

ORDINARY MEETING

OF

TAWA COMMUNITY BOARD

AGENDA

Time: 7: 00pm
Date: Thursday, 10 May 2018
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

MEMBERSHIP

Jill Day
Graeme Hansen
Richard Herbert (Chair)
Liz Langham
Margaret Lucas (Deputy Chair)
Jack Marshall
Robyn Parkinson
Malcolm Sparrow

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

TABLE OF CONTENTS
10 MAY 2018

Business	Page No.
1. Meeting Conduct	
1.1 Whakatauki	5
1.2 Apologies	5
1.3 Conflict of Interest Declarations	5
1.4 Confirmation of Minutes	5
1.5 Tawa Community Board Service Award	5
1.6 Public Participation	5
1.7 Items not on the Agenda	5
2. Oral Reports	5
2.1 Community Speaker -Tawa Hanging Baskets Project - Fiona Wild	
2.2 Boomerang bags presentation - Tracey Rosacker & Pam Green	
2.3 Tawa Borough Scholarship Trust - Robert Tredger	
2.4 Resilience update - Margaret Lucas	
2.5 Waste minimization management – Emily Taylor-Hall & Mike Mendonca	
2.6 Tawa Community Board Discretionary Fund	
2.7 Tawa Community Board members update	

3. Reports	7
3.1 REPORT ON ACTIVITIES OF PARKS, SPORT & RECREATION TO END OF MARCH 2018	7
3.2 Tawa Community Board Grants Subcommittee 2018 funding outcomes	11
3.3 Resource Consent Applications and Approvals for 26 March to 22 April 2018.	27
3.4 Current or upcoming council consultations and surveys	29
3.5 Forward Programme	31

1 Meeting Conduct

1.1 Whakatauki

1.2 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.3 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.4 Confirmation of Minutes

The minutes of the meeting held on 12 April 2018 will be put to the Tawa Community Board for confirmation.

1.5 Tawa Community Board Service Award

1.6 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.7 Items not on the Agenda

Any item not on the agenda may only be discussed if a motion to discuss the item is passed by a unanimous resolution of the meeting; and:

1. The item is a minor item relating to the general business of the local authority; and
2. The Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting but no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting for further discussion; and
3. The Chairperson explains to the meeting why the item is not on the agenda and the reason why discussion of the item cannot be delayed.

2 Oral Reports

2.1 Community Speaker -Tawa Hanging Baskets Project - Fiona Wild

2.2 Boomerang bags presentation - Tracey Rosacker & Pam Green

2.3 Tawa Borough Scholarship Trust - Robert Tredger

2.4 Resilience update - Margaret Lucas

2.5 Waste minimization management – Emily Taylor-Hall & Mike Mendonca

2.6 Tawa Community Board Discretionary Fund

2.7 Tawa Community Board members update

3. Reports

REPORT ON ACTIVITIES OF PARKS, SPORT & RECREATION TO END OF MARCH 2018

Purpose

1. To update the Board on the activities of Parks, Sport & Recreation to the end 2017/18 Quarter 3, that is the end of March 2018.

Recommendation/s

That the Tawa Community Board:

1. Receive the information.

Background

Tawa Pool

2. The total attendance at Tawa Pool to the end of March 2018 was 62,005. This represents a 2.8% increase in attendance compared to the same point in 2016/17, but is still considerably down on visitor levels in 2015/16 (68,102).
3. Tawa Pool is due to close for 8 weeks between 9th of July 2018 to 2nd September 2018, for its planned 5 yearly renewal.
4. Council surveyed Tawa residents late in 2017 in order to understand what could be done to improve attendance rates to the facility.
5. In response to information received, the main pool temperature has already been raised from 27°C to 28°C, and exercise bikes have been placed on the mezzanine floor for customer use.
6. Information received has also been used to help inform works in the upcoming closure. A further survey to customers confirming the proposed works will occur in mid-May.
7. Planned works include an increase in the number of family changing rooms, an upgraded rebuild of the toddlers pool, an upgrade to the outdoor courtyard space and general renewal and maintenance work on the pool and associated operating plant.
8. The Council-wide rebrand of the learn to swim programme to SwimWell, culminated in the installation of new vibrant SwimWell signage at Tawa Pool. This has resulted in a lot of positive feedback from customers.
9. SwimWell Tawa continues to grow with 1,483 total registrations across Terms 3 and 4 of 2017 and Term 1 of 2018. This is a 5% growth compared to the same point last year and 23% growth on 2016.

