week, per child for 50 hours).
12. The 20 Hour ECE subsidy was introduced in 2007 to reduce cost barriers in order to allow more children to participate in ECE. Under this subsidy, the government fully funds ECE for up to 6 hours a day and 20 hours per week for eligible children. It is not compulsory for childcare facilities to offer subsidy.
13. Children aged 3, 4 and 5 years old are eligible to the 20 Hours ECE if the facility offers it. This subsidy is regardless of family income, immigration status or any other reason.

Other jurisdictions

14. The following overseas council policies were analysed to look for comparisons and options:
 - a. Australia
 - i. City of Belmont, WA
 - ii. District Council of Robe, SA
 - iii. City of Burnside, SA
 - b. United Kingdom
 - i. Lambeth Council, London
 - ii. Bracknell Forest Borough Council, London
 - iii. Malvern Hills District Council
 - iv. Middlesbrough
 - v. Scotland
 - c. Ireland
 - i. Newry, Mourne and Down Council
15. The main themes that arose from these policy documents were:
 - a. Provisions of allowances and/or reimbursements for dependant care whilst councillors attended meetings of council, committees, or other council business
 - b. Costs covered actual and reasonable costs
 - c. Children aged 15 years or younger
 - d. Carers must not ordinarily reside with the councillors and must not be an immediate member of the family
 - e. Carers must be registered, either with the councils or to a recognised professional facility
 - f. It is up to the discretion of the council as to whether allowances are incorporated into their policy documents



Tax Consequences

16. We have sought advice from Inland Revenue on whether there are any tax consequences associated with the introduction of a childcare allowance. Inland Revenue are currently considering whether the proposed childcare allowance is tax-free or not. Childcare costs are usually seen as private or of a domestic nature and the proposed allowance could be taxable at source, if the allowance is viewed as employment income. Our view is that the proposed allowance is no different to the other allowances currently provided to local government elected members - that is, the childcare allowance is a contribution towards the expenses incurred by a member for childcare provided while the member is engaged on local authority business. We hope to receive Inland Revenue's advice towards the end of April.

Proposed Approach

17. The Remuneration Authority is proposing that the following be inserted in the next Local Government Determination:

x. *Childcare allowance*

- (1) *A local authority may pay a childcare allowance, in accordance with subclauses (2) and (3), to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.*
- (2) *A member is eligible to be paid a childcare allowance in respect of childcare provided for a child only if-*
 - (a) *the member is a parent or guardian of the child, or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and*
 - (b) *the child is aged under 14 years of age; and*
 - (c) *the childcare is provided by a person who-*
 - (i) *is not a family member of the member; and*
 - (ii) *does not ordinarily reside with the member; and*
 - (d) *the member provides evidence satisfactory to the local authority of the amount paid for childcare.*
- (3) *A local authority may not make childcare allowance payments to a member-*
 - (a) *at a rate greater than \$15 per hour; or*
 - (b) *that exceed the amount that the member paid to the childcare provider; or*



- (c) *in respect of childcare provided for more than 8 hours in any 24-hour period;
or*
- (d) *that total more than \$6,000 per annum.*
- (4) *In this regulation, **family member of the member** means-*
 - (a) *a spouse, civil union partner, or de facto partner:*
 - (b) *a relative, that is, another person connected with the person within 2 degrees of a relationship, whether by blood relationship or by adoption.*

DRAFT



Appendix A – Work and Income Childcare Subsidy

Extract from Work and Income Website: <https://www.workandincome.govt.nz/products/a-z-benefits/childcare-subsidy.html>

Who can get it:

You may get a Childcare Subsidy if:

- you're the main carer of a dependent child
- you're a New Zealand citizen or permanent resident
- your family is on a low or middle income.

You should also normally live in New Zealand and intend to stay here.

It also depends on how much you and your partner earn.

