

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

MINUTES

Time: 7: 00pm
Date: Thursday, 8 November 2018
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Jill Day
Graeme Hansen
Richard Herbert (Chair)
Liz Langham
Margaret Lucas (Deputy Chair)
Robyn Parkinson
Malcolm Sparrow

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1 Meeting Conduct

The Chairperson opened the meeting at 7.01pm

1.1 Whakatauki

Margaret Lucas read the following whakatauki.

MAHITAHĪ

E hara taku toa I te toa takitahi, he toa takitini

COLLABORATION

My strength is not as an individual but as a collective

1.2 Apologies

Moved Richard Herbert, seconded Robyn Parkinson

Resolved

That the Tawa Community Board:

1. Accept the apologies received from Jack Marshall for absence and Jill Day for Lateness

Carried

1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

1.4 Confirmation of Minutes

Moved Richard Herbert, seconded Margaret Lucas

Resolved

That the Tawa Community Board:

1. Approve the minutes of the Tawa Community Board meeting held on 11 October 2018, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.5 Tawa Community Board Service Award

There was no service award recipient.

1.6 Public Participation

There was no public participation.

1.7 Items not on the Agenda

There were no items not on the agenda.

2. Oral Reports

- a. Police update – Sergeant Luke Dennehy
 - i. Luke Dennehy, a newly appoint prevention coordinator, updated the Board on the latest crimes, trends and statistics in Tawa.
- b. Wellington Regional Emergency Management Office (WREMO) – Chris Moore
 - i. Chris Moore, Emergency Management Advisor, updated the Board on the work taking place in Tawa in relation to resilience and upcoming projects.

Note: In accordance with Standing Order 3.9.2, the Chairperson accorded precedence to item 3.1 Tawa Swimming Clubrooms and amended the Order of Business.

3. Reports

3.1 Tawa Swimming Clubrooms Development Project

Moved Richard Herbert, seconded Margaret Lucas

Resolved

That the Tawa Community Board:

1. Receives the information

Carried

2. Oral Reports (Continued)

- c. Tawa Primary Citizenship Awards – Malcolm Sparrow
 - i. Malcolm provided the Board an update on the progress of the awards. This included the work that has taken place regarding the formal congratulatory letters.
- d. Tawa Community Board Members update
 - i. Each member provided an update on the work they have achieved in the last month.

Jill Day

- I have been following up on a request that came to me directly from nada Bakery regarding parking outside their premises.
- I attended the Linden Stakeholder meeting.
- I have met with Blanche regarding the Linden development project.
- I've had various other meetings regarding the Linden development.
- We had the Youth Summit on Wednesday with a class of students from Tawa college attending.
- I attended the Tawa liaison meeting.
- I attended the Camp Elsdon AGM.

- I attended a meeting with LandSAR.
- Wellington City Council is moving to 113 The Terrace over the next 3 months.
- I attended the briefing about the \$1.5B investment in Porirua by the Government and the opportunities for Ngati Toa. Tawa will be part of this.
- Met with Charles Kingsford, local Councillors and Board members about possible angle parking changes for the central business area.
- Attended the Tawa college prize-giving.
- Attended the Upper Stebbings /Glenside West planning workshop.
- Attended the Tawa street level crossing opening.
- Met with Amy Hobbs regarding the Tawa Plaza upgrade.
- Attended Spring Into Tawa. Great participation in the Water challenge. Great idea Marg!

Malcolm Sparrow

- Tawa Residents' Association meeting
- Shake Out puppet display at two local schools
- Camp Elsdon committee meeting
- Seniors' Week morning tea
- Spring into Tawa stand
- Meeting re Main Road parking spaces improvements
- Opening of Tawa St crossing upgrade
- Tawa College academic prize giving
- Preparing for Tawa Primary Schools' Citizenship Awards ceremony
- Waste Water Joint Venture committee meeting
- Ongoing trucking issues at Linden base

Richard Herbert

- Attended meeting of Tawa Borough Scholarship Trust trustees to agree the pay-out for this year's award.
- Attended 6 monthly review meeting with mayor Justin Lester.
- Attended Tawa Liaison meeting.
- Attended with northern ward councillors a meeting with WCC Charles Kingsford about parking in Tawa business precinct.
- Attended Porirua Chamber of Commerce meeting which included mention of some traffic issues in Kenepuru Drive that they are experiencing.
- Attended Linden Community stakeholders meeting with Blanche Kaira.
- Helped with setup and management for Spring into Tawa day.
- Attended Tawa Business Group exec meeting.
- Attended Camp Elsdon AGM and Nov Board meeting - Camp has appointed an additional Camp Manager Tom Ludlow, to provide additional management experience, cover for leave, and oversight of implementation of a new Camp Management system.
- Attended a LandSAR information meeting following search for Xion. A subsequent public planning meeting is proposed.
- Attended TrackSafe opening ceremony for the Redwood rail pedestrian crossing.
- Attended the Tawa College senior prize giving and presented the award for the Tawa Borough Scholarship Trust.
- Attended Upper Stebbings Valley stakeholders workshop 2.
- Attended Tawa Arthritis and Emergency Preparedness workshop.

Graeme Hansen

- With Council Officers about parking spaces surrounding the shopping precinct.