Tawa Recreation Centre

10. The total attendance at Tawa Recreation Centre to the end of March 2018 was 17,228. This represents a 14.3% decrease in attendance compared to the same point in 2016/17, and is 9.7% down on visitor levels in 2015/16.
11. This low attendance is a result of the newer full sized gym being closed and unusable since the 12th of October, when the sprinkler system was accidentally activated which caused irreparable damage to the floor.
12. Prior to this incident attendance at the Tawa Recreation Centre was 4.0% ahead of 2016/17 numbers at the same point.
13. The main programme impacted is the Netball league, with 1,963 fewer attendances recorded this year. This is due to the fact the smaller size of the older court did not allow for the relocation of the league, unlike many other programmes.
14. Lengthy delays in the Ministry of Education confirming the replacement product and procurement meant that the laying of a new floor only commenced at the end of April 2018. The gym is expected to be operational again in late May 2018

Dog Parks

15. Council is planning to undertake partial fencing of two of the dog exercise areas as part of recommendations and requests as part of the Dog Policy consultation in 2016.
16. This involves a fence to separate the play area and the dog exercise area at Duncan Park, and an extension of the fencing at the south end of Grasslees Reserve.

Main Road Viewing Platform

17. Council completed repairs and strengthening work to the viewing platform situated on Main Road.

Attachments

Nil

Author	Mathew Bialy, Specialist Financial Advisor
Authoriser	Paul Andrews, Manager Parks, Sport and Recreation Barbara McKerrow, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

<insert text here>

Treaty of Waitangi considerations

<insert text here>

Financial implications

<insert text here>

Policy and legislative implications

<insert text here>

Risks / legal

<insert text here>

Climate Change impact and considerations

<insert text here>

Communications Plan

<insert text here>

Health and Safety Impact considered

<insert text here>

TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE 2018 FUNDING OUTCOMES

Purpose

1. To enable the Tawa Community Board to receive the minutes from the Tawa Community Board Grants Subcommittee meeting that was held on the 5th April 2018.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Attachments

Attachment 1. Tawa Community Board Grants Subcommittee Minutes 2018 Page 13

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Penny Langley, Manager Democracy Services

SUPPORTING INFORMATION

Engagement and Consultation

Not applicable

Treaty of Waitangi considerations

Not applicable

Financial implications

Not applicable

Policy and legislative implications

Not applicable

Risks / legal

Not applicable

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

Health and Safety Impact considered

Not applicable

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE**
5 APRIL 2018

Absolutely Positively
Wellington City Council
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EXTRAORDINARY MEETING

OF

TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE

MINUTES

Time: 7:00pm
Date: Thursday, 5 April 2018
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Jill Day
Richard Herbert
Margaret Lucas (Chair)
Jack Marshall
Robyn Parkinson

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE**
5 APRIL 2018

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TABLE OF CONTENTS
5 APRIL 2018

Business	Page No.
1. Meeting Conduct	5
1.1 Apologies	5
1.2 Conflict of Interest Declarations	5
1.3 Public Participation	5
1.4 Items not on the Agenda	5
2. Oral Reports	6
3. Reports	6
3.1 Tawa Community Grants February 2018	6
Questions	

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE**
5 APRIL 2018

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1 Meeting Conduct

1.1 Apologies

No apologies were received.

1.2 Conflict of Interest Declarations

The following conflicts were declared:

Robyn –

- Application 11 – Tawa Progressive and ratepayers association

Margaret –

- Application 12 Tawa Schools and Community music Festival
- Application 14 Tawa Youth and Families trust board

Jill –

- Application 11 – Tawa Progressive and ratepayers association

Richard –

- Application 11 – Tawa Progressive and ratepayers association
- Application 7 – Rotary Club of Tawa Charitable trust

1.3 Public Participation

1.3.1 Brodie Vernon – Tawa Youth and Families trust

Brodie Spoke in support of the funding application made by Tawa Youth and Families Trust Board (application 14)

1.3.2 Peter Lockery – Tawa Community Patrol Charitable Trust

Peter spoke in support of the funding application made by Tawa Community Patrol charitable trust (application 7).