The child must be:

- aged either:
 - under 5, or
 - over 5 if the school has advised they can't start until the beginning of the term straight after their 5th birthday, or
 - under 6 if you get a Child Disability Allowance for them
- attending an approved early childhood programme for 3 or more hours a week.

Approved programmes include early childhood education and care services, eg:

- kindergartens and preschools
- childcare centres and creches
- playcentres and playgroups
- Kohanga Reo, Punanga Reo, Aoga and other programmes with a language and culture focus
- approved home-based care.



Childcare Subsidy (current)

Below are the [Childcare Subsidy](#) income thresholds and maximum rates at 1 April 2018.

Number of children	Gross weekly income	Childcare Subsidy (per hour, per child)	Childcare Subsidy (per week, per child for 50 hours)
1	Less than \$800.00	\$5.13	\$256.50
	\$800.00 to \$1,199.99	\$4.09	\$204.50
	\$1,200.00 to \$1,299.99	\$2.86	\$143.00
	\$1,300.00 to \$1,399.99	\$1.59	\$79.50
	\$1,400.00 or more	nil	nil
2	Less than \$920.00	\$5.13	\$256.50
	\$920.00 to \$1,379.99	\$4.09	\$204.50
	\$1,380.00 to \$1,489.99	\$2.86	\$143.00
	\$1,490.00 to \$1,599.99	\$1.59	\$79.50
	\$1,600.00 or more	nil	nil
3 or more	Less than \$1,030.00	\$5.13	\$256.50
	\$1,030.00 to \$1,539.99	\$4.09	\$204.50
	\$1,540.00 to \$1,669.99	\$2.86	\$143.00
	\$1,670.00 to \$1,799.99	\$1.59	\$79.50
	\$1,800.00 or more	nil	nil

NEW ZEALAND COMMUNITY BOARDS CONFERENCE, 11-13 APRIL 2019

Purpose

1. The report is requesting that the Tawa Community Board to receive the report.

Summary

2. The Tawa Community Board at its 14 March 2019 meeting agreed to nominate Liz Langham and Robyn Parkinson to attend the New Zealand Community Boards Conference from 11-13 April 2019 and requires a report back on the conference at the next meeting.

Recommendation/s

That the Tawa Community Board:

1. Receives the report.

Discussion

Attachments

Nil

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Team Leader, Elected Member Support Advisors

SUPPORTING INFORMATION

Engagement and Consultation

N/A

Treaty of Waitangi considerations

N/A

Financial implications

N/A

Policy and legislative implications

N/A

Risks / legal

N/A

Climate Change impact and considerations

N/A

Communications Plan

N/A

Health and Safety Impact considered

N/A

RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 27 MARCH 2019 TO 28 APRIL 2019

Purpose

1. In accordance with an agreement reached with the Tawa Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications.

Recommendation

That the Tawa Community Board:

1. Receives the information.

Background

2. This report advises the Community Board of resource consents lodged and decisions made during the period 27 March 2019 to 28 April 2019.

Discussion

3. For the period from 27 March 2019 to 28 April 2019, there were two applications received by the Council.

Service Request	Address	Applicant
431585	183 Main Road, Tawa	Riverdale Holdings Ltd
Subdivision and land use consent for mixed use multi-unit development, earthworks and unit title subdivision.		
431933	11 Wilfred Street, Tawa	RFC Homes
Land use consent for stream erosion protection structures.		

4. For the period from 27 March 2019 to 28 April 2019, there were three applications approved under delegated authority.

Service Request	Address	Applicant
424459	35 Takapu Road, Takapu Valley	Wapiti Ltd
Land use consent for flood mitigation works.		
429210	22 Cambridge Street, Tawa	MP & P Mak and TF Kwok
Land use consent for demolishing of existing dwelling and building new dwelling.		

429572	25 Willowbank Road, Tawa	RL Sutcliffe
Land use consent for new dwelling.		