- The opening of the Redwood station crossing gates.
- Roading and public transport matters
- Attended Spring into Tawa

Margaret Lucas

- Work with WREMO on shakeout day visiting 3 schools
- Spring into Tawa
- Cultural Prize giving Tawa College
- Academic Prize giving Tawa College

Liz Langham

- 25 October - Attended a meeting to gather a range of stakeholders around the Linden Community Development. This was held at the Linden Social Centre and attendance exceeded expectations (close to 50 people) which was great. We are looking at developing several project groups along with a steering group to govern the process. It was a good opportunity to introduce Blanche Kaira to the community in her new role. This event was noted by members of the public who generated a lot of comment on the 'Linden Appreciation Society' facebook page about things that concern them or they would like to see in the area. This information can be fed back to the Community Development Project group or council as appropriate.
- 27 October - Attended Spring into Tawa. Great event with lots of positive opportunities to interact and show support for different community groups.
- 1 November - Attended Tracksafe railway crossing opening.
- 1 November - was the guest reader at 'Stories at Six' programme in Tawa Library. It is likely that there will be a review of this particular programming in the future as this time slot no longer seems to attract the larger groups it did in the past.
- Have had ongoing contact and involvement with Te Mahuri, Bedtime Stories (programme for parents in Arohata which is now being extended to Rimutaka Prison and beyond), Linden Community Development project, schools and the Fruit and Vegetable Co-op.
- Have had a suggestion passed to me by a community member to share with the Community Board that we consider operating a second-hand crockery and cutlery resource (perhaps based at the Linden Social Centre) which can be loaned out to people wanting to host large groups without using a lot of plastic or disposable products.
- Have also noted a number of leaks across pavements around Linden (Ranui Tce, Kowhai St and elsewhere) which are taking a long time to be resolved.

Robyn Parkinson

- subway light finally fixed, but took far too long
- Community Garden continuing well, the core team are stepping up well when I'm away. We continue to get donated items and recognition in the community.
- attended Linden stakeholders meeting
- Spring into Tawa assistance on Board stall with water carrying activity
- unable to attend 2nd Upper Stebbings workshop, so glad there will be a second chance on that
- Service Award - I gave a brief presentation this month to the St Christopher's congregation, which prompted several conversations and one potential nomination.
- Will provide a 'story' for others to give the same at whatever groups you are involved with in the community - more effective and personal than just another email
- apologies for upcoming Linden hub exercise

- discussion with Peter Gilberd re tree donation possibilities in north Linden area

Jack Marshall (Received in absence)

- Organizing and attending the opening of the Level Crossing Gates at Tawa Street

2.1 Oral Reports 8th November

Moved Richard Herbert, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receives the information.
2. Thanks the presenters for their oral reports.

Carried

3. Reports (Continued)

3.2 Tawa Community Board Grants Subcommittee Membership

Moved Richard Herbert, seconded Robyn Parkinson

Resolved

That the Tawa Community Board:

1. Receives the information.
2. Agrees to accept the resignation of Jill Day from the Tawa Community Board Grants Subcommittee.
3. Appoint Liz Langham to join the Tawa Community Board Grants Subcommittee.

Carried

3.3 Current or Upcoming Council Consultations and Surveys

Moved Richard Herbert, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.4 Tawa Community Board Discretionary Fund - Monthly Allocations (November 2018)

Moved Richard Herbert, seconded Margaret Lucas

Resolved

That the Tawa Community Board:

1. Receives the information.
2. Approves funding of \$150.00 for food at the Primary School Citizenship Awards ceremony to be held in November.
3. Approves reimbursement of \$40.00 for compostable bags for rubbish bin liners for the Spring into Tawa event.
4. Approves funding of \$600.00 for the donation to the Tawa Borough Scholarship Trust fund to reimburse the fund for the proposed awards for this year.
5. Approves funding of \$2,200.00 for the printing and design costs for the Tawa Community Board newsletter.
6. Approves reimbursement of \$85.00 for chocolates for the Long walk home Lions event.
7. Approves reimbursement of \$100.00 for another plastic container to store supplies for the water kit. This includes plastic cups and water sterilising tablets.

Carried

3.5 Resource Consent Applications and Approvals for 28 September to 24 October 2018.

Moved Richard Herbert, seconded Malcolm Sparrow

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.6 Forward Programme

Moved Richard Herbert, seconded Jill Day

Resolved

That the Tawa Community Board:

1. Receive the information.

2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

Thursday, 6 December 2018

- Oral Reports:
 - ~~Policing in Tawa Update (alternate standing item)~~
 - Tawa Community Board Members Reports (standing item)
 - Presentation of the 2017-18 Annual Report for Camp Elsdon Inc.
 - Presentation of the 2018 award report for the Tawa Borough Scholarship award
 - Presentation of the Tawa Main Road parking space realignment proposal from WCC officer Charles Kingsford.
 - Presentation of the draft Outer Greenbelt Management Plan review public consultation proposal by WCC officer Bec Ramsay.
 - **Tawa Primary school Citizenship awards update – Malcolm Sparrow**
- Written Reports:
 - Resource Consent Applications and Approvals Report (standing item)
 - Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
 - Forward Programme (standing item)
 - Tawa Community Board Discretionary Fund Update (standing item)
 - **Tawa Community Board Porirua Adventure park Submission**

Thursday, 7 February 2019

- Oral Reports:
 - Fire Update (alternate standing item)
 - Tawa Community Board Members Reports (standing item)
 - **Olivia Stevens – Child Friendly Cities Follow up/update**
 - **Porirua City Council Growth and Development update – Porirua City Council**
- Written Reports:
 - Resource Consent Applications and Approvals Report (standing item)
 - Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
 - Forward Programme (standing item)
 - Tawa Community Board Discretionary Fund Update (standing item)

Thursday, 14 March 2019

- Oral Reports:
 - Policing in Tawa Update (alternate standing item)
 - Tawa Community Board Members Reports (standing item)
- Written Reports:
 - Resource Consent Applications and Approvals Report (standing item)
 - Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
 - Forward Programme (standing item)
 - Tawa Community Board Discretionary Fund Update (standing item)

Carried

The meeting concluded at 10.02pm.

Confirmed: _____
Chair