1.4 Items not on the agenda

In accordance with Standing Order 3.9.5 the Tawa Community Board Grants Subcommittee include the 2017 minutes on the agenda.

The reason why the item is not on the agenda is due to an oversight when the agenda was prepared.

The reason why this item cannot be delayed until a subsequent meeting is because the Tawa Community Board Grants Subcommittee meets on an annual basis. This would delay the confirmation of the minutes by 12 months.

Moved Robyn Parkinson, seconded Richard Herbert

Resolved

1. That the Tawa Community Board Grants Subcommittee agrees to consider the confirmation of minutes as major late item not on the agenda in accordance with standing order 3.9.5.

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SUBCOMMITTEE**
5 APRIL 2018

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Carried

1.5 Confirmation of minutes

Moved Margaret Lucas, seconded Jill Day

Resolved

That That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 7 December 2017, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting

Carried

2 Oral Reports

There were no oral reports.

3. Reports

3.1 Tawa Community Grants February 2018

Moved Margaret Lucas, seconded Richard Herbert

Resolved

That the Tawa Community Board Grants Subcommittee:

1. Agree to suspend Standings Orders 3.11.8, 3.11.10 and 3.11.13 to allow the members to move and speak to multiple amendments.

A division was called for, voting on which was as follows:

For:

Jill Day
Richard Herbert
Margaret Lucas (Chair)
Jack Marshall
Robyn Parkinson

Against:

Majority Vote: 5:0

Carried

Moved Margaret Lucas, seconded Jill Day

That the Tawa Community Board Grants Subcommittee:

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SUBCOMMITTEE**
5 APRIL 2018

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1. Agree to appoint Jack Marshall as Chair when the following applications that the Chair has declared a conflict of interest on are discussed and put to the vote:

- Application 12 – Tawa Schools and Community Music Festival
- Application 14 – Tawa Youth and Families Trust Board

Carried

Moved Margaret Lucas, seconded Jack Marshall

That the Tawa Community Board Grants Subcommittee:

1. Receive the information.
2. Agree to fund applicant organisations as listed below:

	Organisation	Project	% Tawa area	Total project cost	Amount requested	Comments	Recommendation
1	Asthma New Zealand - The Lung Association Incorporated	Asthma & Chronic Obstructive Pulmonary Disease (COPD): Awareness, Education & Support to the Wellington community.	30%	\$3,248	\$3,248	Lower priority given demand from other community groups	\$0
2	Embellished Chorus	Embellished Chorus	19%	\$4,365	\$1,200	Contribution towards annual costs	\$300
3	English Language Partners New Zealand Trust	Tawa English Language Classes	100%	\$8,389	\$2,369	Contribution towards costs of resourcing two English Language courses	\$500
4	Hampton Hill School	Bike Maintenance	100%	\$4,990	\$1,000	Support towards maintenance of bikes at Hampton Hill School as part of Bikes in Schools project	\$1,000

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SUBCOMMITTEE**
5 APRIL 2018

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5	Mothers Network Wellington Incorporated	Facilitated discussion group for mothers	100%	\$1,010	\$890	Contribution to Mothers Network in Tawa	\$500
6	Redwood School	Gardening club Equipment	91%	\$331	\$300	Support for purchasing gardening equipment for the Redwood School Gardening Club	\$300
7	Rotary Club of Tawa Charitable Trust	Tawa Business Centre Hanging Flower baskets 2018 funding	80%	\$3,000	\$1,500	Lower priority given the opportunity for support from other funding sources	\$0
8	Tawa Community Light Party	Tawa Community Light Party	85%	\$2,500	\$850	Contribution to venue and hosting costs of popular annual event	\$850
9	Tawa Community Patrol Charitable Trust	Patrol Car Operating Expenses	100%	\$3,500	\$3,000	Support for active local volunteer run community patrol	\$3,000
10	Tawa Lyndhurst Tennis Club Inc	Trophy Display Cabinet	10%	\$4,460	\$2,230	Contribution towards purchase of a second Trophy Display Cabinet for the club	\$500
11	Tawa Progressive & Ratepayers Association Inc.	Spring into Tawa	70%	\$7,617	\$2,000	Support for popular annual community event	\$1,000