Attachments

Nil

Author	Kristina Kolpashnikova, Customer Service and Business Support Manager
Authoriser	Bill Stevens, Resource Consents Team Leader Moana Mackey, Acting Chief City Planner

CURRENT OR UPCOMING COUNCIL CONSULTATIONS AND SURVEYS

Purpose

1. To provide the Tawa Community Board with an update on the current items Council is seeking public feedback on and to advise the Board on upcoming consultations or surveys the Council is undertaking

Recommendation/s

That the Tawa Community Board:

1. Receive the information.

Discussion

2. The current consultations and engagements are as follows:

- a. **Traffic Resolutions - Parking and fee changes**

Increasingly, parks are being permanently removed to allow for the provision of walkways, cycleways and priority bus lanes, which make it easier to travel around the city, and contribute to the goal of making the city more accessible. While the number of available parking spaces is reducing, demand for parking and the costs of maintaining the service continues to increase.

The Council's position is that people who use the parking spaces should contribute more towards the overall cost of providing on street parking. The Council is therefore proposing through the draft 2019/20 Annual Plan to increase a range of on-street parking charges to better reflect the overall costs and better manage parking demand across the city (closes 5.00p.m., 8 May 2019).

Website link: <https://wellington.govt.nz/have-your-say/public-inputs/consultations/open/traffic-resolutions---parking-and-fee-changes>

- b. **Annual Plan-2019-20**

The 2019/20 Annual Plan includes the projects and activities Wellington City Council intends to fund between 1 July 2019 and 30 June 2020. Last year the Council reviewed the city's priorities and key projects that it should be investing in over the next 10 years. This year the Council is reviewing what year two of that plan looks like and how it will be investing to make sure it can deliver the 10-Year Plan.

The priority areas are resilience and the environment; housing and community wellbeing; transport; sustainable growth; and arts and culture. Submission deadline is 11.59p.m., 8 May 2019.

Website link: <https://letstalk.wellington.govt.nz/annualplan%20>

- c. **Planning for Growth**

This is the start of a conversation to help the Council develop a model that enables the City over the next 30 years, by which time Wellington could be home to 50,000 to 80,000 more people.

Four scenarios will be considered: scenario 1 is inner city focus; scenario 2 is suburban centre focus; scenario 3 is new greenfield suburb in Ohariu Valley; and scenario 4 is greenfield extensions (closes 5.00p.m., 10 May 2019).

Website link: <https://planningforgrowth.wellington.govt.nz/>

d. Te Atakura – First to Zero

The council is asking for public input into the Wellington's blueprint for a Zero Carbon Capital. The plan is achieve the zero carbon target by 2050 (closes 5.00p.m., 10 May 2019).

Website link: <https://www.zerocarboncapital.nz/>

e. Mobility Parking Spaces Survey

There are 129 Wellington City Council on and off-street mobility parking spaces, in addition to the 60 spaces in the central city area. These parking spaces are at Council venues such as the Regional Aquatic Centre, Freyberg pool, Tawa pool plus mobility parking spaces at the car parks for other Wellington City Council venues such as Zealandia and the zoo.

This survey is seeking feedback from users on whether the Council's mobility parking spaces are fit for purpose and in the preferred locations.

The Council is also doing a technical review of the central city area on-street mobility parking spaces. The Council will develop a schedule of improvements using the information gathered from the review, feedback from users via drop-in events and the feedback from this online survey (closes 5.00p.m., 15 May 2019)

Website link: <https://letstalk.wellington.govt.nz/mobility-parking-spaces>

f. Public Health bylaw

Wellington City Council is reviewing its Local Public Health Bylaw 2008, which currently provides for the regulation of food premises and public swimming pools (closes 5.00p.m., 24 May 2019).

Website link: <https://wellington.govt.nz/have-your-say/public-inputs/consultations/open/public-health-bylaw>

Options

3. Should the Board wish to participate in the consultations, there is no requirement for the Board to formally ratify this.

