

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

MINUTES

Time: 7: 00pm
Date: Thursday, 13 September 2018
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Jill Day
Graeme Hansen
Liz Langham
Margaret Lucas (Deputy Chair)
Jack Marshall
Robyn Parkinson
Malcolm Sparrow

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1 Meeting Conduct

The Chairperson opened the meeting at 7.00pm

1.1 Whakatauki

Liz Langham read the following whakatauki.

WHAIWHAKAARO

E iti noa ana, n ate aroha

THOUGHTFULNESS

Although it is small, it is given with love

1.2 Apologies

Moved Jill Day, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Accept the apologies received from Richard Herbert

Carried

1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

1.4 Confirmation of Minutes

Moved Margaret Lucas, seconded Jill Day

Resolved

That the Tawa Community Board:

1. Approve the minutes of the Tawa Community Board Meeting held on 9 August 2018, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.5 Tawa Community Board Service Award

Pauline Wilson was the recipient of this month Tawa Community Board service award. She received this award for her excellent work as a teacher Aide at Tawa College since 2008. Please see her nomination in the attachment section.

1.6 Public Participation

1.6.1 Tawa Swim Club representatives: Maggie Cooper, Trish Comeskey and Vicky Gibbs.

Maggie, Trish and Vicky addressed the Tawa Community board on the issues they were facing relating to the Tawa swim clubs at the Tawa pool. They have been in communication with Wellington City Council. They asked for ongoing support from the Tawa Community Board.

(Jill Day left the meeting at 7.15 p.m.)
(Malcolm Sparrow left the meeting at 7.15 pm.)

1.7 Items not on the Agenda

There were no items not on the agenda

2. Oral Reports

1. Oral reports provide an opportunity for Council officers, guests and Tawa Community Board members to share updates on relevant issues.
2. The following oral reports are scheduled to be delivered at this meeting:
 - a. Child Friendly Cities – Olivia Stevens
 - b. Kiwi Rail update – Grant Burton
 - c. Te Mahuri update – Liz Langham
 - d. Tawa Community Board members' updates.

Robyn Parkinson

- informal Board meeting
- Mayor in the Chair, with follow up
- Stebbings Valley 4-hour workshop
- Tawa Liaison meeting
- Service Award liaison: tonight's award presentation went well.
- dealing with several Fixit issues over several months, with disappointing results. Items carried out by contractors are hard to report and needed a lot of follow up. This is not creating much goodwill towards the Council.

Margaret Lucas

- Offline meeting
- Suicide awareness evening
- Big Sing Finale
- Resilience work with Chris Moore
- Mayor visit to Tawa night

Greame Hansen

- Roading issues
- Met with constituent about a footpath for Middleton Road

Richard Herbert (Submitted in absence)

- Attended Tawa Community Board informal meeting
- Attended Upper Stebbings Valley stakeholder workshop 2
- Attended Camp Elsdon Board meeting
- Attended Tawa Residence Assn meeting
- Attended Tawa Business Group exec meeting - Tina Elsdon has been appointed as part of the BID management team for local support. And Tawa logo street flags are planned to go up in October
- Attended Mayor in the Chair in Tawa evening
- Construction work in Tawa Plaza is expected to start next week 17 September.
- Note that hours of Tawa Community Center have been extended to the afternoons

and it is hoped to have Linden Social Center opened soon also.

Liz Langham

- 16 August - Met with Barry Kirby, Salvation Army, to talk about his interest in wanting to support young people in the area.
- 24 August - Meeting with council re: Linden Community Development was cancelled, rescheduled to take place on 14 September which I will attend with other community members and Deputy Mayor Jill Day.
- 26 August - Invited to speak at a 20 year celebration event for 'mainly music' at the Tawa Salvation Army as I was involved in this for many years. It is great to see that it is still catering for many young families as a gathering place and supportive environment. I also had the opportunity to run a session on 11 September to see it in action again.
- 26 August - attended Community Board meeting at Linden Social Centre.
- 29 August - met with Blanche Kaira, a new resident to Linden who is interested in being involved with community development.
- 30 August - attended the Mayor in the Chair event. It was great to see this well-attended and a positive event.
- 3 September - attended Tawa Think Tank meeting.
- 6 September - was the guest reader at the 'Stories at Six' programme at the Tawa Library. There was low turn-out on this occasion (not helped by awful weather!) but it is inspiring to see how much effort the library team are putting into their programming.
- 7 September - attended Te Mahuri meeting. Discussed whether we need to create a waitlist for the programme in Tawa as there has been such keen interest and attendance. This is very encouraging as we come to the end of our second term of running this in the Tawa Community Centre.
- 11 September - attended the Suicide Prevention evening hosted by the council at the Community Centre. This was a very worthwhile evening with excellent speakers and some very important conversations afterwards. There is scope for us to consider how we, as a Board, can contribute to the mental health of our community. Some linkages I see are ensuring that spaces are available for socialising, people are able to access services easily and when they need them, networking of support services, continuing to promote community connectedness, etc.
- I have also had ongoing conversations with different people about food security services/ community development and will be meeting with Sallie Calvert from Wesley Community Action next Thursday.