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SUBCOMMITTEE**
5 APRIL 2018

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12	Tawa Schools and Community Music Festival	Tawa Goes To Town, Tawa Schools and Community Music Festival	90%	\$59,764	\$5,000	Support of biennial community event involving large numbers of children and young people	\$4,250
13	Tawa Swimming Club	Volunteer Coaching	90%	\$1,200	\$1,200	Contribution to support and training to develop the capacity of volunteer coaches	\$800
14	Tawa Youth and Families Trust Board	24-7 Youth Workers at Tawa College	90%	\$39,333	\$2,000	Contribution to youth work programme, in particular addressing issue that impact on their lives in the wider community.	\$2,000
					\$26,787		\$15,000

Moved Margaret Lucas, seconded Jack Marshall, the following amendment

Application Number	Organisation	Project	% from Tawa rate paying area	Amount requested	Recommended Amount	Amendment
2	Embellished Chorus	Embellished Chorus	19	\$1,200	\$300	\$0

Carried

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE**
5 APRIL 2018

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Moved Margaret Lucas, seconded Jack Marshall, the following amendment:

Application Number	Organisation	Project	% from Tawa rate paying area	Amount requested	Recommended Amount	Amendment
3	English Language Partners New Zealand Trust	Tawa English Language Classes	100	\$2,369	\$500	\$550

Carried

Moved Margaret Lucas, seconded Jack Marshall, the following amendment:

Application Number	Organisation	Project	% from Tawa rate paying area	Amount requested	Recommended Amount	Amendment
10	Tawa Lyndhurst Tennis Club Inc	Trophy Display Cabinet	10	\$2,230	\$500	\$0

Carried

Moved Margaret Lucas, seconded Jack Marshall, the following amendment:

Application Number	Organisation	Project	% from Tawa rate paying area	Amount requested	Recommended Amount	Amendment
11	Tawa Progressive & Ratepayers Association Inc.	Spring into Tawa	70	\$2,000	\$1,000	\$2,000

Carried

Moved Jack Marshall, seconded Robyn Parkinson

Resolved

The substantive motion was put in parts as follows:

Where the chair had conflicts of interest, Jack Marshall chaired the meeting.

The chair, **Margaret Lucas**, declared a conflict of interest in relation to the following applications 12 and 14.

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE**
5 APRIL 2018

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That the Tawa Community Board Grants Subcommittee:

1. Agree to fund applicant organisations as follows:

Application number	Organisation	Project	% Tawa area	Total project cost	Amount requested	Recommendation	Final Allocation by TCB Grants Subcommittee 2018
12	Tawa Schools and Community Music Festival	Tawa Goes To Town, Tawa Schools and Community Music Festival	90%	\$59,764	\$5,000	\$4,250	\$4,000
14	Tawa Youth and Families Trust Board	24-7 Youth Workers at Tawa College	90%	\$39,333	\$2,000	\$2,000	\$2,000

Carried

Jill Day declared a conflict of interest in relation to the following funding applications and did not vote:

- Application 11 – Tawa Progressive and ratepayers association

Richard Herbert declared a conflict of interest in relation to the following and did not vote:

- Application 11 – Tawa Progressive and ratepayers association
- Application 7 – Rotary Club of Tawa Charitable trust

Robyn Parkinson declared a conflict of interest in relation to funding application

- Application 11 – Tawa Progressive and ratepayers association

Moved Margaret Lucas, seconded Jack Marshall

Resolved

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE**
5 APRIL 2018

That the Tawa Community Board Grants Subcommittee:

1. Agree to fund applicant organisations as follows:

7	Rotary Club of Tawa Charitable Trust	Tawa Business Centre Hanging Flower baskets 2018 funding	80%	\$3,000	\$1,500	\$0	\$0
11	Tawa Progressive & Ratepayers Association Inc.	Spring into Tawa	70%	\$7,617	\$2,000	\$1,000	\$2,000