Attachments

Nil

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Team Leader, Elected Member Support Advisors

SUPPORTING INFORMATION

Engagement and Consultation

The above engagements and consultations are in line with the Council's Significance and

Engagement Policy and Section 83 of the Local Government Act 2002. **Treaty of Waitangi considerations**

N/A Financial implications

N/A

Policy and legislative implications

a. Traffic Resolutions - Parking and fee changes - The Council is proposing through the draft 2019/20 Annual Plan to increase a range of on-street parking charges to better reflect the overall costs and better manage parking demand across the city.

b. Annual Plan-2019-20 –The Council is reviewing year two of the plan and will be investing to deliver the 10-Year Plan.

c. Planning for Growth – In line with the review of the District Plan.

d. Te Atakura – First to Zero - The Council has considered a number of implications for the policies as well as the legislative instruments of both Council and our other Government partners.

e. Mobility Parking Spaces Survey - The Council will develop a schedule of improvements using the information gathered from the review, feedback from users via drop-in events and the feedback from the online survey.

f. Public Health bylaw – The Council is reviewing its Local Public Health Bylaw 2008, which currently provides for the regulation of food premises and public swimming pools.

Risks / legal

N/A

Climate Change impact and considerations

Te Atakura – First to Zero – This is still at the initial part of the process. **Communications Plan**

N/A

Health and Safety Impact considered

N/A

TAWA COMMUNITY BOARD DISCRETIONARY FUND - MONTHLY ALLOCATIONS APRIL 2019

Purpose

1. To approve by resolution the spending of the Tawa Community Board Discretionary fund.

Recommendation/s

That the Tawa Community Board:

1. Receives the information.
2. There are no reimbursements to approve for the month of March - April 2019.

Background

2. The Tawa Community Board's Discretionary Fund is administered by Wellington City Council and is approximately \$10,000 exclusive of GST per annum.
3. At every Board meeting, the Board decide whether to make any payments from its Discretionary Fund for projects that directly benefit residents or organisations in Tawa. The payments are authorised by passing a resolution stating the amount of the payment/s, what the payment/s is to be used for and who it is they are going to.

Discussion

4. In April 2019 the following was spent from the Tawa Community Board Discretionary fund.
 - \$0.00
5. Should the Board wish to spend additional funds, they are able to add this to the recommendation at the meeting.
6. The Board is not required to pass these recommendations if they do not wish to.
7. A further report will be bought to the next meeting for the month of February.
8. In preparation for March 2019, the Board is advised that the following was spent from the Tawa Community Board Discretionary fund in February 2018.
 - \$ 0.00
9. The financial report showing the processed and recommended payments is attached.

Attachments

Attachment 1. [Tawa Community Board Discretionary Fund February 2019](#)  Page 32


Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Team Leader, Elected Member Support

	Advisors
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SUPPORTING INFORMATION

Engagement and Consultation

Not applicable

Treaty of Waitangi considerations

Not applicable

Financial implications

Proactively manage the process of the Tawa Community Board Discretionary fund

Policy and legislative implications

Not applicable

Risks / legal

Not applicable

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

Health and Safety Impact considered

Not applicable

Tawa Community Board - Discretionary Fund 2018/19 to April 19
Please note that figures here have been stated exclusive of GST where possible.

Discretionary Fund 2018/19 - Financial results up to April 2019

As at April 2019, including passed resolutions, the available balance of the Fund is \$8,039

Starting balance of Fund	11,076.00	
Purchases made in the current financial year (2018/19)	- 3,037.20	Please refer to Note A
Resolutions from meetings in 2018/19 financial year	-	Please refer to Note B
Internal printing and design costs incurred in 2018/19	-	Please refer to Note D
Accruals for expenses incurred but not paid	-	Please refer to Note C
Available balance of Fund FY 2018-19	8,038.80	

A copy of the statement of financial performance has been included as an Appendix to this report.