Jill Day (Submitted in absence)

- Attended the Tawa College school production.
- Sold water tanks with Councilors Sparrow and Gilbert at the Tawa Saturday morning verge market.
- Attended the Tawa Residents Association meeting in August.
- Attended a meeting with Mana cycle group, Tawa Bush reserves and Council officers to discuss tracks in Tawa and the future planning.
- Promoted Rail Safety week at the crossing near Tawa College and Intermediate.
- Attended the Tawa Rotary breakfast.
- Went on a site visit to Upper Stebbings valley.
- Attended the Tawa Community Board offline meeting.
- Attended the Te Wiki o Te Reo Maori parade.
- Travelled to Taipei and Seoul to explore the city relationships.

Malcolm Sparrow (Submitted in absence)

- Tawa Community Liaison Group meeting
- Workshop re Upper Stebbings Valley development
- Tawa Residents' Association meeting
- Compiling photos and lists of TCB members over the years
- Water tank sales at Outlet City
- Chairing meeting with FoTBR and Mana Cycle Group discussing tracks on western hills of Tawa
- Meeting with Wellington Water and local residents re flood mitigation issues near Tawa Street
- Tawa Historical Society AGM
- Tawa Rotary business breakfast
- Mayor in the Chair meeting
- Site visit to view Willowbank Road footpath issues

Jack Marshall

- Level Crossing Patrol for Rail Safety Week
- Attended Criminal Justice Summit in Porirua
- Update on level crossing incidents at Tawa Street Crossing
- Youth Engagement Framework considered by Wellington City Council
- Finished on Youth Council after ten years.

3. Reports

3.1 MERVYN KEMP LIBRARY AND TAWA COMMUNITY CENTRE QUARTERLY REPORT: JUNE 2018 - AUGUST 2018

Moved Margaret Lucas, seconded Graeme Hansen

Resolved

That the Tawa Community Board:

1. Receives the information.

Carried

3.2 Resource Consent Applications and Approvals for 26 July to 29 August 2018.

Moved Margaret Lucas, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.3 Current or upcoming council consultations and surveys

Moved Margaret Lucas, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.4 Tawa Community Board Discretionary Fund - End of year Summary (2017/2018)

Moved Margaret Lucas, seconded Jack Marshall

Resolved

That the Tawa Community Board:

1. Receive the information.

Carried

3.5 Tawa Community Board Discretionary fund - Monthly Allocations (September 2018)

Moved Margaret Lucas, seconded Robyn Parkinson

Resolved

That the Tawa Community Board:

1. Receives the information.
2. Approves funding of \$1500.00 for the Tawa Primary Schools Citizenship Awards.
3. Approves spending of \$40 for spring into Tawa stand hire fee.

Carried

3.6 Forward Programme

Moved Margaret Lucas, seconded Liz Langham

Resolved

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

Thursday, 14 October 2018

- Oral Reports:
 - Policing in Tawa Update Report (alternate standing item)
 - Tawa Community Board Members Reports (standing item)
 - Chris Moore – WREMO update
 - Salvation Army foodbank – Nathan and Jessica Bezzant
- Written Reports:
 - Resource Consent Applications and Approvals Report (standing item)
 - Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
 - Forward Programme (standing item)
 - Tawa Community Board Discretionary Fund Update (standing item)
 - **Report on Tawa Club rooms – PSR**
 - **Elected member queries process update report**

Thursday, 8 November 2018

- Oral Reports:
 - Fire Update (alternate standing item)
 - Tawa Community Board Members Reports (standing item)
 - Tawa Primary Citizenship awards – Councillor Malcolm Sparrow
- Written Reports:
 - Resource Consent Applications and Approvals Report (standing item)
 - Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
 - Forward Programme (standing item)
 - Tawa Community Board Discretionary Fund Update (standing item)
 - Traffic in Tawa – Future awareness of impacts in Tawa
 - **Community Development – Linden appointment update**

Thursday, 6 December 2018

- Oral Reports:
 - Policing in Tawa Update Report (alternate standing item)
 - Tawa Community Board Members Reports (standing item)
 - **Olivia Stevens – Child Friendly Cities follow up/update**
- Written Reports:
 - Resource Consent Applications and Approvals Report (standing item)
 - Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
 - Forward Programme (standing item)
 - Tawa Community Board Discretionary Fund Update (standing item)

Carried

The meeting concluded at 8.30pm.

Confirmed: _____
Chair