Carried

Moved Margaret Lucas, seconded Jack Marshall

Resolved

That the Tawa Community Board Grants Subcommittee:

1. Receive the information
2. Agree to fund the applicant organisations as follows:

Application Number	Organisation	Project	% Tawa area	Total project cost	Amount requested	Recommendation	Final Allocation by TCB Grants Subcommittee 2018
1	Asthma New Zealand - The Lung Association Incorporated	Asthma & Chronic Obstructive Pulmonary Disease (COPD) Awareness, Education & Support to the Wellington community.	30%	\$3,248	\$3,248	\$0	\$0
2	Embellished Chorus	Embellished Chorus	19%	\$4,365	\$1,200	\$300	\$0

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE**
5 APRIL 2018

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3	English Language Partners New Zealand Trust	Tawa English Language Classes	100%	\$8,389	\$2,369	\$500	\$550
4	Hampton Hill School	Bike Maintenance	100%	\$4,990	\$1,000	\$1,000	\$1,000
5	Mothers Network Wellington Incorporated	Facilitated discussion group for mothers	100%	\$1,010	\$890	\$500	\$500
6	Redwood School	Gardening club Equipment	91%	\$331	\$300	\$300	\$300
8	Tawa Community Light Party	Tawa Community Light Party	85%	\$2,500	\$850	\$850	\$850
9	Tawa Community Patrol Charitable Trust	Patrol Car Operating Expenses	100%	\$3,500	\$3,000	\$3,000	\$3,000
13	Tawa Swimming Club	Volunteer Coaching	90%	\$1,200	\$1,200	\$800	\$800

**TAWA COMMUNITY BOARD GRANTS
SUBCOMMITTEE**
5 APRIL 2018

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Carried

The meeting concluded at 8.10pm.

Confirmed: _____
Chair

RESOURCE CONSENT APPLICATIONS AND APPROVALS FOR 26 MARCH TO 22 APRIL 2018.

Purpose

1. In accordance with an agreement reached with the Tawa Community Board, the purpose of this report is to advise the Board of all resource consents lodged, along with decisions made by Officers acting under Delegated Authority, on Land Use and Subdivision resource consent applications.

Recommendation

That the Tawa Community Board:

1. Receive the information.

Background

2. This report advises the Community Board of resource consents lodged and decisions made during the period 26 March to 22 April 2018.

Discussion

3. For the period from 26 March to 22 April 2018, there were seven applications received by Council.

Service Request	Address	Applicant
406935	10 Park Avenue, Tawa	Megan & Gregory Keenan
Land use consent for a second storey addition to an existing dwelling.		
407679	89 Main Road, Tawa	Holyoake Industries Ltd
Land use consent to extend an existing factory building.		
408027	121 Bing Lucas Drive, Tawa	Friday Homes Ltd
Land use consent for a new dwelling and associated earthworks.		
408165	21 Olivia Crescent, Tawa	Warwick Walbran
Land use consent to divide an existing dwelling into four flats.		
407399	1 William Earp Place, Tawa	First Gas Ltd
Change of condition consent relating to approved designs for a gas delivery point extension.		
407052	74 Victory Crescent, Tawa	Francis Maitland

Boundary activity application for the construction of a fence.		
407659	4 Davidson Crescent, Tawa	Saw Design Ltd
Boundary activity application for a single storey addition to an existing dwelling.		

4. For the period from 26 March to 22 April 2018, there were three applications approved under delegated authority.

Service Request	Address	Applicant
401264	7 Romney Square, Tawa	Francis Beecroft
Subdivision and land use consent for a three lot fee simple subdivision and two new dwellings.		
404142	10 Surrey Street, Tawa	Wakefield Property Holdings Ltd
Land use consent for additions and alterations to an existing building and signage.		
407659	4 Davidson Crescent, Tawa	Saw Design Ltd
Boundary activity application for a single storey addition to an existing dwelling.		