- * **Note A:** Charges incurred during financial year (excludes printing and design costs - See note D)
- * **Note B:** Relates to resolutions passed during the current financial year
- * **Note C:** Relates June 2018 Accruals. Note that there is still \$350 worth of accruals from last financial year 2017-18 largely to do with the Civic community awards
- * **Note D:** These costs relate to creative services recharges.

Note A: Purchases made in 2018/19 **3,037.20**

Transaction Date	Item Description	Amount	Additional Commentary
18/10/2018	Tawa Resilience stickers - layout and design	100.00	
12/10/2018	School Pupil Stickers "Help@Hub"	379.00	Tawa National Shakeout Day WREMO Advertisement
21/06/2018	Compost bin for Greenacres School's Garden to Plate Program from Tawa community Board	155.65	Renamed from Community Garden to Greenacres School Garden to Plate Program
13/11/2018	Long Walk Home Chocolate	67.64	
26/11/2018	11 x Citizenship Awards including engraving	715.00	Invoice INV-5233
26/11/2018	9 x Citizenship Awards including engraving	405.00	Invoice INV-5234
13/12/2018	Tawa Community Board December Newsletter	1,004.42	
31/12/2018	Food for Tawa Primary School Awards	68.70	P-Card Countdown Online Shopping
30/11/2018	P1044281 WCC - CITY SERVICE CENTRE	95.65	CLLR Sparrow Water tank
17/12/2018	Water kit supplies - J. Day	46.14	Paid in Feb 19
		3,037.20	

Note B: Resolutions from meetings in 2018/19 financial year -

Resolution Date	Item Description	Amount	Additional Commentary
		-	

Note C: June 2018 year end Accruals FY 2017/18 -

Resolution Date	Item Description	Amount	Commentary
		-	

Note D: Internal printing and design costs incurred in 2018/19 -

Transaction Date	Item Description	Amount	Details
		-	

FORWARD PROGRAMME

Purpose

1. To provide the Tawa Community Board with a draft work programme for its amendment and approval.

Recommendation/s

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

Discussion

Thursday, 13 June 2019
<p>Oral Reports:</p> <ul style="list-style-type: none">○ Police update (alternate standing item)○ Mervyn Kemp Library update○ Kiwi Rail update○ Community of Learning○ Tawa Community Board Members Reports (standing item) <p>Written Reports:</p> <ul style="list-style-type: none">○ Resource Consent Applications and Approvals Report (standing item)○ Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)○ Tawa Community Board Discretionary Fund Update (standing item)○ Forward Programme (standing item)

Thursday, 8 August 2019
<p>Oral Reports:</p> <ul style="list-style-type: none">○ Tawa Community Board Members Reports (standing item) <p>Written Reports:</p> <ul style="list-style-type: none">○ Resource Consent Applications and Approvals Report (standing item)○ Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)○ Tawa Community Board Discretionary Fund Update (standing item)○ Forward Programme (standing item)

Thursday, 12 September 2019
<p>Oral Reports:</p> <ul style="list-style-type: none">○ Tawa Community Board Members Reports (standing item) <p>Written Reports:</p> <ul style="list-style-type: none">○ Resource Consent Applications and Approvals Report (standing item)○ Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)○ Tawa Community Board Discretionary Fund Update (standing item)

-
- Forward Programme (standing item)

Attachments

Nil

Author	Helena Patuwai, Elected Member Support Advisor
Authoriser	Crispian Franklin, Team Leader, Elected Member Support Advisors

SUPPORTING INFORMATION

Engagement and Consultation

No consultation or engagement is required.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations associated with this report.

Financial implications

There are no financial implications associated with this report.

Policy and legislative implications

There are no policy and legislative implications associated with this report.

Risks / legal

There are no risks or legal implications associated with this report.

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

Health and Safety Impact considered

Not applicable