Attachments

Nil

Author	Nicole Tydda, Manager Cust Serv & BusSupport
Authoriser	Bill Stevens, Resource Consents Team Leader David Chick, Chief City Planner

CURRENT OR UPCOMING COUNCIL CONSULTATIONS AND SURVEYS

Purpose

1. To provide the Tawa Community Board with an update on the current items Council is seeking public feedback on and to advise the Board on upcoming consultations or surveys the Council is undertaking

Recommendation/s

That the Tawa Community Board:

1. Receive the information.

Discussion

Council are seeking feedback on the following:

Current Consultations:

- 10-year Plan – What kind of city do you want Wellington to be? Our future depends on the decisions we make today. (Closes 11.59pm 15 May 2018)

Upcoming consultations:

- There are no upcoming consultations

2. Details of consultations are available on the council website

<https://wellington.govt.nz/have-your-say/consultations>

Options

3. Should the Board wish to participate in the consultations, there is no requirement for the Board to formally ratify this.

Attachments

Nil

Author	Ryan Wilson, Elected Member Support Advisor
Authoriser	Penny Langley, Manager Democracy Services

SUPPORTING INFORMATION

Engagement and Consultation

Not applicable

Treaty of Waitangi considerations

Not applicable

Financial implications

Not applicable

Policy and legislative implications

Not applicable

Risks / legal

Not applicable

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

Health and Safety Impact considered

Not applicable

FORWARD PROGRAMME

Purpose

1. To provide the Tawa Community Board with a draft work programme for its amendment and approval.

Recommendation/s

That the Tawa Community Board:

1. Receive the information.
2. Approve its current draft work programme subject to any alterations, additions or deletions deemed necessary.

Discussion

Thursday, 14 June 2018
<ul style="list-style-type: none">• Oral Reports:<ul style="list-style-type: none">○ Policing in Tawa Update Report (alternate standing item)○ Tawa Community Civic Awards Councillor Malcolm Sparrow○ Salvation Army Foodbank – Nathan Bessand○ Tawa College Community of Learning – Robyn Chester○ Community Centre - Mandy Russell○ Te Māhuri Update – Liz Langham○ Tawa Community Board Discretionary Fund Update (standing item)○ Tawa Community Board Members Reports (standing item)○ Porirua City Council Colonial Knob Gondola Development – Darryn Grant and Bryan Patchett○ Porirua City Council Kenepuru Hospital site redevelopment – Darryn Grant and Bryan Patchett○ New Zealand Transport Agency – Petone to Grenada North update – Selwyn Blackmore• Written Reports:<ul style="list-style-type: none">○ Parks, Sport and Recreation Update (Pools and Recreation Centre)○ Resource Consent Applications and Approvals Report (standing item)○ Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)○ Forward Programme (standing item)

Thursday, 9 August 2018
<ul style="list-style-type: none">• Oral Reports:<ul style="list-style-type: none">○ Fire Service Update (alternate standing item)○ Men's Shed○ Pest Free Tawa○ Kiwi Assistance – Tracey Wellington○ Child Friendly Cities – Olivia Stevens WCC

TAWA COMMUNITY BOARD

10 MAY 2018

- Tawa Community Board Discretionary Fund Update (standing item)
- Tawa Community Board Members Reports (standing item)
- Written Reports:
 - Resource Consent Applications and Approvals Report (standing item)
 - Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
 - Forward Programme (standing item)

Thursday, 13 September 2018

- Oral Reports:
 - Policing in Tawa Update Report (alternate standing item)
 - Tawa Community Board Discretionary Fund Update (standing item)
 - Tawa Community Board Members Reports (standing item)
- Written Reports:
 - Resource Consent Applications and Approvals Report (standing item)
 - Upcoming Areas of Consultation, Engagement or Surveys (if any) (standing item)
 - Tawa Library, Tawa Community Centre and Linden Social Centre Quarterly Report
 - Forward Programme (standing item)

Attachments

Nil

Author	Sandra Bilderbeck, Elected Member Support Advisor
Authoriser	Penny Langley, Manager Democracy Services

SUPPORTING INFORMATION

Engagement and Consultation

No consultation or engagement is required.

Treaty of Waitangi considerations

There are no Treaty of Waitangi considerations associated with this report.

Financial implications

There are no financial implications associated with this report.

Policy and legislative implications

There are no policy and legislative implications associated with this report.

Risks / legal

There are no risks or legal implications associated with this report.

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

Health and Safety Impact considered

Not applicable